

**RESOLUTION NO. 16-12**

**A RESOLUTION AMENDING THE FEE SCHEDULE  
OF THE TOWNSHIP OF AMITY, PENNSYLVANIA**

**BE IT IS HEREBY RESOLVED** by the Board of Supervisors of Amity Township, Berks County, Pennsylvania, that, pursuant to the grant of powers set forth in the Second Class Township code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania, the current Schedule of Fees for the Township of Amity, Berks County, Pennsylvania, is as follows:

**ADMINISTRATION**

|   |                |
|---|----------------|
| Mailing charge plus postage                             | 2.50           |
| Photocopies (per page)                                  | .15            |
| Color Copies  | .25            |
| Large Format Copies                                     | .45/sq. ft     |
| Return Check Charge                                     | 20.00          |
| Sewer Certifications                                    | 25.00          |
| Tax Certifications                                      | 25.00          |
| Late Fee on Invoices                                    | 1.5% per month |
| Sanitary Sewer Specifications                           | 47.25          |
| Subdivision and Land Development Ordinance (bound copy) | 26.10          |
| Zoning Ordinance (bound copy)                           | 34.35          |
| Zoning Map  | .25            |

**BLASTING PERMITS:** Must show proof of insurance  
Good for six (6) months \$50.00/parcel

**CURB & SIDEWALK REPAIR** \$25.00

**DEMOLITION/REMOVAL PERMIT**

|  |          |
|--|----------|
| Commercial & Industrial (entire building)                            | \$100.00 |
| Commercial & Industrial (interiors only) & Residential (entire home) | 50.00    |
| Residential (outbuildings and sheds)                                 | 15.00    |

**DRIVEWAY PERMITS (ONTO TOWNSHIP ROADS)**

|  |          |
|--|----------|
| Low Volume (local)                               | \$ 25.00 |
| Medium Volume (Minor Collector)                  | 100.00   |
| High Volume (Major Collector)                    | 200.00   |
| State Highway - consult Penn DOT at 610-929-0766 |          |

**CONTRACTOR’S REGISTRATION** – An Amity Twp Contractor’s License is required for anyone contracted to perform commercial construction or new home construction in Amity Township. For all other work requiring a permit, Contractors must provide Certificate of Insurance naming Amity Township as a Certificate Holder. Owner of the property is excluded from this requirement when performing work on his property. Building permits will not be released until appropriate contractor has provided a certificate, and paid for license (when applicable). Registration will be valid for 1 year from date of issuance,.

**GENERAL CONTRACTORS LICENSE** \$50.00

**FENCE PERMIT** \$50.00

**FIRE PROTECTION**

|                            |          |
|----------------------------|----------|
| Commercial fire protection |          |
| Sprinkler system           | \$ 50.00 |
| Charge per head            | \$ 1.00  |
| Standpipe system           | \$100.00 |

**HIGHWAY DEPARTMENT FEES**

**Winter Services**

|   |                |
|---|----------------|
| Snow Plow with operator (per hour)        | \$110.00       |
| Salt with calcium chloride/grit (per ton) | contract price |

**Labor & Equipment (per hour with 2 hour minimum)**

|  |               |
|--|---------------|
| General crew (non-skilled labor)       | \$ 56.00      |
| General crew with transportation       | 75.00         |
| Skilled Labor                          | 65.00         |
| Skilled labor with transportation      | 85.00         |
| Backhoe/front end loader with operator | 90.00         |
| Single axle dump truck with operator   | 90.00         |
| Brush hog and tractor with operator    | 90.00         |
| Per ton of salt                        | market value  |
| Grass cutting rate with equipment      | Actual Charge |

**JUNKYARDS – LICENSE FEE** (valid for one year) \$200.00

**ORDINARY REPAIRS**

Ordinary repairs do not require any permit. Ordinary repairs shall include repairs of installation of down spout and rain gutters, masonry pointing, interior floor coverings, kitchen cabinet replacement, finishing basement with drywall and non-bearing walls, fencing, concrete, wood or stone walkways on grade not for use by the public; replacement or repair of existing roof covering; repairs and/or replacement of metal or vinyl siding; installation of interior decorative wall covering on existing walls such as wall papering, wood veneer panels and wood or plastic trim moldings.

