

Amity Township Board of Supervisors
Meeting Minutes

November 18, 2015

Call to Order/Pledge to the Flag

The November 18, 2015 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Richard Gokey, Vice Chairperson
Paul Weller

STAFF

Charles E. Lyon, Manager
Kent Shuebrook, Chief of Police
Pamela Kisch, Township Secretary
Brian Boland, Solicitor, Kozloff/Stoudt
John Weber, Engineer, LTL Consultants

ANNOUNCEMENTS

The Manager was notified by the PA Department of Agriculture that Amity Township was the newest Township to be added to the quarantine list after it was confirmed that the Spotted Lantern Fly was found in the Township. The quarantine limits movement of yard waste, wood, and other materials outside of the quarantined area. A Department of Agriculture media release is planned within the next day or two.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mrs. McGrath moved, seconded by Mr. Weller to approve the November 4, 2015 minutes, as presented. Motion passed 3-0.

FINANCE

Two additional invoices were paid after the agenda was sent out, bringing the total to \$199,293.98. Mr. Gokey moved, seconded by Mr. Weller to approve disbursements as follows:

\$ 77,860.44	General Fund
\$ 64,706.00	Fire Fund
\$ 47,266.56	Sewer Fund
\$ 158.00	EDU Fund
<u>\$ 9,302.98</u>	<u>Liquid Fuels Fund</u>
\$ 199,293.98	Total

Mr. Gokey asked for detail of the additional checks issued. Mrs. McGrath stated the check for \$80.91 was issued for reimbursement of food purchased for the Limerick Generating Station drill; and a check in the amount of \$7,431.22 was issued for a door replacement at the Waste Water Treatment Plant; a project, that was previously approved by the Board of Supervisors. Motion passed 3-0.

REPORTS

FIRE COMPANIES- Monarch Fire Company will continue selling peanuts and cashews through Christmas. Steak and Shrimp nights will also continue, the first Saturday of each month. Amity Chief Zomolsky reported they are exploring options for purchasing air packs; which are being funded by the

FEMA grant they received earlier this year. Amity had a radio that required warranty work, and expects to be without that radio for approximately a month. The fire companies met with Met-Ed to address concerns about Met-Ed's response time to accidents when there are downed wires. Chief Zomolsky stated there was one instance when people were stranded in their car for ninety minutes while waiting for Met-Ed to arrive and handle the downed wires. There has also been issues with Met-Ed not sending flaggers and relying on the fire police to assist (at no charge). The Manager recommended filing a PA PUC complaint against the utility. Mr. Boland recommended gathering specifics of incidents from all companies affected have them work together as a group to address it with Met-Ed. Chief Zomolsky stated he would reach out to the other fire companies and EMS providers.

PLANNING COMMISSION- Highmeadows Phase 3 Section II - The Plan for Phase 3 Section 2 was submitted on 9/9/2015 and expires 12/8/2015. THP Properties requested a 90-day extension. The Planning Commission voted 3-0 on November 11, 2015 to recommend the Board of Supervisors grant the extension. Mr. Gokey moved, seconded by Mr. Weller to grant the 90-day extension. Motion passed 3-0.

UNFINISHED BUSINESS

Zoning Hearing Board Vacancy Five letters of interest have been received to date. Mr. Gokey stated the applicants appear to be well qualified and he would like more time to review the letters of interest. This item was tabled and will be handled under unfinished business at the December 2nd meeting. **Street Light at Pine Lane and Leaf Creek Court** Met-Ed has a ticket number on this light to determine why it is not working. There was concern it was never activated. Mr. Howell-Clarke will pass along findings from the Met-Ed trouble ticket. Mrs. Kisch will look to see if the light was accepted via a resolution.

Boone Area Library Amy Resh, Library Director, submitted a letter requesting an increase of \$3,875.00. After discussion, Mr. Gokey moved, seconded by Mr. Weller to increase funding to the library by \$1,500.00; for a total contribution in 2016 of \$16,500.00. Motion passed 3-0. **2016 Budget** Mr. Gokey questioned the entries for the Traffic Impact Fees North fund. The Manager explained that certain funds had carryover balances listed for in house projections that had not been removed. This explanation addressed his concerns. Mr. Gokey asked how calculations were made for the Recreation Fund. The Manager stated this was a forecast, and presumes there will be recreation fees for the Arbour Green and Leaf Creek plans, which would pay back the General Fund the debt owed by the Recreation Fund. The General Obligation Bonds cannot be paid back or refinanced until 2017. Mr. Gokey moved, seconded by Mr. Weller to advertise the 2016 budget, with revisions, with balanced budgets or positive net income and no tax increase. Motion passed 3-0.

