

Amity Township Board of Supervisors
Meeting Minutes

July 5, 2017

Call to Order/Pledge to the Flag

Chairperson Kim McGrath called the July 5, 2017 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, to order at 7:00PM. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Township Manager
Brian Boland, Kozloff/Stoudt Attorneys
Andrew Kensey, Chief of Police
Tracy Nonamaker, Treasurer
Pamela Kisch, Township Secretary
Steve Loomis, Building Code Official
Patrick Moore, Public Works Superintendent
Dave Wheeler, Waste Water Treatment Plant Superintendent

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Weller to approve the minutes of June 21, 2017. Motion passed 4-0-1.
Mr. Hackett abstained, as he was not present at that meeting.

FINANCE

Mr. Jones made a motion, seconded by Mr. Weller to approve the disbursements as follows:

\$ 101,100.73	General Fund
\$ 42,447.63	Sewer Fund
\$ 11,895.00	EDU Fund
\$ 30,439.32	Capital Fund
<u>\$ 240.70</u>	<u>Liquid Fuels Fund</u>
\$ 186,123.38	Total

Motion passed 5-0.

The Board reviewed the Overtime by Department report.

REPORTS

Codes – Mr. Loomis investigated a claim of alleged sale of *illegal fireworks* by a vendor in Redner’s parking lot. The vendor applied for and was issued the proper permits. Mr. Loomis inspected the tent for zoning compliance. Upon inspection, Mr. Loomis found all fireworks being sold were considered legal in the state of Pennsylvania and the allegation was unfounded. There were nine building permits for new homes. Mr. Loomis stated Woods Edge has finished construction. TH Properties has been selling homes in Highmeadows and inquired about available properties.

Mr. Loomis provided them with a list of the available properties within the Township.

Roads – Mr. Moore met with Schlouch on June 28th. The Paving Project will begin on July 24th and should be completed within five to six days. Mr. Moore stated the preliminary site work has been completed and electric wires relocated for the Lake Drive Park Improvements. Work at Lake Drive is set to begin the week of July 31st.

Waste Water Treatment Plant – The Board reviewed the Waste Water Treatment Plant report and had no questions.

UNFINISHED BUSINESS

None

SOLICITOR’S REPORT

Mrs. McGrath asked for an update on the PADEP meeting. Mr. Boland requested a brief executive session for further discussion regarding that meeting.

NEW BUSINESS

Refinancing of Debt - Jamie Schlesinger from PFM Financial Advisors LLC gave a presentation on refinancing the Township debt. Mr. Schlesinger said the Township could identify additional needs and refinance existing debt from the construction of Amity Community Park, General Obligations Note of 2012, and 2015 financing for construction of the Leaf Creek Interceptor and lock in interest rates. Doing so, the Township could realize a net savings of approximately \$100-120K. Costs associated to the refinancing of debt would be approximately \$50K. Mr. Bingaman stated the five-year plan includes a sludge handling project which will cost approximately \$750K. The Treasurer provided a spreadsheet of future projects that could require additional funding. Mr. Boland stated the Township should identify what projects would require additional financing.

Mr. Schlesinger stated he will do an analysis showing at current term, and if additional money requires financing he can show amortization for a new term. Mrs. McGrath asked if the interest rate would continue to fluctuate until an agreement is signed. Mr. Schlesinger affirmed and encouraged the Township to look at 3-year period when borrowing. Mr. Bingaman asked how long after the sale would settlement take place. Mr. Schlesinger stated settlement would take place 30-days afterward. At the direction of the Board, Mr. Schlesinger will work on refinancing options and report back to the Board in August.

2017 Land Development Agreements for American Crane - Mr. Jones moved, seconded by Mr. Weller to authorize execution of the 2017 Land Development Agreements for American Crane. Motion passed 5-0.

