

**Amity Township Board of Supervisors**  
**Meeting Minutes**

April 1, 2020

Call to Order/Pledge to the Flag

The April 1, 2020 meeting of the Board of Supervisors was held via Zoom, a cloud platform for video and audio conferencing, and was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

**SUPERVISORS**

Kim McGrath, Chairperson  
Dave Hackett, Vice Chair  
Paul Weller  
Terry Jones  
Kevin Keifrider

**STAFF**

Troy Bingaman, Township Manager  
Brian Boland, Kozloff/Stoudt Attorneys  
Jeffrey Smith, Chief of Police  
Dave Wheeler, Waste Water Treatment Plant Superintendent  
Patrick Moore, Public Works Maintenance Superintendent  
Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

Mrs. McGrath announced the meeting was being held via Zoom due to the recent COVID-19 Pandemic and directive by Governor Wolf. Notice of the public meeting location was posted on the website and front door of the Municipal Building. Mrs. McGrath announced the decision was made to postpone the Pennsylvania General Primary to June 2<sup>nd</sup>.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Keifrider moved, seconded by Mr. Hackett to approve the March 18, 2020 minutes. Motion passed 5-0.

**FINANCE**

Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 102,782.08 General Fund  
\$ 32,377.61 Sewer Fund  
\$ 161.62 Liquid Fuels Fund  
\$ 135,321.31 Total

Motion passed 5-0.

The Board reviewed the Overtime by Department and had no questions.

**REPORTS**

**Codes** – The Board reviewed the Code Department Report and had no questions.

**Roads** – Mr. Moore reported street sweeping will begin on Monday. Bids for the 2020 Paving Projects came in lower than projected, with the lowest bid being submitted by Allan Myers. Catch basins have been ordered for Redwood Drive and Russell Avenue and should be delivered next week.

**OLD BUSINESS**

**Amended Disaster Declaration** – Mr. Bingaman stated the COVID-19 Pandemic has and will last longer than seven days; and, recommended adopting the amended Declaration of Disaster Emergency through June 30, 2020. Mr. Jones moved, seconded by Mr. Hackett to adopt **Resolution 20-12**. Motion passed 5-0.

**2020 Paving Projects** – Mr. Bingaman recommended awarding the 2020 Paving Project with Option 1 to the lowest bidder, subject to the review and approval of the Solicitor. Mr. Jones moved, seconded by Mr. Hackett to award the 2020 Paving Projects with Option 1 to Allan Myers, LP, for \$284,658.00, subject to the review and approval of the Solicitor. Motion passed 5-0.

**2020 Stormwater Materials Project** – Mr. Bingaman stated there were no bids received on PennBid. Bidding closed at 1:00PM today. Mrs. McGrath asked if we feel we will get bids for the project. Mr. Bingaman stated at least one of the bidders forgot the deadline for bids. Mrs. McGrath asked if the project must be re-advertised. Mr. Bingaman stated it would be, but it’s an abbreviated version with more detail listed on PennBid.

**WWTP Compressor** – Mr. Bingaman stated the compressor was sold on Municibid on February 15, 2020 but the winning bidder was from Connecticut and failed to contact the Township for payment/pick-up. The compressor was re-listed on Municibid and the highest bid on March 19, 2020 was \$470.00. Mr. Keifrider moved, seconded by Mr. Weller to accept the highest bid of \$470.00 and authorize the sale of the compressor to Dan Kelly of Boothwyn. Motion passed 5-0.

**Moseley Ag Security Resolution** – Mr. Bingaman received Mr. Mrs. Moseley’s application to include the property, located at 187 Fancy Hill Road, in the Agricultural Security Area. Mr. Bingaman stated the application was held for 180 days and given deemed approval. The Resolution provided was a mirror of a resolution previously provided by Mr. Boland for the inclusion of the Dech Property to the Ag Security Area. Mr. Jones moved, seconded by Mr. Weller to adopt **Resolution 20-13** as presented, adding the Moseley property to the Agricultural Security Area. Motion passed 5-0.

**SOLICITOR**

Mr. Boland had nothing to report.

**NEW BUSINESS**

None

**Manager's Report**

**WWTP Laborer/Equipment Operator** – The Board approved the hiring of the top candidate for the position, conditioned upon successful completion of pre-employment testing at the March 18, 2020 BOS meeting. Mr. Hackett moved, seconded by Mr. Keifrider to reaffirm the hiring of **Gary Kellon** for the position of WWTP Laborer/Equipment Operator effective March 30, 2020, at 90% of the Contract rate classification (\$22.71) with a probationary period of 120-days. Motion passed 5-0.

**Act 209 Committee Meetings** – Mr. Bingaman asked whether the Board wished to defer the April meeting due to the COVID-19 Pandemic. Mrs. McGrath stated the meeting should be deferred as directed by Governor Wolf. Mr. Bingaman stated the first meeting of the Act 209 Committee would be May 27<sup>th</sup> at 7:00PM.

**April Public Meetings** – Mr. Bingaman stated the public meeting for the **Planning Commission** (if necessary) would be held via Zoom on April 8<sup>th</sup> as previously scheduled and a determination would be made whether there would be a need to hold the April 15<sup>th</sup> **Board of Supervisors meeting**. Mr. Bingaman stated the Jiffy Lube Conditional Use Hearing was tentatively scheduled for May 6<sup>th</sup>. Mr. Boland stated he received a letter from Irwing Gama, the project leader for **Jiffy Lube**, which stated they have agreed to the postponement of the Conditional Use Hearing, and waived the time limits. Mr. Boland replied to Mr. Gama stating the Conditional Use Hearing would be postponed indefinitely until the Governor’s order has been lifted and could be held in person. Mr. Boland stated the Conditional Use Hearing would then be scheduled as soon as practical. Mr. Jones moved, seconded by Mr. Hackett to authorize staff to pay the April 15<sup>th</sup> disbursements subject to ratification of the same at the May 6, 2020 Board of Supervisors meeting. Motion passed 5-0.

Mr. Bingaman requested a brief **Executive Session** to discuss personnel matters.

**Chief of Police Report**

Mrs. McGrath asked if the Police Department was adequately stocked with **masks**. Chief Smith stated they had sufficient stock at this time. As a result of the potential infection of the COVID-19 virus, Chief Smith reported Mr. Shaffer has been doing an excellent job **disinfecting and sanitizing the Police Department daily**. Mr. Jones stated he’d like the minutes to include a **thank you to the local businesses** who have made donations of PPE from their own personal businesses. **Amity Dentistry of Douglassville, K&S Dental of Boyertown, Optima Nail of Douglassville, Dr. Elliott of Parklane Plaza and Dr. Habakus** of Douglassville have donated masks, gloves and other PPE to the Township. Chief Smith stated **Black Jax** donated bottles of hand sanitizer to the Police Department.

**SUPERVISORS**

None

**PUBLIC COMMENT**

Mr. Bingaman announced the BOS meeting was recorded and the **recording or draft minutes** will be posted to the Township website, as required. Mr. Jones thanked Mr. Bingaman for setting up the Zoom meeting.

**EXECUTIVE SESSION AND ADJOURNMENT**

With no further business, at 7:31PM, Mr. Jones moved, seconded by Mr. Keifrider to adjourn to Executive Session for discussion of personnel matters with no intent to return. Motion passed 5-0.

Meeting adjourned at 7:31PM.

Respectfully submitted,

Pamela L. Kisch  
Township Secretary