

**Amity Township Board of Supervisors**  
**Meeting Minutes**

March 4, 2020

Call to Order/Pledge to the Flag

The March 4, 2020 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

**SUPERVISORS**

Kim McGrath, Chairperson  
Dave Hackett, Vice Chair  
Paul Weller  
Terry Jones

**STAFF**

Troy Bingaman, Township Manager  
Brian Boland, Kozloff/Stoudt Attorneys  
Jeffrey Smith, Chief of Police  
Dave Wheeler, Waste Water Treatment Plant Superintendent  
Patrick Moore, Public Works Maintenance Superintendent  
Steve Loomis, Director of Codes and Life Safety  
Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

None

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Jones moved, seconded by Mr. Weller to approve the February 19, 2020 minutes. Motion passed 4-0.

**FINANCE**

Mr. Jones moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 88,065.67	General Fund
\$ 30,841.20	Sewer Fund
\$ 8,067.19	EDU/Capital Fund
\$ 124.40	Liquid Fuels Fund
\$ 127,098.46	Total

Motion passed 4-0.

The Board reviewed the Overtime by Department and had no questions.

**REPORTS**

**Codes** – Mrs. McGrath asked for an update to the outside storage of vehicles at *101 Amity Park Road*. Mr. Loomis stated the vehicles may or may not be inspected and/or registered and are currently parked in the yard. Mr. Loomis stated correspondence has been sent to the property owner.

Mr. Loomis reported there are still ten properties that are not compliant with SMO inspections. Mr. Jones asked if there was a date set for the auction at 107 Monocacy Hill Road. Mr. Loomis stated the owners and tenant were given until June 21, 2020 and have not scheduled the auction at this time. Mr. Bingaman stated there has been some progress moving and/or consolidating some items. Mr. Weller asked if they've retained an auctioneer. Mr. Loomis stated they have not.

**Roads** – Mr. Moore reported the road crew and Bob Andrews did a great job downing the *hazard Ash Trees* at Monocacy Hill. Mr. Moore stated he had three residents who would like the wood. The third resident who requested the wood has offered to load the wood from the entrance of Monocacy Hill into his trailer, deliver it to the other two residents and take whatever wood remained. Trees that aren't accessible will remain at Monocacy Hill. Mr. Boland had no objections, provided the owner of the truck and trailer being used for transport signs a waiver of liability. Risa Marmontello asked when the wood was being removed and whether the Hill would be closed at that time. Mr. Moore stated he would advise her when they schedule removal and confirmed the Hill would need to be closed and cones placed to slow traffic. Mr. Moore requested permission to advertise the **2020 Paving Projects**; Russell Avenue to Ivy Lane, Ash Court, Redwood Drive and Crestwood Court. Mr. Jones advised Mr. Moore to ensure bidders understand manholes are to be flush. Mr. Moore stated he would be working with Mr. Wheeler regarding manholes. Mr. Weller moved, seconded by Mr. Hackett to authorize advertisement of the 2020 Paving Projects. Motion passed 4-0.

**Waste Water Treatment Plant** – Mr. Jones asked how the new Belt Filter Press was functioning. Mr. Wheeler stated it was working well.

#### **OLD BUSINESS**

**Stormwater Runoff Concerns/SR422 Drainage Issues** – Mr. Bingaman reported the Township received the BCCD reinspection report for 623/625 Ben Franklin Highway West. The report indicated there were no current violations and regular maintenance of the BMP's are required after storms. Mr. Bingaman stated there has been no evidence that Mr. Pamart is currently running a motorcross business at this property.

**Stormwater Materials Project/SR422 Drainage Issues** – Mr. Bingaman stated the estimated costs for the materials for this project exceeded \$21,000.00 and would require soliciting bids. Mr. Jones moved seconded by Mr. Hackett to authorize advertisement of the Stormwater Materials Project. Motion passed 4-0. Mr. Bingaman stated the project was scheduled for the summer of 2020.

