Amity Township Board of Supervisors Meeting Minutes

September 4, 2019

Call to Order/Pledge to the Flag

The September 4, 2019 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson Dave Hackett, Vice Chair Paul Weller Terry Jones Kevin Keifrider

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
Jeffrey Smith, Chief of Police
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Director of Codes and Life Safety
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

Mrs. McGrath announced that September is *Childhood Cancer Awareness month*. Mrs. McGrath noted that Leukemia is the most common form of childhood cancer and accounts for about 30% of all cancers in children. Mrs. McGrath announced that the Berks County Planning Commission will hold a *public open house meeting* on Tuesday, September 17, 2019 at 6:00PM at the Berks County Agricultural Center for the purpose of discussion, questions and comments on the revised draft of the 2030 Berks County Comprehensive Plan.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Hackett to approve the August 21, 2019 minutes. Motion passed 5-0.

FINANCE

Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements as follows:

- \$ 58,273.67 General Fund
- \$ 21,967.98 Sewer Fund
- \$ 2,962.36 EDU Fund
- \$ 1,246.36 300th Anniversary Fund
- \$ 400.00 Capital Fund
- \$ 2,428.94 Liquid Fuels Fund
- \$ 87,279.31 Total

Motion passed 5-0.

The Board reviewed the Overtime by Department report and had no questions.

REPORTS

Codes – Mr. Jones asked what was being done with the "I Buy Houses" signs that appeared over the weekend around SR422 and Postal Road. Mr. Loomis stated he has been removing them. Mr. Jones noted some were hung on stop signs and should all be taken down. Mr. Keifrider asked who was responsible to trim the weeds at SR422 and Monocacy Creek Road. Weeds are covering the area where people can push the button to change the light. Mr. Loomis said he planned on addressing the issue of mowing with the property owners on both sides. Mrs. McGrath noted the Dollar General property had weeds that should be trimmed. Mr. Moore stated he would have crosswalks trimmed.

Roads – Mr. Jones stated the Board approved the road crew for **overtime** and if the employees were receptive. Mr. Moore stated he had employees on vacation and one was off all week for bereavement. Mr. Moore stated they will be working overtime in the next few weeks. Mr. Weller made a motion, seconded by Mr. Keifrider to authorize selling the **1997 International Dump Truck** and accept the highest of \$17,100.00 from John Rees. Motion passed 5-0.

Roads – Mr. Jones asked if quotes were requested from local contractors for the office heater at the Waste Water Treatment Plant. Mr. Wheeler stated he contacted Amity Heating & Cooling but was advised they no longer handle heating and was referred to another contractor. Mr. Jones asked Mr. Wheeler to contact Donny's Electric for a quote as he was helpful to staff during an emergency with electric at the Jamboree. Mr. Wheeler reported the sludge project will begin on Monday when the new Belt Filter Press is delivered. Mr. Wheeler stated the level of solids were low enough that they stopped hauling them out approximately two weeks ago.

OLD BUSINESS

Library Board Vacancy — Township resident Stephanie Woomer reached out to the Boone Area Library to express interest in serving on their Board. Mr. Bingaman stated the Library was in favor of appointing Ms. Woomer. Mr. Keifrider moved, seconded by Mr. Weller to appoint Stephanie Woomer to represent Amity Township on the Boone Area Library Board. Motion passed 5-0. Mrs. McGrath stated she believed Amity should have three representatives on the Board. Mr. Bingaman stated he previously reached out, requesting a list of Board members and their respective terms and would advise when he receives a response.

SOLICITOR

Mr. Boland had nothing to report.

NEW BUSINESS

2020 Police Pension and Non-Uniform Employees' Pension MMO's – Mr. Bingaman stated the increased payroll and assumption changes approved last month resulted in an increased obligation of \$35,575.00 for the Non-Uniform Employees' Plan and \$43,264.00 for the Police Pension Plan. Mr. Weller moved, seconded by Mr. Hackett to accept the MMO's as presented. Motion passed 5-0. Mr. Weller asked how they are paid. Mr. Bingaman stated they are paid through State Aid and the Township's contribution in the fall of each year.

EDU Transfer – Steve Chieffo, 2929 Limekiln Road, requested the Board authorize transferring one EDU from his address to Limekiln Holdings 12, LLC at 2931 Limekiln Road and a second EDU to June Baer at 2936 Limekiln Road.

Mr. Hackett moved, seconded by Mr. Keifrider to grant permission to transfer the EDU's as requested. Motion passed 5-0.

