

**Amity Township Board of Supervisors
Meeting Minutes**

December 17, 2014

Call to Order/Pledge to the Flag

The December 17, 2014 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Rd., Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Richard L. Gokey, Vice Chair
Paul Weller
Terry Jones
David Hackett

STAFF

Charles E. Lyon, Manager
Kathie Benson, Assistant Township Secretary
Brian Boland, Solicitor, Kozloff/Stoudt
John Weber, LTL Consultants
Gregg Boggia, Boggia Engineering (Traffic Consultant)

ANNOUNCEMENTS

Mrs. McGrath commented the director of the Boone Area Library, Mr. Wayne Lahr, was very excited to be receiving a \$12,436.00 State Grant to replace 16 patron computers and 6 staff computers. They will also increase the quality of wireless access throughout their building.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Weller to approve the December 3, 2014 minutes, as presented. Motion carried, 5-0.

FINANCE

Mr. Jones moved, seconded by Mr. Weller to approve disbursements as follows:

\$	83,314.31	General Fund
\$	36,746.42	Sewer Fund
\$	9,397.30	Liquid Fuels Fund
\$	70,228.86	Fire Fund
\$	<u>18,393.84</u>	<u>EDU Fund</u>
\$	218,080.73	Total

Mrs. McGrath questioned a fee we paid to a notary and if we had a notary in the office. Mr. Lyon responded there is no one on staff. Mrs. McGrath further questioned Mr. Boland if it would be

conflict of interest if she were to notarize documents for the Township. Mr. Boland advised there would be no conflict of interest. Mr. Lyon reported the last payment received from Earned Income Tax (EIT) is higher than anticipated, providing a surplus in the EIT for 2014. Mr. Lyon reported he has notified Penn DOT they are in default of the salt contract payment for 2013/2014 season. Penn DOT has responded, saying we will receive our disbursement within 10 Days.

REPORTS

FIRE COMPANIES- Monarch Fire Co was unable to attend, as they were responding to a Fire Call. Mike Zomolsky, Amity Fire Co. Chief, reported they have applied for a FEMA Grant to purchase a new Rescue Truck at an estimated cost of \$700,000.00. The fire company is experiencing 1 to 2 accident calls a day and the new truck will be better equipped to handle the emergencies.

PLANNING COMMISSION – Mrs. McGrath reported the Planning Commission met December 10, 2014 and recommended the Transportation Capital Improvements Report. A hearing was held for the public at 6:30PM prior to this meeting. At the hearing the Transportation Capital Improvements Plan was recommended by both Traffic Impact Committee and Planning Commission. There was no objection from the public at the hearing. Mr. Boland discussed the resolution. Mr. Weller moved, seconded by Mr. Jones to recommend the adoption of Resolution 14-21/ Finding of the Amity Township Transportation Advisory Committee recommending approval of the Amity Township Transportation Capital Improvement Plan to the Board of Supervisors. Motion Carried 5-0. Mr. Gokey discussed the reduction of fees and asked if the new amount is sufficient to perform the work. He wanted to be certain the taxpayers were not burdened with the improvements. Mr. Boggia explained the state provides guidelines that must be used in the calculations. He advised it would be in the best interest of the township to be a part of the RATS committee for future projects.

UNFINISHED BUSINESS

TRUCK TIRES- A new bid was received from Bradley Tire, LTD. Mr. Weller moved, seconded by Mr. Jones to purchase truck tires at a cost of \$2,750.00. Motion carried 5-0. The board thanked Mr. Jones for the contact.

SOLICITOR- Mr. Boland discussed that the Board of Supervisors will need to advertise an Ordinance to adopt the Traffic Impact Fees. Mr. Jones moved, seconded by Mr. Weller to authorize Mr. Boland to prepare and advertise a Traffic Impact Fee ordinance for adoption at the January 21st Board of Supervisor's meeting. Motion carried 5-0.

