

Amity Township Board of Supervisors
Meeting Minutes

April 3, 2019

Call to Order/Pledge to the Flag

The April 3, 2019 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:04PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
Jeff Smith, Chief of Police
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Superintendent
Steve Loomis, Director of Codes and Life Safety
Pamela Kisch, Township Secretary

SWEARING IN OF CHIEF OF POLICE

Jeffrey Smith was sworn in as Chief of Police by Magisterial Judge Steven M. Chieffo. Chief Smith's wife Rochelle and sons Jackson and Gavin were by his side during his ceremony. Many family and friends attended the ceremony. Chief Smith expressed appreciation to his wife who once told him he was a natural born leader. He thanked his family for supporting him and wished his brother a Happy Birthday.

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Hackett moved, seconded by Mr. Weller to approve the minutes of March 20, 2019. Motion passed 5-0.

FINANCE

Mr. Weller moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 79,398.25	General Fund
\$ 49,281.76	Sewer Fund
\$ 6,842.21	EDU Fund
<u>\$ 31,368.14</u>	<u>Liquid Fuels Fund</u>
\$166,890.36	Total

Motion passed 5-0.

The Board reviewed the Overtime by Department report and had no questions.

REPORTS

Codes – Mr. Jones reported the Dech property was cleared and the farmer has been *burning brush* day and night. Mr. Loomis stated the Fire Marshal enforces that Ordinance and agreed to address the issue with Mr. Simser. Mr. Loomis reported 7 properties remain non-compliant with the **SMO** and Notices of Violation will be mailed. Mr. Jones stated when a home is sold, the buyer may be required to have the septic pumped and inspected, even though they are not due for inspection yet. Mr. Loomis stated he can use the inspection provided it was done no more than a year prior to the SMO cycle.

Roads – Mr. Moore spoke to the property owners at Kingston Drive and N. Monocacy Creek Road who were agreeable to proceeding with the *storm sewer extension project* which is scheduled to begin within the next two weeks. Mr. Keifrider asked when *street sweeping* would begin. Mr. Moore stated the street sweeper needed repairs, putting the crew behind schedule. Street sweeping should begin within the next week or so when repairs have been made.

2019 Paving Project Award – Mr. Moore stated the low bidder for the paving project was Dan Malloy Paving at \$393,977.15. The contractor is in business since 1997 and supplied references. Mr. Moore contacted West Bradford Township. They gave an excellent reference for the contractor for the work they did on a \$400K project. Mr. Moore stated they are a smaller company with most of their equipment in-house which keeps overhead costs lower than some of the other bidders. Mr. Boland reviewed the bid and had no concerns. Mr. Jones moved, seconded by Mr. Hackett to award the 2019 Paving Project to **Dan Malloy Paving, Inc.** for \$393,977.15. Motion passed 5-0. The award did not include the “Option 1” to pave Redwood Drive.

Waste Water Treatment Plant – Mr. Jones asked about the recent *force main repair*. Mr. Wheeler said it was a 4” pinhole in a cast iron force main.

OLD BUSINESS

Sludge Processing at the WWTP – Mr. Wheeler recommended purchasing a **BDP Industries – 3DP Belt Filter Press**, at a cost of \$718,780.00 which includes installation and would replace the earlier recommendation of the Centrifuge. Mr. Bingaman stated Mr. Boland made several minor changes to the terms and conditions. BDP Industries had no issues with making the recommended revisions. Mr. Jones moved, seconded by Mr. Weller to authorize purchasing the BDP-3DP Belt Filter Press through Kappe Associates Inc., at a cost not to exceed \$718,780.00 and subject to final revisions approved by the Solicitor. Mrs. McGrath read #15 under the Equipment Description states “One (1) lot of spare parts”. Mrs. McGrath asked that Mr. Wheeler work with BDP to define what spare parts and how many of the parts he would like in that lot. Mr. Wheeler stated sensors are known to go bad and agreed to get that item better defined. Mr. Wheeler stated the company will begin building the new Belt Filter Press and should have it completely operational by the end of October. BDP will provide a portable belt filter press to be used during the installation. Mr. Jones said that means the plant will continue to operate, and the price of the Belt Filter Press is well below the cost of the Centrifuge. Motion passed 5-0.

SOLICITOR

Mr. Boland had nothing further to report.

NEW BUSINESS

None

Manager's Report

Leaf Creek Interceptor – Mr. Bingaman stated after reviewing Mr. Boland's response letter to the original Mattiola/Pavia grievances, and after meeting with Mr. Ebert it appears a fifth wye was to be extended but was not part of the original project specifications and may result in a Change Order. Mr. Bingaman awaits a recommendation from Mr. Ebert on the previous Change Orders and payment request.