2020 Teamsters Contract Ratification – Mr. Bingaman stated that based upon the terms discussed, an average of 3.5% pay increase, increased healthcare insurance co-pays and cleanup of problematic language, the Teamsters voted to accept the contract for January 1, 2020 through December 31, 2024. Mr. Jones moved, seconded by Mr. Hackett to ratify the 2020-2024 Teamsters Contract. Mr. Jones stated the Township worked directly with union representatives, saving tax dollars and avoiding unnecessary legal fees. Motion passed 5-0.

Manager's Report

Leaf Creek Interceptor – Mr. Bingaman had no update regarding the project. Mr. Bingaman reported he spoke with representatives from GCP Amity Residential regarding restoration of the driveway at the Schmale Farm and improvements to stop flooding of the Leaf Creek Interceptor easement.

Limekiln Low-Pressure Sewer System – Mr. Bingaman reported the project is on schedule.

ACP License Agreement – Mr. Bingaman reported the School Board will consider the amendments to the agreement at their September meeting and he anticipates they will act upon it in October.

Drainage Issues – Mr. Bingaman stated there isn't a contract with PennDOT for the improvements. Mr. Moore said he noticed there were new PA One Call markings in the area of *SR422 at the old About All Floors*.

Ash Tree Removal at Monocacy Hill – Mr. Bingaman stated they are waiting on quotes. Mr. Jones asked if the trees were deep into the woods. Mr. Bingaman stated they are close to the top.

Richard Cooper, Limekiln Road, asked if there was an update for the *Monocacy Creek Road closure*. Mrs. McGrath said the last communication from PennDOT indicated the road should be open by the end of the year.

Chief of Police Report

Chief Smith reported the department was extremely busy for the past 48 hours. A man wearing only a shirt had *stolen a vehicle* and fled on foot. There were also twelve *vehicle thefts*, all of which involved unlocked vehicles. Chief Smith said the thief or thieves then fled to SR562 in Earl Township. The Chief reminded residents to lock their vehicles at all times. Chief Smith asked for authorization to spend \$800.00 to subscribe to *Traffic Logix* total access. The initial subscription expired July 28, 2019. Service was not yet interrupted, but requires payment for continued access. Mr. Jones asked if there was a way to use a laptop to retrieve a download or have Ridge Technologies assist. Mr. Bingaman stated they will investigate if there are any alternatives to renewing the subscription.

The Chief requested a brief *Executive Session* to discuss police personnel matters, with no need to return.

SUPERVISORS

Mr. Keifrider reported the 300th Anniversary Committee held a public meeting on Wednesday, August 28th at 7:00PM at the Township building anticipating public participation to plan the Amity Harvest Festival, however only two people attended the meeting. Mr. Keifrider said the Amity Harvest Festival will be held October 12th and 13th. Fireworks will be held on Saturday with a rain date of Sunday. The Committee has planned a Trunk-or-Treat on Saturday and has received confirmations for entertainment. Mr. Keifrider reported he will meet with Mr. Bingaman tomorrow

for additional planning. Details will be forthcoming on the Township website and Facebook page. Mr. Keifrider stated the Keystone Villa and Reading Orthodontic Group have reached out to become sponsors of the event. Mrs. McGrath asked when the *playground equipment replacement at Hill Road Park* would be complete. Mr. Hackett stated two parts were not matching up correctly and required bracing. Steve Chieffo, Daniel Boone Optimist Club, announced they will present a *Police Officer of the Year award* to one officer from the Amity Township Police Department and one officer from the Birdsboro Police Department on September 19th at 6:30PM at Keystone Villa. Mr. Chieffo invited the Supervisors to attend the presentation.

PUBLIC COMMENT

Phyllis Cooper, Limekiln Road, reported that the junk carpet previously dumped on the Koch property has been removed. Mrs. Cooper asked about mattresses that were dumped along SR422. Mr. Moore stated he had notified PennDOT earlier in the day.

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:36PM, Mr. Weller moved, seconded by Mr. Keifrider to adjourn the meeting to Executive Session to discuss Police personnel matters.

Meeting adjourned at 7:36PM.

