

**Amity Township Board of Supervisors  
Meeting Minutes**

**October 4, 2017**

Call to Order/Pledge to the Flag

Chairperson Kim McGrath called the October 4, 2017 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, to order at 7:00PM. The following were in attendance:

**SUPERVISORS**

- Kim McGrath, Chairperson
- Dave Hackett, Vice Chair
- Paul Weller
- Terry Jones
- Kevin Keifrider

**STAFF**

- Troy Bingaman, Township Manager
- Brian Boland, Kozloff/Stoudt Attorneys
- Andrew Kensey, Chief of Police
- Steve Loomis, Building Code Official
- Dave Wheeler, Waste Water Treatment Plant Superintendent
- Patrick Moore, Public Works Maintenance Superintendent
- Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

Mrs. McGrath announced Ryan R. Miller was elevated to the rank of Eagle Scout. Mr. Miller’s Court of Honor will be held on October 29, 2017. The Township will send a certificate of recognition for Mr. Miller’s accomplishment.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Hackett moved, seconded by Mr. Keifrider to approve the minutes of September 20, 2017. Motion passed 5-0.

**FINANCE**

Mr. Jones made a motion, seconded by Mr. Weller to approve the disbursements as follows:

\$	89,925.81	General Fund
\$	20,374.86	Sewer Fund
\$	4,190.87	EDU Fund
\$	<u>229,289.28</u>	<u>Liquid Fuels Fund</u>
\$	343,780.82	Total

Motion passed 5-0.

The Board reviewed the Overtime by Department. Mr. Jones questioned police overtime for special detail. The Chief explained part of the detail was a multi-jurisdictional sobriety checkpoint and hourly rate information will be supplied to Exeter Township for partial reimbursement.

## **REPORTS**

**Code Department** – Mr. Loomis issued a stop order for grading work that was being done at 1264 Weavetown Road. The owner should be applying for an erosion and sediment permit. When he contacted the property owner, they indicated some of the fill was obtained from the Township and that he had understood a permit was not necessary. Mr. Loomis will obtain additional details for further investigation.

**Road Department** – Mr. Jones questioned when water would be shut off to the parks. Mr. Moore stated the water will be shut off on November 6<sup>th</sup>. Staff notify PA American Water when to stop billing after winterization and call to reactivate services in the spring. Mr. Bingaman stated he believed there is a \$30.00 fee to reactivate service, but the Township would receive a savings over the monthly billing. Mr. Weller questioned if the paving was completed at Lake Drive Park. Mr. Moore stated the paving and pavilion are complete. Picnic tables will be refinished and bolted in the pavilion as part of an Eagle Scout project in the near future. Mr. Moore stated he has been working on video cameras with better clarity and determining where they should be placed. Mr. Jones provided contact information for a company located within the Township. Mr. Moore reported the road crew removed weeds, cleaned up the grounds and planted grass seed at 888 Old Airport Road. Trees on Township open spaces appear to have been damaged by the Spotted Lanternfly and the Ash Borer. The road crew will determine what trees should be downed to prevent future damage.

**Waste Water Treatment Plant** – The Board reviewed the report. Mr. Bingaman stated the Township has received the PADEP WQM Part II Permits for the construction of the Leaf Creek Interceptor, and the WQM Part II Permits for modifications and improvements to PS2 and PS4.

## **UNFINISHED BUSINESS**

None

## **SOLICITOR'S REPORT**

Mr. Boland reported the brief has been completed for the **Dixon SMO Violation** matter. The judge issued his opinion, finding the Court of Common Pleas ruled appropriately. The **bond issue refinancing** was completed with better than expected results. Mr. Bingaman reported an overall yield of 2.28 percent, with an overall savings of approximately \$394K. Mr. Boland stated he received notice the DCED will approve the application on October 14<sup>th</sup>, with closing to be held on October 24<sup>th</sup>. Mr. Boland stated he has the BAM Municipal Bond Insurance Commitment to be executed.

## **NEW BUSINESS**

**Closing Monocacy Hill, Resolution 17-14** – Mr. Hackett moved, seconded by Mr. Weller to adopt Resolution 17-14, closing Monocacy Hill to all non-hunting activities from November 27, 2017 through December 9, 2017 with the exception of Sunday, December 3, 2017. Motion passed 5-0.

