

Amity Township Board of Supervisors
Meeting Minutes

January 5, 2015

Call to Order/Pledge to the Flag

The January 5, 2015 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road., Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Vice Chairperson Richard Gokey. The following were in attendance:

SUPERVISORS

Richard Gokey

Terry Jones

Paul Weller

STAFF

Charles E. Lyon, Manager

Kent Shuebrook, Chief of Police

Kevin Musheno, Solicitor/Kozloff Stoudt

Kathie Benson/Asst Secretary

This meeting, having been advertised as the reorganization meeting and regular meeting of the Board of Supervisors for Amity Township, began as required by the PA Code with reorganization:

REORGANIZATION:

Nomination/Election of Temporary Chairperson

Motion by Mr. Jones seconded by Mr. Weller to nominate Kevin Musheno, as temporary Chairperson. Motion passed unanimously.

Nomination/Election of Temporary Secretary

Motion by Mr. Weller, seconded by Mr. Jones, to nominate Kathie Benson as temporary Secretary. Motion passed unanimously.

Nomination/Election of Officers

Motion by Mr. Jones, seconded by Mr. Weller, to nominate the same slate of officers for 2015 that held office in 2014. Kim McGrath, Chairperson, Richard Gokey, Vice Chairperson & Pamela Kisch, Secretary. Motion passed unanimously.

Slate of Appointments for 2015

Upon a motion by Mr. Weller, seconded by Mr. Jones, the following slate of appointments, plus adding Peter Gaskins to the Parks and Recreation, excepting vacancies, was affirmed as presented:

Secretary	Pamela Kisch
Assistant Secretary	Kathie Benson
Treasurer	Tracy Nonamaker
Township Manager	Charles E. Lyon
Roadmaster	Alistair Howell-Clarke
Planning Commission Secretary	Kathie Benson
Pension Actuary	Redmond Consulting Ltd
Pension Administrator	Investors Trust

Pension Trustees	Charles E. Lyon Pamela Kisch Kathie Benson
Planning Commission	Dwight Buckwalter, Steven Chieffo
Solicitor	Kozloff Stoudt
Grievance Designee	Charles E. Lyon
Alternate Solicitor	Paul Ober & Associates
Zoning Hearing Board Solicitor	Mogel Bobb Speidel & Kershner
Zoning Hearing Board Chairman	James Mazzoni
Township Engineer	LTL Consultants
Code Enforcement Officer	Steve Loomis/LTL Consultants
Zoning Officer	Steve Loomis/LTL Consultants
Sewage Enforcement Officer	Steve Loomis/LTL Consultants
Appointed Auditors	Long & Barrell
Township Depositories	Fulton Bank, National Penn Bank, Sovereign Bank
Emergency Management	Terry Jones
Deputy Emergency Mgmt	Charles E. Lyon, Pam Kisch
Fire Marshall	
Environmental Advisory Council	Richard Hoeveler, David Wentzel
Recycling Coordinator	Kathie Benson
Vacancy Board	James Elliot
Open Records Officer	Pamela Kisch
Assistant Open Records Officer	Charles E. Lyon
RATS Liaison	Charles E. Lyon
Sewer Engineer	Arro Consulting
BCO	Steve Loomis
Fire Company Liaison	Terry Jones
Safety Committee	Paul Weller
Assistant Tax Collector	Gail Fronheiser

Motion unanimously passed unanimously.

Mr. Weller moved seconded by Mr. Jones to set the Bond Limit Recommendations at:

Treasurer	\$6,000,000
Manager	\$6,000,000
Police Secretary	\$ 100,000

Motion unanimously passed unanimously.

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Weller moved, seconded by Mr. Jones to approve the minutes of December 17, 2014. Motion passed, 3-0.

FINANCE

Mr. Jones moved, and seconded by Mr. Weller to approve the following disbursements:

\$ 91,748.34	General Fund
\$ 55,995.64	Sewer Fund
\$ 398.03	Traffic Impact
\$ 3,755.49	Liquid Fuels
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\$151,897.50	Total

Motion carried 3-0.

REPORTS

Code Enforcement The December report was presented to the Board for their review. Mr. Loomis reported clothing drop off containers have been removed from the Motta property on Ben Franklin Highway. Mr. Loomis discussed the septic violation at the Cooper residence on Old Swede Rd. Mr. Loomis discussed when the violations were occurring other family members were living in the house who have since have moved to other locations. Mr. Loomis reported Mr. Lyon and Joan London discussed preparing an agreement that will state the township will not pursue requiring a new septic system at this time, due to no visible signs of violation provided all legal fees and Township costs are paid. Mr. Loomis stated he passes the property several times a week and no visible signs of malfunction have been observed in quite some time. The agreement shall say the homeowners will be required to install a new system within 30 days if the system is found to malfunction again. Mr. Weller moved seconded by Mr. Jones to approve the recommendation to prepare an agreement to be presented to Mr. Cooper of Old Swede Rd. Motion carried 3-0.