Ordinary repairs **SHALL NOT** include cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements; nor shall ordinary repairs include additions to structures.

**PEDDLING PERMIT**

|                             |         |
|-----------------------------|---------|
| Foot Peddler (per week)     | \$ 5.00 |
| Foot Peddler (per month)    | 10.00   |
| Foot Peddler (per year)     | 30.00   |
| Vehicle Peddler (per week)  | 10.00   |
| Vehicle Peddler (per month) | 20.00   |
| Vehicle Peddler (per year)  | 60.00   |

**PERMIT FEES**

**1. ZONING PERMIT FEES**

- A. All accessory structures 500 square feet and less, with the exception of private in-ground swimming pools, are required to have a zoning permit. The Zoning permit fee for these structures shall be \$50.00.
- B. A zoning permit is required in conjunction with every change in the use of land or structure, or material improvement outside the existing building footprints. The zoning permit fee is \$50.00.

**BUILDING PERMIT FEES, ONE and TWO FAMILY DWELLING CONSTRUCTION**

- A. New home construction, \$0.30 per square foot of building or structure space, including porches, patios, basements, garages, and living areas. Crawl spaces and dead area spaces such as attics (with or without a finished floor) providing structural headroom of seven feet, six inches less than 50% are excluded. There is a minimum permit fee of \$400.00.
- B. For residential additions including attached garages, the minimum building permit fee is \$250.00. Structures exceeding 800 sq. ft., including porches, attics (providing structural headroom of seven feet, six inches over more than 50%), basements, garages, and living areas, will be calculated at \$0.30 per sq. ft.
- C. For detached garages over 500 square feet and accessory structures over 500 square feet \$0.30 per square foot of building or structure area (total area, each level) is charged. There is a minimum permit fee of \$150.00.

- D. For private in-ground swimming pools, permit fee is \$150.00.
  - E. For above ground pools, wood decks building permit fee is \$100.00.
  - F. The building permit renewal fee is \$30.00 if additional inspection is required at the discretion of the Building Code Official.
  - G. Additional or re-inspections will be billed to the applicant on a per inspection basis. The fee for each inspection will be \$50.00
  - H. Mandated Municipal Code official training account fee for any construction or building permit package issued under the UCC is \$4.00 per project.
1. **NON-RESIDENTIAL and RESIDENTIAL** other than ONE and TWO FAMILY USES (Plumbing Permit Fees and Mechanical Permit Fees are included and will be listed on the building permit. Electrical Permit Fees are additional.)
- A. New Construction (Buildings and Additions)
 

|                                    |                    |
|------------------------------------|--------------------|
| First 1-2,000 sq. ft.              | \$0.50 per sq. ft. |
| Next 2,000 – 10,000 sq. ft.        | \$0.40 per sq. ft. |
| Remaining Area over 10,000 sq. ft. | \$0.30 per sq. ft. |
  - B. Alterations, Renovations, Change of Use or Occupancy and Tenant Fit Outs
 

|                                    |                    |
|------------------------------------|--------------------|
| First 1- 10,000 sq. ft.            | \$0.35 per sq. ft  |
| Remaining Area over 10,000 sq. ft. | \$0.25 per sq. ft. |
  - C. Miscellaneous construction (discretion of Building Code Official only)
    - a. 0.7% of the cost of construction
  - D. Building Code Plan Review
    - a. Included in permit fees above when applying for permit
    - b. \$65 per hour when requesting preliminary review
  - E. Change of Occupancy (applies to all commercial changes whether or not it is a change of occupancy classification.) \$200.00

**Building Inspection Penalties – The following penalties are in effect for all inspections required of the Building Inspector:**

Normal fee x 2 – Permits obtained as a result of a stop work order being issued and/or construction, installation, etc. that has been commenced without first obtaining a permit.  
 Exact Cost incurred by Township – Special test and/or agencies required to determine compliance with concealed construction and/or work completed prior to obtaining a permit.  
 Applicant may also be required to produce own approved proof of compliance (i.e. compaction test).

