

Amity Township Board of Supervisors
Meeting Minutes

January 15, 2020

Call to Order/Pledge to the Flag

The January 15, 2020 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
John Weber, LTL Consultants
Jeffrey Smith, Chief of Police
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Hackett moved, seconded by Mr. Keifrider to approve the January 6, 2020 minutes. Motion passed 5-0.

FINANCE

Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 24,148.86	General Fund
\$ 1,626.00	Fire Fund
\$ 14,239.72	Sewer Fund
\$ 2,401.72	<u>300th Anniversary Committee</u>
\$ 42,416.30	Total

Motion passed 5-0.

The Board reviewed the Overtime by Department and Treasurer's Reports. Mrs. McGrath questioned why the **Recreation Fund** remained negative. Mr. Bingaman stated the Recreation Tax collected in 2019 didn't resolve the entire debt. Recreation Taxes and Fees collected in 2020 should clear the remaining negative balance of the fund.

REPORTS

Fire Companies – Assistant Fire Chief Robert Kline reported Monarch Fire Company will continue holding *Steak and Shrimp Nights* on the first Saturday of each month. Monarch will be hosting a *Hunters for Hunger* benefit this Saturday, and will be accepting non-perishable foods from 10:00am until 2:00pm. Assistant Chief Kline reported the **2019 Cashew and Peanut Sale** was a success. Fire Chief Mike Zomolsky reported Amity Fire Company is busy planning the **Annual Firemen's Carnival**, scheduled for the first week in May.

Planning Commission – Mr. Weber stated he expects to receive some revisions to the **78 Tollgate Road Final Plan**. Mr. Weber stated the Planning Commission reviewed a concept plan for **Arbour Green**. The latest concept plan proposes 148 units. The units will have 2-bedrooms and the community would be age restricted. Mr. Weber stated no actions were being requested for either plan at this time.

OLD BUSINESS

Act 209 Traffic Impact Projects – Mr. Bingaman reported speaking to Gregg Bogia about the potential of reconvening the Act 209 Committee for the purpose of evaluating the intersections of (1) Old Airport and Weavertown Roads and (2) SR422 and N. Monocacy Creek Road. Mr. Bogia estimated the costs to be approximately \$15K, provided the Committee reconvened with the intent and remained focused on adding those two intersections to the project list. Mr. Boland stated the committee must consist of 7 to 15 members; and must be comprised of 40% real estate professionals, developers, building industry professionals or conduct business within the municipality and could include members of the Planning Commission. Mr. Jones moved, seconded by Mr. Keifrider to authorize **reconstitution of the Act 209 Committee**. Motion passed 5-0. Mr. Bingaman agreed to contact previous Act 209 Committee members for interest in serving. Mr. Jones and Mr. Weller volunteered to serve on the Act 209 Committee. Mr. Bingaman reviewed the file for the **Old Airport and Weavertown Road intersection** and found two proposed options. One option would realign the road without affecting the building; the second option to realign the road would affect the building. Mr. Jones moved, seconded by Mr. Weller to have the Act 209 Committee review the first option, not affecting the building. Motion passed 5-0.

SOLICITOR

Mr. Boland had nothing to report.

ENGINEER

Mr. Weber reported **High Meadows Phase 3 Section II** has submitted legal descriptions. **Speedway** continues to work toward grading and completion of their punchlist requirements. Mr. Weber reported the developer for **1123 Douglassville LLC Phase 2** is working on site improvements and completion of their punchlist requirements.

NEW BUSINESS

Independent Auditor Appointment – Mr. Bingaman stated the appointment was duly advertised and the resolution was prepared for adoption. Mr. Hackett moved, seconded by Mr. Keifrider to adopt Resolution 20-06 appointing RKL, LLP as the Township's Independent Auditor for the audit of 2019. Motion passed 5-0.

