

Amity Township Board of Supervisors
Meeting Minutes

July 3, 2019

Call to Order/Pledge to the Flag

The July 3, 2019 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Director of Codes and Life Safety
Jeff Smith, Chief of Police
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

UNFINISHED BUSINESS

Mr. Boland reported the Financial Security, Municipal Improvements and Stormwater Agreements for *Speedway* have been signed and were ready for execution. The original bond was also. Mr. Boland stated the plan was approved on 5/19/19 and also would require reaffirmation. Mr. Jones moved, seconded by Mr. Weller to authorize execution of the agreements, adopt **Resolution 19-10**, reaffirming the plan and releasing the plan for recording upon payment of all professional services fees. Motion passed 4-0.

MINUTES

Mr. Jones moved, seconded by Mr. Hackett to approve the minutes of June 19, 2019. Motion passed 4-0.

FINANCE

Mr. Hackett moved, seconded by Mr. Jones to approve the disbursements as follows:

\$ 172,633.72	General Fund
\$ 62,000.00	Fire Fund
\$ 60,968.89	Sewer Fund
\$ 132,935.22	EDU Fund
\$ 3,750.00	300 th Anniversary Fund

\$ 771.88 Liquid Fuels Fund
\$ 433,059.71 Total

Motion passed 4-0.

The Board reviewed the Overtime by Department report and had no questions.

REPORTS

Codes – Mr. Jones asked if all of the lots were developed in *Highmeadows*. Mr. Loomis stated one lot remained undeveloped and was sold to a private developer. Mr. Loomis reported *Heffner Properties* submitted a Zoning Hearing Application for combined use of their new location on Maplewood Drive to allow landscaping. Solid Rock Landscaping would be utilizing the back lot to showcase their work. Mr. Loomis reported another *Zoning Hearing Application* was received for general agriculture, which will be scheduled for August 19th.

Roads – Mr. Moore reported *roadside mowing* was complete, and the *new tractor* was scheduled for delivery on Monday. The *stormwater project on Gilde Road* has been completed and sweeping will be done prior to paving. *Paving projects* have been scheduled for August 12th, weather permitting. The Daniel Boone Optimist Club has volunteered to help install *new playground equipment* at Locust Grove Park on July 11th. Eagle Scout Alex Hackett will begin leading a team to install new playground equipment at Hill Road Park (Letort Lane) next week. Mr. Jones asked who was financially responsible for the *traffic signal work* being done by Telco at Old Airport Road and SR422 West. Mr. Moore stated the Township would be responsible. Mr. Moore stated he was told by PennDOT the *plans for Monocacy Creek Road Culvert* were signed earlier today and forwarded along to their engineer.

Waste Water Treatment Plant – Mr. Jones asked what type of grease trap was being used at *Vincenzo's*. Mr. Wheeler stated they have an outside grease trap. Mr. Bingaman stated it appears the grease trap isn't functioning properly. Mr. Jones asked when the trap was inspected. Mr. Loomis stated it was inspected at the time of installation.

OLD BUSINESS

1123 Douglassville LLC Phase 2 – Brad Midgette, Wright Brothers, stated the LOC should be signed Monday and delivered to the Township on Tuesday, July 9th. Mr. Boland stated the plans wouldn't be released, nor would the agreements be recorded until the LOC is received. Mr. Jones moved, seconded by Mr. Weller to approve execution of the agreements and reaffirm the plan. Mrs. McGrath asked if all fees have been paid. Mr. Jones moved to amend his motion to approve the execution of the agreements and reaffirm the 1123 Douglassville LLC Phase 2 plan conditioned upon payment of all fees. Mr. Weller seconded the motion. Motion passed 4-0. Mr. Boland confirmed the Township could release the plans for recording once the LOC has been received.

SOLICITOR

Mr. Boland stated the time period for an appeal in the *Dixon case* has lapsed and the ruling that permits enforcement of the Township Sewage Management Ordinance has been considered finalized. Mr. Loomis stated the property has been pumped and inspected; however, the fee has not been paid. Mr. Boland reported he has been working with Mr. Weber and Mr. Bingaman to draft an *ordinance for small wireless towers* for the Board's consideration. The ordinance would address small tower installation in community right-of-ways and is approximately 80% complete. Mr. Boland requested permission to refer the draft to Dan Cohen's office for their review to ensure compliance with FCC regulations. The Board had no objections.

