

Amity Township Board of Supervisors
Meeting Minutes

July 1, 2015

Call to Order/Pledge to the Flag

The July 1, 2015 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Vice Chairperson Richard Gokey. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson (arrived at 7:01PM)
Richard Gokey, Vice Chair
Paul Weller
Terry Jones
David Hackett

STAFF

Jamie Milesosky, Administrative Lieutenant
Pamela Kisch, Township Secretary
Brian Boland, Solicitor, Kozloff/Stoudt (arrived at 7:02PM)

ANNOUNCEMENTS

Mr. Gokey announced that Jacob Sekela, of Boy Scout Troop #597, was elevated to the rank of Eagle Scout. Mrs. McGrath arrived at 7:01PM. Mrs. McGrath announced that PENNDOT will be closing the River Bridge three months, beginning July 20, 2015.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

Public Hearing for CCRC Zoning Ordinance 289

The public hearing was recorded by a stenographer. Mr. Boland opened the hearing for the proposed ordinance, to amend the definition of Continuing Care Retirement Community (CCRC) , amending the subsection of "uses permitted by right" to include CCRC as a Use Permitted by Right in the Planned Business/Office/Industrial district. Mr. Boland introduced 21 exhibits into the record; Notice of Public Hearing, Proof of Publication of Notice of Hearing, Affidavit of Posting of Notice of Hearing. Mr. Boland explained the Board could adopt, post-pone, voting, or choose not to adopt the proposed CCRC Zoning Amendment. On March 11, 2015, The Planning Commission voted 5-0 to make a recommendation for approval to the Board of Supervisors. Mr. Boland introduced 21 (twenty-one) exhibits into the record. Mrs. Kisch was sworn in and testified to her signature of documents and posting of such in the vestibule area of the municipal building. The Berks County Planning Commission letter dated May 12, 2015 provided four comments which were offered for consideration and were heard in at least two public BOS meetings since May 12, 2015. Correspondence was sent to St. Lawrence Borough, as well as the Townships of Oley, Union, Exeter, Douglass, Earl, and the Borough of Birdsboro. The only response received, from Exeter Township, dated May 18, 2015, stated their Board had reviewed the proposed amendments at their May 11, 2015 meeting and voted to offer support for the same. Upon summarization of the proposed amendment, Mr. Boland asked if there was any questions from the Board. The Board had no questions. Mr. Boland asked if there were any questions from the public. Mr. James Gordon, 128 Monocacy Creek Road, cited concerns about the potential for drainage issues. Mr. Gordon presented the Board with a drawing that which had he had marked "x" on what he considered to be danger points of flooding. Mr. Boland entered the drawing as Exhibit 22. Mr. Boland stated the purpose of the hearing was for enactment of the Ordinance. If a plan follows, these concerns should be addressed at that time. Mr. Weller and Mr. Jones explained this issue would be addressed at

the planning stage. Mr. Martino, 225 W Welsh Drive, stated the Township needs commercial development to stave off future tax increases. With no further public comment, Mr. Boland closed the public hearing at 7:27PM. Mr. Gokey made a motion to adopt Ordinance 289 as proposed. Mr. Jones seconded the motion. Motion passed 5-0.

MINUTES

Mr. Jones moved, seconded by Mr. Hackett to approve the June 17, 2015 minutes, as presented. Motion passed, 5-0.

FINANCE

Mr. Gokey moved, seconded by Mr. Jones to approve disbursements as follows:

\$ 170,614.95	General Fund
\$ 5,991.55	Fire Fund
\$ 14,008.58	Sewer Fund
<u>\$ 82,653.60</u>	<u>Liquid Fuels Fund</u>
\$ 273,268.68	Total

Mrs. Kisch stated two additional invoices were paid, \$97.01 for staff reimbursement and \$97.22 for postage, making the total disbursements \$273,458.91. Mr. Gokey amended his motion to approve disbursements in the amount of \$273,458.91. Mr. Jones seconded the amended motion. Motion passed 5-0.

REPORTS

CODE DEPARTMENT- The Board reviewed the Code Report and did not have any questions to take back to staff.

