

Amity Township Board of Supervisors

Meeting Agenda

May 17, 2017

Call to Order/Pledge to the Flag

Announcements

Public Comment (agenda items only)

Approval of Minutes

May 3, 2017

Finance

Disbursements

\$	196,196.47	General Fund
\$	130,646.75	Fire Fund
\$	33,826.23	Sewer Fund
\$	36,006.00	Capital Fund
\$	<u>8,377.25</u>	<u>Liquid Fuels Fund</u>
\$	405,052.70	Total

Overtime by Department Report

Budget-to-Actual Report

Treasurer's Report

Departmental Reports

Fire Companies

Planning Commission

Dollar General – Conditional Preliminary/Final Plan Approval

1123 Douglassville, LLC - Waiver Approval

Unfinished Business

Sharepoint – Purchase Approval

Vacating of North Monocacy Creek Road – Permission to Advertise

Ordinance Amendments – Parking, Sewer, and Street Restorations

Consultants' Reports

- Solicitor's Report
- Engineer's Report

New Business

- 1. Award Lake Drive Park Project

Employee/Official Reports

- Manager's Report
- Chief of Police
- Supervisors

Public Comment

Executive Session

- Personnel

Adjournment

- Next available - Resolution No. 17-11
- Ordinance No. 299

Upcoming Meetings

Wednesday, May 17, 2017	7:00PM	Board of Supervisors
Monday, June 5, 2017	7:00PM	Parks & Recreation
Wednesday, June 7, 2017	7:00PM	Board of Supervisors
Wednesday, June 14, 2017	7:00PM	Planning Commission
Monday, June 19, 2017	7:00PM	Zoning Hearing Board (if necessary)
Wednesday, June 21, 2017	7:00PM	Board of Supervisors

**Amity Township Board of Supervisors
Meeting Minutes**

May 3, 2017

Call to Order/Pledge to the Flag

Chairperson Kim McGrath called the May 3, 2017 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, to order at 7:00PM. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
David Hackett, Vice Chair
Richard Gokey
Terry Jones
Paul Weller

STAFF

Brian Boland, Kozloff/Stoudt Attorneys
Troy Bingaman, Township Manager
Andrew Kensey, Chief of Police
Alistair Howell-Clarke, Roadmaster
Steve Loomis, Building Code Official
Dave Wheeler, Waste Water Treatment Plant Superintendent
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Gokey moved, seconded by Mr. Hackett to approve the minutes of April 19, 2017.
Motion passed 5-0.

FINANCE

Mr. Weller made a motion, seconded by Mr. Jones to approve the disbursements as follows:

\$ 123,719.00	General Fund
\$ 47,415.21	Sewer Fund
\$ 107,306.30	EDU Fund
\$ <u>237.00</u>	Liquid Fuels Fund
\$ 278,677.51	Total

Mrs. McGrath stated a correction was made to the disbursements, making the amount to be approved \$618.00 less than what was shown on the agenda. Motion passed 5-0.

The Board reviewed the Overtime by Department report and had no questions.

REPORTS

Code Department – Mr. Gokey questioned whether bamboo was considered an invasive. Mr. Loomis stated it is considered grass and can't be over ten inches in height. Mr. Gokey stated the Sacks property in Indian Run has a large amount of bamboo growing. Mr. Weller questioned if the remaining 2016 SMO violations have been resolved. Mr. Loomis replied that one remains in violation.

Road Department – Mr. Howell-Clarke reported the listing for the **2002 Ford F250** has almost reached the reserve. The **new mower and new Ford F250** are scheduled to arrive next week. Mr. Weller asked if PennDOT notified the Township before placing the yellow arrow and sharp turn signs in front of his residence. Mr. Howell-Clarke stated they do not notify the Township. Mr. Gokey questioned if street sweeping was completed. Mr. Howell-Clarke replied it was finished on April 27th. In regards to the request from a resident for a **“no outlet” sign on Queen Anne Circle**, Mr. Jones asked if other Township cul-de-sacs have “no outlet” signs. Mr. Howell-Clarke stated they do not. Mr. Loomis stated there is signage on Agata Drive as a result of a request from a resident. The resident requested the signage citing concerns of traffic enters the cul-de-sac as a result of accidents occurring at the intersection of SR422 and Monocacy Creek Road. After discussion on types and sizes of signs, the Board agreed the need for the sign was warranted. Mr. Bingaman asked if the Board would like signs placed in all cul-de-sacs. Mr. Weller stated he didn't feel it was necessary if drivers can clearly see the cul-de-sac before entering it.

Waste Water Treatment Plant – Mr. Weller asked if the recent **rain** caused any issues at the plant. Mr. Wheeler replied that there were no issues. Mr. Jones questioned if the **I&I project** was completed. Mr. Wheeler reported it was completed and there were no issues.

UNFINISHED BUSINESS – None

SOLICITOR'S REPORT

Mr. Boland requested a brief executive session to discuss developments related to the **Montague Easement** for the Leaf Creek Interceptor. Mr. Boland reported the **DTE Energy** has filed for the Federal Energy Regulatory Commission filing and requested a Municipal Land Use letter as the project for the **gas pipeline** to feed the power plant in Birdsboro proceeds. **D. Keith Dixon**, 639 Old Airport Road, was given notice that the **civil action lawsuit** against the Amity Township Board of Supervisors was being terminated. Mr. Dixon filed an appeal, which was denied by the Courts of Common Pleas. Mr. Boland stated he will be submitting Summary Judgement Motion to have the case dismissed and anticipates the hearing will be scheduled within the next 60 days.

NEW BUSINESS

ZHB Recommendation, David O. Fisher – Christopher Mullaney, Mullaney Law Offices, appeared representing Mr. Fisher. Mr. Mullaney stated the property located at 1392 East Ben Franklin Highway has been operating as non-conforming uses for years as a gas station, auto repair shop, storage and fuel tank location. Mr. Mullaney stated his applicant applied for variances for an enlargement of the pre-existing non-conforming use, uses permitted by right, change of uses for non-conforming structures, and side and rear yard setbacks. Mr. Fisher gave this account for uses at the property: the gas station is vacant; two men rent one modular for storage of contents from bank repossessed homes; a second modular has overflow storage from the block building on the premises and has a desk and chair that is used at times by the tenant; and the box truck is used buy Shred One to store shredded paper. Mr. Loomis stated the structures were added without application of zoning

and building permits. Mr. Mullaney confirmed the same. Mrs. McGrath stated permits couldn't be issued with the unresolved use and setback issues identified. Mr. Loomis stated the applicant applied for the ZHB hearing after being notified of violations as a result of a complaint from a resident that a building encroached on an adjacent property and was using bathroom facilities without proper connection and certificates of occupancy. After lengthy discussion, Mrs. McGrath recommended the applicant be prepared to provide specifics of proposed setbacks and future uses are planned for this site when they appear before the ZHB. The Board chose not to make a formal recommendation in support or against the variances requested, due to the ambiguity of the application.

Fund Balance Policy Amendments – Mr. Bingaman recommended adopting an amended Fund Balance Policy to clarify that the Budget Stabilization Balance is part of the General Fund and the Capital Reserve Fund is a stand-alone fund to satisfy concerns raised by the Auditors. Mr. Weller moved, seconded by Mr. Jones to adopt the Fund Policy Amendments. Motion passed 5-0.

EMPLOYEE/OFFICIAL REPORTS

MANAGER'S REPORT:

Proposed Elimination of the Per Capita Tax – Daniel Boone School District President notified Amity and Union Townships and Birdsboro Borough about the District Finance Committee's proposal to eliminate the Per Capita Tax. Mr. Bingaman stated the Township receives approximately \$40K from this tax, and those revenues would need to be generated elsewhere and asked for comments. After discussion, Mr. Jones moved, seconded by Mr. Weller to authorize the Manager to send a letter expressing the Board of Supervisors' opposition to the elimination of the Per Capita Tax. Motion passed 5-0.

Cable Franchise Renewal Meeting – Municipalities participating in the Cable Franchise Consortium met on April 20th. It was discussed that a public hearing with a stenographic record will be required. A joint meeting could be held with Amity, Birdsboro and Exeter, saving on advertising costs. The Board had no objections to the Manager reaching out to determine if there would be interest in holding a joint meeting.

Parks and Recreation Meeting – The Parks & Recreation meeting held on Sunday, April 30th began at Amity Community Park (ACP), followed by Lake Drive. While at ACP, the Optimist Club proposed holding the second Annual Tree Lighting at the park. They would like to plant a tree to the left of the macadam path off Weavertown Road. Barry Leier stated electric would be installed to a pole and paid for by PA American Water. Groth Tree Farm will be donating a 12 to 14 foot Norway Spruce. Groth agreed to deliver and place the tree in the hole. Mr. Howell-Clarke stated the road crew could dig the hole and use their 250-gallon tank to water the tree as needed. Curt Clifford stated last year's event went very well, filling Redner's parking lot. Mr. Clifford stated there is a sickly Maple tree where they want to plant the new tree. Mr. Jones moved, seconded by Mr. Hackett to authorize the Optimist Club to coordinate the project with the Manager. Motion passed 5-0. Phyllis Cooper, Limekiln Road, asked if parking would be a concern, considering the event filled the Redner's parking lot last year. Mr. Leier stated parking spaces at the park, school, church and Township building could be utilized.

Shirey Turkey Farm – Mr. Bingaman received the Letter of Credit, and the Financial Security, Stormwater Maintenance and Municipal Improvements Agreements. The documents are ready for the Chairperson and Secretary to execute and plans could be released with Mr. Boland's consent. Mr. Boland had no objections.

Sale of Truck #66 – Mr. Bingman stated the auction for Truck #66 will end on Friday and requested permission to accept the highest bid for the 2002 Ford F250. Mr. Gokey moved, seconded by Mr. Jones to authorize the Manager to accept the highest bid on Municibid. Motion passed 5-0.

Draft of Ordinance Amendments – Mr. Bignaman distributed a draft of an Ordinance amending sections of the code related to restoration for street openings, unregistered vehicles in front and rear yards, and penalties for sewer payments. Penalties for sewer billing will be more clearly defined with this amendment, as well as an additional 90-day penalty that will be applied to the entire principal of the balance. Mr. Loomis stated the current code allows for one unregistered vehicle on a property. Mr. Gokey stated the change was to prevent residents from placing a vehicle in a front yard and leaving it there. Mrs. McGrath asked if the Ordinance could be amended to prohibit storage of vehicles that are registered to non-residents. Mr. Boland agreed the amendment could address that issue. Mr. Jones asked if this amendment would address the concerns of a resident on Blacksmith Road who is storing multiple vehicles while repairing them on his property. Mr. Loomis stated this amendment would not, stating his recommendation would be to deal separately with that issue. After further discussion, Mr. Boland will provide a revision of the draft for the next meeting. Mr. Bingaman stated he will be asking for permission to advertise for adoption of the amendments at the May 17th meeting.

Mr. Bingaman requested an executive session for personnel matters.

CHIEF OF POLICE:

Chief Kensey stated he'd like to replace 26-4, a Dodge Charger with 101,150 miles. The Dodge has a larger motor, using more gas and is not all-wheel-drive. The Chief obtained a quote for a **2017 Ford Taurus Police Interceptor** from Hondru Ford and asked the Board for their consideration of using funds from the Capital Fund to purchase the vehicle in 2017 instead of waiting until 2018. Chief Kensey allocated \$10K for cell upgrades and \$25K for floor repairs in his budget for the Capital Fund and was willing to wait for those renovations in lieu of purchasing a vehicle. The complete cost of the vehicle with paint, upfitting and decal was \$34,780.00. Mr. Jones stated Ford has indicated they will be increasing purchase prices by approximately \$2K. Mr. Bingaman confirmed the Capital Fund has money to cover the cost of the vehicle; and \$35K was set aside for the renovations. The Board was not opposed to purchasing the vehicle in 2017 from the Capital Fund. A motion was not made to authorize the purchase. Mrs. McGrath asked how many days were represented in the Law Enforcement and Service Issues part of the Chief's report. Chief Kensey stated it's the timeframe between BOS meetings; approximately 14 days. Mrs. McGrath questioned if the number of **parking violations and traffic citations** were indicative of other 14-day periods. Chief Kensey stated the parking violations were a result of vehicles not moving for street sweeping; typically, there are very few parking violations and traffic citations issued. Mrs. McGrath suggested with the number of officers on duty each day there could be a potential for additional enforcement. Chief Kensey stated he has obtained two window tint meters from a company at no charge, in exchange for 60-days' worth of data for vehicles stopped and tested with the meters. Mrs. McGrath questioned how many vehicles needed to be stopped. The Chief said there was no specific criteria given.

Chief Kensey requested a brief executive session to discuss personnel matters.

SUPERVISORS

None

PUBLIC COMMENT

None

ADJOURNMENT

At 8:36PM, with no further business, Mr. Gokey moved, seconded by Mr. Hackett to adjourn the meeting and hold an executive session to discuss personnel matters, Police personnel matters, and the Montague Easement with possible return. Motion passed 5-0.

The meeting was not reconvened. Meeting adjourned at 8:36PM.

