

Amity Township Board of Supervisors
Meeting Minutes

October 2, 2019

Call to Order/Pledge to the Flag

The October 2, 2019 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Director of Codes and Life Safety
Jeffrey Smith, Chief of Police
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Hackett moved, seconded by Mr. Weller to approve the September 18, 2019 minutes. Motion passed 5-0.

FINANCE

Mr. Hackett moved, seconded by Mr. Jones to approve the disbursements as follows:

\$ 160,587.57	General Fund
\$ 76,105.84	Fire Fund
\$ 64,284.56	Sewer Fund
\$ 431,268.00	EDU Fund
\$ 1,420.37	<u>Liquid Fuels Fund</u>
\$ 733,666.34	Total

Motion passed 5-0.

The Board reviewed the Overtime by Department report and had no questions.

REPORTS

Codes – Mr. Jones asked if there were any violations as a result of the 35 *property maintenance inspections*. Mr. Loomis stated no violations were found. The inspections were routine follow-up of prior property maintenance complaints. Mr. Keifrider reported several properties along SR422 that were purchased by investors, remain vacant and the outside is not being maintained. Mr. Loomis asked the Supervisors to provide addresses of the properties that they would like inspected.

Roads – Mr. Moore thanked the Board for authorizing *overtime*. The road crew has been working weekdays from 6:00am until 4:30pm, which helped complete four projects within a week and a half. Mrs. McGrath asked if the *Hill Road Park playground installation* was complete. Mr. Moore stated the project should be complete next week after they receive the two missing brackets. Drainage improvements were made and mulching was completed at Hill Road Park. Mr. Moore stated the contractors expect to pour the deck of the *SR562 bridge* on October 10th or 11th, weather permitting. Contractors on the *Monocacy Creek Road project* are scheduled to pave next week and pour concrete. Mr. Jones asked for a status on the repairs to the *Blacksmith Road bridge*. Mr. Moore stated the County will be paying for materials and labor. Mr. Moore said the Township has offered to provide a machine and operator to help if necessary.

Waste Water Treatment Plant – Mr. Jones asked how the new *Belt Filter Press* is working. Mr. Wheeler said it's been in operation the past two days and the solids were at 22%, which is almost 10% better than performance of the old press. Mr. Jones recommended looking into adding lime to reduce sludge removal costs.

OLD BUSINESS

None

SOLICITOR

Dan Cohen from Cohen Law Group reviewed the proposed draft of the *Mini Cell Tower Ordinance*. Mr. Boland stated he held a conference call with Mr. Cohen and Mr. Weber. It was Mr. Cohen's opinion that while the draft was approximately 85% ready, it should be amended to define terms and be consistent with several recent FCC orders. Mr. Boland requested the Board authorize sending an engagement letter to Cohen Law Group. Mr. Weller asked if they would provide a red-lined version. Mr. Boland stated they would. Mr. Weller moved, seconded by Mr. Keifrider to authorize Mr. Boland send a letter of engagement to Cohen Law Group at a rate of \$300.00/hour. Motion passed 5-0.

NEW BUSINESS

Boone Area Library Presentation – Sue Fix and Stephanie Woomer represent Amity Township on the Boone Area Library Board of Trustees. Ms. Fix presented a PowerPoint presentation about the services and resources offered by the Library. Ms. Fix distributed printed copies of the Library's 2020 funding formula and the way it applies under State and County funding. The proposed 2020-2021 Library Budget proposes an increase in donation from Amity Township from the current \$17,500.00 to \$23,000.00; with Birdsboro Borough and Union Township donations remaining the same as 2019. Mr. Jones asked how much Amity Township residents use the Boone Area Library. Ms. Fix shared a slide that showed the breakdown for August: 29% Amity, 57% Birdsboro and 14% Union. Ms. Fix stated this is typical, as the annual breakdown was 31% Amity, 56% Birdsboro and 13% Union. Mrs. McGrath thanked Ms. Fix and asked if the Board of Trustees still has an open position for an Amity representative. Ms. Fix said people often submit letters of interest but don't realize the commitment the Board has to fundraising. Mr. Bingaman stated he has had several people comment on the vacancy and provided the link to the Boone Area Library. Ms. Fix thanked the Board for their time.

Dollar General, Escrow Release No. 4 – Mr. Bingaman stated there will be additional professional services billed for the plan and recommended approving the final release contingent upon payment of the same. Mr. Jones moved, seconded by Mr. Weller to approve the Dollar General Escrow Release No. 4 in the amount of \$26,370.60 per the LTL letter dated 9/26/19 and conditioned upon payment of all professional fees. Mr. Jones stated Dollar General should be required to address the property maintenance issue around the guardrail. Motion passed 5-0.

