

Amity Township Board of Supervisors
Meeting Minutes

May 2, 2018

Call to Order/Pledge to the Flag

The May 2, 2018 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Brian Boland, Kozloff/Stoudt Attorneys
Troy Bingaman, Manager
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Building Code Official
Andrew J. Kensey, Chief of Police
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

Mrs. McGrath announced Tanner S. Fitzgerald of Troop #597 was elevated to the rank of Eagle Scout. Mr. Fitzgerald organized, collected and delivered donated food and supply items for the Berks County Animal Rescue League. An Eagle Court of Honor will be held on Sunday, June 10, 2018 at 5:00PM at St. Paul's UCC. Mrs. McGrath signed a certificate of recognition from the Board of Supervisors for Mr. Fitzgerald.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Weller moved, seconded by Mr. Hackett to approve the minutes of April 18, 2018. Motion passed 5-0.

FINANCE

Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 106,389.85	General Fund
\$ 37,487.03	Sewer Fund
\$ 143,876.88	Total

Mr. Jones questioned an invoice paid for \$10,400.00. Mr. Wheeler stated the invoice was for fifteen filters for the head works building. Motion passed 5-0.

The Board reviewed the Overtime by Department and had no questions.

REPORTS

Codes – Mrs. McGrath asked if a hearing was scheduled for the property maintenance issue at 500 Maplewood Drive. Mr. Loomis replied it was not; the violations were all addressed. Mr. Weller noted ten people have yet to comply with SMO and have gone to citations. Mr. Loomis stated half of those were sent because they haven't paid the \$40.00 fee; and now are responsible for the fee plus a \$60.00 penalty. Mr. Loomis reported McDonald's and CVS are both planning major renovations. McDonald's has scheduled to begin renovations on May 19th. One drive-thru lane will remain open during exterior building and drive-thru renovations. Drive-thru will be the only service available during interior renovations. The kitchen is not being updated. CVS plans on closing when they complete their renovations.

Roads – Mr. Jones asked what repairs are being done to the truck that has been at Hampton's for several weeks. Mr. Moore stated the body is rotted and needs repaired before the truck can be inspected. Certified steel must be used, and specific time must be scheduled to complete the work. Mr. Jones stated he would like to see an estimate of the costs prior to work being completed. Mr. Jones said he thought the Township paid for a new body three to four years ago on Truck #65. Mrs. McGrath asked where the **Turtle Crossing signs** were being placed. Mr. Moore replied on Valley Road. Mr. Keifrider asked how the **street sweeper** was working out. Mr. Moore stated he had some mechanical problems with the sweeper but expected to be done in Amity Gardens this Friday and completely done within the next three weeks. Mrs. McGrath questioned who had the **portable toilet** delivered to Hill Road. Mr. Moore stated DBAA has one delivered for use during their season. Mr. Weller asked staff to look at the **Hill Road drainage** area to determine the feasibility of stoning the area. Mr. Moore said he would like to use millings from road work to pave the parking area and stated he would discuss the options with Mr. Weber. Mr. Jones asked for an update on the **Blacksmith Road bridge project**. Mr. Moore said the center has been poured and work is being done on the ends; beams should be done mid-June. A plaque had been dedicated to someone who was killed during the bridge construction. The engineer on the job gave the plaque to Mr. Moore. Years ago, during construction of the Blacksmith Road bridge a worker was killed. A family member of the deceased worker recently contacted the Manager regarding the possibility of getting the plaque. At that time, it was not known where the plaque was located on the bridge. Mr. Bingaman stated he will reach out to the family to see if they are still interested in receiving the plaque.

Waste Water Treatment Plant – The Board reviewed Mr. Wheeler's report and had no questions.

OLD BUSINESS

None

SOLICITOR'S REPORT

Mr. Boland reported on the **Dixon** case. The Court of Common Pleas has stated they will handle the matter by brief submissions only. There will be no arguments or right of appeal.

EMPLOYEE/OFFICIAL REPORTS

Manager's Report

PS2 and PS4 Modifications – Barrasso plans on mobilizing at PS2 on May 14th. Once work at PS2 is complete, Barrasso will begin modifications to PS4. Mr. Bingaman will get advance notice before they begin work.

Leaf Creek Interceptor – Work is scheduled to begin Monday, May 7th.

Summer Playground Program – Mr. Bingaman reported there were 35 children registered for the program and five applicants were hired for leader positions. Several other applicants have been placed on stand-by for leader positions should the Township continue to receive additional registrations.

Lake Drive Park Rehabilitation Project – Staff will meet with a representative from the USTA on Friday at Lake Drive Park to look at tennis court conditions and record measurements for future application for USTA funding for the tennis court reconstruction.

SR0562 (Boyertown Pike) Bridge Project – Mr. Bingaman stated the bridge project is on schedule and is set to close on May 21st. Traffic along SR0662 will be heavier with the Blacksmith Road Bridge and SR0562 Bridge closed at the same time.

Status of Grant Applications – The 902 Recycling and DCNR Lake Drive Park Rehabilitation grants have been submitted.

Comcast Cable Franchise Agreement – Mr. Bingaman stated the Township adopted the agreement in 2014 but it was never executed by Comcast. Comcast is now working to clarify the portion of the agreement that offers a free connection to the municipal and school buildings. Mr. Boland stated there were approximately 25 to 28 Comcast customers who resided within the Township when Amity joined the Consortium. Comcast does not have facilities in proximity to the municipal or school buildings in Amity. Mr. Jones moved, seconded by Mr. Hackett to authorize the Manager to send a letter to Comcast approving of the amendment of the Comcast Cable Franchise Agreement. Motion passed 5-0. Mrs. McGrath asked that Mr. Bingaman also request a map showing where our residents have Comcast services.

Police Chief

Officer Fernando Santiago completed his one-year probationary period on April 30th. Chief Kensey stated Officer Santiago is an asset to the Police Department and asked the Board to reaffirm changing his employee status. Mr. Weller moved, seconded by Mr. Hackett to **reaffirm changing Officer Santiago's employee status** from temporary full-time to permanent full-time, per the Chief's memo dated 4/30/18. Motion passed 5-0. Chief Kensey asked permission to **list 26-2 on MuniBid** when the new 26-6 is delivered. 26-2 is a 2005 Ford Explorer with 157K miles. Mr. Weller moved, seconded by Mr. Hackett to authorize the Chief to proceed with selling 26-2. Chief Kensey asked for a brief executive session to discuss police personnel matters, with no need to return.

SUPERVISORS

Mr. Jones stated he would like an **executive session** for personnel, without need for return.

Mr. Keifrider reported the **300th Anniversary Committee** met on Monday, April 17th. The Committee has scheduled Spring Fest for May 17-18, 2019 at Lake Drive Park, which will include a 5K, a parade, food tastings, beer and wine garden, craft vendors and carnival rides. To date, the Committee has raised approximately \$25,000.00.

PUBLIC COMMENT

None

EXECUTIVE SESSION AND ADJOURNMENT

At 7:28PM, with there being no further business, Mr. Jones made a motion, seconded by Mr. Weller to adjourn to executive session to discuss police personnel matters and personnel matters with no need to return. Motion passed 5-0.

Meeting adjourned at 7:28PM.

Respectfully submitted,

Pamela L. Kisch
Township Secretary