Respectfully submitted,

Pamela Kisch
Township Secretary

DRAFT

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
05/17	05/17/2017	1868	1197	Douglassville Quarry	2A stone	40424192	35-439-000.00	35.05
05/17	05/17/2017	1868	1197	Douglassville Quarry	2A stone	40424244	35-439-000.00	80.20
05/17	05/17/2017	1869	460	R & S Sweeping Co LLC	street sweeping	11274	35-431-000.00	8,262.00
05/17	05/04/2017	24799	1627	Best Buy	(2) 32" LED TVs for CrimeWatch	050417 TVS	01-410-200.01	319.96
05/17	05/05/2017	24800	1455	Hondru Ford	2017 Ford F250 truck w/8' plow	2017 FORD F	30-437-380.00	35,559.00
05/17	05/17/2017	24801	1580	AG Industrial	Mower repair	WD02066	01-437-220.00	110.39
05/17	05/17/2017	24802	14	Amity Fire Company	distribution of fire tax	2017 1ST DO	04-411-500.00	31,000.00
05/17	05/17/2017	24803	1549	AT & T Wireless	cell phones-admin	X04282017	01-406-321.00	250.72
05/17	05/17/2017	24803	1549	AT & T Wireless	cell phones-police	X04282017	01-410-321.00	814.70
05/17	05/17/2017	24803	1549	AT & T Wireless	cell phones-codes	X04282017	01-413-124.00	62.68
05/17	05/17/2017	24803	1549	AT & T Wireless	cell phones-roads	X04282017	01-430-321.00	313.40
05/17	05/17/2017	24803	1549	AT & T Wireless	cell phones-sewer	X04282017	08-429-321.00	438.76
05/17	05/17/2017	24804	36	Berks Co Assn of Twshp Officia	association dues	2017 DUES	01-406-420.00	60.00
05/17	05/17/2017	24805	681	Berkshire Systems Group, Inc	fire alarm system inspection agreement	300093	01-409-373.00	528.00
05/17	05/17/2017	24806	1513	Boone Area Library	1st installment of annual contribution	2017 DONATI	01-456-450.00	8,500.00
05/17	05/17/2017	24807	59	Boyetown Supply	4/10hp effluent pump	782698	08-429-370.00	386.09
05/17	05/17/2017	24808	70	Chemung Supply Corporation	equipment for new truck	7667796	01-437-220.00	229.00
05/17	05/17/2017	24809	85	County of Berks	radio hardware & access.-Police	4609121	01-410-328.00	11,071.43
05/17	05/17/2017	24809	85	County of Berks	police/ems dispatching	4609046	01-410-329.00	76,828.37
05/17	05/17/2017	24809	85	County of Berks	dispatching services-EMS	4609046	01-410-329.00	22,361.73
05/17	05/17/2017	24809	85	County of Berks	radio hardware & access.-S.B.EMS	4609121	01-412-500.00	4,261.85
05/17	05/17/2017	24809	85	County of Berks	fire dispatching	4609046	04-411-320.00	22,776.08
05/17	05/17/2017	24809	85	County of Berks	radio hardware & access.-Fire Co.'s	4609121	04-411-501.00	37,196.47
05/17	05/17/2017	24810	1012	County of Berks	MCT replacements	5901976	01-410-329.00	579.30
05/17	05/17/2017	24811	1484	Coyne Chemical	hydrogen peroxide	262278	08-429-372.00	1,042.25
05/17	05/17/2017	24812	98	Davidheiser's Inc.	speed & tracker-vascar tested	122308	01-410-470.00	168.00
05/17	05/17/2017	24813	1187	E. B. O'Reilly Servicing Corp.	repairs to air-make up unit	16593	08-429-370.00	230.00
05/17	05/17/2017	24814	1527	Fraser Advanced Info Systems	MX4140 lease payment	5003914797	01-406-384.00	270.05
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	windshield 26-3	3251	01-410-250.00	475.00
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	26-2 repair	3264	01-410-250.00	3,447.57
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	oil change unmarked	7550	01-410-250.00	34.05
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	oil change 26-3	7571	01-410-250.00	34.05
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	oil change 26-5	7592	01-410-250.00	34.05
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	26-5 maintenance	7600	01-410-250.00	21.22
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	26-3 inspection	7606	01-410-250.00	12.40
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	26-2 oil change/inspection	7608	01-410-250.00	108.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
05/17	05/17/2017	24815	154	Harner's Auto Body Inc.	Unmarked Explorer new transmission	7615	01-410-250.00	2,440.69
05/17	05/17/2017	24816	54	Harold Boone & Son Inc.	electrical work-police department	0100	01-409-373.00	374.05
05/17	05/17/2017	24817	165	Home Depot	supplies	413200002746	08-429-370.00	121.32
05/17	05/17/2017	24818	1202	ID Answers	ID Cards	4601	01-410-200.00	15.29
05/17	05/17/2017	24819	115	J.C. Ehrlich Co., Inc.	vegeation control	4710592	08-429-370.00	310.00
05/17	05/17/2017	24819	115	J.C. Ehrlich Co., Inc.	vegeation control	4710591	08-429-372.00	1,580.00
05/17	05/17/2017	24820	216	J.P. Mascaro & Sons	grit dumpsters	330569	08-429-370.00	1,102.50
05/17	05/17/2017	24820	216	J.P. Mascaro & Sons	sludge removal	329728	08-429-380.00	3,574.82
05/17	05/17/2017	24821	1643	Robert E. Little	mower parts	01-466645	01-437-220.00	65.62
05/17	05/17/2017	24822	209	LTL Consultants LTD	planning commission meeting	1126084	01-408-313.00	162.42
05/17	05/17/2017	24822	209	LTL Consultants LTD	Board of Supervisors Meeting	1126085	01-408-313.00	162.42
05/17	05/17/2017	24822	209	LTL Consultants LTD	miscellaneous general engineering tasks	1126087	01-408-313.00	602.63
05/17	05/17/2017	24822	209	LTL Consultants LTD	N Monocacy Creek Rd vacation	1126093	01-408-313.00	1,131.56
05/17	05/17/2017	24822	209	LTL Consultants LTD	Birdsboro pipeline	1126094	01-408-313.00	104.00
05/17	05/17/2017	24822	209	LTL Consultants LTD	Ms4 program	1126086	01-408-367.00	1,480.91
05/17	05/17/2017	24822	209	LTL Consultants LTD	Building Inspections	1126095	01-413-120.00	174.84
05/17	05/17/2017	24822	209	LTL Consultants LTD	Property Maintenance issues	1126096	01-413-120.00	97.06
05/17	05/17/2017	24822	209	LTL Consultants LTD	Woods Edge Phase 3C	1126088	01-414-317.00	352.73
05/17	05/17/2017	24822	209	LTL Consultants LTD	High Meadow Phase 3 Section 2	1126089	01-414-317.00	317.11
05/17	05/17/2017	24822	209	LTL Consultants LTD	Dollar General	1126091	01-414-317.00	901.20
05/17	05/17/2017	24822	209	LTL Consultants LTD	Shirey Land Development	1126090	01-414-318.00	428.23
05/17	05/17/2017	24822	209	LTL Consultants LTD	Lake Dr Park Improvements 2017	1126092	01-454-372.00	2,938.13
05/17	05/17/2017	24823	397	M.J. Reider Associates Inc.	influent/effluent	1705856	08-429-375.00	1,209.00
05/17	05/17/2017	24824	225	Met-Ed	township building	042717 BILLS	01-409-361.00	788.54
05/17	05/17/2017	24824	225	Met-Ed	traffic signals	042717 BILLS	01-433-370.00	514.61
05/17	05/17/2017	24824	225	Met-Ed	Street lighting	042717 BILLS	01-434-000.00	4,803.06
05/17	05/17/2017	24824	225	Met-Ed	Recreation	042717 BILLS	01-451-360.00	352.24
05/17	05/17/2017	24824	225	Met-Ed	Sewer - River Bridge Rd	042717 BILLS	08-429-361.00	8,390.25
05/17	05/17/2017	24824	225	Met-Ed	Pump Station	042717 BILLS	08-429-362.00	3,342.72
05/17	05/17/2017	24825	231	Monarch Fire Company	distribution of fire tax	2017 1ST DO	04-411-500.02	31,000.00
05/17	05/17/2017	24826	713	MRM Workers' Comp Fund	Workers' comp-admin	1617PRJ1698	01-401-123.02	79.50
05/17	05/17/2017	24826	713	MRM Workers' Comp Fund	Workers' comp-police	1617PRJ1698	01-410-192.02	4,202.29
05/17	05/17/2017	24826	713	MRM Workers' Comp Fund	Workers' comp-codes	1617PRJ1698	01-413-122.02	14.42
05/17	05/17/2017	24826	713	MRM Workers' Comp Fund	Workers' comp-roads	1617PRJ1698	01-438-150.02	1,191.77
05/17	05/17/2017	24826	713	MRM Workers' Comp Fund	Workers' comp-sewer	1617PRJ1698	08-429-150.02	1,668.48
05/17	05/17/2017	24827	1644	Nassau Inn	hotel room for LEEDA training	R5C82E	01-410-460.00	832.85
05/17	05/17/2017	24828	242	National Uniform Rental	unifoms-roads	887965	01-430-191.00	20.75
05/17	05/17/2017	24828	242	National Uniform Rental	unifoms-roads	888446	01-430-191.00	20.75
05/17	05/17/2017	24828	242	National Uniform Rental	unifoms-roads	888923	01-430-191.00	20.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
05/17	05/17/2017	24828	242	National Uniform Rental	uniforms-sewer	888447	08-429-191.00	42.25
05/17	05/17/2017	24828	242	National Uniform Rental	uniforms-sewer	888924	08-429-191.00	34.25
05/17	05/17/2017	24829	478	Occupational Health	physical & drug testing-Santiago	9354	01-410-170.00	147.00
05/17	05/17/2017	24830	270	PA American Water Co.	municipal building	210029809586	01-406-300.00	120.79
05/17	05/17/2017	24830	270	PA American Water Co.	fire hydrants	210030625313	04-411-363.00	6,182.20
05/17	05/17/2017	24831	1460	PA Municipal League	l3p dues	41021	01-406-300.00	65.00
05/17	05/17/2017	24832	261	PA One Call System	monthly activity fee	723823	08-429-320.00	228.60
05/17	05/17/2017	24833	1391	PAPCO, Inc.	gas-police	2141827	01-410-231.00	2,023.80
05/17	05/17/2017	24833	1391	PAPCO, Inc.	diesel fuel	2136313	01-430-231.00	663.78
05/17	05/17/2017	24834	1367	Patrick Moore	boot reimbursement	2017 ALLOW	01-430-191.00	159.95
05/17	05/17/2017	24835	1645	PCPOA	membership-Gauby	2017 MEMBE	01-410-420.00	25.00
05/17	05/17/2017	24836	279	Pitney Bowes-Rental	postage machine rental	3303487339	01-406-384.00	238.92
05/17	05/17/2017	24837	1423	PPG Architectural Finishes	paint	829202032868	08-429-370.00	93.20
05/17	05/17/2017	24837	1423	PPG Architectural Finishes	paint	829203038121	08-429-370.00	139.80
05/17	05/17/2017	24838	1545	Quality Disposal Service	yard waster container hauling only	145611	01-426-001.00	290.00
05/17	05/17/2017	24839	1064	R.D. Holder Oil Co., Inc.	55 gallon drum oil	0333235	08-429-370.00	924.04
05/17	05/17/2017	24840	296	Radio Maintenance, Inc.	camera/mobile radio repair	12986	01-410-250.00	135.00
05/17	05/17/2017	24841	607	Ray's Tire Service	tire repair for tractor	22740	01-437-370.00	30.00
05/17	05/17/2017	24842	302	Red the Uniform Tailor	vest-Smith	0M259966	01-410-191.00	1,098.54
05/17	05/17/2017	24843	1263	Richard I. Hart Inc.	Public Official & Emp. Practice Liability	178486	01-486-352.00	16,459.00
05/17	05/17/2017	24843	1263	Richard I. Hart Inc.	Law Enforcement Liability	178487	01-486-352.00	10,895.00
05/17	05/17/2017	24844	1431	Rock solid Fabrication	fab & install witness bars	1399	08-429-370.00	1,310.00
05/17	05/17/2017	24844	1431	Rock solid Fabrication	fab & install extensions onto arms	1400	08-429-370.00	200.00
05/17	05/17/2017	24845	1085	Siana, Bellwoar & McAndrew,LLP	ZHB	71115	01-414-316.00	1,401.03
05/17	05/17/2017	24846	1537	Sleek Designs & Signs	decals for 26-7	26-7 DECALS	30-410-761.00	447.00
05/17	05/17/2017	24847	1168	Staples Business Advantage	office supplies-admin	8044146841	01-406-200.00	49.89
05/17	05/17/2017	24847	1168	Staples Business Advantage	office supplies-admin	8044250549	01-406-200.00	50.97
05/17	05/17/2017	24847	1168	Staples Business Advantage	housekeeping	8044250549	01-409-226.00	6.56
05/17	05/17/2017	24847	1168	Staples Business Advantage	office supplies-police	8044250549	01-410-200.01	79.72
05/17	05/17/2017	24847	1168	Staples Business Advantage	www housekeeping	8044146841	08-429-236.00	16.40
05/17	05/17/2017	24847	1168	Staples Business Advantage	www housekeeping	8044250549	08-429-236.00	126.36
05/17	05/17/2017	24848	1395	State Workers Ins. Fund	#05916342 W/C vol. fire co.	05916342-050	04-411-502.00	2,492.00
05/17	05/17/2017	24849	1164	Susquehanna Fire Equipment Co.	meter calibration	00174138	08-429-371.00	90.00
05/17	05/17/2017	24850	1378	T C Lawn Equipment LLC	semipro trimmer	15939	01-430-260.00	259.95
05/17	05/17/2017	24851	342	Telco Inc.	traffic signal maint.	26694	01-433-370.00	740.00
05/17	05/17/2017	24852	869	Third Little Pig Playsystems	mulch for parks	042617-1	01-454-220.00	5,172.60
05/17	05/17/2017	24853	394	Total Rental	shop repair	06-111069-02	01-430-260.00	85.00
05/17	05/17/2017	24853	394	Total Rental	generator	06-111066-02	01-438-380.00	45.00
05/17	05/17/2017	24854	1566	Troy S. Bingaman	mileage for MS4 Application Seminar	MS4 SESSIO	01-406-300.00	53.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Check Amount
05/17	05/17/2017	24855	640	UGI	gas service #718445269405 municipal bld	718445269405	01-409-361.00	230.81
05/17	05/17/2017	24855	640	UGI	gas service- maintenance shed	716410832500	01-430-361.00	139.66
05/17	05/17/2017	24856	356	Univar USA Inc.	chlorine	HB844505	08-429-370.00	2,156.00
05/17	05/17/2017	24857	359	USA Blue Book	root-X pipeline root control	237954	08-429-371.00	352.97
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	shovel	33032	01-413-124.00	16.99
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	cable ties	33035	01-413-124.00	2.49
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	oil	33100	01-430-231.00	22.88
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	supplies	33003	08-429-370.00	43.95
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	supplies	33023	08-429-370.00	19.99
05/17	05/17/2017	24858	894	Weaver's Hardware Co., Inc.	supplies	33083	08-429-370.00	13.96
05/17	05/17/2017	24859	176	Xylem Water Solutions, Inc.	pump station repairs	3556954165	08-429-370.00	4,638.27
Grand Totals:								<u>405,052.70</u>

Dated: _____

Supervisors: _____

General Fund \$ 196,196.47
 Fire Fund \$ 130,646.75
 Sewer Fund \$ 33,826.23
 Capital Fund \$ 36,006.00
 Liquid Fuels \$ 8,377.25
\$ 405,052.70