ZHB Variance – Brian Boyer, Boyer Engineering shared the **HB Reinert (Chuck's Auto Salvage)** plan for a 10,000-square foot warehouse building, expanding the non-conforming use by 40% and an 8,000-square foot building for future use, which would increase the non-conforming use by a total of

79%. Zoning Ordinance XXXII Section 1005(a) permits a 25% increase. Mr. Boyer stated the Planning Commission voted unanimously in favor of granting the variance. Mr. Boland stated building improvements would decrease the amount of impervious surface requiring stormwater review. Mr. Boland stated the building would allow current employees to perform repairs and clean parts inside, instead of outside the buildings. The Planning Commission accepted the plan as an in-house, abbreviated review. Mr. Jones moved, seconded by Mr. Hackett to authorize sending a letter to the Zoning Hearing Board in favor of granting the variance. Motion passed 5-0.

Manager's Report

Summer Playground Program – Mr. Bingaman met with representatives from the YMCA to determine if they'd have an interest in running the Township's Summer Playground Program. The YMCA has proposed a 10-week Summer Camp program. This would remove the responsibility from the Township. The Township would supply the place to hold camp and the YMCA would run the program. The Summer Camp would be \$120.00 weekly per child, which includes one field trip each week. Mr. Bingaman stated over the past two years, many parents were interested in earlier drop-off and later pick-up times. The YMCA would allow drop off as early as 7:00am and allow pick up as late as 6:00pm. Mr. Bingaman reached out to Boyertown Multi Services regarding possible interest in running the program but hadn't received a call back at the time of the meeting. Mr. Bingaman will present the YMCA's proposal to the Parks and Recreation Board at their February meeting and report back to the Board of Supervisors at the first meeting in February.

SR662 Manhole Repairs – Mr. Bingaman stated two additional quotes were given for repairing three manholes on SR662; each of them higher than the Barrasso Excavating quote. Mr. Wheeler will move forward with Barrasso making the quoted repairs. Mr. Bingaman stated he expects to receive the PennDOT HOP any day.

SR422 & Monocacy/N. Monocacy Road Intersection – Mr. Bingaman submitted an additional Green Light Go grant application to bridge the funding gap of the Automated Red Light Enforcement (ARLE) grant award.

Christmas Trees – Mr. Bingaman reported approximately 400 Christmas Trees were either collected and chipped curbside by the road crew or brought to the Township building by residents. Although haulers were all notified not to collect the trees, some trees were collected by haulers who remained unaware. Mr. Bingaman stated he felt the program ran fairly well for the first year and anticipates collecting more trees in subsequent years.

PSATS Conference Attendance and Voting Delegate – Mr. Bingaman stated he'd like to attend the PSATS Conference in Hershey and would like to be appointed as the Township's voting delegate. Mrs. McGrath moved, seconded by Mr. Weller to authorize Mr. Bingaman to attend the PSATS Conference in May and appoint him as Amity Township's voting delegate. Motion passed 5-0.

Patrick Coffey, Zoning Hearing Board (ZHB) Resignation – Patrick Coffey is a member of the military and indicated he will be traveling with his new position, rendering him unavailable to attend ZHB meetings. Mrs. McGrath moved, seconded by Mr. Weller to accept Patrick Coffey's letter of resignation effective 1/15/2020. Motion passed 5-0. Mr. Bingaman stated he would advertise the vacancy and request letters of interest on the website, Facebook and Township sign. Letters of interest will be accepted through January 31st. The vacant term will expire 12/31/2022.

Waste Water Treatment Plant (WWTP) Vacancy – Mr. Bingaman stated he anticipates a laborer/equipment operator vacancy at the WWTP within the next two to three months as a result of retirement. Mr. Weller moved, seconded by Mr. Jones to authorize staff to begin the process necessary to fill the WWTP vacancy. Motion passed 5-0.

Chief of Police Report

Chief Smith requested permission to enter into an agreement with Birdsboro Borough for use of their pistol range. The membership costs \$500.00 less than the Cumru Gun Range and is closer in proximity to the Township. Mr. Jones moved, seconded by Mr. Weller to authorize entering into the Pistol Range Use Agreement with Birdsboro Borough and execution of the same. Mrs. McGrath asked if a Certified Rangemaster must be present with officers. Chief Smith stated Sgt. Coe is certified and would be required to accompany officers while at the range. Motion passed 5-0. Chief Smith reported the Police Department received a \$224.00 donation from a resident. Mr. Bingaman stated the resident made an overpayment on their sewer bill when they sold their Township home. Rather than requesting a refund, the resident asked if she could donate the overpayment to the Police Department in appreciation for the work they have done over the years.