Manager's Report

Leaf Creek Interceptor – Mr. Bingaman stated the contractor has mobilized and will begin restoration of the access road tomorrow. Mr. Bingaman stated he awaits Ebert Engineer's approval before processing Almeida & Hudak's payment application No. 7.

Limekiln Low-Pressure Sewer System – Mr. Bingaman stated more residents have marked the locations for their laterals and the project is on target to begin within the next week.

ACP License Agreement – Daniel Boone School District Superintendent Robert Hurley met with Mrs. McGrath and Mr. Bingaman to discuss the several district concerns: (1) The District proposed continuing to mow and maintain all athletic fields and courts provided the Township agrees to trim and mulch trees within the park (2) The District proposed the Township to pay 50% towards costs of materials and District labor and (3) The District proposed the Township require all non-school baseball tournament teams to remove all trash and recycling. Mr. Bingaman stated if the Board was agreeable to the proposed terms the Facility Usage Permit for fields could be amended. The Board agreed, with the stipulation that the District provide advance notice of what is being repaired and an estimate of labor which can be used to determine whether Township staff could be used instead.

Drainage Issues along SR422 (About All Floors) – Mr. Bingaman reported PennDOT will hold an on-site field meeting with the PADEP on October 17th at 11:00 to gain their support for the improvements. Mr. Weller stated he would contact State Representative Maloney to request he attend the meeting.

2018 Recycling Performance – The Township was awarded \$19,486.00 for the 2018 Performance Recycling Report, which is approximately \$5K more than the 2017 award. Mr. Bingaman stated the increased award was indicative of an effective recycling program.

Ash Tree Removal at Monocacy Hill – Mr. Bingaman stated there is no update, as they continue to wait for quotes.

Proposed Legislation – Mr. Bingaman stated his report detailed several House Bills of interest and would continue to provide updates as the Bills progress.

Moseley Ag Security Application – Mr. Bingaman stated he received an Agricultural Security Area application for inclusion of 187 Fancy Hill Road. Township policy has been a "deemed approval" for properties to enter the ASA. The Township takes no action on the application and after 180 days the application to join is automatically approved. The application was received September 30, 2019.

Animal Control Update – Mr. Bingaman reported the ARL has notified municipalities that they intend to offer only one billing platform for 2020 and that will be \$1.00 per resident which would equate to \$12,583.00 for Amity Township. ARL services billed through the end of August 2019 total \$2,180.00 plus the \$1,500.00 fee paid upfront to sign the contract. Mr. Bingaman stated there was a meeting held at Albright to explore alternatives for animal control. A smaller company could be utilized with a \$1,000.00 retainer and would charge smaller fees than that of the ARL, provided the municipalities band together and sign an agreement with them. Mr. Boland noted that animal control

is not considered “professional services” and thus would be subject to Second Class Township bidding and quoting requirements.

2020 Budget – Mr. Bingaman stated he will have a draft of the proposed 2020 Budget at the October 16th meeting for the Board’s review and consideration.

Chief of Police Report

Chief Smith asked for permission to accept the *highest bids for assets listed on Municibid*. Mr. Jones asked if the person who purchased bar lights had the credentials to legally purchase them. Chief Smith stated he would follow-up with the individual. Mr. Jones moved, seconded by Mr. Keifrider to authorize accepting the highest bids for items listed on the Municibid listing that ended September 26, 2019, with the exception of the bar lights. Motion passed 5-0. Chief Smith reported he was able to login via Bluetooth technology for the *Traffic Logix* speed signs, forgoing the need to pay for cloud access to the software. Chief Smith reported the department was awarded \$2,373.19 for a *Bulletproof Vest Grant*. Chief Smith invited the public to attend Coffee with a Cop being hosted by Brook’s Cafe on October 30th from 9:00am-10:30am.

SUPERVISORS

Mr. Keifrider announced the final and largest *300th Anniversary* celebration event will be held at Amity Community Park on October 12th and 13th. The event will include amusement rides and inflatables, live music, food trucks, beer and wine gardens, pumpkin painting, children’s movies, a cornhole tournament and fireworks. Wristbands can be purchased at the Amity Township building and Lucky Squirrel Printworks for \$10.00/each and can be used both days.

PUBLIC COMMENT

None

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:54PM, Mr. Jones moved, seconded by Mr. Keifrider to adjourn the meeting.