Report Criteria:
Report type: GL detail

Treasurer's Report
April 30, 2017

General Fund Beginning Balance 01		\$828,792.15
Deposits	\$1,224,895.37	
Disbursements		\$172,752.58
Payroll		\$146,666.22
Transfer to other funds		
Ending Balance		\$1,734,268.72
Fire Tax Fund Beginning Balance 04		\$62,039.60
Deposits	\$320,917.49	
Disbursements		\$9,878.78
Pay back to General Fund		\$0.00
Ending Balance		\$373,078.31
Sewer Fund Beginning Balance 08		\$1,535,579.29
Deposits	\$273,344.89	
Disbursements		\$66,307.26
transfer to General Fund		\$0.00
Payroll		\$34,117.73
Ending Balance		\$1,708,499.19
Sewer EDU Fund Beginning Balance 09		\$841,819.39
Deposits	\$22,612.49	
Disbursements		\$29,081.65
transfer from sewer fund		
Ending Balance		\$835,350.23
Recreation Fund Beginning Balance 13		\$4,942.69
Deposits	\$204.45	
Transfer from General Fund	\$0.00	
Disbursements		\$12,040.00
Ending Balance		(\$6,892.86)
Traffic Impact Fund North Beginning Balance 14		\$1,444,479.98
Deposits	\$3,064.77	
Disbursements		\$0.00
Ending Balance		\$1,447,544.75
Traffic Impact Fund South Beginning Balance 15		\$140,688.84
Deposits	\$1,008.69	
Disbursements		
Ending Balance		\$141,697.53
Monocacy Hill Fund Beginning Balance 18		\$23,863.54
Deposits	\$21.49	
Disbursements		
Ending Balance		\$23,885.03
Capital Fund		\$1,052,103.38
Transfer fr General Fund/Deposit:	\$76,337.10	
Transfer to General Fund		\$26,225.00
Ending Balance		\$1,102,215.48
State Highway Aid Fund Beginning Balance (Liquid Fuels)		\$495,539.93
Deposits	\$404.47	
Disbursements		\$17,160.04
Ending Balance		\$478,784.36
Non Uniform Pension Plan Beginning Balance		\$2,306,194.69
Interest	\$ 17.90	
Dividends	\$ 8,858.79	
Realized Gains/Losses	\$ 95.90	
Unrealized Gains/Losses	\$ 81,005.24	
Accrued Income		
Other Revenue		\$3,378.62
General Fund Contribution	\$0.00	
State Aid		
Disbursements	\$ 20,642.77	
Ending Balance		\$2,372,151.13
Police Pension Plan Beginning Balance		\$3,602,605.78
Interest	\$ 44.80	
Dividends/Interest	\$ 9,512.84	
Accrued Income	\$ -	
Employee Contributions	\$ 14,975.90	
Realized Gains/Losses	\$ -	\$952.58
Unrealized Gains/Losses	\$ 127,950.98	
Other Revenue		\$995.44
State Aid		
General Fund Contribution		
Disbursements	\$ 38,940.03	
Ending Balance		\$3,714,202.25

mfc



5/1/2017 6:58 PM

Register: Affinity Checking
From 04/01/2017 through 04/30/2017
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2017		Commonwealth Of PA	Loan		965.26	X		3,128.65
04/05/2017		Commonwealth Of PA	Loan		643.51	X		2,485.14
04/06/2017	452	Bob Hilbert	shirts		2,846.00	X		-360.86
04/11/2017		Met Ed	Bills:Electricity		160.76	X		-521.62
04/11/2017			Affinity Savings	Funds Transfer		X	8,000.00	7,478.38
04/12/2017	453	Amity Township	Automobile:Gasoline		627.00			6,851.38

Register: Affinity Relief Checking
From 04/01/2017 through 04/30/2017
Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/11/2017		Verizn	Bills:Telephone		138.91	X		4,391.36

Monarch Fire Company

April 2017

Total calls 27

Structure Fire	4
Vehicle Fire	2
MVA	6
AFA	5
Medical assist	6
Water Rescue	2
Gas Leak	1
Stand By	1

Calls in Amity Township	20
Birdsboro	2
Douglass	1
Union	3
West End	1

Personnel in service 107 people

Trucks used

ATV	3
Traffic	5
Brush	0
Attack	1
Rescue/Engine	16
Tanker	1
Quint	8

Monarch Fire Company

Monocacy Station, PA

This report was generated on 5/5/2017 3:33:47 PM

Incident Response Times DETAIL for Date Range

Start Date: 04/01/2017 | End Date: 04/30/2017

DATE	INCIDENT #	INCIDENT TYPE	DISPATCH TIME (Alarm to Dispatch)	REACTION TIME (Dispatch to Enroute)	RESPONSE TIME (Dispatch to Arrival)	SCENE TIME (Arrival to Cleared)	TRANSPORT TIME (Cleared to At Destination)	PATIENT CARE (Alarm to Transfer of Care)	DESTINATION TIME (At Destination to Cleared Dest.)	CALL LENGTH (Dispatch to In Serv.)
04/02/2017	2017-87	311 - Medical assist, assist EMS crew	0:00		7:00	25:00				
04/02/2017	2017-88	611 - Dispatched & cancelled en route	0:00							
04/03/2017	2017-89	311 - Medical assist, assist EMS crew	0:00		11:00	126:00				
04/04/2017	2017-90	412 - Gas leak (natural gas or LPG)	0:00		7:00	7:00				
04/06/2017	2017-91	324 - Motor vehicle accident with no injuries.	0:00		7:00	7:00				
04/07/2017	2017-92	571 - Cover assignment, standby, moveup	0:00		1:00	98:00				
04/07/2017	2017-93	735 - Alarm system sounded due to malfunction	0:00		3:00	8:00				
04/09/2017	2017-94	360 - Water & ice-related rescue, other	0:00		16:00	78:00				
04/09/2017	2017-95	324 - Motor vehicle accident with no injuries.	0:00		4:00	8:00				
04/11/2017	2017-96	360 - Water & ice-related rescue, other	0:00		9:00	74:00				
04/11/2017	2017-97	113 - Cooking fire, confined to container	0:00		8:00	18:00				
04/12/2017	2017-98	420 - Toxic condition, other	0:00		4:00	34:00				
04/14/2017	2017-99	622 - No incident found on arrival at dispatch address	0:00		4:00	9:00				
04/14/2017	2017-100	631 - Authorized controlled burning	0:00		4:00	13:00				
04/15/2017	2017-101	611 - Dispatched & cancelled en route	0:00							
04/15/2017	2017-102	311 - Medical assist, assist EMS crew	0:00		6:00	12:00				
04/15/2017	2017-103	111 - Building fire	0:00		9:00	270:00				
04/18/2017	2017-104	324 - Motor vehicle accident with no injuries.	0:00		7:00	35:00				
04/18/2017	2017-105	324 - Motor vehicle accident with no injuries.	0:00		4:00	24:00				
04/19/2017	2017-106	322 - Motor vehicle accident with injuries	0:00		6:00	22:00				
04/19/2017	2017-107	311 - Medical assist, assist EMS crew	0:00		7:00	11:00				

ALL TIME CALCULATIONS IN MINUTES. Incidents with multiple apparatus responding calculate times based off EARLIEST times provided. Exception is the CALL LENGTH column, which calculates the difference between the earliest Dispatch time and latest In Service time. Only REVIEWED incidents included.

DATE	INCIDENT #	INCIDENT TYPE	DISPATCH TIME (Alarm to Dispatch)	REACTION TIME (Dispatch to Enroute)	RESPONSE TIME (Dispatch to Arrival)	SCENE TIME (Arrival to Cleared)	TRANSPORT TIME (Cleared to At Destination)	PATIENT CARE (Alarm to Transfer of Care)	DESTINATION TIME (At Destination to Cleared Dest.)	CALL LENGTH (Dispatch to In Serv.)
04/21/2017	2017-108	311 - Medical assist, assist EMS crew	0:00		6:00	7:00				
04/23/2017	2017-109	611 - Dispatched & cancelled en route	0:00							
04/23/2017	2017-110	322 - Motor vehicle accident with injuries	0:00		7:00	44:00				
04/25/2017	2017-111	611 - Dispatched & cancelled en route	0:00							
04/27/2017	2017-112	715 - Local alarm system, malicious false alarm	0:00	0:00	0:00	0:00				0:00
04/29/2017	2017-113	733 - Smoke detector activation due to malfunction	0:00		12:00	3:00				
AVERAGE TIME:			0:00	0:00	6:28	40:33	0:00	0:00	0:00	0:00

ALL TIME CALCULATIONS IN MINUTES. Incidents with multiple apparatus responding calculate times based off EARLIEST times provided. Exception is the CALL LENGTH column, which calculates the difference between the earliest Dispatch time and latest In Service time. Only REVIEWED incidents included.

Monarch Fire Company

Monocacy Station, PA

This report was generated on 5/5/2017 3:36:46 PM

Incident Type Count per Station for Date Range

Start Date: 04/01/2017 | End Date: 04/30/2017

INCIDENT TYPE	# INCIDENTS
Station: <input type="checkbox"/>	
111 - Building fire	1
113 - Cooking fire, confined to container	1
311 - Medical assist, assist EMS crew	5
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	4
360 - Water & ice-related rescue, other	2
412 - Gas leak (natural gas or LPG)	1
420 - Toxic condition, other	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
715 - Local alarm system, malicious false alarm	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1

Incidents for : **27**

Only REVIEWED incidents included.



**EMERGENCY
REPORTING**

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Monarch Fire Company

Monocacy Station, PA

This report was generated on 5/5/2017 3:37:06 PM

Incident Statistics

Start Date: 04/01/2017 | End Date: 04/30/2017

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		13	
FIRE		14	
TOTAL		27	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		8	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
4		14.81	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
AVERAGE FOR ALL CALLS			
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
AVERAGE FOR ALL CALLS			
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Monarch Fire Company		43:25	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate.

7:01 PM
05/11/17
Cash Basis

AMITY FIRE COMPANY
Balance Sheet
As of April 30, 2017



	<u>Apr 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Driver Payroll	3,506.04
NATIONAL PENN - Business Svgs	245,121.62
NATIONAL PENN - Checking	10,324.33
NATIONAL PENN - Money Market	16,842.88
Total Checking/Savings	<u>275,794.87</u>
Total Current Assets	<u>275,794.87</u>
TOTAL ASSETS	<u><u>275,794.87</u></u>
LIABILITIES & EQUITY	0.00

7:01 PM

05/11/17

AMITY FIRE COMPANY
Check Detail
 April 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		4/1/2017	TRANSFER		NATIONAL PENN - Business Svgs	
					NATIONAL PENN - Checking	-5,000.00
TOTAL						-5,000.00
Check		4/1/2017	PA Department of State		NATIONAL PENN - Money Market	
					RESCUE 49	-1,011.77
TOTAL						-1,011.77
Check		4/6/2017	AD Payroll		Driver Payroll	
					Employee	-21.98
TOTAL						-21.98
Check		4/6/2017	Amity Fire Company - Driver Pa...		Driver Payroll	
					Employee	-251.93
TOTAL						-251.93
Check		4/8/2017	TRANSFER		NATIONAL PENN - Business Svgs	
					NATIONAL PENN - Checking	-10,000.00
TOTAL						-10,000.00
Check		4/8/2017	TRANSFER		NATIONAL PENN - Business Svgs	
					NATIONAL PENN - Money Market	-15,000.00
TOTAL						-15,000.00
Check		4/16/2017	Kansas State Bank		NATIONAL PENN - Money Market	
					RESCUE 49	-4,017.90
TOTAL						-4,017.90
Check		4/21/2017	Amity Fire Company - Driver Pa...		Driver Payroll	
					Tax	-246.34
TOTAL						-246.34

7:01 PM

05/11/17

AMITY FIRE COMPANY
Check Detail
April 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		4/21/2017	AD Payroll		Driver Payroll	
					Employee	-21.98
TOTAL						-21.98
Check		4/25/2017	National Penn Bank Loan		NATIONAL PENN - Money Market	
					Engine 49-1	-922.00
TOTAL						-922.00
Check	1594	4/6/2017	Brian Dragan		Driver Payroll	
					Employee	-358.63
TOTAL						-358.63
Check	1595	4/6/2017	Dave Feltenberger		Driver Payroll	
					Employee	-196.47
TOTAL						-196.47
Check	1596	4/6/2017	Travis Leister		Driver Payroll	
					Employee	-182.82
TOTAL						-182.82
Check	1597	4/21/2017	Brian Dragan		Driver Payroll	
					Employee	-358.63
TOTAL						-358.63
Check	1598	4/21/2017	Dave Feltenberger		Driver Payroll	
					Employee	-196.47
TOTAL						-196.47
Check	1599	4/21/2017	Travis Leister		Driver Payroll	
					Employee	-153.48
TOTAL						-153.48

7:01 PM

05/11/17

AMITY FIRE COMPANY
Check Detail
 April 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	4632	4/11/2017	USPS	stamps	NATIONAL PENN - Checking	
				stamps	Postage	-196.00
TOTAL						-196.00
Check	4633	4/11/2017	Bryan Sockel	first aid	NATIONAL PENN - Checking	
				first aid	Training	-360.00
TOTAL						-360.00
Check	4634	4/11/2017	D & M Fireworks		NATIONAL PENN - Checking	
					Carnival	-2,000.00
TOTAL						-2,000.00
Check	4635	4/11/2017	Danz Lettering	lettering	NATIONAL PENN - Checking	
				lettering	RESCUE 49	-3,250.00
TOTAL						-3,250.00
Check	4636	4/11/2017	Staples		NATIONAL PENN - Checking	
					Office Supplies	-136.95
TOTAL						-136.95
Check	4637	4/11/2017	RMI	radio mic	NATIONAL PENN - Checking	
				radio mic	RADIO & PAGER	-106.70
TOTAL						-106.70
Check	4638	4/11/2017	Weavers Hardware		NATIONAL PENN - Checking	
					ENGINE ROOM	-140.12
TOTAL						-140.12
Check	4639	4/11/2017	NAPA		NATIONAL PENN - Checking	
					MAINTENANCE	-155.88
TOTAL						-155.88