Respectfully submitted,

Pamela L. Kisch

Township Secretary

Amity Township

Check Register - Board Mtg Export Check Issue Dates: 09/04/2019 - 09/04/2019

Page: 1 Aug 30, 2019 04:16PM

Report Criteria: Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/04/2019	1936	31	Bechtelsville Asphalt	08/10/2019	10409859	19mm binder-Lilac Storm Sewer	35-436-000.00	399.50
09/04/2019	1936	31	Bechtelsville Asphalt	08/10/2019	10409859	19mm binder-Ivy Storm Sewer	35-436-000.00	500.50
09/04/2019	1937	84	Continental Concrete Products	08/02/2019	190802AMT	inlet w/grates	35-436-000.00	960.00
09/04/2019	1938	1197	Douglassville Quarry	08/05/2019	40434269	aashto #8/2A Lilac Storm Sewer	35-436-000.00	102.99
09/04/2019	1938	1197	Douglassville Quarry	08/10/2019	40434328	aashto #8/2A Lilac Storm Sewer	35-436-000.00	203.07
09/04/2019	1939	883	Dyer Quarry, Inc.	07/12/2019	165868	rip rap storm sewer repairs	35-436-000.00	262.88
09/04/2019	27797	7	Albright College-Center for	08/30/2019	2019 ZONING	Zoning Administration Course-Bingaman	01-406-460.00	110.00
09/04/2019	27798	1482	American Water	08/13/2019	4000175477	water shutoffs	08-429-370.00	330.00
09/04/2019	27799	1761	Amity Electric	08/23/2019	3646	replace colonial heads/cobra heads (7)	01-434-000.00	852.00
09/04/2019	27800	1543	Amity Heating & Cooling, Inc.	07/29/2019	888 OLD AIR	AC repair-capaciators blown	01-454-370.00	369.00
09/04/2019	27801	1746	AutoZone, Inc.	08/09/2019	6534096107	lubricants	01-430-231.00	71.88
09/04/2019	27802	67	C & J Tire Service	08/14/2019	143499	26-4 tires	01-410-250.00	513.99
09/04/2019	27803	1012	County of Berks	08/25/2019	5902920	MCT replacements	01-410-329.00	579.30
09/04/2019	27804	1660	Crimewatch Technologies	07/01/2019	0345	monthly subscription	01-410-741.00	197.00
09/04/2019	27805	98	Davidheiser's Inc.	08/27/2019	21938	tracker-vascar tested	01-410-470.00	186.00
09/04/2019	27806	1674	Eagle Disposal of PA, Inc.	09/01/2019	487861	Recycling contract	01-426-000.00	12,728.00
09/04/2019	27807	1474	Ebert Engineering	07/02/2019	04-19-041	engineering for leaf creek interceptor	09-429-315.01	1,747.96
09/04/2019	27807	1474	Ebert Engineering	07/02/2019	05-19-033	engineering for leaf creek interceptor	09-429-315.01	275.00
09/04/2019	27807	1474	Ebert Engineering	08/19/2019	06-19-033	engineering for leaf creek interceptor	09-429-315.01	939.40
09/04/2019	27808	126	Exeter Supply Co., Inc.	05/08/2019	319862	manhole risers	08-429-371.00	7,455.50
09/04/2019	27809	1709	Fisher's Rental	08/20/2019	114897	Clear pad area for millings for sewer RO	01-438-380.00	1,150.00
09/04/2019	27809	1709	Fisher's Rental	08/20/2019	114897	Clear pad area for millings for sewer RO	08-429-270.00	1,150.00
09/04/2019	27809	1709	Fisher's Rental	08/05/2019	114435	generator rental-300th Summerfest	19-489-300.00	225.50
09/04/2019	27810	404	Fred Beans Ford	08/14/2019	154017	26-7 door latch repair	01-410-250.00	344.05
09/04/2019	27811	139		08/13/2019	013440503	badge patches	01-410-191.00	399.00
09/04/2019	27812	1691	Government Forms & Supplies	08/21/2019	0316651	envelopes	01-406-200.00	407.07
09/04/2019	27813	1288		08/14/2019	X90340	Truck #64 inspection & trailer plug repair	01-437-370.00	280.67
09/04/2019	27814	154	Harner's Auto Body Inc.	08/17/2019	10458	26-4 inspection/brakes	01-410-250.00	390.17
09/04/2019	27814	154		08/20/2019	10469	26-2 headlight repair	01-410-250.00	95.88
09/04/2019	27814	154	Harner's Auto Body Inc.	08/13/2019	4865	26-7 MVA repair	01-410-250.00	1,137.80
09/04/2019	27814	154		08/20/2019	4879	26-4 MVA repair	01-410-250.00	614.60
09/04/2019	27815	823		08/19/2019	23211	uniforms, smith	01-410-191.00	12.00
09/04/2019	27815	823		08/19/2019	23211	uniforms, Coe	01-410-191.00	56.00
09/04/2019	27816	617		08/13/2019	6172	yard waste container-tipping fee (3)	01-426-000.01	375.00
09/04/2019	27817	1170	ACTUAL CONTRACTOR CONT	08/08/2019	Control of the Contro	governmental member dues #5242078	01-413-123.00	135.00
09/04/2019	27818	216	J.P. Mascaro & Sons	08/15/2019	368963	sludge removal	08-429-380.00	2,337.74