Animal Control – Tom Hubric, Berks ARL, has agreed to discuss passing along all ARL fees to an animal's rightful owner. The contract details the Kennel Fee is billed to the owner and remaining fees are billed to the municipalities. Mr. Bingaman recommended the ARL begin passing along all fees to the rightful owner which may build better rapport with the municipalities.

Multi-Modal Transportation Grant – The grant for the realignment of Tollgate Road was denied. A new application will be submitted for consideration.

Recycling Tonnage – Mr. Bingaman reported tonnage has increased, indicating more recycling is taking place within the Township.

Community Tree – Mr. Bingaman stated the Daniel Boone Optimist Club proposed planting a new tree for the Community Tree Lighting. The tree is being donated and will be planted by volunteers. Mr. Loomis stated the proposed location has stone below the surface for overflow parking and the tree would not thrive there. Mr. Moore stated the Optimist chose that location because that area gets darker and has electrical access. The Board was agreeable to planting the tree subject to site evaluation approval by Mr. Moore and Mr. Bingaman.

Old Airport Road – Mr. Bingaman contacted PennDOT about the crumbling edges of Old Airport Road. Mr. Jones stated the timing is off on the ***traffic light at SR422 and Old Airport Road***. Mr. Moore stated he was not aware of the issue but would check into it.

Liquid Sludge Hauling and Disposal – Mr. Bingaman stated he received the Kline's Services agreement which is ready for execution by the Chairperson and Secretary.

Police Chief

Chief Smith and Mr. Bingaman conducted interview two days this week. The Manager stated there were many qualified candidates. The Manager said a background check, will be done on the top candidate.

SUPERVISORS

None

PUBLIC COMMENT

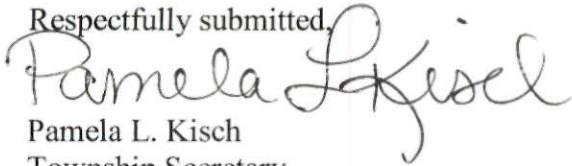
Dave Gans, Rising Sun Drive, asked who needed was responsible to repair ***cracked sidewalks near Old Airport Road***. Mr. Loomis stated the property owner would be responsible. Mr. Gans asked how frequently sidewalk inspections are conducted. Mr. Loomis explained sidewalks are only inspected when a written complaint has been received. Upon inspection, if the sidewalk is not safe and in good condition, a Notice of Violation is mailed. Mr. Gans stated the ***lamp post*** at the corner of Old Airport and Rosecliff works but the top appears to be off the hinge. Mr. Moore stated the shield of that lamp post hangs down and is on the schedule for repairs. Mrs. McGrath thanked Mr. Gans for bringing his concerns to the Board.

EXECUTIVE SESSION AND ADJOURNMENT

At 7:44PM, Mr. Jones moved, seconded by Mr. Keifrider to adjourn to executive session to discuss personnel matters. Motion passed 5-0.