7:01 PM

05/11/17

AMITY FIRE COMPANY
Check Detail
 April 2017

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	4640	4/11/2017	Home Depot		NATIONAL PENN - Checking	
					ENGINE ROOM	-158.27
TOTAL						-158.27
Check	4641	4/11/2017	Emergency Reporting	2016-4009	NATIONAL PENN - Checking	
				2016-4009	Software Renewal	-644.33
TOTAL						-644.33
Check	4642	4/11/2017	Nextel Communications		NATIONAL PENN - Checking	
					NEXTEL PHONES	-346.47
TOTAL						-346.47
Check	4643	4/18/2017	the Water Guy	VOID:	NATIONAL PENN - Checking	
				VOID:	WATER	-32.48
TOTAL						-32.48
Check	4644	4/18/2017	the Water Guy		NATIONAL PENN - Checking	
					WATER	-32.48
TOTAL						-32.48
Check	4645	4/15/2017	State of Mind	MUGS	NATIONAL PENN - Checking	
				MUGS	SHIRTS	-5,000.00
TOTAL						-5,000.00
Check	4646	4/18/2017	Gene Willman		NATIONAL PENN - Checking	
					CAR 49	-434.70
TOTAL						-434.70
Check	4647	4/18/2017	MIKE ZOMOLSKY		NATIONAL PENN - Checking	
					REIMBURSEMENTS	-505.10
TOTAL						-505.10

Amity Fire Company

Douglassville, PA

This report was generated on 5/8/2017 7:22:54 PM

Incident Type Count per Municipality per Station for Date Range

Start Date: 04/01/2017 | End Date: 04/30/2017

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: AMITY (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
100 - Fire, other	1
300 - Rescue, EMS incident, other	4
311 - Medical assist, assist EMS crew	3
400 - Hazardous condition, other	1
611 - Dispatched & cancelled en route	7
700 - False alarm or false call, other	2
730 - System malfunction, other	1
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 49 - Amity Fire Company:	20
# INCIDENTS FOR AMITY (TOWNSHIP OF):	20

MUNICIPALITY: DOUGLASS (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	1
611 - Dispatched & cancelled en route	6
# Incidents for 49 - Amity Fire Company:	8
# INCIDENTS FOR DOUGLASS (TOWNSHIP OF):	8

MUNICIPALITY: EARL (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
142 - Brush or brush-and-grass mixture fire	1
# Incidents for 49 - Amity Fire Company:	1
# INCIDENTS FOR EARL (TOWNSHIP OF):	1

Only REVIEWED incidents included.



**EMERGENCY
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INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: EXETER (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
611 - Dispatched & cancelled en route	1
# Incidents for 49 - Amity Fire Company:	1
# INCIDENTS FOR EXETER (TOWNSHIP OF):	1

MUNICIPALITY: OLEY (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
100 - Fire, other	1
611 - Dispatched & cancelled en route	2
# Incidents for 49 - Amity Fire Company:	3
# INCIDENTS FOR OLEY (TOWNSHIP OF):	3

MUNICIPALITY: UNION (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
363 - Swift water rescue	1
# Incidents for 49 - Amity Fire Company:	1
# INCIDENTS FOR UNION (TOWNSHIP OF):	1

MUNICIPALITY: WEST POTTS GROVE (TOWNSHIP OF)	
Station 49 - Amity Fire Company:	
100 - Fire, other	1
611 - Dispatched & cancelled en route	1
# Incidents for 49 - Amity Fire Company:	2
# INCIDENTS FOR WEST POTTS GROVE (TOWNSHIP OF):	2

Only REVIEWED incidents included.

Amity Fire Company

Douglassville, PA

This report was generated on 5/8/2017 7:23:36 PM

Basic Incident Info for Incident Type

Incident Type(s): All Incident Types | Start Date: 04/01/2017 | End Date: 04/30/2017

Incident Date	Incident #	Run Number	Address	Narrative	Station	Zone
04/02/2017	2017-108		101 First AVE	Disp for a medical assist for lifting assisted EMS with extrication from a 2nd floor bedroom	49 - Amity Fire Company	
04/02/2017	2017-109		509 Hill RD	Disp for a medical assist	49 - Amity Fire Company	
04/03/2017	2017-110		375 Blacksmith RD	Assisted EMS with lifting	49 - Amity Fire Company	
04/04/2017	2017-111		422 @ mile marker 168	Disp for a T/A recalled after responding by Montco D-57	49 - Amity Fire Company	
04/04/2017	2017-112		106 Pleasant view RD	Disp for a gas leak on scene found the homeowner who stated he came home and smelled propane in the garage he determined to be coming from a 20lb. propane cylinder he removed the tank to his back porch companies determined that the safety valve blew off advised the homeowner to let the tank vent naturally at the rear of his property.	49 - Amity Fire Company	
04/05/2017	2017-113		422 East Bound @ mile marker 1	Disp for a T/A unknown on scene E-49 took traffic control	49 - Amity Fire Company	
04/05/2017	2017-114		71 Township Line RD	Disp to assist EMS recalled	49 - Amity Fire Company	
04/06/2017	2017-115		Ben Franklin HWY	Disp for a T/A unknown recalled by assistant 6	49 - Amity Fire Company	
04/07/2017	2017-116		400 Old Philadelphia PIKE	DISP TO ASSIST mONTCO 57 ON A STRUCTURE FIRE	49 - Amity Fire Company	
04/07/2017	2017-117		165 Random RD	Disp to assist EMS with lifting.	49 - Amity Fire Company	
04/07/2017	2017-118		106 verdure AVE	Disp for an AFA crews on scene determined it to be a bad detector advised the homeowner to contact the alarm company	49 - Amity Fire Company	
04/08/2017	2017-119		3197 West Philadelphia AVE	Disp for a Dwelling fire E-49 laid a 5 inch supply to the attack engine Crews assisted with ventilation operations on the roof	49 - Amity Fire Company	
04/09/2017	2017-120		E Main street	Disp for a water rescue in the schuykill river @ the thun trail bridge 3 individuals removed from the water	49 - Amity Fire Company	
04/09/2017	2017-121		Ben Franklin HWY	Disp for a T/A involving a motorcycle reported to be off the road into a ditch Recalled by C-49	49 - Amity Fire Company	
04/10/2017	2017-122		West 422 @ mile marker 168	Disp for a T/A recalled while enroute	49 - Amity Fire Company	
04/11/2017	2017-123		1180 Ben Franklin HWY	Disp for AFA arrived on scene with a smoke condition Assistant 49 reporting burnt food in room 124 crews checked for extension and vented the apt naturally	49 - Amity Fire Company	
04/13/2017	2017-124		26-A Douglass house	Disp for a structure fire crews on scene investigated to find plastic touching the heating coil of the dishwasher	49 - Amity Fire Company	
04/14/2017	2017-125		Monocacy creek RD	Disp for a poss V.F. crews checked found nothing assignment recalled	49 - Amity Fire Company	
04/14/2017	2017-126		391 W Ben Franklin HWY	Disp for an unknown fire behind The Rainbow Motel Chief 6 on scene reporting a control burn recalling the assignment	49 - Amity Fire Company	
04/15/2017	2017-128		10 Maplewood DR	Disp for a uncious person in a vehicle which is smoking recalled by P.D.	49 - Amity Fire Company	
04/15/2017	2017-129		6711 Oley Turnpike RD	Recalled by Deputy 5 while enroute	49 - Amity Fire Company	
04/15/2017	2017-130		19 Blacksmith RD	Disp for an AFA held @ station by Chief 5 recalled a short time later	49 - Amity Fire Company	

Only REVIEWED incidents included.

Incident Date	Incident #	Run Number	Address	Narrative	Station	Zone
04/15/2017	2017-131		23 Amity Park RD	Disp for a medical assist assisted with lifting	49 - Amity Fire Company	
04/17/2017	2017-134		17 Edgewood DR	Disp for a woods fire assisting co. 19 fire reported to be spreading fast due to windy conditions Chief 19 on scene reporting a working fire E-49 on scene supplying brush 19. Crews assisted with constructing a fire line around the perimeter. Chief 19 than requested that a forestry line be deployed utilizing CAFS 200 feet of forestry line stretched for fire attack and mop up. All units cleared the scene and went available	49 - Amity Fire Company	
04/18/2017	2017-135		E Ben Franklin HWY	Disp for a T/A unknown injuries E-49 On scene found a 3 car T/A in the intersection EMS on scene evaluating the occupants E-49 providing traffic control until F.P. are on scene. Tow company on location crews cleaned the debris off of the roadway and applied oil dry to the fluids on the ground	49 - Amity Fire Company	
04/18/2017	2017-136		331 Douglass drive	Disp for a medical assist recalled by Deputy 57	49 - Amity Fire Company	
04/18/2017	2017-137		E Ben Franklin HWY	Disp for a T/A Lt.6-1 on scene holding the assignment to RE-6 and EMS recalling Co. 49	49 - Amity Fire Company	
04/18/2017	2017-138		Ben Franklin HWY	Disp for a T/A on scene crews controled the fluids on the roadway and controlled traffic	49 - Amity Fire Company	
04/19/2017	2017-139		6251 Perkiomen AVE	Company was dispatched for a RIT assignment unable to respond due to lack of manpower	49 - Amity Fire Company	
04/19/2017	2017-140		Covered Bridge RD	Company disp to assist company 5 on a T/A recalled enroute by chief 5	49 - Amity Fire Company	
04/21/2017	2017-142		1209 E Ben Franklin HWY	Company dispatched to assist EMS with a Overdose reported to be a cardiac arrest on scene with EMS no fire services needed	49 - Amity Fire Company	
04/25/2017	2017-143		353 Buckhead LN	Company dispatched for an AFA recalled by P.D> on scene reporting no fire services needed	49 - Amity Fire Company	
04/27/2017	2017-144		201 jAY STREET	Disp. for a dwelling fire while enroute recalled by an officer from 57	49 - Amity Fire Company	
04/27/2017	2017-146		1842 Weavertown RD	Disp. for an AFA the school was having a fire drill and having difficulty resetting the alarm advised to contact the alarm company	49 - Amity Fire Company	
04/28/2017	2017-147		422 west @ M. M. 169	Disp. for a T/A assignment recalled nothing found	49 - Amity Fire Company	
04/29/2017	2017-148		302 Ivy LN	Disp for an AFA Chief 49 on scene reporting a bad battery	49 - Amity Fire Company	

Only REVIEWED incidents included.

*Items for Board of Supervisors meeting May 17, 2017
From Planning Commission Meeting May 10, 2017*

ACTIONS NEEDED

1. Dollar General –
 - a. Preliminary/Final Plan Approval

Dollar General-Steckbeck Engineering-Commercial Business Rt 422

Michael Swank, Steckbeck Engineering stated they are currently working with Kozloff Stout's office to resolve the vacation of the road right of way to Lot 2. Mr. Swank asked to be able to record the plan showing the vacated land. Mr. Weber stated the plan recorded needs to show the current deed. Mr. Swank agreed to prepare the plan with the original Right-of-Way and Mr. Icovella can record the residue lot at a later date showing the vacated land after all conditions are met with the Ordinance. Mr. Swank is also working with Kozloff Stout preparing the Securities and Improvements Agreements. The only other outstanding item is the NPDES Permit approval, which is expected within 30 Days. Mr. Jones moved, seconded by Mr. Chieffo to approve the Preliminary/Final plan conditioned upon LTL's review letter dated 05/02/17 items be completed and reconfigured the residue lot to agree with the current deed. Motion carried *unanimously*.

2. 1123 Douglassville, LLC-Penn E&R-David Weaver-(Auto Zone/Rt 422)
 - a. Approve Waiver's requested

Mr. Dave Weaver stated they will comply with LTL's letter dated 05/04/17. Mr. Weaver presented a Waiver Request letter. Discussion followed about the street trees required. The commission agreed 11 of the 40 required be moved to another location on the site. Mr. Weaver will change the Landscape Plan accordingly. Mr. Jones moved, seconded by Mr. Chieffo to recommend the following waivers:

1. A waiver from Section 510(b) to not provide an internal collector road in the parking area.
2. A waiver from section 510(I)2 to allow parking within 8' of the proposed building which is less than the 15' required.
3. A waiver from section 510(I)3 to not provide concrete tire bumpers. Bollards are planned for the parking spaces in front of the windows.

Motion carried *unanimously*. Mr. Weaver will provide an updated request letter for presentation to the Board of Supervisors. Mr. Weaver discussed the lighting plan is designed for the lights to be lit for the hours of operation plus one hour. The lights would then be turned down to security mode.

TO BE HELD TILL THE JUNE 7TH MEETING

3. American Crane –
 - a. Approve Waiver request to accept Preliminary/Final
 - b. Preliminary/Final Plan Approval

American Crane - Old Swede Rd - Boyer Engineering - Final-2017 Land Development

Mr. Boyer and Mr. Norheim presented a waiver request letter requesting the plan submission as a Preliminary/Final Plan. Mr. Chieffo made the motion seconded by Mr. Jones to recommend the Board of Supervisors allow the Plan submission as a Preliminary/Final Plan. Motion carried *unanimously*. Mr. Jones moved seconded by Mr. Chieffo to recommend Preliminary/Final Plan approval to this plan. Motion carried *unanimously*. Mr. Boyer and Mr. Norheim requested to be placed on the Board of Supervisors agenda for the First meeting in June, therefore allowing them the time to prepare the Financial Securities & Improvements Agreements for execution.

FYI

ZONING

Dave Fisher-Speedway Oil LLC- 1392 Ben Franklin Highway East-Douglassville
Mr. Chris Mullaney reviewed an application for Zoning Variances. Mr. Fisher has moved one trailer ten feet that was encroaching on the Railroad land. Mr. Body explained the plan is providing 32 parking spaces with 3 truck parking spaces. Mr. Body and Mr. Fisher agreed the uses will be defined as warehouse use on the plan for the hearing. Mr. Mullaney agreed to modify the application at the hearing and revise three of his original variance request. Mr. Jones moved seconded by Mr. Chieffo to recommend the Zoning Hearing Board approve the following requests:

Article XXXII - Section 407E- Forgiveness to the Side & Rear Setback lines.

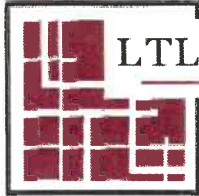
Article XXXII - Section 407b (13) (i)- Allow the multiple uses in combination.

Article XXXII - Section 1005(A) - Non-Conforming Use

Motion carried *unanimously*.

