**Amity Township Board of Supervisors**

**Meeting Minutes**

## September 3, 2014

## **Call to Order/Pledge to the Flag**

The September 3, 2014 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Rd., Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

### SUPERVISORS

Kim McGrath, Chairperson

David Hackett

Terry Jones

Paul Weller

### STAFF

Chazz Lyon, Township Manager

Kathie Benson, Assistant Township Secretary

Brian Boland, Solicitor, Kozloff/Stoudt

**ANNOUNCEMENTS**

None

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Jones moved, seconded by Mr. Weller to approve the August 20, 2014 minutes, as presented. Motion carried, 4-0.

**FINANCE**

Mr. Jones moved, seconded by Mr. Weller to approve disbursements as follows:

 $ 26,356.79 General Fund

 $ 27,707.13 Sewer Fund

 $ 2,772.96 Traffic Impact Fund (North)

 $ 2,772.96 Traffic Impact Fund (South)

 $ 64,309.57 EDU Fund

 $ 123,919.41 Total

Motion carried 4-0. Mr. Weller questioned the Arro Consulting and Traffic Impact disbursements. Mr. Lyon explained the Arro Consulting bill was for studies performed in preparation of our response to DEP comments on our 2013 Chapter 94 Report. Boggia Engineering bills for the Act 209 Update are split evenly among the two traffic impact funds.

**REPORTS**

***CODE ENFORCEMENT-*** Mrs. McGrath requested any comments on the report. Mr. Weller requested an update on the SMO NOV previously listed on the reports. Mr. Lyon will investigate and update Mr. Weller.

***ROAD DEPARTMENT-*** Mr. Howell Clarke reported a new water line has been installed for the Boyer Memorial Building. A portion of the previously installed line was located however the exact location for all connections was not located. He is working out the details for the billing of the water with the school.

**UNFINISHED BUISINESS**

There was nothing at this time.

***SOLICITOR-*** Mr. Boland reported he has nothing at this time.

**NEW BUSINESS**

Mr. Jones moved seconded by Mr. Weller to authorize Payment #1 for Contract #2 to Greg A Vietri in the amount of $63,382.23 as stated in Arro letter dated 08/18/14. Motion carried 4-0. Mr. Jones moved seconded by Mr. Hackett to authorize Change order #4 deleting unused unit price items from the contract, resulting in a $8,973.31 deduction. Motion carried 4-0. Mr. Weller moved seconded by Mr. Hackett to authorize a final disbursement to the Boone Library in the amount of $7,500.00. Motion Carried 4-0. Mr. Jones moved and seconded by Mr. Hackett to approve the MMO’s for both the uniformed and non-uniformed pension plans that were prepared by Redmond Consulting. Uniformed obligation to be $235,895 and non-uniformed $127,902. Motion carried 4-0. Mr. Weller moved seconded by Mr. Jones to authorize the execution of a GP7 Permit for 422 Properties, LP. To move top soil from the east side of their property to the west side crossing an intermittent watercourse. Motion carried 4-0. Mr. Jones moved seconded by Mr. Weller to authorize the execution of a Planned Maintenance Agreement with Cummins Power Systems to service the municipal Building Generator at an annual cost of $1,036.66. Motion carried 4-0. Mr. Boland discussed the Conditional Use application from Environment Enterprises, Inc. They are proposing to collect contaminated waste in smaller trucks and bring to a site at 3 Riga Lane. The containers will then be loaded into larger trucks and removed for proper disposal. Mr. Weller moved, seconded by Mr. Jones to advertise and hold a Conditional Use Hearing, Monday September 22, 2014 at 7:00PM. Motion carried 4-0. Mr. Jones moved seconded by Mr. Hackett to award the seasonal stone bid as per lowest responsible bidder listing each item as prepared by Mr. Alistair Howell-Clarke-Amity Township Road Master. Motion carried 4-0. Mr. Hackett moved seconded by Mr. Jones to adopt Resolution No. 14-13 reaffirming Merritt’s Antiques Annexation Plan. Motion carried 4-0.

EMPLOYEE/OFFICIAL REPORTS

**Manager:** Discussed in Supervisor’s packet was a preliminary 2015 budget for review. It was decided to begin discussions following the October 1 regular meeting. Mr. Lyon discussed the General Fund and Liquid Fuels are offered that their status was satisfactory given the cost of the harsh winter. The sewer fund will be the fund to pay the most attention too moving forward, especially if we continue to have a moratorium on selling EDU’s in certain areas. Mr. Lyon reported the work is progressing nicely for the Boyer Memorial Pavilion and noted it will be dedicated Saturday September 6th at noon. The keys to the building will be handed over to the Township at that time. Mr. Lyon reported the building locks will have timers on them to close them at night and open in the day time. Pineapple Lane LLC has sent a letter stating they are withdrawing their application to use their property as a business. They have chosen to retain their property at 207 E. Phila Pike, as a single family dwelling and request the return of their previously purchased 3 EDU’s. Mr. Jones recommends the EDU answer be tabled until all consultant fees are invoiced to Pineapple Lane, LLC and paid. Mr. Jones moved seconded by Mr. Hackett to direct staff ALL land development applications only be accepted with review and application fees. Motion carried 4-0. In the event the applicant requests an In-House review the fee to be retained as an escrow of costs of the review. Mr. Lyon reported the Chapter 94 Report has been sent to DEP and we are awaiting their response. Mr. Weller moved seconded by Mr. Hackett to authorize the purchase pressure valves and installation on the force main coming from pump station 5 at a cost not to exceed $4,000.00 for both vendors. Barrasso will install the valves and All American Septic will provided hauling services as needed. Motion carried 4-0. Mr. Lyon reported he will continue to pursue the Amity Square Consent Order & Agreement with Ms. Joan London. He will keep the board informed. Mr. Lyon requested the Board consider appointing an Interim or Fire Marshall Designee for fire codes enforcement while we are continuing the search for a new Fire Marshall. Mr. Jeffrey Smith, Amity Detective, has been suggested as a possible candidate. Mr. Lyon reported there was a recent written complaint of burning too close to a home in locust grove and our police department handled the situation. The Board of Supervisor’s directed Mr. Boland to review our current fire and open burning ordinances and make any recommendations for updating the ordinances. Mr. Jones moved seconded by Mr. Weller to authorize the moving of excess top soil from Woods Edge Development to Buckwalter’s Excavating on Limekiln Rd. Motion carried 4-0. Mr. Lyon reported Susan Davis has resigned from the Boone Area Library Board. The Board of Supervisor’s thanked her for her service and will look for a replacement. Mr. Lyon reported we have received our ISO Building Code rating. We are rated at a 4 , for 1 and 2 family dwellings and a 3 for commercial and industrial. Mr. Lyon reported this is the average rating to most townships of good standing. Mr. Lyon talked with both the owner and son of the Flying Dog establishment to review the site distances relative to the PENNDOT Complaint. Mr. Lyon reported Mrs. Pam Kisch has returned to full duties and was in attendance to the Tax Collection Committee meeting this evening representing Amity Township.

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**Chief of Police:** No comments to the report.

**PUBLIC COMMENT**

Mr. Cooper questioned if there is any memorial in the township commemorating our veterans. He has seen in other towns there are flags listing each community member who has served. Mrs. McGrath stated there is a memorial in front of the building, and invited Mr. Cooper to start a donation movement to display flags. The township would welcome their endeavors.

###### SUPERVISORS

None

**EXECUTIVE SESSION**

At 8:20PM, upon a motion by Mr. Jones, and seconded by Mr. Weller, to recess to Executive Session with no return. Topics of discussion to be Police Contract Negotiations and Administrative Personnel. Motion carried. 4-0. Meeting Adjourned.

 Respectfully submitted,

Kathie Benson

Assistant Secretary