NEW BUSINESS

Heffner Property Group Zoning Variance – Mr. Heffner attended the meeting. The application requested to permit a mixed-use for landscaping use at 5 Maplewood Drive. About All Floors will be at this location and requested relief to allow Solid Rock Landscaping to utilize the back side of the property to display their work and sell certain materials. Mr. Weller moved, seconded by Mr. Jones to send a letter to the Zoning Hearing Board recommending the Zoning Variance as requested. Motion passed 4-0.

78 Toll Gate Road Plan, Time Waiver – Mr. Weller moved, seconded by Mr. Jones to accept the time waiver through December 18, 2019 for the 78 Toll Gate Road Plan. Motion passed 4-0.

Non-Uniformed and Police Pension Actuarial Assumption Amendments – The Pension Committee met with the Actuary who recommended modifying two of the assumptions: 1) change the Mortality Table from the 2017 IRS Static Combined Table to the SOA Public Plan Mortality Table for Safety Workers because retirees are living longer, and 2) change from the Market Value to a 5-Year Smoothing which allows the Township to take advantage of some gains the market has had in 2019 and prevent paying large sum contributions for having a bad year. Mr. Jones moved, seconded by Mr. Weller to adopt the changes for the Non-Uniformed and Police Pension Plans. Motion passed 4-0.

Manager's Report

Leaf Creek Interceptor – Mr. Bingaman reported the paving was finished and the driveway to the former pump station was repaved. The fifth lateral needs to be extended, the area around the Mattiola pond and staging area needs to be restored and erosion needs to be addressed at the manhole at Pine Lane and Highmeadow Drive. Almeida & Hudak are scheduled to begin that work on Monday, July 8th. Mr. Bingaman stated he would be reaching out to them to confirm first thing Monday morning. Jeremy Pavia, Pine Lane, asked when the last inspection of the easement was performed. Mr. Bingaman stated he previously reached out to the contractor regarding E&S but had not received copies of those inspections. Mr. Pavia asked about the status of the BMP's for the pond. Mr. Bingaman agreed to contact the contractor for an update.

Animal Control Services – The ***May invoice from the ARL*** included a charge of \$190.00. The dog was found by Amity Township Police, transported to the ARL and adopted at the ARL when it was not claimed. Another fee of \$150.00 was billed for a dog that was let loose on Indian Run Road and later claimed at the ARL. Mr. Bingaman stated the \$150.00 will be invoiced to that dog's owner.

Elected Auditor Vacancies – Mr. Bingaman reported the Elected Auditor vacancies will be handled by the Berks County Office of Elections in November. Mr. Jones stated the Township hires and appoints an auditing firm and questioned whether the Elected Auditor vacancies needed to be filled. Mr. Boland stated they must be filled, as it's a requirement of the Second Class Township Code.

Boone Area Library – Mr. Bingaman stated the Township has not received 2019 financial reports from the library; nor has the library requested disbursement for the approved 2019 donation.

Chief of Police Report

Chief Smith reported officers worked detail at the ***SR422 construction*** on Saturday and Sunday last weekend. Mrs. McGrath asked where the ***aggressive driving*** patrol is being conducted. Chief Smith stated it can be done anywhere within the Township and will run from July 8th through August 25th.

SUPERVISORS

None

PUBLIC COMMENT

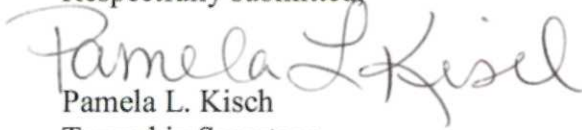
David Gans, Rising Sun Drive, asked what the paint markings meant on *Rosecliff Drive*. Mr. Moore stated utility work is being completed. Mr. Moore stated the *street light* previously reported by Mr. Gans is scheduled to be repaired at the end of next week. Mr. Gans reported a large tree growing into the roadway on *Holly Drive*. Mr. Moore said he's aware of several trees in the Gardens that require trimming and would look at the tree on Friday.

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:36PM, Mr. Jones moved, seconded by Mr. Weller to adjourn the meeting.

