

Amity Township Board of Supervisors
Meeting Minutes

September 16, 2015

Call to Order/Pledge to the Flag

The September 16, 2015 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania was called to order at 7:00 PM by Vice Chairperson Richard Gokey. The following were in attendance:

SUPERVISORS

Richard Gokey, Vice Chairperson

Terry Jones

Paul Weller

STAFF

Charles E. Lyon, Manager

Lieutenant Jamie Milesosky

Pamela Kisch, Township Secretary

Brian Boland, Solicitor, Kozloff/Stoudt

John Weber, Engineer, LTL Consultants

Chairperson McGrath was on holiday.

ANNOUNCEMENTS

Mr. Gokey announced PENNDOT will be applying for permits from the US Army Corps of Engineers and the PADEP regarding the culvert replacement project of SR2041 (Weavertown Road) over the tributary to Monocacy Creek. PA American Water (PAWC) began water main work on Old Airport Road. Residents in the area were urged to connect to public water by calling PAWC at 1-800-565-7292. Mr. Weller announced John Shiban passed away from Cancer. Mr. Shiban was responsible for starting the DBYS Baseball teams. He was important to the community and will be missed. Mr. Boland recommended, and the Board concurred, to allow his office prepare a resolution documenting Mr. Shiban's contribution to the Township.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Weller to approve the September 2, 2015 minutes, as presented. Mr. Gokey stated he was not present at the September 2nd meeting. Mr. Boland stated it wasn't necessary to be present to vote on approving the minutes. Motion passed 3-0.

FINANCE

Mr. Gokey noted that two additional checks were issued after the agenda was published, bringing the total disbursements to be approved to \$141,174.73. Mr. Weller moved, seconded by Mr. Jones to approve disbursements as follows:

\$	92,284.44	General Fund
\$	6,876.00	Fire Fund
\$	34,656.12	Sewer Fund
\$	<u>7,358.17</u>	<u>Liquid Fuels Fund</u>
\$	141,174.73	Total

Motion passed 3-0. The Board reviewed the Treasurer's Report and had no questions.

REPORTS

FIRE COMPANIES- Mr. Jones announced that Amity Fire Chief Zomolsky was unable to attend due to work obligations. Chief Keith Gabel reported the Monarch's Chicken BBQ sale at Community Days was a success, selling out before 1:00PM. Monarch will begin selling cashew and peanuts for the holidays, and will begin holding their Steak and Shrimp nights in October.

PLANNING COMMISSION- The Planning Commission unanimously approved the changes to the Zoning Ordinance concerning the size of temporary real estate signs, and other minor changes. Mr. Boland recommended advertisement and the proper MPC notifications. Mr. Jones moved, seconded by Mr. Weller to authorize Kozloff/Stoudt to proceed with the advertisement and distribution as required for adoption of the Ordinance, including notice to adjacent Townships.

UNFINISHED BUSINESS

Equalization Basin (Lagoon) At the 9/2/2015 meeting, the Manager provided ARRO's recommendations to assess damage in the equalization basin (lagoon) liner. In order to determine the extent of the damage and reach a decision to repair or replace the liner, it requires removal of all existing grit, sludge and debris. The Manager requested permission to use ARRO to prepare bid packages. After discussion, the Board directed the Manager to explore options leave the existing sludge in place and cover with another liner and report back to the Board with that information. ***Run Cards*** Manager Lyon stated all ten run cards were changed to include Exeter Ambulance Association (EAA) to respond after Exeter Fire Company. The Manager received notification that John Herbsleb resigned as Chief of EAA. ***RFP for EMS Services:*** Mr. Boland stated the RFP draft is a working document, which will require further discussion with the Manager before the final draft can be submitted for the Board's review. Andrew Heifer, EAA, mentioned that Mr. Herbsleb resigned for other opportunities, and EAA has someone resuming those responsibilities. Mr. Heifer stated he has been in touch with the Chief at Amity Fire Company in hopes of bringing an ambulance to their station for a combined Emergency Services effort. Effective 10/15/2015, EAA will no longer be doing non-emergency transport. Mr. Gokey stated they are not satisfied with the present emergency services provider, and noted an important part of the RFP is the requirement that the company providing the proposal must be financially solvent. ***Resolution 15-19 Leaf Creek Sewer Plan Modules*** Manager Lyon stated the BOS approved the Leaf Creek Sewer Plan Modules at the August 5, 2015 meeting. Adoption of the resolution is necessary for the PADEP submittal. Mr. Jones moved, seconded by Mr. Weller to adopt Resolution 15-19. Motion passed 3-0.

