

Amity Township Board of Supervisors
Meeting Minutes

February 21, 2018

Call to Order/Pledge to the Flag

The February 21, 2018 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Brian Boland, Kozloff/Stoudt Attorneys
John Weber, LTL Consultants
Andrew Kensey, Chief of Police
Pamela Kisch, Township Secretary

PUBLIC HEARING

A stenographer recorded the public hearing. Mr. Boland stated the hearing was properly advertised and was being held for consideration of the proposed Ordinance amendment of Chapter XXVI entitled "Streets, Sidewalks, Driveways and Curbs" to provide a 53-foot cartway, instead of 50-foot; and space between the street side of the curb to the street side of the paved edge of the sidewalk to become 4 feet 6 inches and the sidewalk paved width to be 4 feet 0 inches in all new developments or street construction. Mr. Boland introduced Exhibits into the record. Mr. Boland asked for questions from the Board. Hearing none, Mr. Boland asked for questions from the public. Mr. Boland stated with no questions, the Ordinance was ready for adoption if the Board so chose. Mr. Jones moved, seconded by Mr. Hackett to adopt Ordinance #304 as presented. Motion passed 5-0.

Mr. Boland closed the public hearing at 7:06PM and turned the meeting over to Chairperson McGrath.

VISITOR(S)

Denise Harner from the Birdsboro American Legion stated the Wall that Heals, a replica of the Vietnam Veterans Memorial, will be traveling from Pottstown to Daniel Bone High School with a motorcycle escort. The Wall that Heals will be on display 24/7 from July 5th through July 8th. Ms. Harner stated they will be recruiting volunteers to help people locate names on the wall and are also accepting donations. Officer Devlin stated the police were already contacted for assistance with the procession. People can sign-up at www.patriotconnections.org/berkscounty/ and find additional information regarding scheduled events from July 5th through July 8th.

AWARD PRESENTATION

Chief Kensey presented awards to Mark Bondi and Supervisor Terry Jones for their heroic actions in assisting Corporal Chris High and Officer Brian Devlin with an arrest at Redners Markets. Corporal High and Officer Devlin were also presented with awards for the professional manner and quick apprehension of the suspect, averting further danger to the public. Mr. Jones said it was amazing to watch how the officers handled themselves under pressure. Mr. Jones stated he has the

utmost respect for the police officers and the job they do every day. The Supervisors congratulated Mr. Bondi, Supervisor Jones, Corporal High and Officer Devlin on their awards.

ANNOUNCEMENTS

Mrs. McGrath announced the Berks County Conservation District will hold a public meeting at the Amity Fire Company on Wednesday, February 28th at 7:00PM for residents to learn more about the Spotted Lanternfly.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Hackett to approve the minutes of February 7, 2018. Motion passed 5-0.

FINANCE

Mr. Weller moved, seconded by Mr. Jones to approve the following disbursements:

\$ 30,374.95	General Fund
\$ 6,517.88	Fire Fund
\$ 28,641.04	Sewer Fund
<u>\$ 626.97</u>	<u>Liquid Fuels Fund</u>
\$ 66,160.84	Total

Mr. Weller questioned the Met Ed bill for the Sewer Plant. Mr. Jones stated the bill is always high, but with recent weather pumps may have been running more. Motion passed 5-0.

The Board reviewed the Overtime by Department and Treasurer's reports and had no questions.

REPORTS

Fire Department – Chief Mike Zomolsky stated Amity Fire Company will hold its annual Fireman's Carnival from May 1st to May 7th this year. Chief Zomolsky reported they have received a PEMA grant for the new fire truck and have applied for a FEMA grant to replace turn-out gear. Monarch Fire Company representatives were not present. Chief Zomolsky reported both fire companies have applied for PA American Water Company grants.

Planning Commission – The Board reviewed the Planning Commission Report. No actions were requested.

OLD BUSINESS

The Board received four letters of interest for the Planning Commission vacancy. The letters will be reviewed and discussed at the March 7th meeting.

SOLICITOR'S REPORT

Mr. Boland reported the *Dixon* argument will be scheduled for this summer. *P&H Senesac* written discovery was completed. The depositions of Paul Senesac and Justin Senesac will be completed within the next two to three months. Mrs. McGrath asked for an estimate of costs associated to litigation with P&H Senesac. Mr. Boland said the costs are not recoverable, however, he will report on the total costs associated to the litigation.

