**Amity Township Board of Supervisors**

**Meeting Minutes**

## July 16, 2014

## **Call to Order/Pledge to the Flag**

The July 16, 2014 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Rd., Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

### SUPERVISORS

Kim McGrath, Chairperson

Richard Gokey

David Hackett

Terry Jones

Paul Weller

### STAFF

Charles Lyon, Township Manager

Kathie Benson, Assistant Township Secretary

Kent Shuebrook, Chief of Police

Brian Boland, Solicitor, Kozloff/Stoudt

John Weber, Engineer, LTL Consultants

**ANNOUNCEMENTS**

Mrs. McGrath discussed Amity Township has received a letter from Southern Berks Ambulance commending Officer Chris High on his actions during a recent call. The subject did not speak English very well and Chris spoke with the person in such a manner they were able to get him to go to the hospital for an evaluation. Chief Shuebrook stated Officer High does a very good job in these situations.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Jones moved, seconded by Mr. Hackett to approve the July 2, 2014 minutes, as presented. Motion carried, 4-0-1. Mr. Gokey abstained from this vote.

**FINANCE**

Mr. Jones moved, seconded by Mr. Weller to approve disbursements as follows:

$ 31,336.32 General Fund

$ 18,867.07 Sewer Fund

$ 6,095.74 Liquid Fuels

$ 62,000.00 Fire Fund

$ 3,902.36 Traffic Impact(North)

$ 3,902.36 Traffic Impact(South)

$ 28,330.94 EDU Fund

$ 154,464.79 Total

Mr. Gokey questioned if the payment being made relative to Pump Station 1 revitalization is a final payment. Mr. Lyon explained this was not. Mr. Weller asked for clarification for Boggia Engineering bills. Mr. Gokey discussed if any bills come in for the electrical issues at PS1 they should discuss before any payment is made. Mr. Lyon will request Mike Sassaman come to the next meeting to discuss. Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements. Motion carried 5-0.

**REPORTS**

***Fire Co-***

Monarch Fire Co report has been received. They will be holding a chicken bar-b-que sale at Redners’s parking lot Saturday August 2nd. Mr. Gokey reported he, Mr. Lyon and Mr. Weller met with PA American Water to discuss hydrant pressures in the township. PA American Water has offered to conduct a training seminar with both Fire Companies to review hydrant usage. Each Fire Co is urged to supply dates of availability to Mr. Lyon.

