

**Amity Township Board of Supervisors**  
**Meeting Minutes**

May 18, 2016

Call to Order/Pledge to the Flag

Vice Chairperson Richard Gokey called the May 18, 2016 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, to order at 7:00PM. The following were in attendance:

**SUPERVISORS**

Richard Gokey, Vice Chair

Terry Jones

David Hackett

**STAFF**

Troy Bingaman, Manager

Andrew George, Kozloff/Stoudt Attorneys

John Weber, LTL Consultants

Pamela Kisch, Secretary

**ANNOUNCEMENTS**

Mr. Gokey announced Mrs. McGrath was on holiday in Ireland.

The PA Department of Agriculture has started mailing a flyer to addresses within the quarantined areas, detailing the various life stages of the Spotted Lanternfly (SLF). Survey crews have started working within the Township. Pictures of the survey crews have been posted on the PA Department of Agriculture's website.

Mr. Gokey announced fire company representatives were attending funeral services for Earl Township Fire Company Fire Police Captain Richard "Slim" Oswald and would not be attending the meeting. Monarch Fire Company Assistant Chief Robert Kline asked that Mr. Gokey convey the chicken BBQ and golf tournament held earlier this month were both successful fundraisers. Asst. Chief Kline had reported someone had stolen the wooden chicken from Old Swede Road. Anyone with information on the chicken can contact Monarch Fire Company.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Jones moved, seconded by Mr. Hackett to approve the minutes of May 4, 2016.  
Motion passed 3-0.

**FINANCE**

Mr. Hackett moved, seconded by Mr. Jones to approve the following disbursements:

\$ 323,925.85	General Fund
\$ 130,442.71	Fire Fund
\$ 25,965.80	Sewer Fund
\$ 1,935.75	EDU Fund
<u>\$ 6,922.49</u>	<u>Liquid Fuels Fund</u>
\$ 489,192.60	Total

Mr. Gokey noted the invoice from Kozloff/Stoudt for \$3,828.62 in fees relative to the Barry Shirey Conditional Use is paid using taxpayer dollars. The fee paid by the applicants for a Conditional Use Hearing is only \$550.00, a mere fraction of costs incurred. Motion passed, 3-0.

The Board reviewed the Overtime by Department and Treasurer's Report.

## **REPORTS**

**Fire Companies** - Fire Company personnel were not present. The Board reviewed Monarch Fire Company reports.

### **Planning Commission** -

***Evolution Powersports Land Development 180 Day Extension*** Mr. Jones moved, seconded by Mr. Hackett to authorize the 180-day extension. Motion passed, 3-0. The extension granted will expire on December 21, 2016.

***Zoning/SALDO Ordinance Version 11W4141-13*** - Mr. Bingaman stated the Planning Commission reviewed the draft and recommended approval to advertise. Mr. Hackett moved, seconded by Mr. Jones to authorize advertisement of a Public Hearing and consideration for adoption of the Ordinance. Motion passed, 3-0.

## **UNFINISHED BUSINESS**

***Ordinance Authorizing Collection Agency Fees*** - Mr. Bingaman stated the ordinance would allow the Berks County Tax Collection Commission (BCTCC), formerly Berks County EIT Collection Bureau, to retain a third party billing agency to pursue and collect delinquent EIT payments. Mr. Jones moved, seconded by Mr. Hackett to authorize advertisement for the adoption of the ordinance. Motion passed, 3-0.

***Small Flow Treatment Facility (SFTF), 35 E. Ben Franklin Hwy*** - Jack Powell, representing Prime Home Investments, presented the plan and information regarding the SFTF. Mr. Powell stated notices were sent via certified mail to all adjacent property owners. Mr. Jones stated the property owner who opposed the SFTF has since sold their property. Mr. Jones moved, seconded by Mr. Hackett to approve the Sewer Plan Module for 35 E. Ben Franklin Highway by adoption of Resolution 16-21, conditioned upon execution of an Operation and Maintenance Agreement; and, all fees being paid. Motion passed, 3-0.

## **SOLICITOR'S REPORT**

No report.

## **ENGINEER'S REPORT**

***Highmeadows*** - Mr. Weber reported the maintenance work has been completed for the Highmeadows Concrete Project. Highmeadows Phase 3, Section 2 plans have been recorded, and the builder is looking to begin construction next week. Highmeadows Phase 3, Section 1 has eight houses in various stages of completion.

