

**Amity Township Board of Supervisors**  
**Meeting Minutes**

June 20, 2018

Call to Order/Pledge to the Flag

The June 20, 2018 meeting of the Amity Township Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00 PM by Chairperson Kim McGrath. The following were in attendance:

**SUPERVISORS**

Kim McGrath, Chairperson  
Dave Hackett, Vice Chair  
Paul Weller  
Kevin Keifrider

**STAFF**

Brian Boland, Kozloff/Stoudt Attorneys  
John Weber, LTL Consultants  
Troy Bingaman, Manager  
Andrew Kensey, Chief of Police  
Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

Mrs. McGrath announced two *public meetings* will be held at the Berks County Agriculture Center. On June 27<sup>th</sup> at 7PM a meeting will be held for public comment on the *Transportation Improvement Program* and the *Long Range Transportation Plan Update*. On July 16<sup>th</sup> at 5:30PM a meeting will be held to discuss the draft of the Berks County Comprehensive Plan. More information on these meetings can be found at [www.co.berks.pa.us/planning](http://www.co.berks.pa.us/planning).

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**SWEARING IN OF FIRE POLICE**

*Richard Lindberg* was sworn in as fire police for Amity Fire Company by Chairperson McGrath. Mr. Lindberg's wife was in attendance for his swearing in. Chief Kensey stated Mr. Lindberg had served as fire police for Ridge Fire Company since 2009. The Board welcomed Mr. Lindberg.

**MINUTES**

Mr. Hackett moved, seconded by Mr. Keifrider to approve the minutes of June 6, 2018. Motion passed 4-0.

**FINANCE**

Mr. Hackett moved, seconded by Mr. Keifrider to approve the disbursements as follows:

\$	51,450.39	General Fund
\$	9,423.88	Fire Fund
\$	18,865.46	Sewer Fund
\$	11,796.30	EDU Fund
\$	91,536.03	Total

Motion passed 4-0.

Mr. Bingaman stated the Board would be meeting only once in July due to the Independence Day holiday and asked how they'd like to handle disbursements. Mrs. McGrath asked Mr. Bingaman to email *disbursements for the week of July 2<sup>nd</sup>* so the Board may ask questions and grant approval to prior to signing checks. Disbursements will be reaffirmed at the July 18<sup>th</sup> meeting.

The Board reviewed the Overtime by Department and Treasurer's reports and had no questions.

### **REPORTS**

***Fire Companies*** – Amity Fire Company Chief Mike Zomolsky reported both fire companies will attend ***Blazer Days*** later this month to promote swimming and summer safety. Chief Zomolsky thanked the Board for the Township's donation. Chief Keith Gabel thanked the Board for their donation to Monarch Fire Company. Chief Gabel apologized for anyone who couldn't purchase chicken dinners in June because they sold-out before noon. Monarch plans on cooking more chickens at their next ***Chicken BBQ*** on July 21<sup>st</sup> at 10:00AM in the Redner's parking lot.

***Planning Commission*** – Mr. Weber reported the Planning Commission will review the plan submitted by ***Moove In Storage***, which includes two more storage buildings to be placed where vehicles and/or trailers are currently being stored.

### **UNFINISHED BUSINESS**

Mr. Bingaman stated ***Peddling/Solicitation permits*** are issued and enforced by the Police Department. As a result of concerns raised at the June 6<sup>th</sup> meeting, the website has been updated to explain the current peddling/solicitation as defined by Ordinance. The website also lists those who have current permits. After discussion, Mr. Boland stated Appellate Court cases have cited municipalities that were unable to narrowly tailor restrictions wherever there are issues regarding First Amendment rights to freedom of speech. Residents need to be aware they have a right to ask anyone soliciting at their homes to leave or request a copy of the Peddling/Solicitation permit. If the person refuses to leave or doesn't have a valid permit, the resident should contact the Police. Mr. Keifrider recommended the permit be revoked if the permitted company doesn't adhere to the hours listed on their permit. Mr. Boland said there was a memo in 2004 that addressed concerns regarding peddling and solicitation; adding that the memo could be revisited if need be.