SUPERVISORS

Mr. Keifrider announced the *2020 Harvest Festival* will be held October 10th and 11th. Mr. Keifrider reported he will be working with Amity Township Lions Club, Daniel Boone Optimist Club and Blazer Education Foundation for coordination of events.

PUBLIC COMMENT

Tyler Calcagni, from Boy Scout Troop #521, was in attendance while working on his Citizenship in the Community merit badge.

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:27PM, Mr. Weller moved, seconded by Mr. Hackett to adjourn the meeting. Motion passed 5-0.

Meeting adjourned at 7:27PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/15/2020	28300	299	21 Century Media-Philly Clust	12/16/2019	1927724	Auditor appointment	01-406-340.0	110.26
01/15/2020	28301	7	Albright College-Center for	01/14/2020	MS4 FINAN	ms4 Financing course	01-406-460.0	10.00
01/15/2020	28302	1736	American United Life Insuran	01/01/2020	01012020	Life, STD, LTD-Admin	01-401-123.0	260.30
01/15/2020	28302	1736	American United Life Insuran	01/01/2020	01012020	Life, STD, LTD-Roads	01-401-123.0	257.55
01/15/2020	28302	1736	American United Life Insuran	01/01/2020	01012020	Life, STD, LTD-Police	01-410-192.0	987.89
01/15/2020	28302	1736	American United Life Insuran	01/01/2020	01012020	Life, STD, LTD-Codes	01-413-122.0	68.62
01/15/2020	28302	1736	American United Life Insuran	01/01/2020	01012020	Life, STD, LTD-WWTP	08-429-150.0	361.83
01/15/2020	28303	1746	AutoZone, Inc.	01/09/2020	653419960	RainX windshield fluid	01-413-125.0	3.50
01/15/2020	28304	46	BFMC Inc.	12/29/2019	21617	sewer bills	08-429-325.0	532.88
01/15/2020	28305	67	C & J Tire Service	12/18/2019	149591	26-7 new tire	01-410-250.0	146.86
01/15/2020	28306	1660	Crimewatch Technologies	12/01/2019	438	monthly subscription	01-410-741.0	197.00
01/15/2020	28307	97	Crystal Springs	01/08/2020	198974650	bottled water-admin. office	01-406-300.0	16.02
01/15/2020	28307	97	Crystal Springs	01/08/2020	198974690	bottled water-police	01-410-200.0	13.72
01/15/2020	28307	97	Crystal Springs	01/08/2020	198974730	bottled water-police	01-410-200.0	2.98
01/15/2020	28307	97	Crystal Springs	01/08/2020	198974730	bottled water-roads	01-430-300.0	6.32
01/15/2020	28307	97	Crystal Springs	01/08/2020	198974820	bottled water-sewer	08-429-370.0	2.98
01/15/2020	28308	745	Cummins Power Systems, Inc	12/27/2019	G5-23765	maintenance of generator	01-409-373.0	701.43
01/15/2020	28309	1151	Fraser Advanced Information	01/06/2020	769877	monthly copier fee	01-406-384.0	116.00
01/15/2020	28310	139	Galls, LLC	12/19/2019	014565646	Uniform-Ellwanger	01-410-191.0	38.04
01/15/2020	28311	154	Harner's Auto Body Inc.	12/09/2019	10826	26-7 headlamp	01-410-250.0	94.31
01/15/2020	28311	154	Harner's Auto Body Inc.	12/18/2019	10845	26-7 oil change	01-410-250.0	34.05
01/15/2020	28311	154	Harner's Auto Body Inc.	12/19/2019	10848	26-2 oil pressure switch/headlamp	01-410-250.0	189.63
01/15/2020	28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms-Ellwanger	01-410-191.0	348.50
01/15/2020	28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms-Devlin (vest carrier)	01-410-191.0	190.81
01/15/2020	28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms-O'Rourke	01-410-191.0	155.81
01/15/2020	28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms, svitak (initial outfitting)	01-410-191.0	291.75