Meeting adjourned at 7:54PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
10/02/2019	1942	1426	Birdsboro-H & K	08/31/2019	10514009	rip rap	35-436-000.0	191.03
10/02/2019	1942	1426	Birdsboro-H & K	09/05/2019	10514051	rip rap-Levengood Swale	35-436-000.0	1,229.34
10/02/2019	27900	7	Albright College-Center for	09/18/2019	07-010061-	berks county water & sewer association c	01-430-331.0	50.00
10/02/2019	27901	1736	American United Life Insuran	10/01/2019	00618078-1	Life, STD, LTD-Admin	01-401-123.0	260.30
10/02/2019	27901	1736	American United Life Insuran	10/01/2019	00618078-1	Life, STD, LTD-Police	01-410-192.0	987.89
10/02/2019	27901	1736	American United Life Insuran	10/01/2019	00618078-1	Life, STD, LTD-Codes	01-413-122.0	68.62
10/02/2019	27901	1736	American United Life Insuran	10/01/2019	00618078-1	Life, STD, LTD-Roads	01-438-150.0	304.67
10/02/2019	27901	1736	American United Life Insuran	10/01/2019	00618078-1	Life, STD, LTD-WWTP	08-429-150.0	361.83
10/02/2019	27902	14	Amity Fire Company	09/27/2019	2019 RELIE	relief assn distribution	04-411-520.0	38,052.92
10/02/2019	27903	1746	AutoZone, Inc.	09/16/2019	653412423	oil	08-429-330.0	80.97
10/02/2019	27904	681	Berkshire Systems Group, Inc	06/07/2019	317620	replace batteries-fire alarm control panel	01-409-373.0	319.00
10/02/2019	27904	681	Berkshire Systems Group, Inc	06/11/2019	317675	repairs to fire alarm system	01-409-373.0	860.00
10/02/2019	27905	59	Boyertown Supply	09/06/2019	846809	supplies	08-429-370.0	21.31
10/02/2019	27905	59	Boyertown Supply	09/20/2019	847947	supplies	08-429-370.0	23.05
10/02/2019	27905	59	Boyertown Supply	09/11/2019	847166	supplies	08-429-371.0	89.48
10/02/2019	27906	1484	Coyne Chemical	09/03/2019	321103	hydrogen peroxide	08-429-370.0	1,275.60
10/02/2019	27907	137	Dean Fronheiser	09/27/2019	2019UPSET	taxes 12 Old Phila Pike	01-301-100.0	612.78
10/02/2019	27908	1197	Douglassville Quarry	08/31/2019	40434568	storm sewer repair	01-436-220.0	155.14
10/02/2019	27909	126	Exeter Supply Co., Inc.	09/19/2019	312994	flange	08-429-370.0	337.26
10/02/2019	27910	165	Home Depot	09/16/2019	413200002	supplies-wwtp	08-429-370.0	86.86
10/02/2019	27910	165	Home Depot	09/24/2019	413230003	supplies-wwtp	08-429-370.0	59.88
10/02/2019	27910	165	Home Depot	09/26/2019	416400001	supplies-wwtp	08-429-370.0	85.37
10/02/2019	27910	165	Home Depot	09/17/2019	416400005	supplies-wwtp	08-429-372.0	186.98
10/02/2019	27911	617	Hopewell Trucking & Excavati	09/17/2019	6248	yard waste container-tipping fee (3)	01-426-000.0	375.00
10/02/2019	27912	216	J.P. Mascaro & Sons	09/12/2019	369838	waste removal-twp. bldg.	01-409-365.0	173.50
10/02/2019	27912	216	J.P. Mascaro & Sons	09/12/2019	369838	waste removal-Lake Dr.	01-451-450.0	146.22