OTHER PLANNING COMMISSION ITEMS

Mr. Musheno reported his office is moving forward with the Monocacy Creek Road Vacating Ordinance. The deed is in preparation and after advertisement and public review of the Ordinance, it may be possible to adopt at the Board of Supervisor's meeting 6/7/17



LTL CONSULTANTS, LTD. • ENGINEERS & CODE OFFICIALS

OLEY CORPORATE OFFICE:
ONE TOWN CENTRE DRIVE
PO BOX 241 • OLEY, PA 19547
610.987.9290 • 1.888.987.8886

DAUPHIN/LEBANON OFFICE:
466 JONESTOWN ROAD
JONESTOWN, PA 17038
CALL FOR APPOINTMENT

May 2, 2017

Amity Township Planning Commission
Attn: Troy Bingaman, Township Manager
2004 Weavertown Road
Douglassville, PA 19518

RE: Dollar General
Subdivision and Land Development
Preliminary/Final Plan by
Steckbeck Engineering & Surveying, Inc.
Last Revised Plan Date: April 25, 2017

Dear Planning Commission Members:

As requested by the Township, LTL Consultants has reviewed the above referenced plan for conformance with Amity Township ordinances. The plan proposes the subdivision of a 2.0 acre property located at the northwest corner of Route 422 and North Monocacy Creek Road into two lots as follows: Lot 1 - 1.16 acre to be developed for a 9100 SF Dollar General store and Lot 2 - Residue Lot 0.84 acres with no proposed development at this time. The plan also shows the annexation of a 0.19 acre tract from Amity Township to be adjoined to Lot 2 -- Residue. The plan also contains the land development improvements for Lot 1.

Information submitted for review consists of a plan set with 25 sheets with an original date of December 9, 2016 and a last revised date of April 25, 2017 prepared by Steckbeck Engineering and Surveying, Inc.

The following comments are offered for your consideration:

CONFORMANCE WITH THE ZONING ORDINANCE

1. The property is located in the HC-Highway Commercial Zoning District. The retail use proposed for Lot 1 is an allowed use by Section 405(b)(11).
2. The Applicant obtained a variance to allow 64% impervious area on Lot 1. Section 405(d) allows a maximum impervious area of 60%.
3. The Applicant obtained a variance to allow 30 parking spaces on Lot 1. Section 924(c)(4) requires 61 parking spaces for a 9100 SF retail building.

4. The Applicant obtained a variance to allow up to 160 SF of signage with at least 50% of such signage being building signs. Section 527(g)(2)(i) allows total signage of 140 SF for the proposed use. It should be noted however, that the plan states only 129.5 SF of signage is proposed.

CONFORMANCE WITH THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

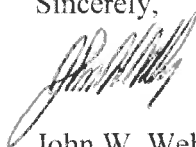
1. The plan was submitted as a preliminary/final plan. The Applicant obtained a waiver to allow the plan to be processed as a preliminary/final plan.
2. All plan certification statements on Sheets 1 and 21 must be properly executed (Section 403(c)(11-13)).
3. The following comments pertain to the proposed easements shown on the plan (Sheet 4) (Section 403(d)(3)):
 - a) Proof of acquisition of the proposed easements on the adjoining Hope United Methodist Church will be required.
 - b) Appropriate agreements for each easement must be reviewed and approved by the Township Solicitor.
4. Sheet 3 – Subdivision Plan now depicts the annexation of a portion of the property owned by Amity Township (labeled as Lot Addition A) to Lot 2 - Residue. The parcel shown as Lot Addition A must be created via vacation prior to annexing it to Lot 2 - Residue. The plan cannot be approved as currently shown until Lot Addition A is created by the vacation process. (Section 403(d)(4)).
5. The sanitary sewer facilities associated with this plan were reviewed by the Township sewer engineer (Entech letter dated 12/13/16) and were found to be satisfactory (Section 514).
6. The public water service facilities associated were reviewed and approved by the PA American Water Company (email from Craig B. Derosh dated 3/13/17) (Section 515(b)).
7. The plan was reviewed by the Township Fire Marshal (letter dated 2/13/17) for fire fighting and emergency access issues associated with the plan (Section 515(e)). The Fire Marshal had no comments.
8. In accordance with Section 519 (c)(12) a minimum of 0.0546 acres of land shall be offered to Amity Township for open space and recreation as part of this project. In lieu of dedication of such land, a fee of \$4095 shall be paid to Amity Township prior to final approval of the subdivision/land development plan.
9. A Municipal Improvements Agreement and Financial Security Agreement must be executed for this project. An improvements cost estimate has been submitted to LTL. The form of the agreement will be provided by the Solicitor.

CONFORMANCE WITH THE STORMWATER MANAGEMENT ORDINANCE

1. Section 303(c) - An erosion and sedimentation control plan must be submitted to and be approved by the Berks County Conservation District for this project.
2. Section 303(c) - An NPDES Construction Activities permit must be obtained from PADEP for this project.
3. Section 703 - An Operations and Maintenance Agreement for the stormwater management facilities must be prepared and executed for this project. The Applicant should contact the Solicitor for the form of the agreement.
4. Section 706 - The Applicant will be required to provide payment of \$5,000.00 to the Township Stormwater Control and BMP Operation and Maintenance Fund prior to final plan approval.

If you have any questions regarding this review, please contact me at 610-987-9290.

Sincerely,



John W. Weber, P. E.
LTL Consultants, Ltd.
Amity Township Engineer

cc: B. Boland, Esq.
Douglassville DPP, LLC
I & G of Douglassville, LLC
Steckbeck Engineering and Surveying Inc.
File:W:\Amity\Engineer\2017\Dollar General subdivision Prel Final plan last revd 050217.doc
0262-1613



April 10, 2017
HA007218



Planning Commission Members
Amity Township
2004 Weavertown Road
Douglassville, PA
19518

Subject: Proposal Commercial Land Development-Waiver Request
1123 Douglassville LLC
1111 and 1123 Ben Franklin Highway
Amity Township, Berks County, Pennsylvania

Dear Planning Commission members:

On behalf of 1123 Douglassville LLC, Penn E&R is providing this letter to formally request the following waivers from the requirements of the Amity Township Subdivision and Land Development Ordinance regarding the Subdivision and Land Development Plan for the proposed AutoZone development located at 1111 and 1123 Ben Franklin Highway, Amity Township:

1. A waiver from section 510(b) to not provide an internal collector road in the parking area;
2. A waiver from section 510(i)2 to allow parking within 8' of the proposed building which is less than the 15' required;
3. A waiver from section 510(i)3 to not provide concrete tire bumpers; and
4. A waiver/interpretation from section 517(e)3.iv to allow for 11 of the 40 required street trees to be planted in areas of the site other than along the street frontages.

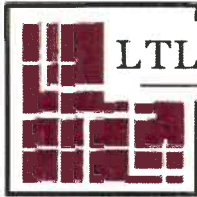
Thank you for your consideration of these requests.

Sincerely,
PENN ENVIRONMENTAL & REMEDIATION, INC.

A handwritten signature in black ink that reads 'David E. Weaver'. The signature is written in a cursive, flowing style.

David E. Weaver, P.E.
Project Manager

cc: Bill Rountree, P.E., 1123 Douglassville LLC



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610.987.9290 • 1.888.987.8886

DAUPHIN/LEBANON OFFICE:
466 JONESTOWN ROAD
JONESTOWN, PA 17038
CALL FOR APPOINTMENT

May 4, 2017

Amity Township Planning Commission
Attn: Troy Bingaman, Township Manager
2004 Weavertown Road
Douglassville, PA 19518

RE: 1123 Douglassville, LLC
Land Development
Preliminary Plan by
Penn E & R, Inc.
Revised Plan Date: April 25, 2017

Dear Planning Commission Members:

As requested by the Township, LTL Consultants has reviewed the above referenced plan for conformance with Amity Township ordinances. The plan proposes the consolidation of two properties listed on the plan as Premises A (approx 0.65 acres) and Premises B (approx 6.65 acres), the resubdivision of the consolidated lot into two lots (Lot A 1.46 acres and Lot B 5.84 acres) and the development of Lot A consisting of a 7381 SF Auto Zone building with associated parking, access drives and stormwater management facilities. The plan shows a conceptual future layout of Lot B. A separate land development plan will be submitted for Phase 2 (Lot B) at a future time. The properties are located at 1111 E. Ben Franklin Highway (Premises A) and 1123 E. Ben Franklin Highway (Premises B). The combined tract has frontage on both eastbound and westbound Ben Franklin Highway and the plan proposes driveway ingress/egress on both directions of Ben Franklin Highway.

Information submitted for review consists of a plan set with 19 sheets with an original date of January 4, 2017 and a last revised date of April 25, 2017 and a Stormwater Management Report with a last revised date of April 25, 2017 both prepared by Penn E & R, Inc.

The following comments are offered for your consideration:

CONFORMANCE WITH THE ZONING ORDINANCE

1. The following variances were granted for this project by the Zoning Hearing Board on April 17, 2017. These variances all pertain to Lot A/Phase 1.
 - Section 924(b)(1) reducing the size of certain parking spaces from 10' x 20' to 10' x 18'.

- Section 924(c)(4) reducing the number of required parking spaces from 49 to 25.
- Section 927(g)(1)(ii) increasing the total area of signage on the property to 302 square feet.
- Section 405(d) permitting the application of zoning criteria applicable to properties with public or community water and sewage, during the temporary period when an on-lot well for the use will be utilized.
- Section 405(d) to allow for a reduction of the improvement buffer setback, from 10' to 0' for the internal boundary created between proposed Lots A and B.

When available, the written Decision and Order from the Zoning Hearing Board should be listed on Sheet 1.

2. The properties are located in the HC-Highway Commercial Zoning District. The proposed retail (auto parts sales) use of the property is a permitted use (Section 405(b)(11)).

CONFORMANCE WITH THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

1. The plan title must be amended to identify the plan as a Preliminary Subdivision and Land Development Plan on Sheet 1, on each title block and in the Township certificates for approval (Section 402(b)(1)).
2. Now that the project will contain two separate lots, the ownership structure of the lots and the need for cross easements must be discussed (Section 402(d)(3)).
3. The following comments pertain to the Lot Consolidation and Subdivision Plan (Sheet 3):
 - a) The parcel areas listed on the plan do not agree with the parcel areas listed in the Areas note on the plan for the existing parcels and consolidated lot. It appears some areas are listed to the title line and others to various right-of-way lines. This must be resolved by listing all areas for the existing parcels to the same reference (Section 402(d)(4)).
 - b) The proposed areas of Lots A and B should be listed to the title line and to the appropriate right-of-way line (Section 402(d)(4)).
 - c) The new lot boundary lines for proposed Lots A and B should be shown in a heavier line weight and must have metes and bounds descriptions exclusive to each individual lot. The metes and bounds for the proposed lot boundaries should also be shown in heavier text. (Section 402(d)(4))
 - d) Concrete monuments must be shown at each new lot corner for proposed Lots A and B that do not fall within a paved area (Section 402(d)(9)).
4. An erosion and sediment control plan must be submitted to and be approved by the Berks County Conservation District prior to final plan approval by Amity Township (Sections 402(e)(5) and 403(e)(5)). An NPDES permit for construction activities must also be obtained from PADEP for this project.

5. Permits must be obtained from PennDOT for the proposed site driveways as well as any utility work proposed in the PennDOT right-of-way. When obtained, permit numbers must be added to the plan. (Section 402(e)(7))
6. In accordance with the trip generation report prepared by TPD, the Phase 1 use will generate 25 new weekday, peak PM hour trips. Therefore, a traffic impact fee of \$17,628 (\$705.12 x 25) must be paid to Amity Township prior to the issuance of a building permit for the building in Phase 1. A note must be added to the plan stating that a traffic impact fee of \$17,628 must be paid to Amity Township prior to the issuance of a building permit. (Section 505(b))
7. Consideration should be given in the design and construction of Phase 1 of an accessible pedestrian pathway which will connect the phases when Phase 2 is built (Section 507(b)(5) & Section 510(c)).
8. In accordance with Section 510(b), parking areas with 50 or more spaces shall be designed with an internal collector road which does not directly access parking spaces. Such internal collector road has not been provided. A waiver request is listed on Sheet 1.
9. In accordance with Section 510(i)(2), the edge of parking spaces shall be at least 15 feet to the nearest building. The plan proposes a separation of only 8 feet. A waiver request is listed on Sheet 1.
10. In accordance with Section 510(i)(3), concrete tire bumpers shall be installed to prevent vehicle overhang across sidewalks. The plan does not show tire bumpers and a waiver request is listed on Sheet 1. The plan does propose a bollard at each parking space adjacent to the sidewalk.
11. Details with spot elevations should be provided for the ADA parking spaces, ramps and sidewalks to demonstrate compliance with ADA specifications. The entrance to the building should also be shown on the plan. (Section 510(i)(4))
12. It must be confirmed that the Applicant has purchased the required EDUs for this project. (Section 514) The sanitary sewer connection shown on Sheet 6 will require an H.O.P. from PennDOT.
13. The following comments pertain to the proposed landscape plan (Sheet #8) (Phase 1 only) in accordance with Section 517:
 - a) Some of the text is light and difficult to read on Sheet #8.
 - b) The landscape maintenance note listed in Section 517(i)(2)(iv) must be added to the plan.
14. In accordance with Section 519(c)(12), a minimum of 0.044286 acres of land shall be offered to Amity Township for open space and recreation as part of Phase 1 of this project. In lieu of dedication of such land, a fee of \$3321.45 shall be paid to Amity Township prior to final approval of the land development plan. The choice of land or fee shall be at the discretion of the Township (Section 519(f)(1)).

15. The following comments pertain to the proposed lighting plan in accordance with Section 520:
 - a) The proposed illumination levels shown on a 10' x 10' grid pattern must be shown on the plan (Section 520 (g)(2)(ii)).
 - b) The text listed in Section 520(h)(1) regarding a post installation inspection must be added to the plan.
 - c) The hours of operation of the proposed lighting should be discussed.
 - d) Some of the text and details on Sheet #8 are light and difficult to read.