**NEW BUSINESS**

Nothing at this time

EMPLOYEE/OFFICIAL REPORTS

**Manager:** Mr. Lyon requested a brief executive session to discuss an administrative issue and an administrative policy. Mr. Lyon & Mr. Howell Clarke met with Penn Dot and discussed responsibilities for water drainage on their roadways. They discussed the line under the Douglassville hotel is partially blocked, per PENNDOT, Norfolk and Southern has agreed to clean out and open up. PENNDOT discussed their plan to repave Limekiln Rd up to the wetlands and turtle habitat areas. The grading in these areas will be limited. PENNDOT also reported they work on a five year zone plan now to keep the equipment in one area to save transportation costs. It appears PENNDOT will be working in Amity’s Zone in approximately two years. Mr. Lyon reported there is an odor problem at Pump Station 1 with the new renovations and Mr. Wheeler is working on controlling. Mr. Jones suggested a chemical feed pump using peroxide injections. Mr. Lyon discussed there was a sewer emergency on Old Swede Rd. Discovered was a Windstream Pole had been replaced after an accident and our line was damaged in the process. Both Mr. Lyon and Mr. Howell Clarke commended the Waste Water Treatment and Road Crews for their hard work and cooperation in getting the job quickly and safely. There was discussion about PA One Call Emergency Dig notifications. Mr. Lyon will review and offer suggestions to be certain all parties are notified in a timely manner. Mr. Lyon reported the VFD’S ordered for PS5 will work at PS1. Mr. Weller moved, seconded by Mr. Jones to purchase two VFD’s at a cost of $3,655 for both. Motion Carried 5-0. PS5 had a failed pump that was removed prior to renovations. The wires were cut and when the new concrete top was made the wires were not taken into shaping. Core drilling will need to be performed to place the wires in conduit. The work will also include digging a trench for the conduit and backfill and add additional costs. This change order #3 will require a 35-Day time extension. Fred Ebert has met with staff and been provided with the information to proceed with the Leaf Creek Interceptor. PADEP has agreed to the request for a time extension to respond the Chapter 94 Report. Mr. Lyon expects to have a rough draft at the meeting August 6, 2014. Mr. Lyon will ask Mr. Sassaman to attend for answering any questions. Mr. Lyon met with Mr. McMahon and there was insufficient time to prepare for the lighting conversion grant. Mr. McMahon feels there will other programs in the future. Mr. Jones moved seconded by Mr. Weller to amend the previous motion made June 18, 2014 and authorizes only Phase 1 to be done and budget for Phase 2 in the 2015 Budget. Motion carried 5-0. During one of the recent storms a tree on our property at the Waste Water Treatment Plant fell and damaged the fence. We are awaiting an estimate to determine if this will be covered under our insurance or is it below the deductable. Also associated with the windstorm was a power outage at pump stations 3 & 4. They were operating on generator from early Tuesday evening till later Wednesday afternoon. The two polymer tanks used in the press room are failing. Mr. Jones moved seconded by Mr. Weller to authorize purchase of two replacement tanks at a cost of $3,681 per tank. Motion carried 5-0. Mr. Lyon reviewed the Six month financial statement and it appears we are ahead of where we were at this time last year. Financial picture is looking okay. The EDU Fund is the most concern at this time. He will further evaluate and make recommendations. Mr. Lyon and Mr. Howell Clarke discussed the ultra thin layer placed has been well received. The only complaints were water bottles and debris left behind by the workers. Mr. Howell Clarke addressed with the paving company. The bid awarded to Reid Paving for the Russell, Maplewood, & Hillview Ave Projects will need to be withdrawn. Milling of the roadways was not bid. The cost to cover this portion will be more than 15% of the project as it is estimated at $30,000.00. To rebid the project this year will not allow much time to get the project completed. Mr. Boland will review the contract and prepare a resolution for the next meeting to dissolve. Staff has met with PADEP in preparation for the recycling grant application and they would like our ordinance updated stating all items we recycle. Mr. Gokey moved seconded by Mr. Jones authorizing Mr. Boland to prepare an updated resolution for our meeting Wednesday August 6, 2014. Mr. Lyon has been contacted by THP Properties asking for Amity Township to keep the same bond amount of $1,071,000.00 as was required previously of Heritage Builders for Phase 3 of Highmeadows. With updated costs and requirements LTL Consultants has estimated the costs to be $1,800,000.00. THP would like to place cash in a securities agreement for the $1,071,000.00 amount and do the Phase 3 in two steps, with no release of cash in the first step and only begin releasing cash once the escrow requirements are below the $1,071,000.00. Mr. Boland will review and prepare agreements to this stipulation. Mr. Weber reported new plans will need to be prepared, reviewed and approved for recording. Mr. Lyon updated the Board stating the Agreement has been paid in full for the Park Lane Center. We are awaiting verifications of the jetting of the lines.

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**Chief of Police:** Mr. Shuebrook was happy to report James Mileshosky is back on American soil safe and sound. He has some debriefing with the military and vacation time to spend with his family. No official date has been set for his return. Mr. Gokey moved seconded by Mr. Hackett to authorize Ken Moyer to attend an Accident Reconstruction seminar 9/23, 9/24/, 9/25 at a cost not to exceed $150.00 for the cost of meals. Motion carried 5-0.

**PUBLIC COMMENT**

None

###### SUPERVISORS

None

**EXECUTIVE SESSION**

At 8:35PM, upon a motion by Mr. Jones, and seconded by Mr. Weller, to recess to Executive Session with a possible return. Topics of discussion to be Land Acquisition & possible Condemnation, Possible Litigation, a Police Matter, Administrative Policy and an administrative issue. Motion carried. 5-0. Meeting Recessed.

At 9:45 PM, Mr. Weller moved to reconvene from Executive Session, seconded by Mr. Gokey. Motion carried, 5-0.

Mr. Gokey moved seconded by Mr. Hackett to amend Ordinance No.221 to conform to PA Code. Motion carried, 5-0.

Mr. Gokey moved, seconded by Mr. Hackett to authorized Kozloff Stout to begin Condemnation proceedings to the property of H. Laddie, & Linda P. Montague Jr for a 30 foot wide sewer easement with a 20 foot wide construction easement as design through the property in the Leaf Creek Interceptor Sewer Line Plan. Motion carried 5-0.

Mr. Jones moved, seconded by Mr. Gokey to authorize the corporation agreement petition for recertification using the Fraternal Order of Police with the Police Relations matter accepting PA 741 Berks Lodge as their representatives. Motion Carried 5-0.

At 9:45PM, with there being no further business and Mr. Gokey moved, seconded by Mr. Jones to adjourn. Motion passed, 5-0.

Respectfully submitted,

Kathie Benson

Assistant Secretary