**POLICE DEPARTMENT FEES/FINES**

|  |                             |
|--|-----------------------------|
| Accident Reconstruction – Overtime – 2hr. minimum          | \$50.00/hour                |
| Copy of accident report                                    | 15.00                       |
| Copy of incident report                                    | 25.00                       |
| Photographs  | 3.00/print                  |
| Administrative costs                                       | plus 20.00/hour             |
| Fingerprinting   | 15.00                       |
| Parking Violations   |                             |
| Failure to Remove Vehicle after 1" accumulation snow/ice   | 40.00                       |
| Parking Standing & Storage of Certain Vehicles & Equipment | 40.00                       |
| Fire Lane  | 40.00                       |
| Blocking Private Driveway                                  | 40.00                       |
| Prohibited Area  | 40.00                       |
| Restricted Zone  | 40.00                       |
| Too close to fire hydrant                                  | 40.00                       |
| Too close to intersection                                  | 40.00                       |
| Too close to stop sign                                     | In accordance w/ /State Law |
| Wrong direction  | In accordance w/ State Law  |
| Parking in Handicapped space                               | In accordance w/ state law  |
| Third false alarm (from alarm system) in one calendar year | 50.00                       |
| Fourth false alarm   | 100.00                      |
| Fifth and subsequent false alarms                          | 200.00                      |

**ROAD OCCUPANCY PERMIT**

|   |                     |
|---|---------------------|
| Issuance fee  | \$50.00             |
| Laterals and repairs (less than 25 linear ft.) each | \$35.00             |
| State Highways – consult PADOT (610-929-0766)       |                     |
| Work within the Right-of-Way w/o street excavation  | \$50.00per 200 feet |

**SUBDIVISION AND LAND DEVELOPMENT**

**PLAN REVIEW FEES**

The applicant shall reimburse the Township for all reasonable administrative and professional expenses, including but not limited to engineering and/or consultant fees. Prior to the filing of a preliminary plan, and prior to the filing of a final plan, the applicant shall pay to the Township the appropriate non-refundable filing fee and an escrow deposit to defray the professional expenses incurred by the Township in accordance with the fee schedule adopted by the Board of Supervisors. Thereafter, as the escrow deposit for expenses incurred is expended, the applicant shall make further deposits upon notice from the Township until approval of the Plan. Upon approval of the Final Plan, the Township shall refund any uncommitted portion of the deposit remaining after expenses incurred by the Township have been paid in full by the applicant. To the engineering and legal fees required to be paid to the Township by this part, there shall be added 15% as reimbursement to the Township of the costs incurred by the Township for the collection of such fees and the disbursement of the same to the Township Engineer and Solicitor. All current fees are covered under section 308 of the Amity Township Subdivision and Land Development Ordinance.

**Preliminary & Final Plan Application Fees:**

*Residential*

- 1-25 dwelling units or lots \$250 plus \$25 per lot
- 26-75 dwelling units or lots \$350 plus \$20 per lot
- 76-150 dwelling units or lots \$450 plus \$17 per lot
- 151 dwelling units or lots and up \$500 plus \$15 per lot

*Non-residential*

- 0-25,000 gross square feet floor space \$1,000 plus \$25 per sq. ft.
- 25,001 – 50,000 gross square feet floor space \$2,000 plus \$20 per sq. ft.
- 50,001 – 100,000 gross square feet floor space \$3,000 plus \$17 per sq. ft.
- 100,001 gross square feet floor space and up \$4,000 plus \$15 per sq. ft.

**Escrow Fees:**

*Residential*

- Annexation \$500
- 0-10 lots \$1000 plus \$100 per lot
- 11-50 lots \$1500 plus \$100 per lot
- 51 or more lots \$5,000 plus \$50 per lot

*Non- Residential* (subdivision only) \$1000 plus \$200 per acre

*Land Development* (no buildings) \$1000 plus \$50 per acres

- Up to 25,000 square feet of floor space \$3,000
- 25,001- 50,000 square feet of floor space \$3,000 plus \$100 per 1000 sq. ft.
- 50,001 – 100,000 square feet of floor space \$4,000 plus \$100 per 1000 sq. ft.
- 100,001 square feet of floor space or more \$5,000 plus \$100 per 1000 sq. ft.

