

Amity Township Board of Supervisors

Meeting Agenda
December 20, 2023

Call to Order / Pledge to the Flag

Announcement(s)

Public Comment(s)* (Agenda items only)

Approval of Minutes:

1. November 15, 2023 Regular Meeting Minutes
2. November 29, 2023 Special Meeting Minutes
3. December 12, 2023 Special Meeting Minutes
4. December 12, 2023 Conditional Use Hearing Minutes

Finance

1. Approve December 20th Disbursements

\$ 1,578.00	Winter Wonderland
\$ 368,223.42	Capital Fund
\$ 20,160.00	EDU / Capital Reserve Fund
\$ 64,155.00	Fire Fund
\$ 200,531.57	General Fund
<u>\$ 51,413.81</u>	<u>Sewer Fund</u>
\$ 706,061.80	Total

2. Overtime by Department Reports

- a. Check Date 11/24/2023
- b. Check Date 12/8/2023
- c. Check Date 12/22/2023

3. Treasurer's Report – November 2023

Departmental Reports

1. Fire Companies
 - a. Amity Fire Company
 - b. Monarch Fire Company
2. TowerDirect

3. Planning Commission
 - a. Highland Place – Time Extension to 6/19/2024
 - b. Leaf Creek Farm / Northampton Farms LLC
 - i. Time Extension to 6/19/2024
 - ii. Adopt Resolution and Authorize Execution of Sewage Facilities Planning Module
4. Building, Zoning and Sewage Enforcement
5. Code Enforcement / Special Projects
6. Road Department
7. Wastewater Treatment Plant

Unfinished Business

1. Adopt 2024 Budget Resolution
2. Adopt 2024 Millage Resolution
3. Adopt Resolution to Appoint Certified Public Accountant (CPA) for 2023 Audit
4. Public Works Storage Building #2 Payment Applications
 - a. Dutchman Contracting – Mechanical / HVAC Payment Application #1
 - b. Dutchman Contracting – General Construction Payment Application #2
5. Reaffirm Hiring of John Wentzel as Part-Time Property Maintenance Laborer
6. DBAA Amended Agreement

Consultant Reports

1. Solicitor
2. Engineers
 - a. LTL Consultants
 - i. Vincenzo's Landscape Buffer
 - b. Entech Engineering

New Business

1. Adopt Tax Resolutions
 - a. Real Estate Transfer Tax
 - b. Per Capita Tax
 - c. Earned Income and Local Services Tax
2. Authorize Execution and Submission of the Municipal Tax Sheet to Berks County
3. Adopt Resolution for 2024 Pension CAO
4. Adopt Records Disposal Resolution

Employee/Official Reports

- 1. Manager’s Report
- 2. Chief of Police Report
 - a. Approve Handgun Purchase
- 3. Supervisor’s Report(s)

Public Comment(s)*

Executive Session:

Adjournment

Next Available Resolution No. 23-21
 Ordinance No. 335

Upcoming Meetings

The Township office will close at noon on December 22nd and be closed December 25th in observation of Christmas. The Township office will be closed January 2nd for New Year’s Day.

Tuesday, January 2, 2024	7:00PM	Reorganization Meeting
Wednesday, January 3, 2024	4:00PM	Meeting of the Auditors
Thursday, January 11, 2024	7:00PM	Planning Commission
Tuesday, January 16, 2024	7:00PM	Parks & Recreation
Wednesday, January 17, 2024	7:00PM	Board of Supervisors

***Public Comment Policy** – As adopted by Resolution 23-18, Amity Township taxpayers and residents have an opportunity, at this time, to comment on matters of concern, or action, or deliberation which are or may be before the Amity Township Board of Supervisors and currently on the Township Agenda. Matters not on the Agenda shall be commented upon at the close of the meeting under Public Comment. This period of time is for comments only is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board. The Board retains the option to accept all public comment at this time. Presentations will be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the Township to comment, the Board may defer the comment period to the next regular meeting.