Meeting adjourned at 7:44PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
04/03/2019	1919	13	American Rock Salt Company	03/11/2019	605936	bulk ice control salt	35-432-000.00	1,631.11
04/03/2019	1919	13	American Rock Salt Company	03/12/2019	606248	bulk ice control salt	35-432-000.00	1,644.31
04/03/2019	1919	13	American Rock Salt Company	03/13/2019	606595	bulk ice control salt	35-432-000.00	3,165.84
04/03/2019	1919	13	American Rock Salt Company	03/14/2019	606920	bulk ice control salt	35-432-000.00	1,544.63
04/03/2019	1919	13	American Rock Salt Company	03/15/2019	607191	bulk ice control salt	35-432-000.00	1,553.88
04/03/2019	1919	13	American Rock Salt Company	03/18/2019	607378	bulk ice control salt	35-432-000.00	2,960.54
04/03/2019	1919	13	American Rock Salt Company	03/19/2019	607537	bulk ice control salt	35-432-000.00	4,647.91
04/03/2019	1919	13	American Rock Salt Company	03/20/2019	607658	bulk ice control salt	35-432-000.00	9,594.84
04/03/2019	1920	1197	Douglasville Quarry	03/05/2019	40432293	anti-skid	35-432-000.00	563.28
04/03/2019	1920	1197	Douglasville Quarry	03/15/2019	40432362	anti-skid	35-432-000.00	1,406.52
04/03/2019	1920	1197	Douglasville Quarry	03/15/2019	40432362	2A stone	35-438-000.00	102.81
04/03/2019	1921	1664	Fast Supply LP	03/27/2019	71086	pipe	35-436-000.00	2,552.47
04/03/2019	27242	1482	American Water	03/26/2019	4000165792	usage data	08-429-370.00	15.00
04/03/2019	27243	1531	Andrews ArborCare & Outdoor	03/24/2019	032419	Monocacy Hill Park tree removal	01-451-450.00	400.00
04/03/2019	27244	1628	Berks County Solid Waste Authority	03/28/2019	2019 SPONSO	annual sponsorship	01-426-000.03	500.00
04/03/2019	27245	42	Berks Court Reporting Service	03/10/2019	LD-18469	Zoning Ordinance Amendment	01-414-314.00	135.00
04/03/2019	27245	42	Berks Court Reporting Service	03/20/2019	LD-18486	Zoning-Amity Self Storage/Clager/1123	01-414-316.00	180.00
04/03/2019	27246	47	Birdsboro Auto Parts	03/25/2019	763749	filter/oil	01-437-370.00	155.49
04/03/2019	27246	47	Birdsboro Auto Parts	03/19/2019	763249	oil & fuel filters	08-429-330.00	13.63
04/03/2019	27247	59	Boyertown Supply	03/15/2019	834141	Pipe	08-429-370.00	37.52
04/03/2019	27248	383	Clark Industrial Supply Inc.	03/11/2019	138669	hose for backhoe hydraulic line	01-437-370.00	62.10
04/03/2019	27249	1745	Commonwealth of PA	02/20/2019	2018 HOLDE	Unclaimed currency	01-389-000.00	1,420.00
04/03/2019	27250	1012	County of Berks	03/25/2019	5902744	MCT replacements	01-410-329.00	579.30
04/03/2019	27251	1306	Daniel Boone Area Sch. Dist.	03/11/2019	1111900011	postage and printing of per capita bills	01-403-235.00	1,573.74
04/03/2019	27252	783	Delaware Rvr Basin Commission	03/19/2019	7076	Annual Discharge fee	08-429-370.00	842.00
04/03/2019	27253	100	Denney Electric Supply	03/08/2019	S101204024.0	pull string Access Control Road Building	01-430-300.00	45.72
04/03/2019	27254	1474	Ebert Engineering	03/12/2019	01-19-010	engineering for leaf creek interceptor	09-429-315.01	3,370.11
04/03/2019	27255	1272	Entech Engineering, Inc.	03/13/2019	62814	General Engineering-Sewer	08-429-313.00	1,073.75
04/03/2019	27255	1272	Entech Engineering, Inc.	03/13/2019	62816	Sewer Tapping Fee Study	09-429-315.01	202.50
04/03/2019	27255	1272	Entech Engineering, Inc.	03/13/2019	62815	I&I	09-429-315.03	3,269.60
04/03/2019	27256	1664	Fast Supply LP	03/11/2019	70846	N. Monocacy/Kingston Dr. catch basin	01-436-220.00	437.00
04/03/2019	27256	1664	Fast Supply LP	03/27/2019	71086-1	corr hgwy perf w/sock	01-454-370.00	437.80
04/03/2019	27257	1740	Fernando Santiago	02/19/2019	STREET SUR	hotel reimbursement	01-410-460.00	190.20
04/03/2019	27258	1151	Fraser Advanced Information System	03/19/2019	644041	repair for KIP	01-406-384.00	149.00
04/03/2019	27259	139	Galls, LLC	03/06/2019	012141999	Uniform, Smith	01-410-191.00	49.26
04/03/2019	27260	1288	Hampton Brothers Trk Repair	03/11/2019	X90063	2016 Dodge 5500 repair	01-437-370.00	361.35