SOLICITOR

About All Floors Emergency Access Easement Mrs. McGrath stated revisions to the easement clarified concerns for the owner and the Township. Mr. Weller stated he was satisfied with the revisions. Mr. Boland stated the easement would be recorded with the Recorder of Deeds. Mr. Gokey moved, seconded by Mr. Weller to approve the map and easement. Motion passed unanimously.

ENGINEER Mr. Weber reported that he had conducted a rather lengthy first review of the Arbour Green development plan. Among items to be addressed, Mr. Weber expects Engineer Brian Boyer to request a reduction of Recreation Fees for the plan. Under the old plan, the recreation fees were approximately \$123K, based upon acreage and assessment guidelines under the previous subdivision ordinance; under the new plan the recreation fees are approximately \$205K. Mr. Gokey asked if Mr. Weber had the plans for the new salt shed. Mr. Weber stated he will submit plans when he submits the analysis for 888 Old Airport Road at the second meeting in December.

NEW BUSINESS

Winter Weather and MS4 Preparation Training Mr. Gokey moved, seconded by Mr. Weller to grant permission for Kathie Benson and Alistair Howell-Clarke to attend the December 8th training in Leesport at no charge. Motion passed 3-0.

EMPLOYEE/OFFICIAL REPORTS

Manager: The Manager requested a brief executive session to discuss closeout of Chief Shuebrook's contract. Douglass Township has responded by letter claiming it has surcharged Goodwest and claim they have never agreed to anything more than quarterly testing. The Manager suggested the Township should consider Douglass' response and determine what the additional steps should be taken to ensure compliance with the Intermunicipal Agreement. The Manager posited that, if goodwest is still discharging and there is no effort to mediate the excessive strength discharges; then Douglass Township should provide evidence in the form of tests from the Pumping station effluent to guarantee the excessive discharges are not being passed along to Amity Township's wastewater treatment plant. He asked the Board and Solicitor to consider further action. Ali and the Chazz met with Eric Friend, 306 Kingson Drive, and determined there to be more deposits in the detention basin as a result of taking the flow from the steepest section of N. Monocacy Hill Road. Ali will be installing silt sox filters in ten catch basins along portions of N. Monocacy, during the winter to see if a majority of the stone can be filtered. Times for installing it, materials used, and results will be logged for MS4 files. The PADEP meeting tomorrow will be held in Harrisburg. The Manager and Mr. Wheeler will attend the meeting to discuss and resolve outstanding issues, but will not agree to any consent orders/decrees. If that's requested, the meeting will be terminated and rescheduled to a time when the solicitor and Board members can attend. The turbo in the camera truck clogged and needs to be replaced. Mr. Weller moved, seconded by Mr. Gokey to replace the turbo with a reconditioned turbo at a cost not to exceed \$1600.00. Motion passed 3-0. Dickinson Crane provided a quote to remove the aerators from the lagoon. Mr. Gokey moved, seconded by Mr. Weller to authorize Dickinson Crane to remove the aerators from the lagoon at a cost not to exceed \$1488.00. Motion passed 3-0.

Chief of Police: The Chief presented his report to the Board.

SUPERVISORS

There were no Supervisor's comments.

The Manager asked Mrs. Kisch to provide information regarding the Limerick Generating Station drill. Mrs. Kisch reported the Limerick Generating Station drill held Tuesday, November 17th went well. The Emergency Operations Center (EOC) was fully staffed, along with a representative from PEMA who was there for observation. The PEMA representative stated he felt our Emergency Management Coordinator Terry Jones did a fine job as the EOC ran smoothly and he had no recommendations for improvements.

PUBLIC COMMENT

None

EXECUTIVE SESSION

At 8:23 PM, with there being no further business, Mr. Gokey made a motion, seconded by Mr. Weller to adjourn to executive session with no intent to return. The purpose of the executive session was to discuss closing out Chief Shuebrook's contract. Motion passed 3-0. Meeting adjourned.

Respectfully Submitted,

Pamela L. Kisch
Township Secretary