CONFORMANCE WITH THE STORMWATER MANAGEMENT ORDINANCE

1. Section 303(c) - An erosion and sedimentation control plan must be submitted to and be approved by the Berks County Conservation District for this project.
2. Section 303(c) - An NPDES Construction Activities permit must be obtained from PADEP for this project.
3. Section 310(b) – For the Detention Basin Sideview on Sheet 11, delineate the bottom width and the spillway side slopes for the emergency spillway. For the Infiltration Basin Sideview and the Detention Basin Sideview on Sheet 11, delineate the permanent spillway lining for the emergency spillway.
4. Section 310(f) - The drainage areas for the swales shall be delineated on the Inlet Drainage Area Plan. The Inlet Drainage Area Plan shall be revised to delineate the proposed site improvements for Phase I. On Sheet 6, the leader for the swale #2 label shall be revised to point to the proposed swale adjacent to the curbline. On Sheet 14, Standard Construction Detail #6-1 shall be revised to delete swale #1.
5. Section 311(b)(iv) - For the Phase I Infiltration Basin, spotgrades shall be provided to delineate the emergency spillway crest elevation (183.50) on Sheet 6. For the Phase I Infiltration Basin, provide two spotgrades with 20 ft. spacing. The provided spotgrades for the Phase I Infiltration Basin spillway are not legible.

For the Detention Basin, spotgrades shall be provided to delineate the emergency spillway crest elevation (173.35) on Sheet 6. For the Detention Basin, provide two spotgrades with 50 ft. spacing. The provided spotgrades for the Detention Basin spillway are not legible. The spotgrades for elevation 173.48 within the Detention Basin spillway shall be deleted.

6. Section 311(b)(v) – For the Phase I Infiltration Basin, a profile view of Infiltration Basin to Detention Basin has been provided on Sheet 9. Outlet Structure #6 shall be labeled. For Endwall #7, the type of endwall (Type D) shall be labeled. On page 39 of the Post Construction Stormwater Management Report, the pipe length and pipe slope for the Infiltration Basin outlet pipe shall be revised to match Sheet 9.

For the Detention Basin, a profile view of Detention Basin to Outfall has been provided on Sheet 10. Outlet Structure #9 shall be labeled. On page 42 of the Post Construction Stormwater Management Report, the pipe length and pipe slope for the Detention Basin outlet pipe shall be revised to match Sheet 10.

7. Section 311(b)(vi) – On Sheet 15, the Proposed Trash Rack for Detention Basin Detail shall be revised to provide a minimum width of 6” and a minimum depth of 6” for the proposed trash rack. On Sheet 15, the Surface Infiltration Basin Outlet Control Structure Detail lists a trash rack for Outlet Structure #6. Clarify if the trash rack will be installed on the upstream end of Endwall #7 or on the inside of Outlet Structure #6. The trash rack shall not be installed on the inside of Outlet Structure #6. If the trash rack is proposed to be installed on the upstream end of Endwall #7, a construction detail shall be provided for Endwall #7 delineating the proposed trash rack.

8. Section 311(b)(xi) - For the Phase I Infiltration Basin and the Detention Basin, the emergency spillway lining shall extend to the toe of slope (outside of basin). On Sheet 6, the proposed spillway lining for the Phase I Infiltration Basin and the proposed spillway lining for the Detention Basin shall be revised.

For the Phase I Infiltration Basin, a profile view of Infiltration Basin to Detention Basin has been provided on Sheet 9. The spillway lining shall be delineated on the profile view. For the Detention Basin, a profile view of Detention Basin to Outfall has been provided on Sheet 10. The spillway lining shall be delineated on the profile view.

9. Section 311(b)(xiii) – For the Phase I Infiltration Basin, a profile view of Infiltration Basin to Detention Basin has been provided on Sheet 9. The Infiltration Basin outlet pipe shows 4 anti-seep collars. On Sheet 13, Standard Construction Detail #7-16 lists 3 anti-seep collars for the Infiltration Basin outlet pipe. Please clarify.

10. Section 311(b)(xv) - On Sheet 6, the rip rap apron on the downstream end of Endwall #8 is required to be installed on a flat surface.

11. Section 311(b)(xviii) – On Sheet 6, the downstream end of pipe run Outlet Structure #9 to Endwall #8 shall discharge at the toe of the slope.

12. Section 311(b)(xviii) - On Sheet 15, the basin outlet pipe information (24” RCP @ 5.07%) listed in the Detention Basin Outlet Control Structure Detail does not match the profile view of Detention Basin to Outfall on Sheet 10. On Sheet 15, the basin outlet pipe information (24” RCP @ 5.65%) listed in the Surface Infiltration Basin Outlet Control Structure Detail does not match the profile view of Infiltration Basin to Detention Basin to Outfall on Sheet 9. On Sheet 15, the Surface Infiltration Basin Outlet Control Structure Detail shall be revised to list a pipe slope of 0.17% for pipe run Endwall #7 to Outlet Structure #6.

For Outlet Structure #6, provide a construction detail to delineate how the weir wall will be installed on the inside of the inlet box.

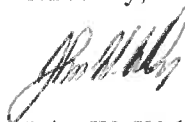
13. Section 311(b)(xx) - On Sheet 18, the location of the meadow wetland seed mix in the bottom of the Phase I Infiltration Basin shall be delineated.

Section 312(c) – On Sheet 6, the proposed trench drain label shall be revised to list “Elev.” in lieu of “Length” in 4 locations. On Sheet 6, verify the grate elevations listed in the proposed trench drain label. As per the proposed contours on Sheet 6, the grate elevation (east) appears to be less than elevation 185.

14. Section 312(i) – Provide a construction details for a D-Endwall, Inlet Box, Bicycle Safe Grates and Inlet Box Top Units. These 4 construction details were previously provided on Sheet 12 (Sheet 17 on last set of plans) and shall be replaced.
15. Section 703 - An Operations and Maintenance Agreement for the stormwater management facilities must be prepared and executed for this project.
16. Section 706 - The Applicant will be required to provide payment of \$5,000 to the Township Stormwater Control and BMP Operation and Maintenance Fund prior to final plan approval.

If you have any questions regarding this review, please contact me at 610-987-9290.

Sincerely,



John W. Weber, P. E.
LTL Consultants, Ltd.
Amity Township Engineer

cc: B. Boland, Esq.
Penn E & R, Inc.
1123 Douglassville LLC
File: W:\Amity\Engineer\2017\1123 Douglassville Preliminary plan review 050317.doc
0262-1614



Boyer Engineering LLC
1860 Weavertown Road, Suite 100
Douglassville, PA 19518-8908

office 610-689-8021
fax 610-689-4538

"Catering to Your Engineering Needs"

May 5, 2017

Amity Township
2004 Weavertown Road
Douglassville, PA 19518

Attention: Board of Supervisors

RE: American Crane 2017 Land Development
Waiver Request Letter
Amity Township, Berks County, PA
BE Project No. 10-048D

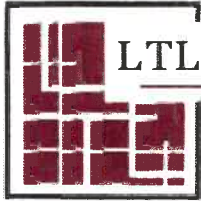
Dear Supervisors:

On behalf of our client, American Crane and Equipment Corp., Boyer Engineering LLC is requesting the following waiver of the Amity Township Subdivision and Land Development Ordinance:

Section 304 - to allow a Preliminary/Final Plan submission for approval. The owner will have to comply with receiving permits, executing agreements and posting escrow prior to the township officially approving the plan.

If you have any questions, please contact me.
Very truly yours,

Boyer Engineering LLC
Brian D. Boyer, P.E.
President



LTL CONSULTANTS, LTD. • ENGINEERS & CODE OFFICIALS

OLEY CORPORATE OFFICE:
ONE TOWN CENTRE DRIVE
PO BOX 241 • OLEY, PA 19547
610.987.9290 • 1.888.987.8886

DAUPHIN/LEBANON OFFICE:
466 JONESTOWN ROAD
JONESTOWN, PA 17038
CALL FOR APPOINTMENT

May 2, 2017

Amity Township Planning Commission
Attn: Troy Bingaman, Township Manager
2004 Weavertown Road
Douglassville, PA 19518

RE: American Crane 2017 Land Development
Preliminary/Final Plan by
Boyer Engineering LLC
Plan Date: April 1, 2017

Dear Planning Commission Members:

As requested by the Township, LTL Consultants has reviewed the above referenced plan for conformance with Amity Township ordinances. The plan proposes further development of the 24.36 acre American Crane/O. Norheim Corporation property located at 531 Old Swede Road. The plan proposes a 39,400 SF manufacturing building, an exterior overhead crane, access drives, a turnaround area for large cranes and associated stormwater management facilities.

Please note that the majority of the aspects of this plan, with the exception of the proposed building and parking adjacent to the building, were reviewed and approved via the Amity Township in-house review process in 2016. An erosion and sediment control plan and an NPDES permit have been approved for this project.

Information submitted for review consists of a plan set with ten sheets prepared by Boyer Engineering, LLC dated April 1, 2017.

The following comments are offered for your consideration.

CONFORMANCE WITH THE ZONING ORDINANCE

The property is located in the LI/O – Light Industrial/Office Zoning District. Please note that a variance was granted by the Amity Township Zoning Hearing Board on 2/22/17 to allow a building height of 120' for this project. The plan complies with the requirements of the Zoning Ordinance.

CONFORMANCE WITH THE SUBDIVISION AND LAND DEVELOPMENT PLAN

1. The plan was submitted as a preliminary/final plan. A waiver of the requirements of Section 304-Preliminary Plan will be required to process the plan as a preliminary/final plan. The plan was reviewed for preliminary and final plan requirements.
2. The Cover Sheet (Sheet #1) should identify the plan as a preliminary/final plan (Section 403(b)(1)).
3. The tax parcel number listed in General Note #1 on the Cover Sheet is not correct. The correct tax parcel number is 24536407596157. (Section 403(b)(4))
4. The name of all adjoining record owners, with the deed book volume and page number where recorded must be added to the plan (Section 403(b)(6)).
5. All plan certification statements on Sheets 1 and 5 must be properly executed (Section 403(b)(11-13)).
6. The Township Sewer Engineer should review this plan to determine if sewage facilities planning and/or additional EDUs are required for this project (Section 403(e)(10)).
7. Schematic exterior architectural drawings of the proposed building should be submitted for review (Section 403(e)(12)).
8. A trip generation report must be submitted for this project to determine the number of new peak PM hours trips to be generated by the project. The appropriate traffic impact fee will be calculated based upon the trip generation. (Section 505)
9. The sanitary sewer aspects of the plan must be reviewed and approved by the Township Sewer Engineer (Section 514).
10. The public water supply facilities associated with this plan must be reviewed and approved by the Pennsylvania-American Water Company (Section 515).
11. The plan must be reviewed by the Amity Township Fire Marshall for fire fighting and emergency access issues associated with the plan (Section 515(e)).
12. In accordance with Section 519(c)(12) a minimum of 0.2364 acres of land shall be offered to Amity Township for open space and recreation as part of this project. In lieu of dedication of such land, a fee of \$17,730.00 shall be paid to Amity Township prior to final approval of the land development plan.
13. Any proposed outdoor lighting associated with this plan should be shown on the plan (Section 520).
14. A Municipal Improvements Agreement and Financial Security Agreement must be executed for this project (Section 601). The status of the agreements drafted for the 2016 Site Plan should be reviewed to determine action needed.

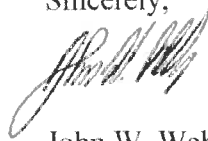
1

CONFORMANCE WITH THE STORMWATER MANGEMENT ORDINANCE

1. The proposed means of collecting and conveying the stormwater runoff from the roof of the building must be added to the plan (Section 403(d)(1)).
2. Section 703 - An Operations and Maintenance Agreement for the stormwater management facilities must be prepared and executed for this project. The status of the agreement drafted for the 2016 Site Plan should be reviewed to determine action needed.
3. Section 706 - The Applicant will be required to provide payment of \$2,5000.00 to the Township Stormwater Control and BMP Operation and Maintenance Fund prior to final plan approval. The status of the payment associated with the 2016 Site plan should be reviewed to determine action needed.

If you have any questions regarding this review, please contact me at 610-987-9290.

Sincerely,



John W. Weber, P. E.
LTL Consultants, Ltd.
Amity Township Engineer

cc: B. Boland, Esq.
O. Norheim Corporation
Boyer Engineering, LLC
File: W:\Amity\Engineer\2017\American Crane 2017 LDP 050217.doc
0262-1707

Investment

Description	Total
Sharepoint Online – Office 365 per-user licenses	Purchased Separately Through Microsoft
Hardware: Fujitsu fi-7160 Desktop Scanner (5)	\$5,074
Software: KnowledgeLake Capture w/ 1 year of maintenance (5)	\$7,893
Hardware: Fujitsu ScanSnap iX500 Scanner (2)	\$965
60-hour Block of Professional Services time– configuration and training	\$7,200
Total	\$21,132

Leasing Option Available

Benefits

- Central repository for all Township documents
- Eliminates the need to file and store paper
- Provides employees with easy access to documents
- Saves time – retrieving/accessing documents
- Eliminates searching for hard to find documents (misfiled/misplaced)
- Improves operational efficiencies
- Reduces costs associated with managing paper
- Scalable solution - capable of expanding as needs increase
- Saves space

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWNSHIP OF AMITY, BERKS COUNTY, PENNSYLVANIA, VACATING A CERTAIN PORTION OF NORTH MONOCACY CREEK ROAD (TOWNSHIP ROUTE T727) FROM THE LANDS OF HOPE UNITED METHODIST CHURCH OF DOUGLASSVILLE TO PENNSYLVANIA STATE HIGHWAY BENJAMIN FRANKLIN HIGHWAY, CONTAINING IN AREA 7,401 SQUARE FEET

WHEREAS, in the judgment of the Board of Supervisors of the Township of Amity, Berks County, Pennsylvania, it is necessary and desirable to vacate a certain portion of road known as Monocacy Road (Township Route T727 from the lands of Hope United Methodist Church of Douglassville, known as 117 N. Monocacy Creek Road, with a Property ID 24535411760082 to Pennsylvania State Highway Benjamin Franklin Highway containing in area 7,401 square feet in the Township of Amity; and

WHEREAS, under the provisions of Section 2304 of the Pennsylvania Second Class Township Code, as amended, the Board of Supervisors of the Township of Amity has the power to vacate roads within the Township; and

WHEREAS, the Board of Supervisors of the Township of Amity has held a public hearing upon said proposed vacation of the portion of the right of way of North Monocacy Creek Road on June 7, 2017, and has given notice of said public hearing to the property owners affected thereby; and

WHEREAS, there has been no objection from any property owner affected by said proposed vacation, nor by any other Township resident.