Meeting adjourned at 7:36PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary

Report Criteria:
Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
07/03/2019	1930	1197	Douglassville Quarry	06/05/2019	40433456	aashto #8 for drain repair	35-436-000.00	672.25
07/03/2019	1930	1197	Douglassville Quarry	06/15/2019	40433581	2A stone for drain repair	35-436-000.00	99.63
06/21/2019	27580	1699	Jay Lanes	06/21/2019	062119 PLAY	Playground program trip	01-452-240.00	240.00
06/25/2019	27581	1702	Almeida & Hudak Contractors, LLC	06/25/2019	LEAF CREEK	Leaf Creek Interceptor	09-429-315.01	111,142.59
06/27/2019	27582	1697	Amity Township Athletic Club	06/28/2019	CAMP POOL	Summer Playground program	01-452-240.00	65.00
07/03/2019	27583	14	Amity Fire Company	07/01/2019	2ND INSTAL	fire company distribution	04-411-500.02	31,000.00
07/03/2019	27584	1746	AutoZone, Inc.	06/14/2019	6534054803	battery-Admin vehicle	01-406-330.00	129.99
07/03/2019	27585	1200	Barrasso Excavation, Inc.	05/29/2019	2240	Monocacy Creek Rd. Emergency Repair	09-429-790.00	21,792.63
07/03/2019	27586	47	Birdsboro Auto Parts	06/14/2019	772324	air filter-effluent blower maintenance	08-429-370.00	13.15
07/03/2019	27587	59	Boyertown Supply	06/04/2019	839812	Lube	01-430-220.00	16.18
07/03/2019	27587	59	Boyertown Supply	06/05/2019	839899	supplies	08-429-370.00	14.92
07/03/2019	27588	383	Clark Industrial Supply Inc.	06/13/2019	141811	parts-bomford mower	01-437-220.00	128.12
07/03/2019	27588	383	Clark Industrial Supply Inc.	06/17/2019	141904	parts-backhoe	01-437-370.00	73.98
07/03/2019	27588	383	Clark Industrial Supply Inc.	06/21/2019	142096	pin	08-429-370.00	8.72
07/03/2019	27589	1484	Coyne Chemical	06/14/2019	314903	hydrogen peroxide	08-429-372.00	1,275.60
07/03/2019	27590	1768	Emil Wasko Jr. & Co.	06/22/2019	061819 ROAD	Repair siding and roof-Roads bldg	01-430-300.00	2,850.00
07/03/2019	27591	126	Exeter Supply Co., Inc.	06/03/2019	310658	flange	08-429-370.00	759.64
07/03/2019	27592	598	Fastenal Company	06/04/2019	PAPOT13417	supplies-sewer	08-429-370.00	17.29
07/03/2019	27593	1769	Goodtime Amusements LLC	07/01/2019	FALL FEST D	amusements	19-489-400.00	3,750.00
07/03/2019	27594	1288	Hampton Brothers Trk Repair	06/20/2019	X90224	Truck #62 repairs	01-437-370.00	353.07
07/03/2019	27595	617	Hopewell Trucking & Excavating	06/07/2019	6069	yard waste container-tipping fee (2)	01-426-000.01	250.00
07/03/2019	27595	617	Hopewell Trucking & Excavating	06/07/2019	6070	yard waste container-tipping fee (3)	01-426-000.01	375.00
07/03/2019	27596	216	J.P. Mascaro & Sons	06/12/2019	363900	waste removal-twp. bldg.	01-409-365.00	173.50
07/03/2019	27596	216	J.P. Mascaro & Sons	06/12/2019	363900	waste removal-Lake Dr.	01-451-450.00	146.22
07/03/2019	27596	216	J.P. Mascaro & Sons	06/12/2019	363900	waste removal-WWTP	08-429-370.00	49.50
07/03/2019	27596	216	J.P. Mascaro & Sons	06/15/2019	364319	sludge removal	08-429-380.00	2,400.24
07/03/2019	27597	611	Kline's Services, LLC	05/07/2019	4217437	sludge removal	08-429-380.00	925.20
07/03/2019	27597	611	Kline's Services, LLC	05/14/2019	4222917	sludge removal	08-429-380.00	2,313.00
07/03/2019	27597	611	Kline's Services, LLC	06/17/2019	4253083	sludge removal	08-429-380.00	1,850.40
07/03/2019	27597	611	Kline's Services, LLC	06/17/2019	4254605	sludge removal	08-429-380.00	1,850.40
07/03/2019	27597	611	Kline's Services, LLC	06/19/2019	4261468	sludge removal	08-429-380.00	2,775.60
07/03/2019	27598	862	Lancaster Asphalt Systems Inc	06/21/2019	23684	Pickleball lines-tennis courts	01-451-450.00	500.00
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139667	speedway Land Development	01-252200.73	1,170.80
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139671	Grove Dental Land Annexation	01-252200.74	181.43
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139669	78 Tollgate Rd	01-252200.76	1,927.40
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139660	Planning Commission Meeting	01-408-313.00	87.78