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04/03/2019	27260	1288	Hampton Brothers Trk Repair	03/11/2019	X90068	Truck #67 steering box repair	01-437-370.00	588.42
04/03/2019	27261	154	Harner's Auto Body Inc.	03/14/2019	9967	26-2 front brakes	01-410-250.00	297.45
04/03/2019	27262	165	Home Depot	03/08/2019	416400003379	lighters	01-430-220.00	6.30
04/03/2019	27262	165	Home Depot	03/21/2019	416400001852	circular saw	01-430-260.00	109.58
04/03/2019	27262	165	Home Depot	03/18/2019	413200001227	supplies for plant	08-429-370.00	110.66
04/03/2019	27262	165	Home Depot	03/13/2019	413200004939	supplies for plant	08-429-370.00	154.39
04/03/2019	27262	165	Home Depot	03/26/2019	416400001963	lightbulbs	08-429-370.00	77.80
04/03/2019	27262	165	Home Depot	03/26/2019	416400001969	lumber	08-429-370.00	8.98
04/03/2019	27263	617	Hopewell Trucking & Excavating	03/20/2019	5823	yard waste container-tipping fee (2)	01-426-000.01	250.00
04/03/2019	27264	216	J.P. Mascaro & Sons	03/12/2019	357996	waste removal-twp. bldg.	01-409-365.00	173.50
04/03/2019	27264	216	J.P. Mascaro & Sons	03/12/2019	357996	waste removal-WWTP	08-429-370.00	49.50
04/03/2019	27264	216	J.P. Mascaro & Sons	03/12/2019	357864	grit dumpsters	08-429-380.00	1,050.00
04/03/2019	27264	216	J.P. Mascaro & Sons	03/15/2019	358394	sludge removal	08-429-380.00	3,414.14
04/03/2019	27265	213	Martin Stone Quarries Inc	03/11/2019	202736	#3 aggregate	01-454-370.00	165.90
04/03/2019	27266	1377	McGovern Environmental LLC	03/07/2019	E2134468	sludge disposal	08-429-380.00	2,882.10
04/03/2019	27266	1377	McGovern Environmental LLC	03/10/2019	E2134521	sludge disposal	08-429-380.00	2,719.52
04/03/2019	27266	1377	McGovern Environmental LLC	03/11/2019	E2134530	sludge disposal	08-429-380.00	2,882.10
04/03/2019	27266	1377	McGovern Environmental LLC	03/21/2019	E2135114	sludge disposal	08-429-380.00	2,120.93
04/03/2019	27267	242	National Uniform Rental	03/14/2019	932555	unifoms-roads	01-430-191.00	26.95
04/03/2019	27267	242	National Uniform Rental	03/21/2019	932975	unifoms-roads	01-430-191.00	26.95
04/03/2019	27267	242	National Uniform Rental	03/28/2019	933389	unifoms-roads	01-430-191.00	26.95
04/03/2019	27267	242	National Uniform Rental	03/14/2019	932556	unifoms-sewer	08-429-191.00	38.40
04/03/2019	27267	242	National Uniform Rental	03/21/2019	9332976	unifoms-sewer	08-429-191.00	35.50
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210029809586	township bldg-2 inch line	01-406-300.00	121.83
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210030928388	township bldg	01-406-300.00	16.52
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210029897583	Lake Drive	01-451-450.00	15.38
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210029897637	Rosewood Dr.	01-451-450.00	15.38
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210030298506	hill rd - water	01-451-450.00	15.38
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210029640466	Verdure Lane	08-429-372.00	15.38
04/03/2019	27268	270	PA American Water Co.	03/18/2019	210031727809	27 Rosecliff Dr.	08-429-372.00	15.38
04/03/2019	27268	270	PA American Water Co.	03/18/2019	220023768332	Pleasant View Dr.	08-429-372.00	38.78
04/03/2019	27269	1507	PA Chiefs of Police Associatio	03/18/2019	2470	employment physical testing	01-410-170.00	3,082.08
04/03/2019	27270	27	PA Municipal Health Ins. Co-op	04/01/2019	APRIL 2019	Health Insurance Admin	01-401-123.01	12,568.20
04/03/2019	27270	27	PA Municipal Health Ins. Co-op	04/01/2019	APRIL 2019	Health Insurance Police	01-410-192.01	25,834.90
04/03/2019	27270	27	PA Municipal Health Ins. Co-op	04/01/2019	APRIL 2019	Health Insurance Code	01-413-122.01	3,142.05
04/03/2019	27270	27	PA Municipal Health Ins. Co-op	04/01/2019	APRIL 2019	Health Insurance Roads	01-438-150.01	15,710.25
04/03/2019	27270	27	PA Municipal Health Ins. Co-op	04/01/2019	APRIL 2019	Health Insurance Sewer	08-429-150.01	20,146.37
04/03/2019	27271	1082	Penteledata L.P.	03/24/2019	B3480024	Internet-Admin	01-406-741.00	209.95
04/03/2019	27271	1082	Penteledata L.P.	03/24/2019	B3480024	Internet-Police	01-410-741.00	209.95