NOW, THEREFORE, BE IT ENACTED by the Board of Supervisors of the Township of Amity, Berks County, Pennsylvania, and IT IS HEREBY ENACTED AND ORDAINED by the authority of the same as follows:

Section 1. A certain portion of road known as North Monocacy Creek Road (Township Route T727) from the lands of Hope United Methodist Church of Douglassville, known as 117 North Monocacy Creek Road, with a Property ID 24535411760082 to Pennsylvania State Highway Benjamin Franklin Highway containing in area 7,401 square feet in the Township of Amity, as more fully depicted on plan as attached hereto as Exhibit "A" and the legal description attached hereto as Exhibit "B," incorporated herein by reference thereto, is hereby vacated as a public road.

Section 2. The official map of the Township of Amity is hereby amended to reflect the vacation of that certain portion of road known as North Monocacy Creek Road in the Township of Amity, as specified in Section 1 above.

Section 3. Notwithstanding the vacation by the Township of Amity specified in Sections 1 and 2 above, all easements heretofore granted over, through, across and under the real properties comprising that portion of North Monocacy Creek Road being vacated pursuant to Sections 1 and 2 above shall be maintained and all rights pertaining thereto shall remain in full force and effect.

Section 4. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Board of Supervisors of the Township of Amity that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 5. All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as they are inconsistent with this Ordinance.

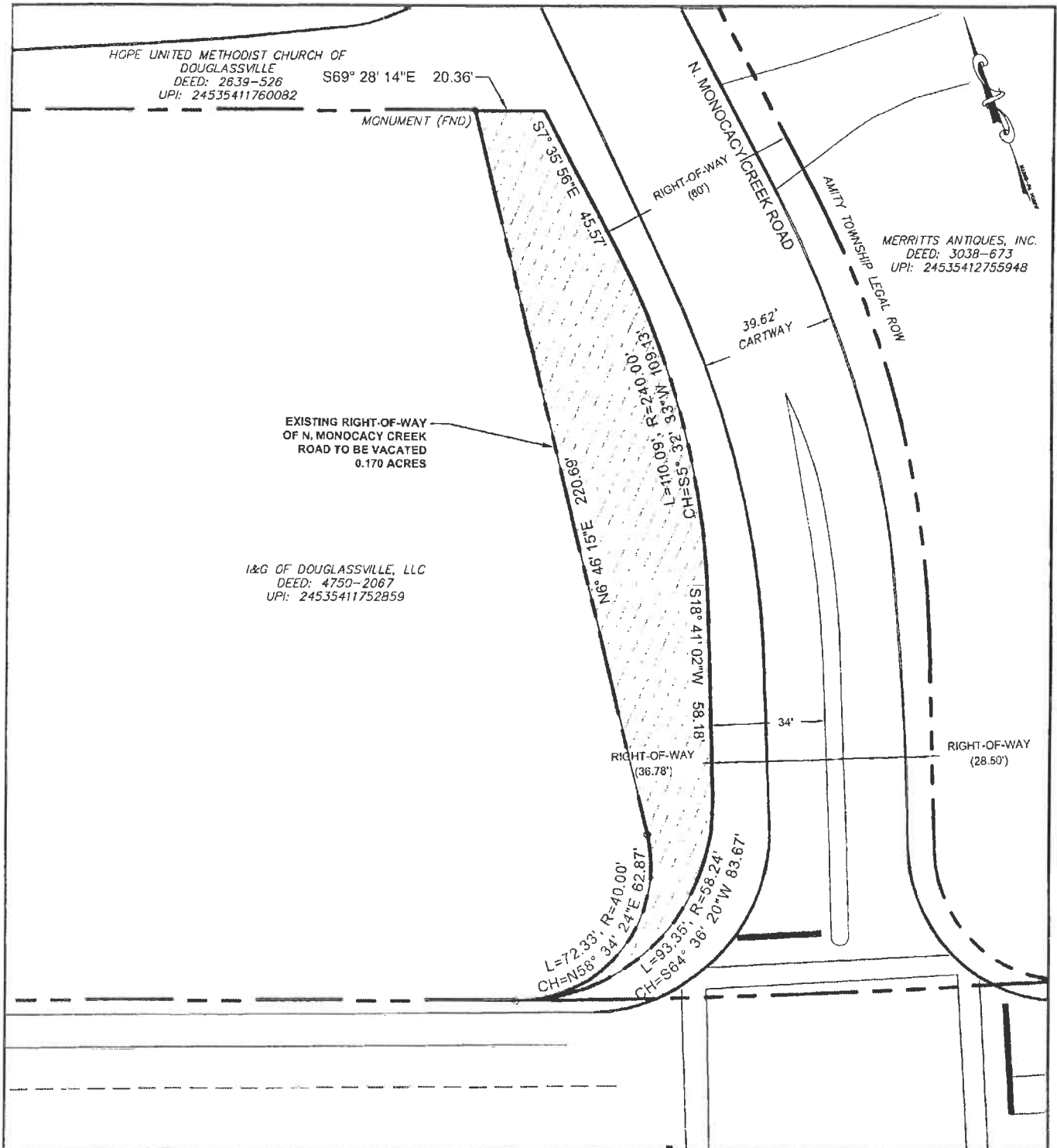
Section 6. This Ordinance shall become effective five (5) days from the date of enactment.

DULY ENACTED AND ORDAINED this 7th day of June, 2017.

TOWNSHIP OF AMITY
BOARD OF SUPERVISORS

Attest: _____
Secretary

EXHIBIT "A"



Right-of-Way EXHIBIT

for
AMITY TOWNSHIP

located in
Amity Township
Berks County, Pennsylvania



Steckbeck Engineering & Surveying Inc.
279 North Zinns Mill Road / Suite A
Lebanon, Pennsylvania 17042
Phone: (717) 272-7110
Fax: (717) 272-7348

DATE: 04/13/2017

SCALE: 1"=40' PROJECT #: 1450-16-026

EXHIBIT "B"

North Monocacy Creek Road – Vacated Right-of-Way

All that certain parcel or tract of land situate on the north side of Benjamin Franklin Highway, in Amity Township, Berks County, PA being a portion of right-of-way for North Monocacy Creek Road about to be vacated by Amity Township, in accordance with a “Right-of-Way exhibit for Amity Township” prepared by Steckbeck Engineering and Surveying, Inc., dated April 13, 2017 being more particularly bounded and described as follows to wit;

Beginning at the southeast corner of lands of Hope United Methodist Church of Douglassville, also the northwest corner of the herein described; thence South $69^{\circ}28'14''$ East a distance of 20.36' to a point; thence South $07^{\circ}35'56''$ East a distance of 45.57' to a point; thence with a curve turning to the right with an arc length of 110.09', with a radius of 240.00', with a chord bearing of South $05^{\circ}32'33''$ West, with a chord length of 109.13'; thence South $18^{\circ}41'02''$ West a distance of 58.18' to a point; thence with a curve turning to the right with an arc length of 93.35', with a radius of 58.24', with a chord bearing of South $64^{\circ}36'20''$ West, with a chord length of 83.67' to a point; thence with a reverse curve turning to the left with an arc length of 72.33', with a radius of 40.00', with a chord bearing of North $58^{\circ}34'24''$ East, with a chord length of 62.87' to a point; thence North $06^{\circ}46'15''$ East a distance of 220.69' to the point of beginning.

Containing in area: 7,401 square feet, 0.170 acres

NOTICE

The Board of Supervisors of the Township of Amity will consider and vote upon the adoption of an Ordinance at its regular meeting on Wednesday, June 7, 2017 commencing at 7:00 p.m. at the Township of Amity Municipal Building, 2004 Weavertown Road, Douglassville, Pennsylvania 19518 following a public hearing commencing that evening at the same location. A summary of the proposed Ordinance is set forth below:

AN ORDINANCE OF THE TOWNSHIP OF AMITY, BERKS COUNTY, PENNSYLVANIA, VACATING A CERTAIN PORTION OF NORTH MONOCACY CREEK ROAD (TOWNSHIP ROUTE T727) FROM THE LANDS OF HOPE UNITED METHODIST CHURCH OF DOUGLASSVILLE TO PENNSYLVANIA STATE HIGHWAY BENJAMIN FRANKLIN HIGHWAY, CONTAINING IN AREA 7,401 SQUARE FEET

Copies of the full text of the ordinance and attachments showing the portion of North Monocacy Creek Road to be vacated may be examined during normal business hours without charge or obtained for a charge not greater than the cost thereof in the Business Office at the Township of Amity Municipal Building, 2004 Weavertown Road, Douglassville, Pennsylvania 19518, at the Berks County Law Library, Berks County Courthouse, Sixth and Court Streets, Reading, Pennsylvania 19601, and at the Reading Eagle Company, 345 Penn Street, Reading, Pennsylvania 19601.

Brian F. Boland
Solicitor, Township of Amity

NOTICE

NOTICE IS HEREBY GIVEN that the Township of Amity Board of Supervisors, will hold a public hearing commencing at 7:00 p.m. prior to a public meeting of the Board on June 7, 2017 at the Township of Amity Municipal Building, 2004 Weavertown Road, Township of Amity, Berks County, Pennsylvania, for the purpose of considering a proposed ordinance to vacate as a public road a portion of the right-of-way of North Monocacy Creek Road in the proximity from the lands of Hope United Methodist Church of Douglassville to Pennsylvania State Highway Benjamin Franklin Highway in the Township of Amity, Berks County Pennsylvania, in accordance with Section 2305 of the Second Class Township Code. Such proposed ordinance may be adopted during the resumption of the Board of Supervisors meeting following the hearing or at a subsequent meeting. A summary of proposed ordinance is set forth below:

AN ORDINANCE OF THE TOWNSHIP OF AMITY, BERKS COUNTY, PENNSYLVANIA, VACATING A CERTAIN PORTION OF NORTH MONOCACY CREEK ROAD (TOWNSHIP ROUTE T727) FROM THE LANDS OF HOPE UNITED METHODIST CHURCH OF DOUGLASSVILLE TO PENNSYLVANIA STATE HIGHWAY BENJAMIN FRANKLIN HIGHWAY, CONTAINING IN AREA 7,401 SQUARE FEET

Copies of the full text of the ordinance and attachments showing the portion of North Monocacy Creek Road to be vacated may be examined during normal business hours without charge or obtained for a charge not greater than the cost thereof in the Business Office at the Township of Amity Municipal Building, 2004 Weavertown Road, Douglassville, Pennsylvania 19518, at the Berks County Law Library, Berks County Courthouse, Sixth and Court Streets, Reading, Pennsylvania 19601, and at the Reading Eagle Company, 345 Penn Street, Reading, Pennsylvania 19601.

If you require special accommodations in order to attend the public hearing, please call the Township of Amity Municipal Office at (610) 689-6000, and the Township will make every reasonable attempt to accommodate you.

Brian F. Boland, Solicitor
Township of Amity

RE: Owners of property adjacent to a certain portion of North Monocacy Creek Road in the proximity form the lands of Hope United Methodist Church of Douglassville to Pennsylvania State Highway Benjamin Franklin Highway

The Township of Amity Board of Supervisors will hold a public hearing commencing at 7:00 p.m. prior to a public meeting of the Board on _____ at the Township of Amity Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, for the purpose of considering a proposed ordinance to vacate as a public road a portion of the right-of-way of North Monocacy Creek Road in the proximity from the lands of Hope United Methodist Church of Douglassville to Pennsylvania State Highway Benjamin Franklin Highway, situate in the Township of Amity, Berks County Pennsylvania.

Pursuant to Section 2305 of the Second Class Township Code, prior to the passage of an ordinance vacating any road with the Township of Amity, the Board of Supervisors must give property owners adjacent to the property proposed to be vacated ten (10) days' written notice of the time and place where all interested parties may meet and be heard. The hearing of comments on this matter is scheduled to commence at 7:00 p.m. during the above-described public hearing. After such public hearing, should the Supervisors, or a majority thereof, decide in favor of the vacation of the portion of the right-of-way of North Monocacy Creek Road, the Supervisors will enact the proposed Ordinance and take any further actions necessary to complete the vacation of the portion of the right-of-way of North Monocacy Creek Road.

Enclosed is a copy of the proposed Ordinance and the Public Hearing Notice for your review.

Very truly yours,

KOZLOFF STOUTT
Professional Corporation

Brian F. Boland
Solicitor, Township of Amity

BFB:lab
Enclosures

AFFIDAVIT OF MAILING

I, Linette A. Baer, Paralegal to Brian F. Boland, Esquire, being duly sworn according to law, depose and say that on _____, I mailed via U.S. First-Class Mail the proposed Ordinance and the Public Hearing Notice to the following property owners:

Location _____
Property ID _____

Dated: _____

Linette A. Baer, Paralegal

Sworn to and subscribed
before me this _____ day
of _____, 2017.

Notary Public

EXHIBIT C

PROPOSED ORDINANCE

Pam Kisch

From: John Weber <jweber@ltlconsultants.com>
Sent: Friday, May 12, 2017 11:32 AM
To: Pam Kisch
Subject: RE: Lake Drive Project
Attachments: Bid Results.xls

Yes, also please include the attached bid summary in the Supervisors' books.

Thanks,

John W. Weber, P.E.
LTL Consultants, Ltd.
610-987-9290
jweber@ltlconsultants.com

From: Pam Kisch [mailto:PKisch@amitytownshippa.com]
Sent: Friday, May 12, 2017 11:28 AM
To: John Weber
Subject: Lake Drive Project

Hi John,

Would you like the Award of the Lake Drive Project on the agenda for next week?