ENGINEER'S REPORT

Mr. Weber stated he reviewed a request for *Escrow Release #3 for the Barry Shirey Land Development* plan and recommended approval. Mr. Weller moved, seconded by Mr. Hackett to release *Escrow #3 in the amount of \$14,140.00* per the LTL letter dated 2/16/18 and upon verification of the status of payment to the Township for professional services. Mr. Jones questioned if there was enough money left in escrow to cover landscaping. Mr. Weber confirmed there would be sufficient escrow. Motion passed 5-0. Mr. Weber received a request for the first escrow release for the *Dollar General* Land Development plan. Upon review, Mr. Weber recommended the Board authorize the release in the amount of \$28,106.50. Mr. Weller moved, seconded by Mr. Hackett to authorize *Escrow Release #1 in the amount of \$28,106.50* per the LTL letter dated 2/16/18. Mr. Jones asked if they are in violation of mud on the road. Mr. Weber stated he's gotten limited cooperation at the site. There seems to be conflict between the contractors. Mr. Weber stated there was a heavy mud condition on the roadway, however they have used a heavy amount of stone. Mr. Weber stated that Mr. Loomis contacted the BCCD regarding the mud condition on the roadway. Mr. Weber stated that he had confirmed with Ms. Nonamaker that Dollar General is paid up to date for their professional services. Motion passed 5-0. Mr. Weber reported he had contacted the BCCD on behalf of the Township, in support of THP, as directed by the Board. THP had written correspondence from the BCCD that they could develop lots within the *Pond View Subdivision* without requirements for additional stormwater permitting since that was completed by the previous developer. After THP purchased the lots, the BCCD stated they would be required to obtain new NPDES Permits, under the new regulations. Mr. Druckenmiller at the BCCD was compassionate to the situation but said they are a delegated agency and the NPDES Permit requirement is set by the PADEP and is required for THP to build on those lots. Mr. Weber stated any continuous project disturbing more than an acre of land, requires the NPDES Permit. If separate developers build each lot, then they would not require the additional permit. Mr. Weber reported he received an email and phone call from *Speedway* regarding the 2013 site plan (formerly under Hess) for placement of diesel tanks. Representatives from Speedway wanted to know what steps they would need to take to move forward with that plan. Mr. Weber stated he is reviewing that plan with Mr. Loomis and anticipated the review will take approximately two hours. Mr. Weber stated he received the *NPDES MS4 Stormwater Permit* on February 15, 2018 and was notified the permit will no longer expire; however, an annual fee of \$500.00 will still be due by September 30th.

NEW BUSINESS

2018-2020 Mowing Contract Award – Mrs. McGrath noted the bids ranged from \$27,114.00 to \$40,270.00. Mr. Jones moved, seconded by Mr. Keifrider to award the 2018-2020 Mowing Contract to Sottosanti Lawn Care in the amount of \$27,114.00/annually. The bid was reviewed by the Solicitor, with no concerns. Motion passed 5-0.

No U Turn Signs at Ben Franklin Hwy (SR422) and N. Monocacy Creek Road – Mr. Jones moved, seconded by Mr. Keifrider to authorize execution of the Traffic Signal Condition Diagram to install two overhead "No U Turn" signs on both SR422 approaches and grant permission for installation. Motion passed 5-0. Chief Zomolsky stated there was some wires cut to the pre-emptive device at a prior accident. The same thing happened at Maplewood and SR422 Westbound. Mrs. McGrath asked staff to research if repairs need to be made. Denise Larive, News of Southern Berks, asked who pays for the new No U Turn signs. Mr. Jones stated the cost of the signs is approximately \$40.00 to \$80.00, depending on the size. Richard Cooper, Limekiln Road, questioned if insurance pays for the damage to the lights. Mr. Jones stated the insurance is billed, but depreciates the damages, so often the costs recovered don't fully cover the expenses for the repairs.

EMPLOYEE/OFFICIAL REPORTS

Manager's Report

Mr. Bingaman was ill and not in attendance.

Transfer of EDU's and Escrow Release – Mrs. Kisch reported the Manager received a letter from Steve Chieffo, requesting three EDU's be transferred from Chieffo Properties at 6 Riga Lane, Birdsboro to Steve and Sandi Chieffo, 2929 Limekiln Road, Birdsboro. Currently there is one EDU in use at 6 Riga Lane. Mr. Chieffo requested the Board approve transferring the EDUs. Mrs. McGrath questioned if an EDU stays with the property. Mr. Boland stated it can, however it can be transferred with authorization by the Board of Supervisors. The Manager also received a letter requesting a release of escrow for 6 Riga Lane. The plan was reviewed in-house. Mr. Weber stated the in-house review was complete. Inspections were completed by Alistair Howell-Clarke, the former Roadmaster. Mr. Weber could confirm all the reviews were completed and professional services have been paid. Mr. Howell-Clarke advised Mr. Weber he would ensure the Township was aware of the inspections. Mr. Jones moved to allow the transfer of three EDU's from Chieffo Properties at 6 Riga Lane, Birdsboro to Steve and Sandi Chieffo, 2929 Limekiln Road, Birdsboro and release the escrow of \$2,124.62 for 6 Riga Lane, as requested in Mr. Chieffo's letters dated 2/20/18. Mr. Keifrider seconded the motion. Motion passed 5-0.