#### **SOLICITOR**

Mr. Boland reported the P&H Senesac case was completed on the docket and fully closed.

#### **NEW BUSINESS**

**Records Disposal, Resolution 20-10** – Mr. Jones moved, seconded by Mr. Hackett to adopt Resolution 20-10 for disposal of records as presented. Motion passed 4-0.

**Jiffy Lube, Conditional Use Application** – Mr. Boland stated the hearing must take place within 60 days from the date of application. After brief discussion, the Board agreed to hold the hearing on April 1, 2020 at 6:00PM. Mr. Jones moved, seconded by Mr. Weller to authorize advertisement of the Conditional Use Hearing. Motion passed 4-0.

#### **Manager's Report**

**Act 209 Traffic Impact Advisory Committee** – Mr. Bingaman stated Gregg Bogia indicated he could meet on the fourth Wednesday of March, April and May at 7:00PM. Mr. Jones moved, seconded by Mr. Hackett to authorize advertisement of the Act 209 Committee meeting dates of March 25<sup>th</sup>,

April 22<sup>nd</sup> and May 27<sup>th</sup>. Motion passed 4-0.

**Electricity** – Mr. Bingaman stated the Township locked into a 36-month rate of 4.326/kilowatt with the PPEEC. The Township currently pays 4.533/kilowatt. The lower rate will provide an annual savings of approximately \$4,500.00. The PPEEC will audit and review electricity bills regularly to ensure accuracy.

**Lake Drive Improvements** – Mr. Bingaman stated he expects a grant agreement within the next 30 days, after which a conference call will take place prior to bidding the project.

Mr. Jones asked if **Old Airport Road** was still scheduled to be oil and chipped by PennDOT.

Mr. Bingaman stated it was listed on PennDOT's 2019 project list and agreed to look into whether it was still scheduled to be completed.

Mr. Jones mentioned an email from a realtor about exorbitant **Recreation Fees** that could potentially keep developers from building in Amity. Mr. Loomis stated fees are billed on building permits using a calculation of a percentage of the overall cost of the project or by square footage. Mr. Loomis stated he believed the realtor was looking at the larger calculation. Mr. Bingaman stated the Recreational Fees were last reviewed and lowered for Agricultural use.

#### **Chief of Police Report**

Mr. Jones moved, seconded by Mr. Weller to authorize the purchase of (3) **APX6000 portable radios** from RMI, not to exceed \$15,000.00 and paid from the Capital Fund. Motion passed 4-0.

Chief Smith asked permission to apply for a **COPS Grant** that would provide a 75/25 match for a new officer's salary for 36 months. Mr. Jones moved, seconded by Mr. Hackett to authorize the Chief to apply for the COPS Grant. Motion passed 4-0.

#### **SUPERVISORS**

Mr. Jones asked who **rents 888 Old Airport Road**. Mr. Bingaman stated PennDOT rents the property through the contractor. Mr. Moore stated he believes there is a PennDOT requirement that the contractor provide an office space within a 5 mile radius of a project. Mr. Bingaman stated a meeting would be held on March 9<sup>th</sup> at 7:00PM for planning carnival rides and organizations that will be participating in the **2020 Harvest Festival**.

#### **PUBLIC COMMENT**

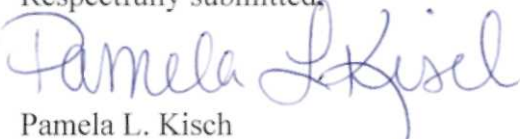
Richard Cooper, Limekiln Road, asked if the Township planned to add an addition onto the building for the Police if they'd consider occupying the school's vacancy at the Amity Intermediate Center. Mr. Bingaman stated he believed Berks Encore would be occupying that space.

#### **EXECUTIVE SESSION AND ADJOURNMENT**

With no further business, at 7:47PM, Mr. Jones moved, seconded by Mr. Hackett to adjourn the meeting. Motion passed 4-0.