***Salt Shed Construction Project*** - The Salt Shed Construction Project was advertised with bids due June 10<sup>th</sup>; and, consideration of award at the June 15<sup>th</sup> Board of Supervisors meeting. Mr. Weber forwarded plans and specs to Mr. Loomis for review and approval.

***Barry Shirey Conditional Use*** - Mr. Weber stated he would not be available for the May 26<sup>th</sup> continuance of the Shirey Conditional Use, due to scheduling conflicts. Mr. George stated the Board had proposed June 16<sup>th</sup> as an additional continuance for the Shirey Conditional Use. At this time, he asked that they confirm the date. Mr. Weber stated he was also unavailable for that meeting. After discussion, it was agreed the Board would not require a representative from LTL to attend the continuances.

Mr. Gokey asked if the Township had compensated St. Paul's for holding the hearings at the church. Mr. Bingaman replied that fees have not been charged; however, recommended a donation. The Board asked staff to verify the continuance date is confirmed with St. Paul's and agreed to discuss compensation when all members are present.

**NEW BUSINESS**

None

**EMPLOYEE/OFFICIAL REPORTS**

**MANAGER'S REPORT:**

***I&I Inspections*** - Mr. Bingaman presented a quote from Brian Sands for \$27,880.00, to conduct I&I inspections of approximately 700 properties in two phases, which is slightly more than the budgeted amount of \$25,000.00. Mr. Bingaman requested authorization to proceed, having the Township send the initial letters to residents and handing over scheduling of inspections and documenting those inspections to Mr. Sands. Mr. Hackett moved, seconded by Mr. Jones to authorize proceeding with the I&I inspections, as recommended. Motion passed, 3-0.

***Tractor Replacement*** – Mr. Howell-Clarke obtained a quote to replace the Bomford mower with a longer reach arm for roadway mowing. After discussion, Mr. Jones asked that the tractor's condition be evaluated before proceeding as it may make sense to replace the whole machine. Mr. Jones also asked for a brochure on the brand. Replacement of the mower was tabled for the next meeting.

***Waiver of SMO Late Fee*** - Mr. Bingaman received a request from Sharon Kolb, 116 Arrowhead Drive, requesting waiver of late fees for violation of the SMO. After reviewing history of the account, it was determined, this happened once in the past, and Mr. Bingaman recommended denial of the request. The Board agreed, and directed the Manager to mail the denial response letter.

***Wastewater CAPs - PADEP Response Letter*** - The PADEP sent a response letter to the meeting held to address the wastewater CAPs and outstanding issues. The Manager will be holding a meeting with Mr. Sassaman and Mr. Boland to review the letter and prepare a response.

Mr. Bingaman reported Penn DOT has retained Pennoni to document ***traffic signal equipment inventory*** within the Township. This will take place during the next two weeks.

Mr. Gokey asked for a status of the ***Leaf Creek Interceptor***. Mr. Bingaman stated the permits have been applied for, and the Township continues to wait for the NPDES & General Permit.

**CHIEF OF POLICE:**

***Russell Ave and Maplewood Drive*** - Mr. Bingaman stated the results of the speed study of Russell Avenue and Maplewood Drive were provided in the books. Traffic volumes were not sufficient to warrant erecting a 4-way stop sign. Mr. Weber will evaluate the intersection to determine if sight-distance could potentially warrant a need for the sign.

***Security System Upgrade*** - Mr. Bingaman stated the Chief obtained a quote from MQ2 Security LLC, for installation of security cameras for all entry points of the municipal building, new monitors, and software. Mr. Jones moved, seconded by Mr. Hackett to authorize purchasing the security system from MQ2 Security LLC, at a cost not to exceed \$7,923.00. Motion passed 3-0. Mr. Jones asked that staff be flexible, and allow installation on Saturday and Sunday, if requested by MQ2. Mr. Bingaman stated the upgrade would be paid from the General Fund, as it is a building upgrade. Mr. Gokey expressed concern of the number of expenditures, which were not budgeted this year.

**902 Recycling Grant** - Mr. Bingaman stated he will be researching a possible recycling grant round which may become available. If provided, funds could be used to obtain a second leaf vac; and possibly provide reimbursement of 35% of the cost of a truck purchased last month, offsetting that expenditure.

**SUPERVISORS**

None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

At 7:48PM, with no further business, Mr. Jones moved, seconded by Mr. Hackett to adjourn. Motion passed, 3-0. Meeting Adjourned at 7:48PM.

Respectfully submitted,

Pamela L. Kisch  
Township Secretary