**TRAFFIC IMPACT FEES NORTH**  
**TRAFFIC IMPACT FEES SOUTH**

\$899.52 per PM peak hour trip  
\$705.12 per PM peak hour trip

**RECREATION FEES**

\$2,850.00 per lot residential  
\$750 per 1000 sq. ft of building size, non residential

**SEWER FEES**

**Sewer Taps and Connections**

|                                    |                                   |
|------------------------------------|-----------------------------------|
| New Connection EDU Capacity charge | \$3,007.00                        |
| Quarterly sewer rental per EDU     | 90.00/Qtr                         |
| Capacity Charge                    | 22.49/Month                       |
| Sewer Engineering Services         | Actual charges billed by Engineer |
| Reconnection of Sewer              | \$1,000.00                        |

**Sewage fees for on lot systems**

|   |          |
|---|----------|
| On-site system inspection permit fee by Twp. SEO                | \$ 65.00 |
| On-site system inspection permit fee by a PSMA certified driver | \$ 40.00 |

|   |       |           |
|---|-------|-----------|
| Additional charge for non-compliance of SMO by deadline   |       | \$ 60.00  |
| Sewer lateral inspection  |       | \$55.00   |
| Grinder Pump installation inspection  |       | \$55.00   |
| Residential Repair Permit not requiring testing (i.e. failed Septic tank, crushed pipe) Includes permit and inspection            |       | \$ 205.00 |
| Residential repair Testing: Soil probes and perc test   |       | \$ 580.00 |
| Non-Residential repairs to be billed at the SEO 1 or SEO 2, or Soil Scientist/Principal hourly rate for all time spent on project |       |           |
|   | SEO 1 | 54.00     |
|   | SEO 2 | 61.00     |
| Additional probes (beyond initial 2) (Repair)   |       | 56.00     |
| Additional Perc Test (Repair)   |       | 360.00    |
| In ground permit (includes design review, issuing permit and 3 installation inspections)  |       | 350.00    |
| Sand mound and drip irrigation permit (includes design review, issuing permit and 4 installation inspections)                     |       | 425.00    |
| Design Review   |       | 92.00     |
| Transfer permits  |       | 56.75     |
| Inspections Additional (including on-lot system pumping)  |       | 75.00     |
| Annual holding tank inspections   |       | 75.00     |
| Other SEO Work (Hourly rate)  | SEO 1 | 54.00     |
|   | SEO 2 | 61.00     |
| Administrative Costs  |       | 44.00     |
| Sewage Sample Laboratory Testing (each test)  |       | 30.00     |

**Fees for services where reimbursement is not available (subdivision testing):**

|   |        |
|---|--------|
| Initial 2 probes  | 148.00 |
| Additional probes   | 74.00  |
| Percolation Tests (6-hole Perc Test)                                    | 443.00 |
| Percolation Tests (12-hole double test for primary and alternate areas) | 760.00 |

NOTE: Hourly rate will be billed for Planning Module review, verification of prior testing, miscellaneous site visits at property owner's request, and other items not covered by basic fee schedule.

The appointed Sewage Enforcement Officer shall be compensated at a rate of \$54.00 or \$61.00 per hour plus out of pocket expenses, including mileage at the prevailing PA DEP rate, and a digging and presoak fee of \$58.00 for each perc test performed.

|  |             |
|--|-------------|
| Flush Truck/Camera Truck with operator (normal working hours)        | \$207.00/hr |
| Flush Truck/Camera Truck with operator (nights, weekends & holidays) | \$324.00/hr |

**SIGN PERMITS**

|   |          |
|---|----------|
| Up to 25 square feet                    | \$ 50.00 |
| 26 to 99 square feet                    | 100.00   |
| 100 square feet and over                | 200.00   |
| Public service organization (temporary) | Exempt   |



Temporary Promotional device (30 days) 50.00

**FACILITIES RENTAL PERMIT**

Pavilion rentals \$ 100.00

Sports Field Use Fee Schedule

Requests to use Township Facilities must be made 30 days prior to the date of use. If requesting field use, a final determination cannot be completed until all contractual schedules are in place.