Meeting adjourned at 7:47PM.

Respectfully submitted,



Pamela L. Kisch  
Township Secretary

## Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
03/04/2020	1947	1197	Douglassville Quarry	02/10/2020	40436134	HP Cold Patch	35-438-000.0	124.40
03/04/2020	28433	299	21 Century Media-Philly Clust	02/04/2020	1950214	ZHB- Ad	01-414-316.0	291.54
03/04/2020	28434	7	Albright College-Center for	02/13/2020	7147-27520	manager's luncheon	01-401-122.0	18.00
03/04/2020	28435	1736	American United Life Insuranc	03/01/2020	MARCH 202	Life, STD, LTD-Admin	01-401-123.0	260.30
03/04/2020	28435	1736	American United Life Insuranc	03/01/2020	MARCH 202	Life, STD, LTD-Roads	01-401-123.0	257.55
03/04/2020	28435	1736	American United Life Insuranc	03/01/2020	MARCH 202	Life, STD, LTD-Police	01-410-192.0	987.89
03/04/2020	28435	1736	American United Life Insuranc	03/01/2020	MARCH 202	Life, STD, LTD-Codes	01-413-122.0	68.62
03/04/2020	28435	1736	American United Life Insuranc	03/01/2020	MARCH 202	Life, STD, LTD-WWTP	08-429-150.0	361.83
03/04/2020	28436	1761	Amity Electric, LLC	02/27/2020	3715	cobra light/sq pole top head replacement	01-434-000.0	1,388.00
03/04/2020	28437	41	Berks County Treasurer	02/21/2020	2020 TAX BI	tax bills and postage - 2020	01-403-235.0	1,170.11
03/04/2020	28438	42	Berks Court Reporting Service	02/23/2020	LD-18846	ZHB-Ronald Rhoads	01-414-316.0	135.00
03/04/2020	28439	1254	Berman Freightliner	02/21/2020	X00150533	Truck #62 mirror repair	01-437-370.0	85.73
03/04/2020	28440	47	Birdsboro Auto Parts	02/11/2020	794414	oil filters/oil-sewer	08-429-330.0	71.44
03/04/2020	28440	47	Birdsboro Auto Parts	02/11/2020	794415	truck maintenance	08-429-330.0	12.49
03/04/2020	28441	67	C & J Tire Service	02/24/2020	152258	code vehicle inspection/repairs	01-413-125.0	296.92
03/04/2020	28442	1806	Carger Lining Company	02/14/2020	09855	Roll Rite Tarp Centering Flange	01-437-370.0	40.00
03/04/2020	28443	73	Cody Computer Services	02/18/2020	8917	server move services	01-410-741.0	775.00
03/04/2020	28444	98	Davidheiser's Inc.	02/11/2020	22609	tracker-vascar tested	01-410-470.0	204.00
03/04/2020	28445	1272	Entech Engineering, Inc.	02/20/2020	67205	Digester Upgrade Project Part 2	09-429-316.0	8,067.19
03/04/2020	28446	1266	FBI-LEEDA	02/14/2020	2020 DUES	Annual dues	01-410-420.0	50.00
03/04/2020	28447	136	Fromm Electric Supply Corp.	02/13/2020	12099427	electrical comp for elect repairs	08-429-370.0	58.64
03/04/2020	28448	1807	GreatAmerica Financial Servic	02/17/2020	26497593	Agreement # 003-1530661-000-Admin	01-406-384.0	248.27
03/04/2020	28448	1807	GreatAmerica Financial Servic	02/17/2020	26497593	Agreement # 003-1530661-000-Police	01-410-200.0	248.28
03/04/2020	28449	154	Harner's Auto Body Inc.	01/29/2020	10959	26-7 oil change	01-410-250.0	34.05
03/04/2020	28449	154	Harner's Auto Body Inc.	02/07/2020	10989	26-5 oil change-synthetic	01-410-250.0	71.00
03/04/2020	28450	823	Hess Embroidery & Uniforms	01/31/2020	23807	uniforms-Mileshosky	01-410-191.0	160.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