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139661	miscellaneous general engineering tasks	01-408-313.00	115.29
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1133663	Woods Edge Phase 3C	01-414-317.00	301.94
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139662	High Meadow Phase 3 Section 1	01-414-317.00	86.50
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139664	Highmeadow Estates Phase 3 Section II	01-414-317.00	1,202.92
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139665	Dollar General	01-414-317.00	329.57
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139666	1123 Douglassville LLC-Phase 2	01-414-317.00	1,841.15
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139671	Grove Dental Land Annexation	01-414-317.00	241.89
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139670	Rusell Ave Culvert	01-436-220.00	312.55
07/03/2019	27599	209	LTL Consultants LTD	06/20/2019	1139668	Lake Dr Park Courts Rehab Project	01-451-450.00	4,196.74
07/03/2019	27600	231	Monarch Fire Company	07/01/2019	2ND INSTAL	fire company distribution	04-411-500.02	31,000.00
07/03/2019	27601	843	Municipal Maintenance Company	06/21/2019	7578	Repairs to PS#1 Pump #1	08-429-372.00	3,448.75
07/03/2019	27602	242	National Uniform Rental	06/20/2019	938353	uniforms-roads	01-430-191.00	26.95
07/03/2019	27602	242	National Uniform Rental	06/27/2019	938757	uniforms-roads	01-430-191.00	26.95
07/03/2019	27602	242	National Uniform Rental	06/20/2019	938354	uniforms-sewer	08-429-191.00	33.30
07/03/2019	27603	270	PA American Water Co.	06/21/2019	210029809586	township bldg-2 inch line	01-406-300.00	130.82
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210030928388	township bldg	01-406-300.00	17.95
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210029897583	Lake Drive	01-451-450.00	26.83
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210029897637	Rosewood Dr.	01-451-450.00	15.42
07/03/2019	27603	270	PA American Water Co.	06/20/2019	210029897675	Lake Drive	01-451-450.00	53.71
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210030298506	hill rd - water	01-451-450.00	49.64
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210032194891	Amity Comm Park 210032194891	01-451-450.00	273.70
07/03/2019	27603	270	PA American Water Co.	06/19/2019	210029640466	Verdure Lane	08-429-372.00	15.65
07/03/2019	27603	270	PA American Water Co.	06/19/2019	212003172780	27 Rosecliff Dr.	08-429-372.00	15.42
07/03/2019	27603	270	PA American Water Co.	06/19/2019	220023768332	Pleasant View Dr.	08-429-372.00	39.46
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	07/01/2019	JULY 2019	Health Insurance Admin	01-401-123.01	12,568.20
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	05/01/2019	MAY 2019	Health Insurance Admin	01-401-123.01	12,568.20
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	07/01/2019	JULY 2019	Health Insurance Police	01-410-192.01	40,055.94
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	05/01/2019	MAY 2019	Health Insurance Police	01-410-192.01	47,392.10
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	07/01/2019	JULY 2019	Health Insurance Code	01-413-122.01	3,142.05
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	05/01/2019	MAY 2019	Health Insurance Code	01-413-122.01	3,142.05
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	07/01/2019	JULY 2019	Health Insurance Roads	01-438-150.01	15,710.25
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	05/01/2019	MAY 2019	Health Insurance Roads	01-438-150.01	15,710.25
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	07/01/2019	JULY 2019	Health Insurance Sewer	08-429-150.01	20,146.37