### **SOLICITOR'S REPORT**

Mr. Boland had nothing further to report.

### **ENGINEER'S REPORT**

Mr. Weber reported he was contacted by ***Speedway's*** engineer who submitted a conceptual plan for potential improvements to the site; including two commercial fueling lanes. In the conceptional plan, the fueling lanes are located within the Right-of-Way for SR0422. Mr. Weber and Mr. Loomis reviewed the plan and made comments. The plan as submitted would require variances and landscaping buffers that would encroach even further into the Right-of-Ways and require PennDOT HOP(s).

### **NEW BUSINESS**

None



## EMPLOYEE/OFFICIAL REPORTS

### Manager's Report

**Summer Playground Program** – Approximately 40 children arrived for the first successful week of the program. Due to the heat on Monday, the children were brought to the meeting room to watch a movie in the afternoon.

**Amity Community Park Signs** – Eagle Scout candidate Andrew Fick erected the signs at Amity Community Park. A sign was placed at both entrances of the park. The signs have a map or layout of the fields and what types of fields they are and color-coded walking paths with actual mileage. Colored signs were placed, marking the various walking paths. Signs with rules of the park will need to be incorporated, as these signs were placed where they had been.

**Sale of Truck #65** – The 1991 International Dump Truck was placed on Municibid until earlier today. There was a total of five bidders, with the highest bid being \$7,665.00. Mr. Bingaman requested approval to accept the bid and transfer the vehicle. Mr. Hackett moved, seconded by Mr. Weller to approve accepting the bid of \$7,665.00 and authorize transfer the vehicle to James Graner. Motion passed 4-0.

**Blacksmith Road Bridge** – Mr. Weller questioned how the beams for the bridge arrived. Mr. Bingaman stated he had not witnessed the delivery but was aware they brought half of the beams off SR0562 and half of the beams off Blacksmith Road.

### Police Chief

Chief Kensey reported he purchased fifteen **radio batteries** from RMI at a cost of \$1,227.60. The batteries have a 3 to 5-year life expectancy. Officers will now have three batteries with them on every shift. Mr. Weller recommended marking the date on the battery when it's given to the officers for tracking purposes. Chief Kensey will continue working **street patrol** with his officers weekly to better acquaint himself with the officers and their schedules and overall concerns they have with operations and equipment functionality. Chief Kensey reported all officers will participate in **annual firearms recertification** training.

## SUPERVISORS

Mrs. McGrath asked if there was any update on the **300<sup>th</sup> Anniversary Committee**. Mr. Keifrider stated he's been in touch with Party Pros of the East Coast regarding a portable ice rink which turned out to be too costly, at just under \$40K.

## PUBLIC COMMENT

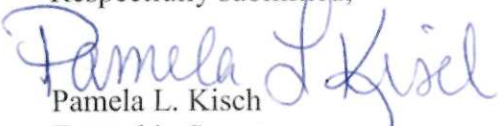
None

## EXECUTIVE SESSION AND ADJOURNMENT

At 7:48PM, with there being no further business, Mr. Keifrider made a motion, seconded by Mr. Hackett to adjourn the meeting. Motion passed 4-0.

Meeting adjourned at 7:48PM.