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
04/03/2019	27271	1082	Penteledata L.P.	03/24/2019	B3480024	Internet-WWTP	08-429-741.00	99.95
04/03/2019	27272	273	Philadelphia Ball	03/15/2019	313482	cogged vbelt	08-429-370.00	185.55
04/03/2019	27273	1545	Quality Disposal Service	03/28/2019	149910	yard waster container hauling only	01-426-000.01	290.00
04/03/2019	27274	607	Ray's Tire Service	03/22/2019	45390	truck #67 flat repair	01-437-370.00	106.00
04/03/2019	27275	299	Reading Eagle Company	03/11/2019	100660227-03	Ad-Paving project	01-406-340.00	78.30
04/03/2019	27275	299	Reading Eagle Company	03/23/2019	100661334-03	Ad-Audit notice	01-406-340.00	91.15
04/03/2019	27275	299	Reading Eagle Company	03/16/2019	100659189-03	Zoning hearing ads	01-414-316.00	418.20
04/03/2019	27275	299	Reading Eagle Company	03/16/2019	100660028-03	Ad-Sludge Disposal	08-429-317.00	269.70
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104762	Monthly Maintenance-Admin	01-406-741.00	377.50
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104779	Intronis Cloud Backup-Admin	01-406-741.00	205.00
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104785	Office 365-admin	01-406-741.00	108.00
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104762	Monthly Maintenance-Police	01-410-741.00	377.50
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104779	Intronis Cloud Backup-Police	01-410-741.00	205.00
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104785	Office 365-police	01-410-741.00	234.00
04/03/2019	27276	1595	Ridge Support Technologies	03/12/2019	104785	Office 365-sewer	08-429-741.00	32.50
04/03/2019	27277	1634	RKL, LLP	02/28/2019	297286	2019 Audit	01-402-311.00	3,200.00
04/03/2019	27278	1662	Talley Petroleum Enterprises, Inc.	03/15/2019	171797	heating oil-888 Old Airport Rd.	01-409-361.00	476.33
04/03/2019	27278	1662	Talley Petroleum Enterprises, Inc.	03/21/2019	168951	diesel fuel	01-430-231.00	2,546.85
04/03/2019	27278	1662	Talley Petroleum Enterprises, Inc.	03/15/2019	173060	heating oil-WWTP Pole Barn	08-429-361.00	365.53
04/03/2019	27279	342	Telco Inc.	03/25/2019	28747	rt. 562 & 662 led insert	01-433-371.00	45.85
04/03/2019	27280	356	Univar USA Inc.	03/11/2019	HB895875	chlorine	08-429-370.00	1,970.00
04/03/2019	27281	359	USA Blue Book	03/07/2019	832751	electrode storage solution	08-429-450.00	117.67
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/18/2019	38068	hardware	01-410-200.00	7.99
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/19/2018	38071	supplies-police	01-410-200.00	30.47
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/15/2019	38045	supplies for access control Roads	01-430-300.00	13.57
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/18/2019	38066	supplies for access control Roads	01-430-300.00	15.75
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/18/2019	38067	supplies for access control Roads	01-430-300.00	7.28
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/25/2019	38112	sweeper hardware	01-437-370.00	16.27
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/19/2019	38075	Wrench	08-429-370.00	32.98
04/03/2019	27282	894	Weaver's Hardware Co., Inc.	03/26/2019	38124	rake	08-429-370.00	33.99
04/03/2019	27283	1195	Windstream Corporation	03/19/2019	021342046-03	phone service-main office	01-406-320.00	571.40
04/03/2019	27283	1195	Windstream Corporation	03/19/2019	021317042-03	phone service-sewer plant	08-429-320.00	306.74
04/03/2019	27283	1195	Windstream Corporation	03/19/2019	021340215-03	pump station 9	08-429-320.00	36.49
04/03/2019	27283	1195	Windstream Corporation	03/19/2019	021343024-03	pump station 8	08-429-320.00	43.09
04/03/2019	27284	377	Wrigley's Office Supply Co	03/15/2019	713894-0	police supplies	01-410-200.00	35.76
04/03/2019	27284	377	Wrigley's Office Supply Co	03/15/2019	713885-0	frames-sewer	08-429-200.00	14.72
04/03/2019	27284	377	Wrigley's Office Supply Co	03/15/2019	713885-1	frames-sewer	08-429-200.00	113.10
04/03/2019	27285	176	Xylem Water Solutions, Inc.	03/20/2019	3556A58886	impeller	08-429-372.00	7,917.92
04/03/2019	27286	380	Z-Weldco	03/23/2019	16030	Backhoe bucket repair	01-437-370.00	650.25

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
Grand Totals:								166,890.36

Dated: April 3, 2019

Supervisors: [Signature]

	General Fund	\$ 79,398.25
	Sewer Fund	\$ 49,281.76
	EDU Fund	\$ 6,842.21
	Liquid Fuels	\$ 31,368.14
	<u>Total</u>	<u>\$ 166,890.36</u>

Report Criteria:
 Report type: GL detail