SOLICITOR

PAWC counsel notified Mr. Boland that the hydrant agreement language changes will impact their tariff, and will take time to gain all necessary approvals. Mr. Boland reported that he has sent the Douglass Township letter regarding compliance of the Intermunicipal Agreement. Mr. Weber stated the draft of the on-street parking changes was provided to the BOS at the August 19th meeting. The Board had agreed that the current fee of \$15.00 does not carry enough of a penalty to persuade compliance. Mr. Boland researched the maximum fines allowable for parking under the motor vehicle code: \$50 is the maximum. Lieutenant Mileschosky recommended \$35.00 to 40.00. Mr. Jones moved, seconded by Mr. Weller to revise the draft to include to an increase of penalty from \$15.00 to \$40.00. Motion passed 3-0. Mr. Weller moved, seconded by Mr. Jones to authorize Kozloff/Stoudt to proceed with advertisement and preparation for adoption of the Ordinance. Motion passed 3-0. Denise Larive, News of Southern Berks, asked how often a resident could be cited. Lt. Mileschosky stated the fine can be imposed every 24 hours.

ENGINEER

Mr. Weber and Mr. Howell-Clarke met on-site at 306 Kingston Drive to evaluate the stormwater detention basin, in response to the owner's request. It was concluded that the current area of hydrophytic vegetation is not a concern. Mr. Weber determined the Township is not under any obligation to provide

assistance in removal of sediment and regrading. The approved subdivision plans for Greenbriar state it is the owner's responsibility to maintain the detention basin. The Manager will notify the owner. Mr. Gokey stated this is fair; the Township enforces maintenance of other detention basins within the Township, and must treat this matter consistently with all property owners. Mr. Weber shared detailed plans for the salt shed, at an estimated cost of \$250K. Mr. Jones moved, seconded by Mr. Weller to authorize LTL to complete the design and bid specifications for the salt shed. Motion passed 3-0. Mr. Scott Sweigart, Forino Co. LP, was present and withdrew his request at this time for early dedication of the streets in Woods Edge 3B subdivision. He requested to have snow removal done by the Township, extending the Winter Services Agreement that expired this past spring. The Board agreed, and authorized staff to execute the necessary Winter Services Agreement. Mr. Sweigart reported there is still an abundance of topsoil in Woods Edge Phase 3B. The Township previously authorized Forino to move 100 triaxle loads out of the Township. E&S permitting requires the topsoil taken to Hopewell Trucking to be taken back to the development as remediated soil, in turn, leaving an excessive amount of topsoil. Mr. Jones stated he has seen the volume is excessive, but the Township has no way to house that large of a quantity. The Manager stated topsoil would be needed for relocating Wheeler Field and asked Mr. Weber if he has finalized plans for the relocation. Mr. Weber stated he will have plans for the Board's review at the October 21st meeting. Mr. Jones moved, seconded by Mr. Weller to permit Forino Co. to remove up to 100 triaxle truck loads of topsoil from Woods Edge Phase 3B; and authorized LTL to work with the Forino Co. to determine future amounts of topsoil to be removed. Motion passed 3-0.

NEW BUSINESS

Award - Lake Drive Bridge Deck Repair Project- Mr. Jones noted JPS Construction's bid was considerably lower than the other two bidders. The Manager stated Kraft Engineering had checked references for JPS and they were given high recommendations. Mr. Jones moved, seconded by Mr. Gokey to award the contract to the lowest bidder, JPS Construction for \$44,000.00 for the deck repairs Lake Drive Bridge. Motion passed 3-0.