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/04/2019	27819	611	Kline's Services, LLC	08/21/2019	4331195	sludge removal	08-429-380.00	925.2
09/04/2019	27820	1734	Knight's Rental Inc.	08/05/2019	191068-1	Summer Splash-tables, chairs	19-489-300.00	575.8
09/04/2019	27821	1589	Laser Print Plus		4TH QTR 19	postage	08-429-325.00	1,250.0
09/04/2019	27822	1779	Messick's	08/02/2019		Bomford Mower Head-oil change & repai	01-437-220.00	1,268.5
09/04/2019	27823	242	National Uniform Rental	08/15/2019	941594	unifoms-roads	01-430-191.00	26.8
09/04/2019	27823	242	National Uniform Rental	08/22/2019	942002	unifoms-roads	01-430-191.00	26.8
09/04/2019	27823	242	National Uniform Rental	08/29/2019	942408	unifoms-roads	01-430-191.00	26.8
09/04/2019	27823	242	National Uniform Rental	08/22/2019	942003	unifoms-sewer	08-429-191.00	32.0
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210029809586	township bldg-2 inch line	01-406-300.00	123.0
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210030928388	township bldg	01-406-300.00	18.0
09/04/2019	27824	270	PA American Water Co.	08/19/2019	21002987637-	Rosewood Dr.	01-451-450.00	15.4
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210029897583	Lake Drive	01-451-450.00	15.4
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210029897675	Lake Drive	01-451-450.00	47.8
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210030298506	hill rd - water	01-451-450.00	16.6
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210032194891	Amity Comm Park 210032194891	01-451-450.00	155.9
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210029640466	Verdure Lane	08-429-372.00	15.7
09/04/2019	27824	270	PA American Water Co.	08/16/2019	210031727809	27 Rosecliff Dr.	08-429-372.00	15.4
09/04/2019	27824	270	PA American Water Co.	08/16/2019	220023768332	Pleasant View Dr.	08-429-372.00	39.6
09/04/2019	27825	1082	Penteledata L.P.	08/24/2019	B3557965	Internet-Admin	01-406-741.00	209.9
09/04/2019	27825	1082	Penteledata L.P.	08/24/2019	B3557965	Internet-Police	01-410-741.00	209.9
09/04/2019	27825	1082	Penteledata L.P.	08/24/2019	B3557965	Internet-WWTP	08-429-741.00	99.9
09/04/2019	27826	292	PSATS	08/26/2019	53593-Z8F4	Township Emergency Management Assoc	01-415-000.00	125.0
09/04/2019	27827	1545	Quality Disposal Service	08/26/2019	151039	yard waster container hauling only	01-426-000.01	315.0
09/04/2019	27828	296	Radio Maintenance, Inc.	07/10/2019	21480	26-5 Decommissioning	30-410-761.00	400.0
09/04/2019	27829	1720	Reading Bearing & Drive Soluti, Inc.	08/15/2019	0241335	replace scum pump at Clarifier	08-429-370.00	905.0
09/04/2019	27830	299	Reading Eagle Company	08/17/2019	100673560-08	ZHB- Ad	01-414-316.00	302.7
09/04/2019	27830	299	Reading Eagle Company	08/17/2019	100674638-08	ZHB- Ad	01-414-316.00	34.7
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	AUGUST 201	grass mowing-888 Old Airport	01-409-371.00	156.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	AUGUST 201	grass mowing-Municipal Bldg.	01-409-371.00	120.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	JULY 2019 M	grass mowing-Municipal Bldg.	01-409-371.00	150.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	JULY 2019 M	grass mowing-888 Old Airport	01-409-371.00	195.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	AUGUST 201	property maintenance mowing	01-413-120.01	1,455.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	AUGUST 201	grass mowing-Recreation	01-451-450.00	4,689.0
09/04/2019	27831	1410	Sottosatti Lawn Care		JULY 2019 M	grass mowing-Recreation	01-451-450.00	4,485.0
09/04/2019	27831	1410	Sottosatti Lawn Care	08/26/2019	AUGUST 201	grass mowing-Sewer	08-429-370.00	1,286.0
09/04/2019	27831	1410	Sottosatti Lawn Care		JULY 2019 M	grass mowing-Sewer	08-429-370.00	920.
09/04/2019	27832	335	Staples Credit Plan	08/15/2019	AUGUST 201	office supplies- admin	01-406-200.00	316.9
09/04/2019	27833	1304		08/13/2019	0336658	badges	01-410-191.00	170.0
09/04/2019	27834	1378	T C Lawn Equipment LLC	08/23/2019	22018	repair line trimmer	08-429-370.00	122.7