Road Department Mr. Howell-Clarke presented his December report. Mr. Weller moved seconded by Mr. Jones to approve the purchase of a Cutting Edge for our wheel loader at a cost of \$1,804.00 from Medico Industries, Inc. Motion carried 3-0. Mr. Gokey observed there appears to be more equipment accumulating at the Power Co site. Mr. Loomis will investigate and advise. Mr. Howell-Clarke reviewed the list presented for road repairs recommended to be done in 2015. Mr. Howell-Clarke and Mr. Lyon have an appointment with Penn Dot to discuss Liquid Fuels funds and materials required for the projects. Mr. Jones recommends the use of Penn Bid when the projects are ready to go out for bid. Mr. Jones asked if the township had any information on the clay colored material Penn Dot has used on several curves that is thin in nature but provides traction in slippery turns. Mr. Lyon will research and pass along the information. Mr. Lyon presented the Amity Elementary School Plan. Mr. Musheno presented a note from page two of the Plan that stated, if the Elementary school building changes use the driveway and paved road shall require improvements. After discussions Mr. Jones moved seconded by Mr. Weller to have Kozloff Stoudt prepare a forbearance agreement stating the township will not enforce the note at this time however if the current use changes, causing occupancy of the building over a limit of 300, the Note shall be enforced. Motion carried 3-0.

OLD BUSINESS

None

SOLICITOR'S REPORT

Mr. Musheno had nothing further to discuss at this time.

NEW BUSINESS

Resolution 15-01 Fee Schedule Mrs. Gokey read aloud some of the changes proposed for the 2015 Fee Schedule. Mr. Jones moved and seconded by Mr. Weller to adopt the resolution as presented. Motion passed, 3-0.

Resolution 15-02 Independent Auditor Mr. Jones moved, seconded by Mr. Weller to adopt Resolution 15-02, appointing Long, Barrell & Co, LTD as the Township Auditor for Fiscal Year 2014. Motion passed, 3-0.

Approval to Execute New Signature Cards/Fulton Bank Mr. Weller moved, seconded by Mr. Jones to authorize execution of the new signature cards. Motion passed 3-0..

Mileage Reimbursement will be set at the Annual Meeting of the Elected Auditors.

Municipal Tax Sheet Mr. Jones moved, seconded by Mr. Weller to approve the Municipal Tax Sheet stating the Local Municipal Tax at 1.3 and the Fire Tax at .65. Motion Carried 3-0.

Resolutions 15-03, 15-04, 15-06, 15-07 Mr. Jones moved seconded by Mr. Weller to approve Resolution 15-03 .5% Real Estate Transfer Tax, Resolution 15-04 \$5.00 per Capita Tax, 15-06-Police Pension Member Contributions, Resolution 15-07 .5% Earned Income Tax. Motion carried 3-0.

Pension Authorized Signatures-Mr. Jones moved seconded by Mr. Weller to authorize, Pam Kisch, Tracy Nonamaker, and Kathie Benson as authorized signers to the Amity Township Non-Uniformed & Police Pension Plans. Motion carried 3-0.

Uniform Construction Code Countywide Appeals Board- Mr. Weller moved seconded by Mr. Jones to pay a \$200.00 fee and renew our participation in the Berks County Uniform Construction Code Appeals. Motion carried 3-0.

EMPLOYEE/OFFICIAL REPORTS

Manager Mr. Lyon reported he and Mrs. McGrath met with Keith Gabage, Senior Manager for Business Development at Pennsylvania American Water(PAWC). His division of PAWC has offered to purchase the Sewer Plan. Mr. Lyon does not recommend at this time. Mr. Lyon reported Berks EIT distributed approximately \$200,000 on 12/31/14. It appeared the early distribution was a result of the merger. Mr. Lyon will further review this effect on the 2014 and 2015 budgets. Mr. Lyon distributed a copy of a Draft Exit Policy for everyone's review and comments. After all agree, a meeting needs to be set with the Local 429 group to begin implementation. Mr. Lyon reported the NPDES Permit Renewal Application was submitted on 12.31.14. The Pump Station 7 Ice Piggings is scheduled for January 16, 2015. Ebert Engineering is continuing to work on the Leaf Creek Interceptor bidding and intends to use Penn Bid when ready. Mr. Lyon reported we received notice Teltron has filed an appeal in the Court of Common Pleas relative to the Conditional Use granted to Environmental Enterprises. Mr. Lyon requests an executive session to discuss the litigation. Mr. Lyon reported he has received a letter from Exeter Ambulance Association placing us on notice they will be ceasing 911 services March 31st. Mr. Lyon has given a draft job description for the Wastewater Superintendent and requests discussion in executive session. Mr. Lyon reported we have received the 2013/2014 State Salt reimbursement. Penn Dot apologized for their oversight.

Police Chief- Chief Shuebrook requested an executive session for discussion about a scheduling contractual issue.

SUPERVISORS

Mr. Gokey discussed the township has approved a .65 mill fire tax and wanted to know if we approved the purchase of a rescue truck to Amity Fire Co in the amount of \$700,000. Mr. Weller explained the truck has not been purchased. Amity Fire Co is applying for a grant for the truck and the new grant applications have change. The fire company is in contact with Patrick Meehan's office for explanations.

PUBLIC COMMENT

Nothing at this time.

EXECUTIVE SESSION

Mrs. Gokey moved seconded by Mr. Weller to recess to an Executive Session with no intent to return to discuss a Land Acquisition, Contract Discussion, Police Scheduling, a Payroll Issue, and Environmental Enterprises' Litigation. Motion passed, 3-0.

Upon a motion by Mr. Gokey, seconded by Mr. Weller at 8:18 PM, the meeting was adjourned.

Respectfully submitted,

Kathie Benson
Assistant Secretary