EMPLOYEE/OFFICIAL REPORTS

MANAGER'S REPORT:

Park Grant Opportunities – Mr. Bingaman reminded everyone to vote for Amity Community Park once daily by taking a selfie. Everyone can take one selfie per day through the end of July to help earn up to \$10,000.00 in grant money. Mr. Bingaman also encouraged everyone to continue voting online through October for the Dallas Data contest for possible grant funding for Lake Drive Park improvements.

Xpress Bill Pay – The July bills included a staffer encouraging residents to enroll in electronic bill presentment and payment. The more residents enroll in Xpress Bill Pay the less the Township pays for postage and processing. Mrs. McGrath asked that the message be added to the Township's website and Facebook.

Mr. Bingaman distributed a copy of the ***response letter from the PADEP Compliance Meeting*** in Harrisburg on June 26th, a copy of ***Paula DeFusco's response letter*** to the Township's letter regarding her street light complaint in Woods Edge and a copy of the PA Department of Labor & Industry's letter regarding the five-year ***UCC audit review*** conducted on June 29, 2017. Mr. Jones questioned what projects were identified in the UCC audit. Mr. Bingaman stated it was Chieffo property on Riga Lane, First Niagara, and Island Pizza. The issues identified were minor and none required remediation. Mr. Jones stated the Board and Engineer determined there was no resolution necessary regarding the street light complaint in Woods Edge (DeFusco) and didn't feel the issue required further discussion. Mr. Bingaman stated he provided the DeFusco response letter as it identified additional issues. Mr. Jones stated the street issues identified are the responsibility of the developer, as they have not yet been dedicated. The Board agreed, no further resolution was necessary.

CHIEF OF POLICE:

Chief Kensey reported Amity Township Police worked in a joint effort with Exeter Township Police to arrest ***Eugene Egan of E. Ben Franklin Highway***. Mr. Egan was wanted on an active warrant in Amity Township. When arrested, he was found in possession of Cocaine and Heroin. There was a press release and is still under an ongoing investigation. Chief Kensey requested the Board ***amend the approval amount to purchase the 2017 Ford Interceptor*** replacing 26-7. The Township incurred an additional cost of \$251.99 when the rifle rack from 26-7 was not able to be installed in the new vehicle. Mr. Weller moved, seconded by Mr. Hackett to amend the approval amount to \$35,978.00. Motion passed 5-0. The previous amount approved was \$35,727.00. Chief Kensey presented Directive 9, for Social Media and Networking. Mr. Boland has spoken at Penn State regarding that same issue and has reviewed the policy and had no concerns. Mr. Weller asked if the officers have seen the policy. Chief Kensey stated the policy would be shared after complete review of the Solicitor. Chief Kensey requested a brief ***executive session to discuss personnel matters***.

SUPERVISORS

Mrs. McGrath asked if it was illegal for fireworks to explode in the air. Mr. Loomis confirmed it is illegal to use any ***fireworks*** that are restricted by the State Department of Agriculture. Chief Kensey confirmed there were no calls as a result of fireworks this year. Mrs. McGrath thanked Mr. Loomis for investigating the complaint. Mr. Jones stated there is at least one ***manhole level with the street in Woods Edge***. The Engineer needs to bring that to the developers attention prior to paving.

PUBLIC COMMENT

None

ADJOURNMENT & EXECUTIVE SESSION

At 7:57PM, with no further business, Mr. Hackett moved, seconded by Mr. Weller to adjourn to executive session to discuss the PADEP meeting and personnel matters, with no intent to return.

Meeting adjourned at 7:57PM.

Respectfully submitted,

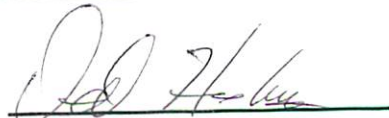


Pamela L. Kisch
Township Secretary

ABSTENTION FORM

I, David Hackett, a Supervisor for the Township of Amity, hereby abstain
(PLEASE PRINT NAME)

From the Minutes vote at the 7-5-2017
meeting. For the reasons set forth as follows: not in a hardware



SUPERVISOR SIGNATURE