BCCD Workshop Attendance - Mr. Jones moved, seconded by Mr. Weller to authorize Kathie Benson and Ali Howell-Clarke to attend the free workshop. Motion passed 3-0.

Press Room Door - Mr. Wheeler provided a quote to replace the rusted and broken door on the press room. Mr. Jones asked if there was still money in the budget to cover the replacement. The Manager affirmed there was. Mr. Jones moved, seconded by Mr. Weller to authorize replacement and installation of the press room door, at a cost of \$7,431.22. Motion passed 3-0.

EMPLOYEE/OFFICIAL REPORTS

Manager: Mr. Lyon provided a WWTP and CAP update: PS7 - the response was sent in at the end of August. No response has been received from the PADEP. PS2 & PS4 - The Township has not received a response to its Part II Permit Application for PS 2 & PS 4 thus far. 662 Leaf Creek Interceptor - Updates were prepared earlier in the day and will be submitted along with all other semi-annual updates required by all active CAPS. Flow Meters - Have been installed at PS8. PS3, PS5, and PS9 will require flow meters by the end of 2017. Regarding the Unfair Labor Practice filing, a conference call was held by both parties' attorneys and the mediator for the Police Labor Dispute; no settlement was reached. Mrs. McGrath, Mr. Weller, and the Manager attended a meeting at Exeter Township, where Berks DES requested Amity to defer listing Exeter Ambulance on run cards until a later date. Berks DES is waiting on their legal counsel to address ownership of the radios. Mr. Jones questioned why SBREMS was listed as first to respond to Woods Edge, when Boyertown Ambulance is closer. The Manager stated when SBREMS agreed to station an ambulance in the Township, they were listed as first due everywhere in the Township. The Board agreed the run cards should continue to list EAA due after Exeter Fire, however, Mr. Jones asked that run cards be evaluated to determine who should be listed as first due, since SREMS does not have a rig located within the Township full-time. The Manager will continue to pursue a plan to replace intersection street lighting with ECON Opportunities. The consultant was able to find a light fixture that would retrofit the post lamps in addition to the cobra heads. The Township

could replace 228 cobra head and post lamp lights at approximately \$70K. New pricing for lights indicate there would be a payback period of less than five years. Mr. Jones asked the Manager to prepare a cut sheet on the replacement light fixture. The Manager stated he will have a detailed draft of the 2016 budget for the first meeting in October. Mr. Jones suggested that the manager and staff should prepare the budget and provide updates and comments for the Supervisors as was done for the 2015 budget. If the Board feels meetings are necessary, they will schedule. The Manager requested an executive session, without intent to return, for discussion of police personnel issues, two administrative personnel matters, to provide an update to WWTP personnel matters, and street personnel matters.

Chief of Police: The Chief was on holiday. Lt. Milesosky presented the Chief's Report in his absence. Lt. Milesosky requested permission to send Officer Coe to the MAGLOCLLEN training in November. This is the same training the BOS authorized Officer O'Rourke to attend, and the fees would be paid out of forfeiture funds. Mr. Gokey asked if the training would require police overtime. Lt. Milesosky stated it would not. Cost of the training would be \$125.00 for registration and \$140.00 for meals. Mr. Jones moved, seconded by Mr. Weller to authorize Officer Coe's attendance at the training at a total cost of \$265.00. Motion passed 3-0.

SUPERVISORS

Mr. Jones stated he would like to discuss police department personnel matters in executive session, with no need to return.

PUBLIC COMMENT

None

EXECUTIVE SESSION

At 8:39PM, with there being no further business, Mr. Jones made a motion, seconded by Mr. Weller to adjourn to executive session without intent to return. The purpose of the executive session was to discuss two police personnel issues, two administrative personnel matters, to provide an update to WWTP personnel matters, and street personnel matters. Motion passed 3-0.

Respectfully Submitted,

Pamela L. Kisch
Township Secretary