NEW BUSINESS

2015 BUDGET- Mr. Weller moved seconded by Mr. Hackett to adopt the 2015 Budget, Resolution 14-22, with a General Fund Operating Budget of \$4,070,627.00. Tax millage will remain at 1.95 mills. Motion Carried 5-0. Mr. Gokey thanked Mr. Lyon for the Staff's hard work, presenting a budget with a zero tax increase. Mr. Lyon stated this was a cooperative effort between staff and the Board of Supervisor's in keeping costs down.

ELK ENVIRONMENTAL- Mr. Howell Clarke discussed the drainage recycling tank at the Garage and its need to be pumped out again. The last time this was done was 2009. Weather changes cause condensation in the tanks that needs to be removed. Mr. Gokey moved, seconded by Mr. Hackett to authorize Elk Environmental to pump out the tank and separate the water and oil at a cost of \$1,225.00. Motion carried 5-0.

EMPLOYEE/OFFICIAL REPORTS

Manager: Mr. Lyon reported a recently terminated employee was critical with the Township's exit strategy, defining the need for us to develop a policy. Mrs. Benson has formulated a draft that Mr. Lyon will forward to each board member and solicitor for review and comments to move forward with adoption. Mr. Lyon called to the Board's attention the need to extend the probationary status for the newest employee at the Waste Water Treatment Plant, Phillip Anstey. The extension is because a CDL driver's license test cannot be scheduled until the middle of February. Mr. Jones moved, seconded by Mr. Weller to approve a 120-Day time extension of Probationary Status for Mr. Anstey in order for him to acquire his CDL license certification. He'll remain as a probationary employee during that time. Motion Carried 5-0. Mr. Lyon informed the Supervisors that the Department of Environmental Protection has approved the corrective action to Pump Station 7. We are continuing to review the Pump station 4 engineering study, and the 662 Interceptor line design continues to progress towards public bid. It is still anticipated for the interceptor to be completed by September 2015. With our current EDU Fund Balance, transfers from the Sewer Revenue Fund and anticipated reservations, we could have funds to complete this project. A special sewer district is being explored by the solicitor to see if some costs of construction could be assessed to the beneficiaries of the project. There was also a suggestion to see if recalculating our tapping fees would produce an increase. Mr. Boland suggested Mr. Sassaman perform Tapping Fee review calculations. Mr. Gokey stated he does not want to have the taxpayers pay for upgrades to the sewer system for the benefit of future developers. Mr. Lyon reported Teltron has lodged an appeal in the Court of Common Pleas to the Environmental Enterprise Conditional Use granted by the Supervisors. Any requests for information should be directed to the manager for disposition. Mr. Jones moved, seconded by Mr. Weller to purchase two staff computers with the 2014 budget at a cost not to exceed \$2,700.00. Motion carried 5-0. Mr. Lyon reported the Emery Annexation has been approved in Earl Township, and the plans are available tonight for Mrs. McGrath's signature. Mr. Boland requested a copy of the recorded Amity Primary Center plan for review of the access opposite the Township driveway along Old Airport Road. Mr. Boland has heard nothing from Windstream as to the sewer line break invoice. He will investigate further for an answer.

Chief of Police: Chief Shuebrook commended Officer O'Rourke for his work in the arrest several individuals operating a theft ring. His observation when visiting a pawn shop in Pottstown on an unrelated matter led to the arrest for stolen goods from retailers in our area. Chief Shuebrook also commended Officer Thomas Gauby for the arrest and apprehension of 5 individuals who were passing \$100.00 counterfeit bills in the Township.

PUBLIC COMMENT

Mr. Cooper questioned if there is an ordinance regulating children and 4 wheelers. Chief Shuebrook responded if they are on the streets there are regulations they enforce.

SUPERVISORS

Mr. Gokey acknowledged Mr. Rich Martino in the audience and congratulated the Daniel Boone School Board for passing a no increased budget as well. Mr. Martino responded this is the third year in a row, and they have added curriculum.

EXECUTIVE SESSION

At 7:59PM, with there being no further business, Mr. Weller made a motion, seconded by Mr. Hackett, to adjourn to Executive Session to discuss a personnel matter, without intent to return. Motion passed, 5-0. Meeting Adjourned.

Respectfully submitted,

Kathie Benson
Assistant Township Secretary