Requests will be evaluated on the following basis:

Relationship of the organization to the Township

1. Affiliated with Township contractual participants or Daniel Boone School District.
2. Fifty one percent (51%) of active participants are Township residents.
3. Fifty one percent (51%) of active participants are residents of Daniel Boone School District.
4. No affiliation or relationship.

Other considerations:

1. Benefit to the community
2. Nature of the planned activity
3. Fundraiser

Once scheduled, events will not be removed from the schedule.

Daily Fee Schedule

- |  |           |
|--|-----------|
| 1. Category 1 (includes #1 above)      | no charge |
| 2. Category 2 (includes #2 & #3 above) | \$250.00  |
| 3. Category 3 (includes #4 above)      | \$500.00  |

Repetitive uses will be evaluated and charged accordingly.

The fees above do not include amounts charged when any additional Township personnel are required. The Manager or his designate will determine if special employees are required.

Charges for these employees would be based on the Township's fee schedule.

**ZONING HEARING FEES**

**Hearings before Zoning Hearing Board**

**Variances**

Variances from the requirement of the Zoning Ordinance and other ordinances of Amity Township and documents fee. Zoning Hearing Board Application required.

|                       |          |
|-----------------------|----------|
| Residential           | \$550.00 |
| Commercial/Industrial | \$550.00 |

Non-Conforming Uses – variance for a non-conforming use shall be determined by nature of variance as to use and/or adjoining property having greatest bordering line as to its zoning classification.

**Special Exceptions**

Zoning Hearing Board Application required.

|                       |          |
|-----------------------|----------|
| Residential           | \$550.00 |
| Commercial/Industrial | \$550.00 |

**Curative Amendment – (Board of Supervisors)**



\$1,000.00 – in addition, applicant shall deposit \$1,000.00 with Amity Township to be held in escrow.

**Substantive Challenge**

Zoning Hearing Board Application required.

\$750.00 – Challenge to any provision to the Zoning Ordinance and/or ordinance amendment. In addition, applicant shall deposit \$2,000.00 with Amity Township to be held in escrow.

**Conditional Use Hearing**

Hearing before the Board of Supervisors, for land specifically authorized as conditional under the zoning ordinance.

|                       |          |
|-----------------------|----------|
| Residential           | \$500.00 |
| Commercial/Industrial | \$500.00 |

These fees are not reimbursable and if chargeable costs exceed these fees, the applicant will pay those costs.

**Rezoning Hearing**

Board of Supervisors – petition for change in rezoning.

\$500.00 plus \$1,000.00 deposit for administrative costs.

**UCC Appeals Board Hearing**

As established by the County of Berks.

**Liquor License Transfer Hearing**

To transfer a liquor license into the Township \$1,500.00

**Amity Township Officers and Inspector Fees** (per hour plus out of pocket expenses, including mileage at the prevailing IRS rate)

|   |      |
|---|------|
| Zoning Officer                            | \$60 |
| Code Enforcement Officer                  | \$65 |
| Code Clerk Administration                 | \$35 |
| Commercial Building Inspector/Plan Review | \$80 |
| Residential Inspector/Plan Review         | \$65 |

**CONSULTANTS**

Township Engineer – LTL Consultants, LTD. The time charged for professional services will be the actual number of hour(s) worked. Time spent in travel shall be considered as working time and will be charged accordingly. Rates will be in accordance with actual charges billed by consultants

|                        |                       |
|------------------------|-----------------------|
| Floodplain Plan Review | See BCCD fee schedule |
| Stormwater Plan Review | \$500.00              |

|  |                       |
|--|-----------------------|
| Township Solicitor – Kozloff Stoudt – Brian Boland, Esq. |                       |
| Legal Services   | Actual Charges billed |
| Township Conflict Solicitor – Paul R Ober & Associates   |                       |
| Legal Services   | Actual Charges billed |

**BE IT RESOLVED** by the Board of Supervisors of Amity Township this 3<sup>rd</sup> day of January, 2016.

Kim McGrath  
Kim McGrath

\_\_\_\_\_  
Richard Gokey

Terry Jones  
Terry Jones

Paul R. Weller  
Paul Weller

David Hackett  
David Hackett

Attest: Pamela Kisch  
Pamela Kisch, Township Secretary