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10/02/2019	27912	216	J.P. Mascaro & Sons	09/12/2019	369838	waste removal-WWTP	08-429-370.0	49.50
10/02/2019	27912	216	J.P. Mascaro & Sons	09/12/2019	369712	grit dumpsters	08-429-380.0	1,050.00
10/02/2019	27912	216	J.P. Mascaro & Sons	09/15/2019	370271	sludge removal	08-429-380.0	3,392.36
10/02/2019	27913	1782	Kappe Associates, Inc.	09/16/2019	19-082-E	Belt Filter Press	09-429-316.0	431,268.00
10/02/2019	27914	464	Mettler Toledo, LLC	09/05/2019	654766044	lab preventative maintenance	08-429-450.0	383.46
10/02/2019	27915	459	Miller Municipal Supply	09/11/2019	133609	white traffic paint	01-430-191.0	394.00
10/02/2019	27915	459	Miller Municipal Supply	09/20/2019	133639	signs	01-433-370.0	353.90
10/02/2019	27916	231	Monarch Fire Company	09/27/2019	2019 RELIE	Relief Assn. distribution	04-411-520.0	38,052.92
10/02/2019	27917	843	Municipal Maintenance Com	09/18/2019	8352	rebuild submersible pump @ PS#5	08-429-372.0	6,171.38
10/02/2019	27918	242	National Uniform Rental	09/19/2019	943629	unifoms-roads	01-430-191.0	26.89
10/02/2019	27918	242	National Uniform Rental	09/12/2019	943226	unifoms-sewer	08-429-191.0	32.00
10/02/2019	27918	242	National Uniform Rental	09/19/2019	943630	unifoms-sewer	08-429-191.0	37.00
10/02/2019	27918	242	National Uniform Rental	09/26/2019	944024	unifoms-sewer	08-429-191.0	323.00
10/02/2019	27919	109	New Enterprise Stone & Lime	09/18/2019	4183151	stone for Russell Ave July 2019 storm	01-436-220.0	170.00
10/02/2019	27920	270	PA American Water Co.	09/19/2019	210029809	township bldg-2 inch line	01-406-300.0	126.82
10/02/2019	27920	270	PA American Water Co.	09/17/2019	210030928	township bldg	01-406-300.0	16.63
10/02/2019	27920	270	PA American Water Co.	09/18/2019	210029897	Lake Drive	01-451-450.0	15.48
10/02/2019	27920	270	PA American Water Co.	09/18/2019	210029897	Rosewood Dr.	01-451-450.0	15.48
10/02/2019	27920	270	PA American Water Co.	09/17/2019	210029897	Lake Drive-1 inch line	01-451-450.0	49.34
10/02/2019	27920	270	PA American Water Co.	09/17/2019	210030298	hill rd - water	01-451-450.0	24.65
10/02/2019	27920	270	PA American Water Co.	09/17/2019	210032194	Amity Comm Park 210032194891	01-451-450.0	288.68
10/02/2019	27920	270	PA American Water Co.	09/17/2019	210029640	Verdure Lane	08-429-372.0	15.48
10/02/2019	27920	270	PA American Water Co.	09/18/2019	210031727	27 Rosecliff Dr.	08-429-372.0	15.48
10/02/2019	27920	270	PA American Water Co.	09/18/2019	220023768	Pleasant View Dr.	08-429-372.0	39.04
10/02/2019	27921	1181	PA Dept. of Transportation	09/16/2019	787869551	1123 Douglassville Phase 2 HOP inspectio	01-414-313.0	500.54
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	09/01/2019	11826-0	Health Insurance Admin	01-401-123.0	12,568.20
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	10/01/2019	13476-0	Health Insurance Admin	01-401-123.0	12,568.20
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	09/01/2019	11826-0	Health Insurance Police	01-410-192.0	43,177.63
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	10/01/2019	13476-0	Health Insurance Police	01-410-192.0	43,177.63