Police Chief

Chief Kensey and Sergeant Smith met with the Principal and Vice Principal of Daniel Boone Middle School on February 8th to participate in a lock down drill. On February 13th, the Chief and Sergeant Smith met again with DBMS Principal and Vice Principal to facilitate an active shooter protocol and recap of the lock down drill.

Chief Kensey requested a brief executive session to discuss Police personnel matters.

SUPERVISORS

Mr. Keifrider reported the 300th Anniversary Committee will hold its first public meeting on Monday, March 26th at 7PM. The meeting is open to the public and will begin with donor recognition. Currently, the 300th Committee has raised approximately \$25K.

PUBLIC COMMENT

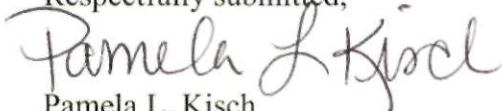
Phyllis Cooper, Limekiln Road, noticed the Chief's report contained multiple burglaries on Weavertown Road. Chief Kensey stated the burglaries could have been a group of juveniles. Physical evidence was collected and is pending identification.

EXECUTIVE SESSION AND ADJOURNMENT

At 8:01PM, with there being no further business, Mr. Jones made a motion, seconded by Mr. Weller to adjourn to executive session to discuss police personnel matters, with no intent to return.

Meeting adjourned at 8:01PM.

