

Amity Township Board of Supervisors

Meeting Minutes

December 2, 2015

Call to Order/Pledge to the Flag

The December 2, 2015 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Richard Gokey, Vice Chairperson
Paul Weller
Terry Jones
David Hackett

STAFF

Charles E. Lyon, Manager
Troy Bingaman, Manager
Kent Shuebrook, Chief of Police
Andrew Kensey, Chief of Police
Pamela Kisch, Township Secretary
Brian Boland, Solicitor, Kozloff/Stoudt

Andrew Kensey was sworn in as Chief of Police of Amity Township by the Honorable Victor M. Frederick IV. Chief Kensey embraced his new position, stating this is the greatest accomplishment of his career and looks forward to working with his department to take them to the next level.

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Weller moved, seconded by Mr. Gokey to approve the November 18, 2015 minutes, as presented. Motion passed 5-0.

FINANCE

An invoice for \$201.00, for employee training, was paid after the agenda was sent out, bringing the total disbursements for approval to \$36,781.29. Mr. Weller moved, seconded by Mr. Hackett to approve disbursements as follows:

\$ 14,729.88	General Fund
\$ 6,174.01	Fire Fund
\$ 9,665.11	Sewer Fund
\$ 4,050.00	Recreation Fund
<u>\$ 2,162.29</u>	<u>Liquid Fuels Fund</u>
\$ 36,781.29	Total

Disbursements included a refund of \$4,050.00 in Recreation Fees, made payable to About All Floor in lieu of fee, for the Emergency Access Easement for Monocacy Hill. The Board of Supervisors

previously agreed to accept this easement in lieu of the recreation fees. The recorded easement was received at the Township last week after approval by Township Solicitor Boland. Motion passed 5-0.

REPORTS

CODE DEPARTMENT- The Board reviewed the Code Report and had no questions.

ROAD DEPARTMENT- Mr. Howell-Clarke stated the new platform, partially funded through a recycling grant, has been delivered. The platform will be placed between the two yard waste containers. The old platform is being used at the Waste Water Treatment Plant. Mr. Weller asked if we can use the yard waste containers, now that the Township has been quarantined for the Spotted Lanternfly. Mr. Howell-Clarke stated they can be used, because the yard waste is being taken to Hopewell Nursery which is within the quarantine area. Mrs. Kisch stated the quarantine was issued to prevent the spread of the pest. Businesses who move yard waste, trees, or firewood from the Township should contact the PA Department of Agriculture to have an inspection done and certificate issued giving them permission to move the materials outside of the quarantined area. Information and forms for the Spotted Lanternfly are available at the Township building.

UNFINISHED BUSINESS

Zoning Hearing Board Vacancy The Board reviewed the five letters of interest for the ZHB vacancy. Mr. Gokey made a motion to appoint Kevin R. Gibbons to the Zoning Hearing Board, term to expire December 31, 2016. Mr. Jones seconded the appointment. Motion passed 5-0. Mrs. McGrath asked staff to send letters notifying all applicants and thanking them for their interest. ***Street Light at Pine Lane and Leaf Creek Court*** Mr. Howell-Clarke reported the light is now working. It was activated, however Met-Ed identified a bad breaker in the box. Mr. Jones asked if any thought was given to requiring developers to start installing LED street lights in new developments. Manager Lyon stated they have looked at that, most recently in Woods Edge, but it was more costly to the developer. Mr. Boland stated this could be changed, by amending specifications in the SALDO. The Board directed Mr. Boland to work with Manager Bingaman to address changes to the SALDO.

SOLICITOR

Mr. Boland reported the Codification is almost complete and will provide a draft of the Codification to the Board at the December 16th meeting. Mr. Boland stated he has provided a draft agreement to Community Banks AKA Blue Ball National Bank, Susquehanna, and BB&T. If the agreement is accepted, the plan for the Mauger property located at Postal Road and SR662 would be withdrawn and Letter of Credit held by the bank could be released.

NEW BUSINESS

2016 Meetings Mr. Jones moved, seconded by Mr. Weller to authorize advertising 2016 meeting dates, and adoption of Resolution 15-23. Motion passed 5-0.

EMPLOYEE/OFFICIAL REPORTS

Manager: Manager Lyon was notified that the traffic signal at Old Airport Road and SR422 West lost communication between the loops and the signal on SR422 East. Telco provided a quote to replace the vehicle loop sensor. Mr. Jones moved, seconded by Mr. Weller to accept the proposal from Telco to repair the vehicle loop sensor at a cost not to exceed \$2,112.95. Motion passed 5-0. The 2016 budget has been advertised, with no comments thus far. The budget will be proposed for adoption at the December 16th meeting. Manager Lyon gave an overview of the November 19, 2015 PADEP meeting. Aaron Baar suggested installing an electrical connection and device that would alert the dialer if two pumps ran simultaneously, in lieu of installing the flow meters at PS3, PS5, and PS9. Mr. Jones moved, seconded by Mr. Hackett to authorize the manager to proceed and get the electrical work done at PS3, PS5, and PS9. Motion passed 5-0. Manager Lyon requested an executive session to discuss two WWTP personnel matters. Manager Lyon began working with Manager Bingaman on the logistics to ensure a smooth transition of Managerial duties. Manager Lyon reported the communications with the School have deteriorated regarding Amity Community Park and the middle school athletic field lease. Calls to

the athletic department have gone unanswered. Athletic fields at the middle school are not used from November 1st through April 1st. The School does not have anyone currently assigned to serve on the License Committee. This will continue to be a concern for the new Manager. The Board agreed to wait to see if the meeting with the new superintendent addressed the situation.

Chief of Police: Chief Shuebrook presented his report to the Board. Chief Kensey stated he has a great group of officers who wear many hats. Chief Kensey stated he anticipates some changes will be implemented, all of which will be for the betterment of the Police Department.

SUPERVISORS

Mr. Jones stated he would like to discuss a personnel matter in the executive session. Mr. Gokey stated he lost a longtime friend and neighbor, Mr. Hampton from Hampton Brothers. Mr. Hampton will be sadly missed.

PUBLIC COMMENT

None

EXECUTIVE SESSION

At 7:48 PM, with there being no further business, Mr. Jones made a motion, seconded by Mr. Weller to adjourn to executive session with no intent to return. The purpose of the executive session was to discuss two WWTP personnel matters and one administrative personnel matter. Motion passed 5-0. Meeting adjourned.

Respectfully Submitted,

Pamela L. Kisch
Township Secretary