Pam

Pamela Kisch
Amity Township, Secretary
2004 Weavertown Road
Douglassville, PA 19518
610-689-6000 x222
610-689-9870 - fax

Solicitation: Amity Township

Berks County Lake Drive Park Improvements

Description	Unit Of Measure	Quantity	Construction			Bertolet	Forino Co., L.P.	Floyd G. Hersh
			Masters Services, LLC	Dutchman Contracting LLC	Schlouch Incorporated	Construction Corporation		Inc.
24' x 40' Pavilion	LS	1	36,000.00	37,800.00	47,835.00	45,485.00	46,000.00	55,000.00
Concrete Sidewalk	SY	171	9,405.00	6,798.96	11,850.30	12,825.00	10,773.00	29,925.00
Base Repair	SY	147	7,644.00	2,598.96	6,298.95	10,731.00	11,877.60	12,936.00
Milling	SY	1980	11,385.00	15,345.00	10,296.00	7,326.00	10,296.00	11,880.00
2" Bituminous Overlay	SY	1980	23,760.00	30,888.00	20,295.00	24,750.00	25,740.00	31,680.00
Pavement Markings	LS	1	1,750.00	3,250.00	1,788.00	1,900.00	1,925.00	8,500.00
		TOTAL	89,944.00	96,680.92	98,363.25	103,017.00	106,611.60	149,921.00



2004 Weavertown Road
Douglassville, PA 19518
(610) 689-6000 (ph)
(610) 689-9870 (fax)

TOWNSHIP MANAGER'S REPORT

To: Kim McGrath, Chairperson, and the
Board of Supervisors of Amity Township
From: Troy S. Bingaman
Date: May 11, 2017

1. **Pension Committee:** The Pension Committee met last week to review the results of the first quarter. The returns through March 31st were as follows: Non-Uniformed Employee's Plan 3.76% and Police Pension Plan 3.73%. Since inception, those returns have been 6.72% and 6.84%, respectively. Our investment policy was 70% Equities / 30% Bonds. Our financial advisors from BB&T recommended the Committee modify the investment policy to 75% / 25% due to Bonds not performing as well in a rising interest rate. The actual policy states a range, allowing flexibility. The Committee agreed to make the Policy change. Our next meeting will be in November.
2. **Proposed Per Capita Tax Elimination:** I attended the School Board meeting on Monday, May 8th. After a brief discussion, the Board members decided to table the elimination of Per Capita. It seems they did not have all of the facts needed to make a determination and had not really thought of it as a potential tax increase if they roll it into the real estate millage. In the end, it seems they may look to have Amity & Birdsboro share in the cost of their in-house administration of maintaining the taxable database and the collection & distribution of the tax. One Board member referred to a possible change in Act 32, in which, they would roll up the Act 511 taxes into the County collector's responsibility. There were a lot of references to letting the "new Board" handle it (5 of the 9 seats up with several existing members not running). We all agreed to have further dialogue before any changes are made.
3. **Xpress Bill Pay:** Last year, when we upgraded our financial software, we discussed the possibility of adding a feature to allow our residents to pay their sewer bills via credit card through an on-line portal. We budgeted in 2017 to add this feature. Xpress Bill Pay will allow a customer to log in and view & manage

their bill/account. They will have the ability to setup an auto-pay method and opt to go paperless (they would receive an email that their e-bill is available). The more customers who select this option, the more we can save. The initial set-up and training will cost \$4,500 (again, already factored into our budget). There will be ongoing monthly fees of \$166 and a small percentage in gateway and merchant fees. We believe this feature will be a welcome one and will ultimately save the Township time and money. Stay tuned for implementation - ultimately, there will be a link from the Township website, directing customers to the portal.

4. **SharePoint – Electronic Filing System:** Also factored into the budget is a new product/process to electronically file our documents (see the Benefits identified on the attached proposal). I have been struggling significantly with the mounds of paper in this building; and, would ultimately like to get us nearly paperless. This will also give us the ability to organize documents and create workspaces for each meeting - in essence, you can look at it as an electronic filing cabinet that you will be able to access from home as well as during meetings. SharePoint is an add-on to Microsoft Office 365. We will pay a small monthly fee to add this feature onto our existing licenses (\$5 ea.) The main expense of this process is to purchase desktop scanners and software to implement this process. There is also a professional services piece to configure the site and train the users. **The total cost of the equipment, software and professional services is \$21,132 through Stratix Systems.** We have budgeted \$20,000 in the Capital Fund and the remainder would come out of the Networked Computer line item. **I would ask for consideration to approve this purchase.**
5. **Lake Drive Park:** Bids are due Friday. Mr. Weber will provide a list of the bids and the paperwork for review of the Solicitor. We hope to be in a position to recommend award Wednesday evening.
6. **Banking:** Our recommendation is to continue our relationship with Fulton Bank. They have provided the best interest rate option even when we factor in the fees that we pay. We are still evaluating credit card options and a P-Card solution.
7. **MS4 Program:** As you are likely aware, MS4 responsibilities are a burdensome, unfunded mandate on local governments. It came to my attention after a meeting with LTL, that Amity has not filed required annual reports for a few years. In addition, the Township is required to file for a new permit by September of 2017. In order to comply with these deadlines, I have requested that LTL get us where we need to be. Linda Cluck of LTL has been working diligently to get our map up to speed as well as our annual report and new permit application moving forward. Unfortunately, this will be costing the township a considerable amount of money and will be an on-going expense we will need to factor into future budgets. We will need to begin to discuss storm water topics/issues at meetings; and, will be required to hold a public hearing (June/July) prior to filing our application for our new MS4 permit.

8. **Penn DOT / RATS Proposed Traffic Improvements:** Just to keep you up to speed, I am following proposed traffic improvements Penn DOT has in various stages. They are as follows:
- A) Box Culvert Replacement - Weavertown Road (McCormick Taylor states the work will take place between **March** and July of 2017)
 - B) Route 422/Benjamin Franklin Hwy - Paving, curb cut, base repair, milling & overlay from Ada Drive in Exeter to SR 662 in Amity (let date proposed for Aug. 1st - I've noticed some centerline paving - perhaps the project is starting)
 - C) Mill Race / Main Street Bridge Replacement (let date proposed for April 20, 2017)
 - D) SR 562 Bridge Replacement over Manatawny Creek (let date proposed for Sept. 14, 2017)
 - E) Blacksmith Road Bridge (Super structure only) Replacement over Manatawny Creek (let date proposed for Nov. 2, 2017 with construction proposed for early 2018).
9. **Training / Meetings / Time Off:** Pam PTO, 5/16; Troy PTO, 5/12; Steve PTO, 5/19; Tracy PTO, 5/26; Emergency Mgmt Training 7PM, 5/24; Troy, PTO, 5/25-5/26 & 5/30-31; Offices closed Memorial Day, 5/29

REQUEST: Executive Session for Personnel



AMITY TOWNSHIP POLICE DEPARTMENT

MEMORANDUM

To: Board of Supervisors

From: Chief Andrew J. Kensey # 101

Date: May 12th, 2017

Subject: Chief's Report for May 17th, 2017

Copy to: Township Manager, Troy Bingaman

Law Enforcement and Service Issues/April 28th, 2017 to May 12th, 2017

- Calls for Service - 321
- Physical Arrests/Summons - 5
- Traffic Citations Issued - 26
- Non-Traffic Summary Citations Issued - 1
- Parking Violations - -

ARRESTS

1. Amity Township Police Department
Report # 26-17-2800
May 8th, 2017
422 East/Riverbridge Road
Possession of Drug Paraphernalia

Incident Summary- On Monday May 8th, 2017 at approximately 12:55am Amity Township Police arrested a 17 B/M juvenile offender from Philadelphia, PA at 422 East and Riverbridge Road, Douglassville, PA, during a vehicle investigation. Charges were filed for Possession of Drug Paraphernalia.

2. Amity Township Police Department
Report # 26-17-2742
May 5th, 2017
7431 Boyertown Pike
Driving Under the Influence

Incident Summary- On Friday May 5th, 2017 at approximately 1:33am Amity Township Police arrested a 28 W/M offender from Boyertown, PA at 7431 Boyertown Pike, Douglassville, PA, during an accident investigation. Charges were filed for Driving Under the Influence and related offences.

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

3. Amity Township Police Department
Report # 26-17-2677
May 2nd, 2017
731 Lake Drive
Driving Under the Influence

Incident Summary- On Tuesday May 2nd, 2017 at approximately 11:02am Amity Township Police arrested a 55 W/M offender from Douglassville, PA at 731 Lake Drive, Douglassville, PA, after receiving a call of a male riding a green and yellow lawn mower while drinking in the parking lot of Redner's Supermarket. Charges were filed for Driving Under the Influence and related offences.

4. Amity Township Police Department
Report # 26-17-2571
May 2nd, 2017
422 East/Rigga Lane
Driving Under the Influence

Incident Summary- On Friday April 28th, 2017 at approximately 10:29am Amity Township Police arrested a 30 B/F offender from Philadelphia, PA for Possession of Marijuana from Philadelphia, PA at 422 East/Rigga Lane, Douglassville, PA, after conducting a vehicle investigation for speeding. Charges were filed for Possession of Marijuana and related offences.

5. Amity Township Police Department
Report # 26-17-2722
May 4th, 2017
Penns Lane/Cedar Run Drive
Public Drunkenness

Incident Summary: On Thursday May 4th, 2017 at approximately 2:04pm Amity Township Police arrested a 55 H/M offender from Douglassville, PA after receiving a call about a suspicious male walking towards the town homes on Lake Drive. The male was visibly intoxicated and arrested on site without incident and was taken to Pottstown Medical Center for evaluation. A Non-Traffic Summary Citation was issued for Public Intoxication.

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

INVESTIGATIONS

I. Schools

1. Amity Township Police Department
Report # 26-17-2707
May 3rd, 2017
2144 Weavertown Road (River Rock Academy)
Terroristic Threats

Incident Summary- On Wednesday May 3rd, 2017 at approximately 12:12pm Amity Township Police conducted an investigation of Threats made by a 13 W/M student from Douglassville, PA inside of the River Rock Academy, 2144 Weavertown Road. Charges were filed for Threats and related offenses.

II. OVERDOSES

1. Amity Township Police Department
Report # 26-17-2659
May 1st, 2017
5--- Pepper Lane
Overdose

Incident Summary- On Monday May 1st, 2017 at approximately 6:29pm Amity Township Police conducted an investigation of an Overdose at 5--- Pepper Lane, Douglassville, PA.

III. AUTO ACCIDENTS/INJURIES

1. Amity Township Police Department
Report # 26-17-2657
May 1st, 2017
1373 Old Airport Road
MVA/Injuries

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

MVA/Injuries # 26-17-2657

Incident Summary- On Monday May 1st, 2017 Amity Township Police conducted an investigation of an auto accident with injuries at 1373 Old Airport Road, Douglassville, PA. It was reported that a black truck struck a white SUV and that the occupants of the SUV were trapped. The roadway was shut down for approximately one hour. Both Harner's Auto Body, and Douglassville Auto Body towed the accident vehicles from the scene and two parties were transported to Reading hospital for neck pain.

2. Amity Township Police Department
Report # 26-17-2765
May 1st, 2017
7652 Boyertown Road
MVA/Injuries

Incident Summary- On Monday May 5th, 2017 at approximately 4:37pm Amity Township Police conducted an investigation of an auto accident with injuries at 7652 Boyertown Road, Douglassville, PA. It was reported that two vehicles were traveling eastbound on Boyertown Pike when one came to an abrupt stop causing the vehicle in the rear to make contact. The passenger of the struck vehicle complained of neck pain and was transported to Pottstown Hospital by Boyertown Ambulance.

DETECTIVE INVESTIGATIONS

1. **Report # 26-17-22--**
April 13th, 2017
2--Buckhead Lane
Sexual Assault

On April 13th, 2017 at approximately 4:16pm Amity Township Police responded to a report of a Sexual Assault at 2--Buckhead Lane in involving a 16-juvenile female.

2. **Report # 26-17-23-**
April 18th, 2017
18--Weavertown Road
Burglary

On April 18th, 2017 at approximately 5:14pm the Amity Township Police responded to a report of a burglary AT 18-- Weavertown Road. Two dirt bikes were stolen from an unlocked barn. **Update:** a picture of a suspect was put on Berks 69 News to attempt to identify him.

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

Police Applicant Background

Detective DiMaria has been conducting a background investigation on Part-Time Police Applicant Troy Nicholson for employment.

Report # 26-17-1548

March 16th, 2017

651 W. Benjamin Franklin Highway

Missing Person

On March 16, 2017 at 2030 hours Amity Township Police received an assignment of a missing person that lives at 651 W. Benjamin Franklin Highway. The missing victim left a voice mail for Investigators on Saturday April 1st, 2017 stating that she was okay and in the Philadelphia area. Several calls have been placed to the victim with no return calls to the investigator. She is still listed as missing in the National Crime Information Centers data base until investigators can validate the victim's exact whereabouts.

INTERNAL

1. A request is being made to purchase a 2017 Ford Police Interceptor Sedan from Hondru Ford, 300 south Main Street, Manheim, PA 17545. The cut-off date for the Costar pricing is July 1st, 2017.

\$ 29,195.00	MSPRP
\$ 875.00	Destination Charge
\$ 640.00	Optional Equipment
(\$ 5,530.00)	State of Pa Costars Discount
\$ 1000.00	Accessories /2-tone paint- 4 Doors and Roof
\$ 26,180.00	Total

\$ 8200.00 Up fitting (RMI)

\$ 400.00 Decal

\$34,780.00 Total Cost

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

2. The 2017 "Click It or Ticket" Mobilization will kick off on Monday May 15th and end on June 4th with 318 Pennsylvania Municipal Police Departments joining thousands of other agencies nationwide to reduce traffic related fatalities and injuries. Amity Township will be receiving a \$ 2600.00 Grant to fund enforcement. Further, half of the funding must be utilized during night time enforcement hours.

TRAINING

1. On Tuesday May 9th, 2017 from 8am to 12pm Supportive Concepts for Families Incorporated provided the Amity Township Police Department and Douglass Township Police Department. a (2) two-hour block of training specifically on police response to incidents involving people with mental health disabilities.

Supportive Concepts for Families, Inc. is a provider of high quality services and support for individuals with Behavioral Health/Intellectual and/or Developmental Disabilities.

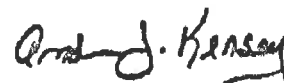
Their service philosophy requires them to establish and arrange services to accommodate the unique needs of each individual, as well as to continually evaluate the services.

There are (3) three facilities within Amity Township at the present time.

2. Chief Andrew J. Kensey was selected to attend a highly selective and nationally recognized *Mid-Atlantic Law Enforcement Executive Development Seminar*. The seminar will be held at Princeton University Sunday June 11th, 2017 through June 16th, 2017. Sixty law enforcement professionals from New Jersey, New York and Pennsylvania will be receiving executive level training and networking activities.

II. Executive

None


Andrew J. Kensey
Chief of Police

AMITY TOWNSHIP POLICE DEPARTMENT
MEMORANDUM

TO : [Faint text]

FROM : [Faint text]

SUBJECT : [Faint text]