Respectfully submitted,



Pamela L. Kisch
Township Secretary

Report Criteria:
Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
02/21/2018	25822	47	Birdsboro Auto Parts	01/31/2018	718872	oil filters-sewer	08-429-330.00	41.09
02/21/2018	25823	59	Boyertown Supply	02/06/2018	803882	water filter	08-429-370.00	31.73
02/21/2018	25824	817	Brian Devlin	02/07/2018	020718	bottled water cups-police	01-410-200.00	11.44
02/21/2018	25824	817	Brian Devlin	02/07/2018	020718	bottled water cups-roads	01-430-220.00	11.44
02/21/2018	25824	817	Brian Devlin	02/07/2018	020718	bottled water cups-Sewer	08-429-200.00	11.44
02/21/2018	25825	589	Christopher High	02/10/2018	021018AC M	certificate plaque	01-410-200.00	101.28
02/21/2018	25826	383	Clark Industrial Supply Inc.	02/01/2018	126771	material	08-429-370.00	47.00
02/21/2018	25827	1484	Coyne Chemical	02/01/2018	282291	hydrogen peroxide	08-429-372.00	1,044.25
02/21/2018	25828	98	Davidheiser's Inc.	02/13/2018	123167	calibration	01-410-470.00	112.00
02/21/2018	25828	98	Davidheiser's Inc.	02/14/2018	123179	calibration	01-410-470.00	56.00
02/21/2018	25829	100	Denney Electric Supply	02/02/2018	S100975365.0	led bulbs	01-434-000.00	283.76
02/21/2018	25830	1151	Fraser Advanced Info Systems	02/06/2018	474707	monthly copier fee	01-406-300.00	184.05
02/21/2018	25831	1527	Fraser Advanced Info Systems	02/02/2018	5004577649	Sharp MX4140N lease/maint monthly pay	01-410-742.00	274.05
02/21/2018	25832	139	Galls, LLC	01/31/2018	9243182	Uniform Santiago	01-410-191.00	28.08
02/21/2018	25833	154	Harner's Auto Body Inc.	01/29/2018	8549	unmarked oil change	01-410-250.00	67.81
02/21/2018	25833	154	Harner's Auto Body Inc.	01/29/2018	8552	26-7 oil change	01-410-250.00	33.95
02/21/2018	25833	154	Harner's Auto Body Inc.	01/30/2018	8557	26-2 oil change & brake pads	01-410-250.00	618.65
02/21/2018	25833	154	Harner's Auto Body Inc.	01/31/2018	8561	26-3 inspection	01-410-250.00	75.94
02/21/2018	25834	1202	ID Answers	01/30/2018	4821	ID Cards - Ellwanger	01-410-200.00	15.29
02/21/2018	25835	216	J.P. Mascaro & Sons	02/12/2018	341670	grit dumpsters	08-429-370.00	1,050.00
02/21/2018	25835	216	J.P. Mascaro & Sons	01/31/2018	341165	sludge removal	08-429-380.00	3,744.14
02/21/2018	25836	397	M.J. Reider Associates Inc.	02/02/2018	1802212	influent/effluent	08-429-375.00	1,125.00
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	township building	01-409-361.00	1,120.70
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	traffic signals	01-433-370.00	408.35
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	Street lighting	01-434-000.00	5,085.70
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	Recreation	01-451-360.00	408.75
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	Sewer - River Bridge Rd	08-429-361.00	10,637.09
02/21/2018	25837	225	Met-Ed	01/31/2018	JANUARY 20	Pump Station	08-429-362.00	3,542.27
02/21/2018	25838	1550	Michael DiMaria	02/07/2018	020718	detective plain clothes	01-410-191.00	97.50
02/21/2018	25839	713	MRM Workers' Comp Fund	02/01/2018	1718PRJ8029	Workers' comp-admin	01-401-123.02	67.25
02/21/2018	25839	713	MRM Workers' Comp Fund	02/01/2018	1718PRJ8029	Workers' comp-police	01-410-192.02	4,228.52
02/21/2018	25839	713	MRM Workers' Comp Fund	02/01/2018	1718PRJ8029	Workers' comp-codes	01-413-122.02	14.25
02/21/2018	25839	713	MRM Workers' Comp Fund	02/01/2018	1718PRJ8029	Workers' comp-roads	01-438-150.02	1,237.60
02/21/2018	25839	713	MRM Workers' Comp Fund	02/01/2018	1718PRJ8029	Workers' comp-sewer	08-429-150.02	1,732.65
02/21/2018	25840	242	National Uniform Rental	02/01/2018	906812	unifoms-sewer	08-429-191.00	39.00
02/21/2018	25840	242	National Uniform Rental	02/08/2018	907286	unifoms-sewer	08-429-191.00	32.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
02/21/2018	25840	242	National Uniform Rental	02/15/2018	907751	uniforms-sewer	08-429-191.00	29.00
02/21/2018	25841	478	Pottstown Hospital	02/02/2018	11410	physical-Bingaman	08-429-200.00	362.00
02/21/2018	25842	270	PA American Water Co.	02/02/2018	210030625321	fire hydrants	04-411-363.00	6,517.88
02/21/2018	25843	261	PA One Call System	01/31/2018	756273	monthly activity fee	08-429-320.00	75.00
02/21/2018	25844	279	Pitney Bowes-Rental	01/31/2018	3305391443	postage machine rental	01-406-384.00	238.92
02/21/2018	25845	1668	Pottstown Auto Wash	12/31/2017	DECEMBER	car washes-police	01-410-250.00	33.00
02/21/2018	25845	1668	Pottstown Auto Wash	01/31/2018	JANUARY 20	car washes-police	01-410-250.00	62.00
02/21/2018	25846	1577	Prothonotary of Berks County	02/08/2018	LIEN SAT-B	Lien satisfaction filing fees	08-429-314.00	8.00
02/21/2018	25847	485	Public Agency Trg Council, Inc	02/06/2018	226305	training-Devlin, O'Rourke, Moyer	01-410-460.00	1,485.00
02/21/2018	25848	302	Red the Uniform Tailor	02/14/2018	0M269184	uniform, O'Rourke	01-410-191.00	228.93