Check	Check	Vendor	Invoice Date	Invoice Number	Description	Invoice	Check	Issue Date
28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms, svitak (initial outfitting)	01-410-191.0	456.00	01/15/2020
28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms, santiago	01-410-191.0	389.00	01/15/2020
28312	823	Hess Embroidery & Uniforms	12/06/2019	23603	uniforms, Brown	01-410-191.0	785.24	01/15/2020
28313	165	Home Depot	01/03/2020	416400001	supplies-wtwp	08-429-370.0	50.38	01/15/2020
28314	932	IAPE, INC.	01/01/2020	M20-25445	Annual Membership	01-410-420.0	50.00	01/15/2020
28315	216	J.P. Mascaro & Sons	12/31/2019	376396	sludge removal	08-429-380.0	4,900.08	01/15/2020
28316	1712	Karta Consulting	01/03/2020	18	GIS-annual maintenance	01-406-741.0	995.00	01/15/2020
28317	1793	McCarthy Tire & Automotive	01/02/2020	07-121504	T-68 tires (10)	01-437-370.0	4,270.80	01/15/2020
28318	713	MRM Workers' Comp Fund	01/03/2020	1819AUD3	WC audit-admin	01-401-123.0	11.03-	01/15/2020
28318	713	MRM Workers' Comp Fund	01/03/2020	1819AUD3	WC audit-police	01-410-192.0	1,066.90	01/15/2020
28318	713	MRM Workers' Comp Fund	01/03/2020	1819AUD3	WC audit-codes	01-413-122.0	4.60-	01/15/2020
28318	713	MRM Workers' Comp Fund	01/03/2020	1819AUD3	Workers' comp-summer camp	01-452-150.0	1,273.73	01/15/2020
28319	242	National Uniform Rental	01/09/2020	949989	uniforms-roads	01-430-191.0	26.89	01/15/2020
28319	242	National Uniform Rental	01/02/2020	949577	uniforms-sewer	08-429-191.0	32.00	01/15/2020
28319	242	National Uniform Rental	01/09/2020	949990	uniforms-sewer	08-429-191.0	32.00	01/15/2020
28320	261	PA One Call System	12/31/2019	841370	monthly activity fee	08-429-320.0	104.94	01/15/2020
28321	1391	PAPCO, Inc.	12/27/2019	2865893	heating oil-Plant Office	08-429-335.0	247.15	01/15/2020
28321	1391	PAPCO, Inc.	12/27/2019	2865899	heating oil-Pole Barn	08-429-335.0	438.13	01/15/2020
28321	1391	PAPCO, Inc.	12/27/2019	2865905	heating oil-Digester Building	08-429-335.0	853.78	01/15/2020
28321	1391	PAPCO, Inc.	12/17/2019	2867962	heating oil-Digester Building	08-429-335.0	1,750.05	01/15/2020
28321	1391	PAPCO, Inc.	12/17/2019	2867964	heating oil-Plant Office	08-429-335.0	346.07	01/15/2020
28322	694	Plasterer Equipment Co. Inc	01/07/2020	P73015	oil/air filters & hygard/coolgard	08-429-330.0	726.77	01/15/2020
28323	1559	Ragnasoft, Inc.	01/06/2020	0004341	Plant Police annual subscription	01-410-741.0	1,225.00	01/15/2020
28324	218	Randolph Maguire	12/26/2019	2019 UNIF	work boots	08-429-191.0	65.05	01/15/2020
28325	1595	Ridge Support Technologies	01/02/2020	106931	PC for Admin (2)	01-406-741.0	1,273.00	01/15/2020
28325	1595	Ridge Support Technologies	01/02/2020	106931	PC for Police Department (3)	01-410-741.0	1,909.50	01/15/2020
28325	1595	Ridge Support Technologies	01/02/2020	106930	NAS Unit for Sewer	08-429-741.0	1,527.50	01/15/2020
28325	1595	Ridge Support Technologies	01/02/2020	106931	PC for Sewer (2)	08-429-741.0	1,273.00	01/15/2020
28326	1085	Siana, Bellwoar & McAndrew,	01/06/2020	82009	ZHB matters	01-414-316.0	306.00	01/15/2020