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10/02/2019	27922	27	PA Municipal Health Ins. Co-o	09/01/2019	11826-0	Health Insurance Code	01-413-122.0	3,142.05
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	10/01/2019	13476-0	Health Insurance Code	01-413-122.0	3,142.05
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	09/01/2019	11826-0	Health Insurance Roads	01-438-150.0	15,710.25
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	10/01/2019	13476-0	Health Insurance Roads	01-438-150.0	15,710.25
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	09/01/2019	11826-0	Health Insurance Sewer	08-429-150.0	20,146.37
10/02/2019	27922	27	PA Municipal Health Ins. Co-o	10/01/2019	13476-0	Health Insurance Sewer	08-429-150.0	20,146.37
10/02/2019	27923	1082	Penteledata L.P.	09/24/2019	B3569392	Internet-Admin	01-406-741.0	209.95
10/02/2019	27923	1082	Penteledata L.P.	09/24/2019	B3569392	Internet-Police	01-410-741.0	209.95
10/02/2019	27923	1082	Penteledata L.P.	09/24/2019	B3569392	Internet-WWTP	08-429-741.0	99.95
10/02/2019	27924	282	Pollu-Tech Inc.	08/29/2019	819061	pollu-treat	08-429-371.0	1,260.00
10/02/2019	27924	282	Pollu-Tech Inc.	09/13/2019	919035	pollu-treat	08-429-371.0	2,628.00
10/02/2019	27925	1577	Prothonotary of Berks County	09/27/2019	BERRY LIEN	Lien satisfaction filing fees	08-429-314.0	8.00
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105525	Managed Services-admin	01-406-741.0	377.50
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105543	Intronis Cloud Backup-Admin	01-406-741.0	205.00
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105554	Office 365-admin	01-406-741.0	169.00
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105525	Managed Services-police	01-410-741.0	377.50
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105543	Intronis Cloud Backup-Police	01-410-741.0	205.00
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105555	Office 365-police	01-410-741.0	228.00
10/02/2019	27926	1595	Ridge Support Technologies	09/11/2019	105554	Office 365-sewer	08-429-741.0	60.00
10/02/2019	27927	712	Ridgewood Soils, Inc.	09/17/2019	107465	Playground-under drain repair	01-454-370.0	59.20
10/02/2019	27928	1168	Staples Business Advantage	09/12/2019	730059953	office supplies-police	01-410-200.0	72.37
10/02/2019	27929	1783	Stauffer Glove & Safety	09/17/2019	70515665	safety equipment	01-430-220.0	63.50
10/02/2019	27930	1304	Symbol Arts, LLC	09/10/2019	0338585-01	badges	01-410-200.0	2.00
10/02/2019	27931	1662	Talley Petroleum Enterprises,	09/17/2019	180867	diesel fuel	01-430-231.0	821.76
10/02/2019	27931	1662	Talley Petroleum Enterprises,	09/17/2019	184625	heating oil-WWTP Digester bldg	08-429-361.0	1,282.69
10/02/2019	27932	869	Third Little Pig Playsystems	09/18/2019	TLP 091819	wood carpet-parks	01-454-370.0	987.34
10/02/2019	27933	394	Total Rental	09/23/2019	02-356656-	rammer wacker	01-436-220.0	62.00
10/02/2019	27934	1730	TP Trailers Inc.	09/18/2019	351047	tilt trailer	01-436-220.0	95.00
10/02/2019	27934	1730	TP Trailers Inc.	09/19/2019	351074	Light and grab hook	01-437-370.0	17.68

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10/02/2019	27935	894	Weaver's Hardware Co., Inc.	09/05/2019	39300	flagpole	01-409-371.0	.99
10/02/2019	27935	894	Weaver's Hardware Co., Inc.	09/13/2019	39352	supplies-roads	01-430-220.0	32.99
10/02/2019	27935	894	Weaver's Hardware Co., Inc.	09/16/2019	39362	supplies-sewer	08-429-330.0	3.99
10/02/2019	27935	894	Weaver's Hardware Co., Inc.	09/17/2019	39368	supplies-sewer	08-429-370.0	30.74
10/02/2019	27936	1637	WG America Company	09/20/2019	3861669	water service-admin	01-406-300.0	3.34
10/02/2019	27936	1637	WG America Company	09/20/2019	3861670	bottled water-police	01-410-200.0	13.36
10/02/2019	27936	1637	WG America Company	09/20/2019	3861671	water service-Roads	01-430-300.0	16.34
10/02/2019	27937	1195	Windstream Corporation	09/18/2019	021342046-	phone service-main office	01-406-320.0	578.93
10/02/2019	27937	1195	Windstream Corporation	09/18/2019	021317042-	phone service-sewer plant	08-429-320.0	310.18
10/02/2019	27937	1195	Windstream Corporation	09/18/2019	021340215-	pump station 9	08-429-320.0	36.86
10/02/2019	27937	1195	Windstream Corporation	09/18/2019	021343024-	pump station 8	08-429-320.0	43.62
10/02/2019	27938	377	Wrigley's Office Supply Co	09/17/2019	732442-0	office supplies	01-406-200.0	83.49
10/02/2019	27938	377	Wrigley's Office Supply Co	09/24/2019	733245-0	housekeeping supplies	01-409-226.0	55.24
10/02/2019	27938	377	Wrigley's Office Supply Co	09/24/2019	733245-0	housekeeping supplies, parks	01-454-220.0	148.35
10/02/2019	27939	176	Xylem Water Solutions, Inc.	09/06/2019	3556A8536	O ring kits	08-429-370.0	1,171.50
10/02/2019	27939	176	Xylem Water Solutions, Inc.	09/13/2019	3556A8655	pump repair	08-429-370.0	2,939.00
Grand Totals:								<u>733,666.34</u>

Dated: October 2, 2019

Supervisors : ~~Jimmy McGrath~~
[Signature]
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Fund	Amount
General Fund	\$ 160,587.57
Fire Fund	\$ 76,105.84
Sewer Fund	\$ 64,284.56
EDU Fund	\$ 431,268.00
300th Anniversary	\$ -
Capital Fund	\$ -
Liquid Fuels	\$ 1,420.37
Total	\$ 733,666.34

Report Criteria:
Report type: GL detail