02/21/2018	25848	302	Red the Uniform Tailor	02/09/2018	0M269185	uniform, Coe	01-410-191.00	231.90
02/21/2018	25848	302	Red the Uniform Tailor	02/12/2018	0M269186	uniform, Coe	01-410-191.00	181.90
02/21/2018	25848	302	Red the Uniform Tailor	02/08/2018	0M269188	uniform, Coe	01-410-191.00	191.90
02/21/2018	25848	302	Red the Uniform Tailor	02/07/2018	0M269190	uniform, Ellwanger	01-410-191.00	296.40
02/21/2018	25848	302	Red the Uniform Tailor	02/08/2018	M269187B	uniform, Ellwanger	01-410-191.00	231.90
02/21/2018	25849	1634	RKL, LLP	01/31/2018	2017 AUDIT	2017 Audit	01-402-311.00	8,200.00
02/21/2018	25850	1487	Safariland, LLC	02/08/2018	I010-103520	nik test kits	01-410-200.00	109.67
02/21/2018	25851	1085	Siana, Bellwoar & McAndrew,LLP	02/05/2018	73976	ZHB matters	01-414-316.00	38.59
02/21/2018	25852	1630	Softchoice Corporation	01/31/2018	4742925	Autocad subscription	01-413-123.00	412.82
02/21/2018	25852	1630	Softchoice Corporation	01/31/2018	4742925	Autocad subscription	01-413-741.00	412.83
02/21/2018	25853	921	Some's World-Wide Uniforms Inc	02/05/2018	V156203	certificates/citation bars	01-410-200.00	111.00
02/21/2018	25854	1168	Staples Business Advantage	01/27/2018	8048422608	housekeeping	01-409-226.00	12.19
02/21/2018	25854	1168	Staples Business Advantage	01/27/2018	8048422608	office supplies-police	01-410-200.00	78.99
02/21/2018	25854	1168	Staples Business Advantage	01/27/2018	8048422608	office supplies-roads	01-430-220.00	105.98
02/21/2018	25854	1168	Staples Business Advantage	01/27/2018	8048422608	office supplies-wwtp	08-429-200.00	110.98
02/21/2018	25854	1168	Staples Business Advantage	01/27/2018	8048422608	www housekeeping	08-429-236.00	74.00
02/21/2018	25855	1679	Stephanie Grace	02/14/2018	123118-300T	music for 12/31/18 300th Celebration	19-489-000.00	300.00
02/21/2018	25856	1662	Talley Petroleum Enterprises, Inc.	02/07/2018	142418	heating oil-WWTP Digester bldg	08-429-361.00	1,686.09
02/21/2018	25856	1662	Talley Petroleum Enterprises, Inc.	02/07/2018	142419	heating oil-WWTP	08-429-361.00	307.41
02/21/2018	25856	1662	Talley Petroleum Enterprises, Inc.	02/09/2018	142668	heating oil-WWTP	08-429-361.00	384.71
02/21/2018	25857	342	Telco Inc.	02/01/2018	27507	traffic signal maintenance	01-433-370.00	740.00
02/21/2018	25858	1567	tifco industries, inc.	01/19/2018	71326939	nuts/screws	08-429-370.00	57.30
02/21/2018	25859	394	Total Rental	01/09/2018	06-115892-02	electric snake	08-429-370.00	54.00
02/21/2018	25860	359	USA Blue Book	01/30/2018	478940	Wash down nozzle	08-429-370.00	195.35
02/21/2018	25860	359	USA Blue Book	01/30/2018	478940	Bomber jacket	08-429-370.00	85.83
02/21/2018	25860	359	USA Blue Book	01/31/2018	480293	drum cover/sorbent pads	08-429-370.00	169.22
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	01/30/2018	34983	shower drain /apoxy	08-429-370.00	19.47
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	02/09/2018	35059	bulb	08-429-370.00	8.99
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	02/13/2018	35079	marking paint	08-429-370.00	36.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	02/14/2018	35089	wwtp supplies	08-429-370.00	3.48
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	01/31/2018	34994	Grounding plug	08-429-372.00	4.99
02/21/2018	25861	894	Weaver's Hardware Co., Inc.	01/31/2018	34994	distilled water	08-429-372.00	7.16
02/21/2018	25862	889	Witmer Public Safety Group, Inc	01/31/2018	1823055	uniform, santiago	01-410-191.00	105.48
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/04/2018	SURVEY MO	Survey Monkey	01-406-340.00	35.00
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/09/2018	APMM 01091	APMM annual membership	01-406-420.00	165.00
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/22/2018	BENECONSE	Benecon Seminar	01-406-461.00	75.00
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/19/2018	NEWEGG 011	Police pc power supply	01-410-741.00	57.23
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/26/2018	PCCA 012618	Training-Codes	01-413-123.00	190.00
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/23/2018	PSATS 01231	Training-Codes	01-413-123.00	100.00
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/04/2018	SSL STORE 0	SSL cert for Code tablet	01-413-741.00	38.97
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/22/2018	GREENLIGH	LED Streetlights	01-434-000.00	1,661.99
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/11/2018	EPA SALES 0	Warthog Nozzle	08-429-371.00	1,884.40
02/15/2018	90002	1670	Commerce Bank-Commercial Cards	01/13/2018	GTP.COM 01	300th Anniversary brochures	19-489-000.00	326.97
Grand Totals:								<u>66,160.84</u>

Dated: February 21, 2018

Supervisors: [Signature]
[Signature]
[Signature]
[Signature]
Paul Wells

General Fund \$ 30,374.95
 Fire Fund \$ 6,517.88
 Sewer Fund \$ 28,641.04
 300th Anniversary \$ 626.97
\$ 66,160.84