

Amity Township Board of Supervisors
Meeting Minutes

June 21, 2017

Call to Order/Pledge to the Flag

Supervisor Paul Weller called the June 21, 2017 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, to order at 7:00PM. The following were in attendance:

SUPERVISORS

Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Township Manager
Joan E. London, Kozloff/Stoudt Attorneys
John Weber, LTL Consultants
Andrew Kensey, Chief of Police
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Keifrider to approve the minutes of June 7, 2017. Motion passed 3-0.

FINANCE

Mr. Jones made a motion, seconded by Mr. Keifrider to approve the disbursements as follows:

\$	35,256.93	General Fund
\$	8,674.20	Fire Fund
\$	14,801.86	Sewer Fund
\$	46,683.75	EDU Fund
\$	<u>3,911.00</u>	Capital Fund
\$	109,327.74	Total

Mr. Jones questioned if the invoice for Wexcon would be the last payment for the Phase 5 repairs. Mr. Bingaman affirmed. Mr. Jones asked if the Enbtech I&I work was completed. Mr. Bingaman affirmed the work was completed. Motion passed 3-0.

The Board reviewed the Overtime by Department and Treasurer's Reports and had no questions.

REPORTS

Fire Departments – Amity Fire Company was unable to attend the meeting. Chief Keith Gabel reported Monarch Fire Company sold out at the May Chicken BBQ by 1:30PM. Monarch will hold the next Chicken BBQ at the end of July. A date has not been set.

Planning Commission – Mr. Weber stated the Planning Commission recommended *Preliminary Plan approval for 1123 Douglassville, LLC (Auto Zone)* at the June 14th meeting, conditioned upon the LTL letter dated June 12, 2017. Mr. Jones moved, seconded by Mr. Weller to grant Preliminary Plan approval, conditioned upon satisfaction of all items identified in the LTL letter dated June 12, 2017. Motion passed, 3-0. *Jerry and Cindi Levengood, 213 Fancy Hill Road, Boyertown*, have submitted a plan to Earl Township for *annexation*. A small portion of the property lies in Amity and Douglass Townships. Berks Surveying & Engineering submitted a letter to request Amity Township approve of deferring the approval and action to Earl Township. Mr. Weber stated the annexation does not affect the portion of the property that lies in Amity Township. Mr. Jones moved, seconded by Mr. Keifrider to approve deferring the approval and action to Earl Township. Motion passed, 3-0.

UNFINISHED BUSINESS

Mr. Bingaman stated the ordinance amendments revising *parking, sewer penalties, and street restorations* was properly advertised and asked the Board consider adopting the same. Mr. Jones moved, seconded by Mr. Keifrider to adopt *Ordinance #300*. Motion passed, 3-0.

SOLICITOR'S REPORT

Ms. London stated her items were covered elsewhere in the agenda. Ms. London requested an executive session to discuss acceptance of Mr. Howell-Clarke's resignation and appointment to fill the position.

ENGINEER'S REPORT

Mr. Weber received a request from TH Properties for escrow releases for Highmeadow Estates Phase 3 Section I and Highmeadow Estates Phase 3 Section II. Upon review, Mr. Weber recommended the full amount of the releases as requested. Mr. Keifrider moved, seconded by Mr. Jones to approve *Escrow Release #5 for Highmeadow Estates Phase 3 Section I* in the amount of \$14,172.50 and *Escrow Release #7 for Highmeadow Estates Phase 3 Section II* in the amount of \$47,148.50. Motion passed, 3-0. Mr. Weber reported he will be doing a final walk through of *Woods Edge Phase 3C* with the developer to create a punch list of items that require completion. Mr. Weber reported he obtained readings for the *LED street light relative to the complaint from the owner of 102 Woods Edge Drive*. Although the LED light appears brighter, the High-Pressure Sodium (HPS) light registered higher readings. Mr. Bingaman stated LED street lights are available in 95-watt, 115-watt and 133-watt lights, and potentially using a different style head would be helpful. The Board agreed cobra-style heads provided the most desirable distribution of light. After discussion, Mr. Weber stated he believed the complainant is the least affected by the LED light, and would not recommend making any accommodations. The Board concurred with Mr. Weber's recommendation. Mr. Weber recommended the Board consider future discussion regarding what type of LED lights they would like installed in Highmeadows Estates.

NEW BUSINESS

None

EMPLOYEE/OFFICIAL REPORTS

MANAGER'S REPORT:

Park Grant Opportunities – The Township website and Facebook has been updated to include voting information for the Dallas Data Systems and the On Your Park, Get Set, Go grant opportunities.

Mr. Bingaman encouraged everyone to take advantage of the opportunity to vote for Amity Township to receive funds for improvements to Lake Drive Park and Amity Community Park.

2017 NE Pedology Field Trip – Mr. Valentine and a group of students from nine universities attended the pedology dig at the property adjacent to the WWTP. The dig consisted of multiple sites for various soil types. Mr. Valentine conveyed that the majority of students felt the Amity Township site was the best part of the expedition. Mr. Valentine thanked the Board for allowing the students to utilize their site and may attend the next BOS meeting.

CHIEF OF POLICE:

Chief Kensey reported on an incident where a stolen credit card was used to purchase \$300.00 in cigarettes. While the cashier was distracted, the offender re-entered the store and stole 25 cartons of cigarettes valued at approximately \$1,800.00. The theft is under investigation and anyone with information should contact the Amity Township Police Department. Chief Kensey requested a brief executive session to discuss personnel related matters.

SUPERVISORS

None

PUBLIC COMMENT

None

ADJOURNMENT & EXECUTIVE SESSION

At 7:26PM, Mr. Jones moved, seconded by Mr. Keifrider to recess to executive session to discuss the resignation of Mr. Howell-Clarke, reappointment of the vacancy, and police personnel related matters with intent to return. Motion passed, 3-0.

At 7:50PM, Mr. Weller reconvened the meeting.

Mr. Jones moved, seconded by Mr. Keifrider to accept the *resignation of Alistair Howell-Clarke* effective July 15, 2017 and agree to the severance package. Motion passed, 3-0.

Mr. Jones moved, seconded by Mr. Keifrider to *appoint Patrick R. Moore as Public Works Maintenance Superintendent* at a base salary of \$57,000.00 effective June 25, 2017. Motion passed, 3-0.

At 7:51PM, with no further business, Mr. Jones moved, seconded by Mr. Keifrider to adjourn the meeting. Motion passed, 3-0. Meeting adjourned at 7:51PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary