

Amity Township Board of Supervisors
Meeting Minutes

January 20, 2016

Call to Order/Pledge to the Flag

The January 20, 2016 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road., Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Richard Gokey, Vice Chair
Paul Weller
Terry Jones
David Hackett

STAFF

Troy Bingaman, Manager
Andrew Kensey, Chief of Police
Brian Boland, Solicitor/Kozloff Stoudt
Kathie Benson, Assistant Secretary
Alistair Howell-Clarke, Roadmaster
Dave Wheeler, WWT Superintendent

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Weller to approve the minutes of January 4, 2016. Motion passed 5-0.

FINANCE

Mr. Gokey moved, seconded by Mr. Hackett to approve the following disbursements:

\$ 41,531.88	General Fund
\$ 8,470.16	Fire Fund
\$ 21,862.46	Sewer Fund
\$ 7,816.45	Liquid Fuels
<u>\$ 79,680.95</u>	Total

Motion passed 5-0.

REPORTS

Fire Companies - Amity Fire Co - Mr. Zomolsky thanked the Board for their donations and reported the inspection for the new fire truck was scheduled for the last weekend in February.

Monarch Fire Co - Mr. Gabel thanked the Board for donations and looks forward to continued support from Amity Township.

Planning Commission - Arbour Green: Mr. Jones moved seconded by Mr. Weller to accept Extension No. 1 as requested to April 16, 2016. *Motion Carried 5-0.* **American Crane:** Mr. Boyer, Mr. Norheim & Mr. Hope reviewed a plan to construct a driveway and cul-de-sac to accommodate larger cranes. The current plan also calls for a detention basin designed to accommodate a new building on their site in 2018. They will be submitting the plan to Berks County Conservation District for approvals. Mr. Gokey moved seconded by Mr. Weller to allow the driveway and detention basin plan to move forward as an In-House Review. *Motion Carried 5-0.* **Glenwood Estates Blasting:** Mrs. McGrath asked if there has been any blasting. Mr. Bingaman reported the first blasting occurred DEP was on site; and, Mr. Loomis recorded a video.

UNFINISHED BUSINESS

License Committee Mr. Bingaman met with Mr. Harris, Superintendent and Mr. Hurley, Asst. Superintendent from the Daniel Boone School District. Mr. Harris has appointed Casey Blankenbiller and George Schmidt to represent the school district on the License Committee for the Amity Community Park. Mr. Jones moved, seconded by Mr. Hackett to appoint Mr. Gokey and Mr. Howell-Clarke as Amity Township representatives with Mr. Bingaman as an alternate. *Motion carried 5-0.* The Board suggests the committee meet on a quarterly basis. **Resolution 16-11 Fee Schedule Amendment** Mr. Bingaman stated he revised the 16-01 Fee Schedule to include fees not originally listed and to simplify some others, alleviating the need for annual change. Mr. Gokey moved seconded by Mr. Hackett to adopt Resolution 16-11 Amended Fee Schedule. *Motion carried 5-0.*

SOLICITOR'S REPORT

Mr. Boland reported the evidentiary hearing for the **ZHB appeal for Shirey**, 6359 Boyertown Pike, scheduled for tomorrow in the Berks County Court of Common Pleas was postponed. Mr. Shirey recently purchased an additional 30 Acres, which may satisfy the area he needs to proceed with his plan without zoning forgiveness. Mr. Boland requested an **Executive Session** to review information regarding the unfair labor practice hearing scheduled for Wednesday, January 27th. Mr. Boland met with Mr. Weber to review the proposed **Sign Ordinance** and will meet Friday, January 22nd for review with Mr. Bingaman.

ENGINEER'S REPORT

Mr. Weber presented a plan to relocate the driveway at **888 Old Airport Rd.** Penn DOT agreed the driveway can be located on the opposite side of the house with a 15 foot setback from the home. The current driveway would be removed, therefore, no longer encroaching on the neighbor. Mr. Jones suggested if the home can remain, a possible use could be for an ambulance service with storage for the township downstairs. Mr. Bingaman suggested Mr. Weber attend the next Recreation Board Meeting Monday February 1st to discuss the field and parking layouts. Mr. Weber reported **TH Properties** is moving forward with the Highmeadow Phase 3 Section II plan.

NEW BUSINESS

None

EMPLOYEE/OFFICIAL REPORTS

Manager's Report: Mr. Bingaman reported Mike Sassaman heard from Mr. Barr at DEP regarding the **CAP's**. DEP requests Amity monitor the pumps used at PS7 for a year. If there is no instance of both pumps running in the next 12 months, they will lift the connection moratorium on this line.

Penn DOT has requested we accept maintenance responsibility for proposed safety measures at **422 E. & Riverbridge Rd**: They are looking at flashing warning auxiliary heads and/or flashers on ped poles. Mr. Jones suggested we accept their proposed upgrades and the maintenance of the same in exchange for their re-consideration of allowing right turns on red at 422W and 662S. The Board asked Mr. Bingaman to contact Penn DOT. **Leaf Creek Farm**: Mrs. McGrath asked Mr. Bingaman to contact the developer to facilitate their fee to proceed with submitting the Sewage Planning Module. **Purchase Policy**: Mr. Bingaman presented a comparison of other municipalities purchasing policies. Mr. Jones moved seconded by Mr. Weller to adopt a policy allowing Department heads to expend up to \$2,499.00 without Manager & Board approval, and the Township Manager expending up \$10,499 without Board Approval provided these expenditures are budgeted. Any expenditure from \$10,500 to \$19,399 requires written or telephonic quotes and Board approval. All Expenditures \$19,400 and greater require sealed bids unless a State Contract is available to piggyback and Board approval. *Motion carried 5-0*. Mr. Bingaman stated the Board would receive a full monthly financial report in the future for review. **Donated Lap Top Computers**: Mr. Bingaman reported the laptops are in the office and staff is evaluating the cost to install operating systems on each of them. **Electronic Township Sign**: Mr. Jones advised he would contact Mr. Bingaman regarding a resident who has begun a new business installing electronic signs to facilitate a quote. **8 Riga Lane**: The Board reviewed pictures and a letter provided by Mr. Loomis requesting board direction on how they wish to proceed with a property maintenance issue at 8 Riga Lane. Mr. Boland will review with Mr. Loomis to advise the best way to proceed. **Executive Session**: Mr. Bingaman requested an executive session to discuss WWTP & Police Personnel. **Chief's Report**: Chief Kensey stated the new department **Badges** should be here in two weeks, the **hats** have no confirmed arrival date, and the **patches** are due the end of February. Mr. Kensey requests an **Executive Session** to discuss personnel. Mr. Jones and Mr. Gokey thanked Chief Kensey for a thorough report. They stated it was nice to know what is happening in the department and community.

SUPERVISORS

Mr. Gokey recognized former Chief Shuebrook who attended the meeting. Mr. Shuebrook thanked the board for all of their cooperation, support and for the last seven years of employment.

PUBLIC COMMENT

None

EXECUTIVE SESSION

The Board held an Executive Session immediately following the meeting as requested above.

ADJOURNMENT

At 8:11 PM, with there being no further business, Mr. Jones made a motion, seconded by Mr. Weller to adjourn the meeting. Motion passed 5-0. Meeting adjourned.

Respectfully submitted,

Kathie A. Benson
Assistant Township Secretary