Respectfully submitted,

  
Pamela L. Kisch  
Township Secretary

Report Criteria:  
Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount	
06/20/2018	26259		Void Check					.00	V
06/13/2018	26258	398	U.S. Municipal Supply, Inc.	01/05/2018	6127797	wiring harness-Leaf Vac	01-437-220.00	183.02	
06/20/2018	26260	47	Birdsboro Auto Parts	06/13/2018	733420	wheel stud	08-429-370.00	2.72	
06/20/2018	26261	1012	County of Berks	05/25/2018	5902467	MCT replacements	01-410-329.00	579.30	
06/20/2018	26262	98	Davidheiser's Inc.	06/05/2018	20308	speed & tracker-vascar tested	01-410-470.00	285.00	
06/20/2018	26262	98	Davidheiser's Inc.	06/06/2018	20320	speed & tracker-vascar tested	01-410-470.00	285.00	
06/20/2018	26263	1187	E. B. O'Reilly Servicing Corp.	05/30/2018	24083	repair to air make up unit in headworks bl	08-429-370.00	260.00	
06/20/2018	26264	1674	Eagle Disposal of PA, Inc.	06/01/2018	343779	Recycling contract	01-426-000.00	12,355.33	
06/20/2018	26265	1272	Entech Engineering, Inc.	06/05/2018	59580	HighMeadows Phase 3	01-414-317.00	135.00	
06/20/2018	26265	1272	Entech Engineering, Inc.	06/05/2018	59579	Eng serv-PS2 & PS4 upgrades	09-429-315.00	1,196.18	
06/20/2018	26265	1272	Entech Engineering, Inc.	06/05/2018	59581	Centrifuge engineering	09-429-781.00	7,218.75	
06/20/2018	26266	1151	Fraser Advanced Info Systems	06/11/2018	526910	police copy overages	01-410-200.00	39.42	
06/20/2018	26267	139	Galls, LLC	04/25/2018	009793881	uniforms, Kensey	01-410-122.00	92.49	
06/20/2018	26267	139	Galls, LLC	05/28/2018	9999981	Uniform-Ellwanger	01-410-191.00	100.45	
06/20/2018	26268	1691	Government Forms & Supplies	05/29/2018	0310008	Minute book	01-406-300.00	200.00	
06/20/2018	26269	154	Harner's Auto Body Inc.	05/16/2018	8917	26-7 wiper blade arms	01-410-250.00	63.61	
06/20/2018	26269	154	Harner's Auto Body Inc.	05/18/2018	8932	26-4 oil change	01-410-250.00	34.05	
06/20/2018	26269	154	Harner's Auto Body Inc.	05/29/2018	8956	Repair & oil change-Chief's car	01-410-250.00	236.50	
06/20/2018	26269	154	Harner's Auto Body Inc.	05/29/2018	8958	26-6 repairs	01-410-250.00	734.77	
06/20/2018	26269	154	Harner's Auto Body Inc.	05/30/2018	8964	26-2 oil change	01-410-250.00	34.05	
06/20/2018	26269	154	Harner's Auto Body Inc.	06/01/2018	8975	26-7 oil change	01-410-250.00	34.05	
06/20/2018	26270	165	Home Depot	06/14/2018	413200001370	sump pump	08-429-370.00	298.00	
06/20/2018	26270	165	Home Depot	06/06/2018	416400001802	paint	08-429-370.00	56.28	
06/20/2018	26271	216	J.P. Mascaro & Sons	04/30/2018	345076	sludge removal	08-429-380.00	3,438.32	
06/20/2018	26271	216	J.P. Mascaro & Sons	05/31/2018	346313	sludge removal	08-429-380.00	3,246.54	
06/20/2018	26272	197	Kozloff Stoudt	05/31/2018	168159	Woods Edge	01-414-318.00	25.00	
06/20/2018	26273	525	Levengood's Flowers, Inc	06/09/2018	3131	flowers-S. Weller	01-406-300.00	47.00	
06/20/2018	26274	397	M.J. Reider Associates Inc.	06/01/2018	1812021	influent/effluent	08-429-375.00	1,790.00	
06/20/2018	26275	225	Met-Ed	05/31/2018	053118 GF	Street lighting	01-434-000.00	5,006.72	
06/20/2018	26276	713	MRM Workers' Comp Fund	06/01/2018	1718PRJ8033	Workers' comp-admin	01-401-123.02	67.25	
06/20/2018	26276	713	MRM Workers' Comp Fund	06/01/2018	1718PRJ8033	Workers' comp-police	01-410-192.02	4,228.52	
06/20/2018	26276	713	MRM Workers' Comp Fund	06/01/2018	1718PRJ8033	Workers' comp-codes	01-413-122.02	14.25	
06/20/2018	26276	713	MRM Workers' Comp Fund	06/01/2018	1718PRJ8033	Workers' comp-roads	01-438-150.02	1,237.60	
06/20/2018	26276	713	MRM Workers' Comp Fund	06/01/2018	1718PRJ8033	Workers' comp-sewer	08-429-150.02	1,732.65	
06/20/2018	26277	242	National Uniform Rental	05/31/2018	914648	uniforms-roads	01-430-191.00	26.00	
06/20/2018	26277	242	National Uniform Rental	06/07/2018	915110	uniforms-roads	01-430-191.00	26.00	