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Check Register - Board Mtg Export Check Issue Dates: 09/04/2019 - 09/04/2019

Page: 3 Aug 30, 2019 04:16PM

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/04/2019	27835	1662	Talley Petroleum Enterprises, Inc.	08/16/2019	180865	diesel fuel	01-430-231.00	792.48
09/04/2019	27835	1662	Talley Petroleum Enterprises, Inc.	08/21/2019	183355	heating oil-WWTP Digester bldg	08-429-361.00	1,411.21
09/04/2019	27836	869	Third Little Pig Playsystems	08/08/2019	TLP 080819-1	cable replacement	01-454-370.00	329.50
09/04/2019	27837	989	TMF Corporation	08/20/2019	17635	35 gallon toters	01-426-000.01	20,425.00
09/04/2019	27838	394	Total Rental	08/07/2019	02-355171-01	new blade for street saw	01-430-260.00	100.00
09/04/2019	27839	347	Tractor Supply Credit Plan	08/22/2019	503554	bulldog jack 2000lb tw round tube	01-430-260.00	44.99
09/04/2019	27839	347	Tractor Supply Credit Plan	08/16/2019	502840	axle 3500# idler	08-429-270.00	259.99
09/04/2019	27839	347	Tractor Supply Credit Plan	08/16/2019	543524	tire wheel	08-429-270.00	249.98
09/04/2019	27840	640	UGI	08/23/2019	411007648669	gas service-township building	01-409-361.00	45.49
09/04/2019	27840	640	UGI	08/23/2019	411004406038	gas service- maintenance shed	01-430-361.00	16.03
09/04/2019	27841	1512	United Site Services	08/02/2019	5649655	300th Anniversary portable restrooms	19-489-300.00	445.00
09/04/2019	27842	359	USA Blue Book	08/12/2019	977974	probe assemby replacement	08-429-370.00	784.54
09/04/2019	27842	359	USA Blue Book	08/13/2019	979538	chlorine	08-429-370.00	230.08
09/04/2019	27843	1781	Weaco Equipment	08/23/2019	1-500997	Millings @ Lake Dr for Sewer ROW	08-429-270.00	1,757.00
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/21/2019	39188	supplies-police	01-410-470.00	17.98
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/21/2019	39188	supplies-roads	01-430-220.00	34.95
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/23/2019	39207	supplies-roads	01-430-220.00	4.96
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/07/2019	39079	oil	01-430-231.00	13.95
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/26/2019	39224	storm supplies-roads	01-436-220.00	35.95
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/14/2019	39137	supplies-parks	01-454-370.00	4.99
09/04/2019	27844	894	Weaver's Hardware Co., Inc.	08/26/2019	39224	supplies-parks	01-454-370.00	11.97
09/04/2019	27845	1637	WG America Company	08/22/2019	3829089	water service-admin	01-406-300.00	6.68
09/04/2019	27845	1637	WG America Company	08/22/2019	3829090	water service-police	01-410-200.00	16.70
09/04/2019	27845	1637	WG America Company	08/22/2019	003829091	water service-Roads	01-430-300.00	16.34
09/04/2019	27846	1195	Windstream Corporation	08/19/2019	021342046-08	phone service-main office	01-406-320.00	586.77
09/04/2019	27846	1195	Windstream Corporation	08/19/2019	021317042-08	phone service-sewer plant	08-429-320.00	309.77
09/04/2019	27846	1195	Windstream Corporation	08/19/2019	021340215-08	pump station 9	08-429-320.00	36.86
09/04/2019	27846	1195	Windstream Corporation	08/19/2019	021343024-08	pump station 8	08-429-320.00	43.62
09/04/2019	27847	889	Witmer Public Safety Group,Inc	08/09/2019	1962002.001	uniforms-Svitak	01-410-191.00	88.00
09/04/2019	27848	377	Wrigley's Office Supply Co	08/29/2019	730681-0	office supplies	01-406-200.00	10.58
C1T							-	07.070.2

Grand Totals:

87,279.31

Check Register - Board Mtg Export Check Issue Dates: 09/04/2019 - 09/04/2019

Page: 4 Aug 30, 2019 04:16PM

Dated:

Supervisors:

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Fund	Amount		
General Fund	\$	58,273.67	
Fire Fund	\$	-	
Sewer Fund	\$	21,967.98	
EDU Fund	\$	2,962.36	
300th Anniversary	\$	1,246.36	
Capital Fund	\$	400.00	
Liquid Fuels	\$	2,428.94	
Total	\$	87,279.31	

Report Criteria:

Report type: GL detail