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01/15/2020	28327	1395	State Workers Ins. Fund	01/01/2020	05916342-0	#05916342 W/C vol. fire co.	04-411-500.0	1,626.00
01/15/2020	28328	1802	United Rentals	12/31/2019	177237422-	W. Welsh Dr 7/11 storm cleanup	01-436-220.0	1,095.60
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/03/2020	40178	airfilters-office	01-409-226.0	19.96
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/03/2020	40178	airfilters-roads	01-430-220.0	15.99
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/03/2020	40177	supplies-sewer	08-429-370.0	16.83
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/03/2020	40180	supplies-sewer	08-429-370.0	2.00-
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/03/2020	40186	oil filter	08-429-370.0	5.58
01/15/2020	28329	894	Weaver's Hardware Co., Inc.	01/09/2020	40225	300th Anniversary-rifle case hardware	19-489-000.0	10.49
01/15/2020	28330	377	Wrigley's Office Supply Co	01/03/2020	743420	office supplies	01-406-200.0	19.98
01/15/2020	28330	377	Wrigley's Office Supply Co	01/03/2020	743420	housekeeping supplies	01-409-226.0	174.29
01/15/2020	28330	377	Wrigley's Office Supply Co	01/09/2020	744144-0	office supplies-police	01-410-200.0	31.32
01/15/2020	28330	377	Wrigley's Office Supply Co	01/03/2020	743420	supplies for parks	01-454-220.0	33.13
01/15/2020	28330	377	Wrigley's Office Supply Co	01/09/2020	744144-0	office supplies, sewer	08-429-200.0	82.61
01/15/2020	90076	1670	Commerce Bank-Commercial	12/11/2019	PSATS-CRE	flagger training-Jones	01-400-300.0	50.00-
01/15/2020	90076	1670	Commerce Bank-Commercial	12/19/2019	VINCENZOS	Manager's Luncheon	01-401-122.0	44.10
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell Phone-Admin	01-406-321.0	210.12
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell Phone-Admin	01-406-321.0	61.93
01/15/2020	90076	1670	Commerce Bank-Commercial	12/24/2019	RRDONNEL	Traffic citations	01-410-200.0	61.70
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell Phones-Police	01-410-321.0	930.88
01/15/2020	90076	1670	Commerce Bank-Commercial	12/31/2019	SMITH MEA	Meals-Chief's training	01-410-460.0	112.22
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell Phones-codes	01-413-124.0	92.01
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell phones-Raods	01-430-321.0	450.06
01/15/2020	90076	1670	Commerce Bank-Commercial	11/22/2019	SPRINT WIR	Cell Phones-Sewer	08-429-321.0	424.16
01/15/2020	90076	1670	Commerce Bank-Commercial	12/02/2019	GEMINI INC	300th Anniversary-letters of recognition	19-489-000.0	386.81
01/15/2020	90076	1670	Commerce Bank-Commercial	12/27/2019	JPS SIGNS-I	300th Anniversary-Twp Building Signage	19-489-000.0	1,080.00
01/15/2020	90076	1670	Commerce Bank-Commercial	12/09/2019	JPS SIGNS-I	300th Anniversary-Monument sign for Tw	19-489-000.0	1,230.00
01/15/2020	90076	1670	Commerce Bank-Commercial	12/03/2019	PRIME RES	300th Anniversary-Gifts for sponsors	19-489-000.0	305.58-
01/15/2020	90077	1704	Wex Bank	12/31/2019	DECEMBER	Police	01-410-231.0	2,124.52
01/15/2020	90077	1704	Wex Bank	12/31/2019	DECEMBER	Codes	01-413-125.0	72.72

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/15/2020	90077	1704	Wex Bank	12/31/2019	DECEMBER	Roads	01-430-231.0	395.55
01/15/2020	90077	1704	Wex Bank	12/31/2019	DECEMBER	Sewer	08-429-335.0	467.95
Grand Totals:								42,416.30

Dated: January 15, 2020

Supervisors : King McGrath
John He
Paul Weller
[Signature]
[Signature]

Fund	Amount
General Fund	\$ 24,148.86
Fire Fund	\$ 1,626.00
Sewer Fund	\$ 14,239.72
EDU/Capital Fund	\$ -
Recreation Fund	\$ -
300th Anniversary	\$ 2,401.72
Capital Fund	
Liquid Fuels	
Total	\$ 42,416.30