07/03/2019	27604	27	PA Municipal Health Ins. Co-op	05/01/2019	MAY 2019	Health Insurance Sewer	08-429-150.01	20,146.37
07/03/2019	27605	1082	Penteledata L.P.	06/24/2019	B3523618	Internet-Admin	01-406-741.00	209.95
07/03/2019	27605	1082	Penteledata L.P.	06/24/2019	B3523618	Internet-Police	01-410-741.00	209.95
07/03/2019	27605	1082	Penteledata L.P.	06/24/2019	B3523618	Internet-WWTP	08-429-741.00	99.95
07/03/2019	27606	1353	Philadelphia Insurance Co.	06/20/2019	REFUND 190	claim #19031262162 reimbursement	08-429-330.00	2,023.51
07/03/2019	27607	1545	Quality Disposal Service	06/21/2019	150555	yard waster container hauling only	01-426-000.01	315.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
07/03/2019	27608	299	Reading Eagle Company	06/15/2019	I00668509-06	ZHB- Ad Lacek	01-414-316.00	537.00
07/03/2019	27609	302	Galls, LLC-DBA Red the	01/18/2019	0M278469	uniform,scherer	01-410-191.00	186.13
07/03/2019	27610	1770	Rhoads Limousine Service, Inc.	06/22/2019	5101	Transportation-Playground Pgm	01-452-240.00	185.00
07/03/2019	27611	1595	Ridge Support Technologies	06/25/2019	25629	SSD for Finance PC	01-406-741.00	429.00
07/03/2019	27612	335	Staples Credit Plan	06/14/2019	061419 STMT	office supplies- admin	01-406-200.00	64.99
07/03/2019	27612	335	Staples Credit Plan	06/14/2019	061419 STMT	Housekeeping	01-406-741.00	69.99
07/03/2019	27613	1662	Talley Petroleum Enterprises, Inc.	06/14/2019	176241	diesel fuel	01-430-231.00	697.98
07/03/2019	27613	1662	Talley Petroleum Enterprises, Inc.	06/25/2019	176242	diesel fuel	01-430-231.00	440.03
07/03/2019	27614	342	Telco Inc.	06/14/2019	28947	Signal-Rt 662 & Postal Rds	01-433-371.00	225.00
07/03/2019	27615	1228	Triad Truck Equipment, Inc.	06/17/2019	83056	wood chipper-blade trailer connector	01-437-220.00	15.00
07/03/2019	27616	359	USA Blue Book	06/11/2019	921248	nitri-dex gloves	08-429-370.00	116.55
07/03/2019	27616	359	USA Blue Book	06/10/2019	919514	buffer pack	08-429-450.00	139.02
07/03/2019	27617	894	Weaver's Hardware Co., Inc.	06/24/2019	38792	Weed killer	01-409-371.00	21.99
07/03/2019	27617	894	Weaver's Hardware Co., Inc.	06/26/2019	38818	codes-small tools	01-413-124.00	2.97
07/03/2019	27617	894	Weaver's Hardware Co., Inc.	06/25/2019	38811	supplies-parks	01-454-220.00	6.47
07/03/2019	27617	894	Weaver's Hardware Co., Inc.	06/24/2019	38796	camera batteries (6)/cable	08-429-200.00	95.93
07/03/2019	27617	894	Weaver's Hardware Co., Inc.	06/26/2019	38817	supplies-sewer	08-429-370.00	11.43
07/03/2019	27618	1637	WG America Company	06/26/2019	3764652	water service-admin	01-406-300.00	8.52
07/03/2019	27618	1637	WG America Company	06/26/2019	3764653	water service-police	01-410-200.00	14.20
07/03/2019	27619	1195	Windstream Corporation	06/19/2019	021342046-06	phone service-main office	01-406-320.00	585.15
07/03/2019	27619	1195	Windstream Corporation	06/19/2019	021317042-06	phone service-sewer plant	08-429-320.00	304.18
07/03/2019	27619	1195	Windstream Corporation	06/19/2019	021340215-06	pump station 9	08-429-320.00	36.39
07/03/2019	27619	1195	Windstream Corporation	06/19/2019	021343024-06	pump station 8	08-429-320.00	42.95
07/03/2019	27620	377	Wrigley's Office Supply Co	06/19/2019	723570-0	office supplies	01-406-200.00	108.50
07/03/2019	27620	377	Wrigley's Office Supply Co	06/19/2019	723570-0	office supplies-police	01-410-200.00	92.87
Grand Totals:								433,059.71

Dated: 7/3/2019

Supervisors : Jim McGraw
Ed. [Signature]
Paul Walker
[Signature]

Fund	Amount
General Fund	\$ 172,633.72
Fire Fund	\$ 62,000.00
Sewer Fund	\$ 60,968.89
EDU Fund	\$ 132,935.22
300th Anniversary	\$ 3,750.00
Capital Fund	\$ -
Liquid Fuels	\$ 771.88
Total	\$ 433,059.71

Report Criteria:
Report type: GL detail