ROAD DEPARTMENT- Mr. Howell-Clarke presented a Change Order for EJB Paving for revised quantities of base repairs and extended pricing, totaling \$57,912.40. Mr. Jones questioned what warranted the additional quantities. Mr. Howell-Clarke stated when road openings are done by utility companies, staff isn't always notified to inspect the materials being used for restoring to ensure its properly done. Mr. Jones questioned if utility companies are issued a permit and required to have a bond. Mr. Howell-Clarke stated a permit is issued, but was not sure that a bond is required. Mr. Jones stated many municipalities require a permit be issued, the applicant pays a charge per square foot, and provides an 18-month bond. Mr. Jones directed staff to research what's currently required for road opening permits. Mr. Jones moved, seconded by Mr. Weller to accept Change Order #1 in the amount of \$57,912.40, as stated in the EJB Paving letter dated 6/23/2015. Motion passed 5-0. Mr. Howell-Clarke requested authorization to advertise for Seasonal Requirements. Mr. Jones recommended staff research utilizing Pennbid, as an additional advertising source and possible piggy backing off of another municipality (through the Berks County Coop) . Mr. Gokey moved, seconded by Mr. Hackett to authorize advertisement for Seasonal Requirements. Motion passed 5-0.

UNFINISHED BUSINESS

Mrs. McGrath asked if there was anything further regarding replacing the Township sign. Mr. Jones stated he was working with Scepter Signs and waiting on other quotes.

SOLICITOR

Act 147F Letter Amity Fire Company held their TEFRA hearing on June 22, 2015 at the Amity Fire Company. Internal Revenue Code requires the Township execute a 147F letter. Mr. Boland stated the letter does not constitute that the Township holds any financial involvement or obligation. Mr. Weller moved, seconded by Mr. Hackett to authorize execution of the 147F letter. Motion passed 5-0.

NEW BUSINESS

None

EMPLOYEE/OFFICIAL REPORTS

Manager: The Manager was on holiday. Mrs. Kisch reported in his absence. The Manager sent Mr. Boland a draft of a termination notice for Douglass Township, as directed by the Board at their June 17, 2015 meeting. Mr. Boland stated he would like to discuss the letter with the Manager, and will be contacting him next Monday to arrange a meeting. Flygt is pulling one of the pumps from PS7 to send back for testing of flow capacity. The flow meter at PS7 has been installed and calibrated. There has been no further progress on PS2 and PS4. The PADEP can't locate the Township's prior WQM Part II Permits, and has asked the Township to pull copies of what was issued. The easement was cleared for the 662 Leaf Creek Interceptor. Seismic Refraction was completed. The Manager engaged Congressman Meehan's office for assistance in gaining approvals through PENNDOT. There has been no progress on the Montague Easement. Mr. Montague's appraiser came in at \$96K. The property was appraised at only \$65K. The Manager received a new complaint regarding SBREMS response times. Mrs. Kisch stated the complainant has not contacted the Township since the initial call. The Manager provided copies of two examples of RFPs from similar size townships. The Manager requested the Board review the examples of RFPs and provide feedback to him directly. Mrs. Kisch stated she had copies of the latest version of the Police Reckoning Policy, which was previously provided to Mr. Boland, Mr. Jones, and Mr. Hackett. Mr. Boland stated he would review this with the Supervisors in Executive Session. The Manager recommended the Board either direct the Solicitor to draft a final policy or not make any changes at all to the current policy.

Chief of Police: Chief Shuebrook was on holiday. Lieutenant Milesosky reported that he and the Chief attended the expo in Atlantic City, researching body and car cameras. They researched the cameras with several vendors and are waiting on further documentation. Lt. Milesosky stated there was a resident at 1316 Weavertown Road, who had made a complaint about cars using his property as a turnaround, due to the closure of the Weavertown Road Bridge. The closure was marked by PENNDOT, but could be marked differently to bring more awareness. Mr. Howell-Clarke offered to speak to someone at PENNDOT.

SUPERVISORS

Mr. Jones requested a brief executive session, without intent to return, to discuss the matter of the Police Reckoning Policy.

PUBLIC COMMENT

Mr. Malcolm Cole, SBREMS, addressed the Board regarding recent comments made regarding response times. Mr. Cole stated that SBREMS is a non-profit agency that provides EMS services to the Township. He would like a meeting with the Manager and the Board to address response time and their continued commitment to providing services to the Township.

EXECUTIVE SESSION

At 8:00PM, with there being no further business, Mr. Weller made a motion, seconded by Mr. Hackett to adjourn to Executive Session, without intent to return. The purpose of the executive Session was to discuss the Police Reckoning Policy. Motion passed 5-0.

Respectfully Submitted,

Pamela Kisch
Township Secretary