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
06/20/2018	26277	242	National Uniform Rental	06/14/2018	915558	uniforms-roads	01-430-191.00	26.00
06/20/2018	26277	242	National Uniform Rental	06/07/2018	915111	uniforms-sewer	08-429-191.00	32.00
06/20/2018	26277	242	National Uniform Rental	06/14/2018	915559	uniforms-sewer	08-429-191.00	38.00
06/20/2018	26278	270	PA American Water Co.	06/05/2018	210030625313	fire hydrants	04-411-363.00	6,517.88
06/20/2018	26279	261	PA One Call System	05/31/2018	770664	monthly activity fee	08-429-320.00	277.60
06/20/2018	26280	271	Pennypacker Plbg & Heating	06/01/2018	060118	Lake Drive-toilets	01-454-370.00	210.00
06/20/2018	26281	276	Pikeville Equipment	05/21/2018	01500368	oil & fuel filters-John Deere mower	01-437-370.00	295.42
06/20/2018	26281	276	Pikeville Equipment	05/24/2018	01500483	John Deere 6210-repair	01-437-370.00	103.54
06/20/2018	26282	278	Pitney Bowes - Reserve Acct	06/06/2018	060618	postage	01-406-325.00	200.00
06/20/2018	26283	1668	Pottstown Auto Wash	04/30/2018	APRIL 2018	car washes-police	01-410-250.00	74.00
06/20/2018	26283	1668	Pottstown Auto Wash	05/31/2018	MAY 2018	car washes-police	01-410-250.00	41.00
06/20/2018	26284	1423	PPG Architectural Finishes	05/31/2018	829202041751	paint	08-429-370.00	82.98
06/20/2018	26285	1277	PRWA	06/14/2018	#727-071118	training courses-Bingaman	08-429-420.00	230.00
06/20/2018	26285	1277	PRWA	06/14/2018	#727-071118	training courses-Orrs	08-429-420.00	230.00
06/20/2018	26286	1545	Quality Disposal Service	06/05/2018	148031	yard waster container hauling only	01-426-000.01	290.00
06/20/2018	26287	302	Red the Uniform Tailor	06/04/2018	0M272333	uniform, Ellwanger	01-410-191.00	181.94
06/20/2018	26288	1085	Siana, Bellwoar & McAndrew,LLP	06/07/2018	75229	ZHB matters	01-414-316.00	161.66
06/20/2018	26289	1168	Staples Advantage	05/25/2018	1619908699	office supplies-admin	01-406-200.00	255.25
06/20/2018	26289	1168	Staples Advantage	05/25/2018	1619908699	housekeeping	01-409-226.00	314.45
06/20/2018	26289	1168	Staples Advantage	05/25/2018	1619908699	office supplies-police	01-410-200.00	557.57
06/20/2018	26289	1168	Staples Advantage	05/25/2018	1619908699	office supplies-codes	01-413-123.00	28.02
06/20/2018	26289	1168	Staples Advantage	05/25/2018	1619908699	supplies, parks	01-454-220.00	609.89
06/20/2018	26290	1395	State Workers Ins. Fund	06/01/2018	05916342-060	#05916342 W/C vol. fire co.	04-411-502.00	2,906.00
06/20/2018	26291	1406	Stoney Creek Rentals	06/13/2018	116269	traffic cone	01-430-220.00	508.50
06/20/2018	26292	1686	Synagro Central, LLC	05/31/2018	20-132158	Reed Bed excavation & haul of sludge-ret	09-429-724.00	3,381.37
06/20/2018	26293	1662	Talley Petroleum Enterprises, Inc.	06/08/2018	144976	gasoline	01-410-231.00	3,298.31
06/20/2018	26293	1662	Talley Petroleum Enterprises, Inc.	06/08/2018	147778	diesel fuel	01-430-231.00	2,158.41
06/20/2018	26294	342	Telco Inc.	06/06/2018	27885	repair signal @ Rt. 422 & Monocacy Ck.	01-433-371.00	13,564.62
06/20/2018	26295	356	Univar USA Inc.	01/17/2018	HB862845	chlorine	08-429-370.00	380.00
06/20/2018	26296	359	USA Blue Book	05/29/2018	583670	nitrile gloves	08-429-450.00	194.25
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	05/31/2018	35930	keys for garage ACP	01-454-370.00	21.94
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/01/2018	35939	Locks for fridge/keys for garage	01-454-370.00	9.98
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/01/2018	35940	Locks for fridge/keys for garage	01-454-370.00	33.90
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/04/2018	35962	keys for park bldgs	01-454-370.00	22.32
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/05/2018	35969	fuel additive for weedwacker & repair	01-454-370.00	66.02
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/05/2018	35972	keys for Boyer garages	01-454-370.00	17.94
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/04/2018	35966	grass seed & caulk	08-429-370.00	12.98
06/20/2018	26297	894	Weaver's Hardware Co., Inc.	06/14/2018	36048	paint & supplies	08-429-370.00	23.76
06/20/2018	26298	377	Wrigley's Office Supply Co	06/04/2018	684237-0	housekeeping supplies	01-409-226.00	47.18