## **EMPLOYEE/OFFICIAL REPORTS**

### **MANAGER'S REPORT:**

**Leaf Creek Interceptor** – Mr. Bingaman reported the project will be placed out for bid, now that proper PADEP permits have been obtained. There will be a pre-bid meeting held on October 12<sup>th</sup> at

1:00pm, with bids due on October 26<sup>th</sup>, and consideration of award in early November. Mr. Ebert told the Manager he believes the market is in good shape to obtain bids.

***PS2 and PS4 Modifications and Improvements*** – Entech provided estimates based on time and materials if these projects were combined; \$22,900.00 for PS2 and \$23,900 for PS4. The estimate would be for final design through completion, with the exception of inspections during construction. Mr. Bingaman asked for permission to proceed. Mr. Weller moved, seconded by Mr. Hackett to authorize Entech to proceed with the work, as estimated. Motion passed 5-0.

***Limekiln Road Low-Pressure Sewer Line*** – Letters were sent to property owners along Limekiln and a portion of Amity Park Road to determine if they would be interested in connecting to public sewer if a new low-pressure sewer line were installed. At the time of the meeting, no responses had been received. Mr. Bingaman received one quote for the design, and expects to receive another early next week.

***Monarch Fire Company Board Shoots*** – The Police Department conducted decibel readings at the Board Shot held on September 24<sup>th</sup>. Mrs. McGrath noted the readings were similar to when a van was used to ricochet the sound of the guns. Readings were still over the limit outlined in the Noise Ordinance; however so were customary sounds. Mr. Bingaman stated there were no complaints regarding the recent shoot. Should there be future complaints the Board may want to consider adding police and fire department activities as exemptions in Section 214 of the Noise Ordinance.

***2018-2020 Recycling Contract*** – Six companies attended the mandatory pre-bid meeting held on October 4<sup>th</sup>. Bids are due on October 12<sup>th</sup>, with consideration of award at the October 18<sup>th</sup> BOS meeting.

***Music in the Parks*** – Karen LeBlanc, Amity AC, attended the Parks and Recreation to suggest having music at Amity Community Park in June and October and asked about relaxing the policy of no alcohol in the parks to allow a biergarten and wine tasting. Mr. Bingaman stated members of Parks and Recreation had no objections, provided the group could work out the legalities and liability issues. Mr. Bingaman stated the 300<sup>th</sup> Anniversary Committee may be looking to host similar events.

***Little Red Mailbox of HOPE*** – The Little Red Mailbox of HOPE has arrived and will be installed by the road crew.

Mr. Weller asked if Main Street was closed for the box culvert repair. Mr. Bingaman affirmed. Steve Chieffo, Limekiln Road, asked if Main Street would be open for Election Day. Mr. Bingaman stated the PennDOT project began at the beginning of the month and is scheduled to be completed in approximately four weeks, weather permitting.

Mr. Bingaman requested an executive session to discussion personnel matters and potential litigation.

**CHIEF OF POLICE:**

Chief Kensey requested the Board ***approve spending an additional \$718.49 for additional upfitting costs*** for 26-4, a 2017 Ford Interceptor. Mr. Jones asked why there was additional charges. The Chief stated he underestimated costs of decals and upfitting. Mrs. McGrath recommended obtaining written quotes prior to requesting authorization for the expenditures. Mr. Weller moved, seconded by Mr. Hackett to authorize spending an additional \$718.49 for the upfitting of 26-4. Motion passed 5-0. Chief Kensey participated in the ***Superhero 5K*** for Aidan’s Avengers on Saturday, September 30<sup>th</sup>. The event benefitted pediatric brain cancer research. Amity Township Police participated in a multi-jurisdictional ***sobriety checkpoint*** as part of the North Central Regional DUI Enforcement Check

Point Program on September 24<sup>th</sup>. Police made approximately 300 contacts with drivers in Amity Township during that checkpoint.

Chief Kensey requested an executive session to discuss police personnel matters, with no intent to return.

**SUPERVISORS**

None

**PUBLIC COMMENT**

Phyllis Cooper, Limekiln Road, thanked the Board for “Going Gold” and recognizing September as Childhood Cancer Month.

**ADJOURNMENT & EXECUTIVE SESSION**

At 7:37PM, with no further business, Mr. Hackett moved, seconded by Mr. Weller to adjourn to executive session to discuss personnel matters, police personnel matters and potential litigation, with no need for return.

Meeting adjourned at 7:37PM.

Respectfully submitted,

Pamela L. Kisch  
Township Secretary