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
06/20/2018	26298	377	Wrigley's Office Supply Co	06/04/2018	684237-0	parks	01-454-220.00	152.49
06/20/2018	26299	176	Xylem Water Solutions, Inc.	06/07/2018	3556A16039	Replacement pump for effluent water	08-429-370.00	5,848.96
06/20/2018	26300	381	Zee Medical Service Co.	06/07/2018	522510212	first aid supplies-police	01-410-200.00	64.01
06/20/2018	26301	380	Z-Weldeo	06/03/2018	15222	repair John Deere mower	01-437-220.00	214.75
06/20/2018	26302	1549	AT & T Wireless	05/28/2018	287266396003	cell phones-admin	01-406-321.00	272.16
06/20/2018	26302	1549	AT & T Wireless	05/28/2018	287266396003	cell phones-codes	01-406-321.00	90.55
06/20/2018	26302	1549	AT & T Wireless	05/28/2018	287266396003	cell phones-police	01-410-321.00	884.41
06/20/2018	26302	1549	AT & T Wireless	05/28/2018	287266396003	cell phones-roads	01-430-321.00	340.20
06/20/2018	26302	1549	AT & T Wireless	05/28/2018	287266396003	cell phones-sewer	08-429-321.00	476.35
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/03/2018	ALBRIGHT-K	Keifrider training	01-400-080.00	110.00
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/04/2018	AMAZON 05	Tables for Tracy & Meeting room	01-406-200.00	93.54
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/30/2018	ORIENTAL T	Supplies for Playground Pgm	01-452-240.00	41.94
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/14/2018	SANMAR 051	Tshirts Playground Pgm	01-452-240.00	155.62
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/23/2018	WALMART 0	Playground program supplies	01-452-240.00	37.84
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	05/14/2018	WRISTBAND	Wristbands for Playground Pgm	01-452-240.00	29.58
06/15/2018	90006	1670	Commerce Bank-Commercial Cards	03/01/2018	AIRGAS CYL	Airgas-cylinder rental	08-429-370.00	214.07

Grand Totals:

91,536.03

Dated: June 20, 2018

Supervisors: [Signature]

[Signature]

[Signature]

[Signature]

General Fund \$ 51,450.39

Fire Fund \$ 9,423.88

Sewer Fund \$ 18,865.46

EDU \$ 11,796.30

Total \$ 91,536.03