03/04/2020	28451	165	Home Depot	02/21/2020	416400003	supplies-wwtp	08-429-370.0	68.33
03/04/2020	28452	216	J.P. Mascaro & Sons	02/12/2020	380442	waste removal-twp. bldg.	01-409-365.0	182.18
03/04/2020	28452	216	J.P. Mascaro & Sons	02/12/2020	380442	waste removal-WWTP	08-429-370.0	51.98
03/04/2020	28452	216	J.P. Mascaro & Sons	02/15/2020	380901	sludge removal	08-429-380.0	4,895.19
03/04/2020	28453	1589	Laser Print Plus	02/25/2020	2ND QTR 2	postage	08-429-325.0	1,150.00
03/04/2020	28454	1560	Lucky Squirrel Printworks, Inc	12/17/2019	1185	Road Dept vehicle door repair	01-437-370.0	200.00
03/04/2020	28455	1779	Messick's	02/14/2020	EPI1228544	New Holland Electro Tractor-mirror upgra	01-437-370.0	182.94
03/04/2020	28456	1749	Municipal Capital Finance	02/13/2020	136671302	Ricoh CW2201 monthlypayment	01-406-384.0	81.50
03/04/2020	28456	1749	Municipal Capital Finance	02/13/2020	136671302	Ricoh CW2201 monthly payment	08-429-200.0	81.50
03/04/2020	28457	242	National Uniform Rental	02/20/2020	952321	unifoms-roads	01-430-191.0	27.64
03/04/2020	28457	242	National Uniform Rental	02/27/2020	952697	unifoms-roads	01-430-191.0	27.64
03/04/2020	28457	242	National Uniform Rental	02/13/2020	951942	unifoms-sewer	08-429-191.0	41.01
03/04/2020	28457	242	National Uniform Rental	02/20/2020	952322	unifoms-sewer	08-429-191.0	32.75
03/04/2020	28457	242	National Uniform Rental	02/27/2020	952698	unifoms-sewer	08-429-191.0	39.35
03/04/2020	28458	1141	On-Site Service	02/12/2020	8042	repair pressure washer	01-430-260.0	1,268.27
03/04/2020	28459	470	Orion Safety Products	01/31/2020	00291969	flares	01-410-200.0	1,171.73
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210029809	township bldg-2 inch line	01-406-300.0	131.82
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210030928	township bldg	01-406-300.0	18.27
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210029897	Lake Drive	01-451-450.0	15.92
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210029897	Rosewood Dr.	01-451-450.0	15.92
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210030298	hill rd - water	01-451-450.0	15.92
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210029640	Verdure Lane	08-429-372.0	15.92
03/04/2020	28460	270	PA American Water Co.	02/20/2020	210031727	Rosecliff pump	08-429-372.0	20.63
03/04/2020	28460	270	PA American Water Co.	02/20/2020	220023683	Pleasant View Dr.	08-429-372.0	40.15
03/04/2020	28461	27	PA Municipal Health Ins. Co-o	03/01/2020	MARCH 202	Health Insurance Admin	01-401-123.0	11,858.56
03/04/2020	28461	27	PA Municipal Health Ins. Co-o	03/01/2020	MARCH 202	Health Insurance Police	01-410-192.0	41,434.14
03/04/2020	28461	27	PA Municipal Health Ins. Co-o	03/01/2020	MARCH 202	Health Insurance Code	01-413-122.0	2,964.64
03/04/2020	28461	27	PA Municipal Health Ins. Co-o	03/01/2020	MARCH 202	Health Insurance Roads	01-438-150.0	14,823.20
03/04/2020	28461	27	PA Municipal Health Ins. Co-o	03/01/2020	MARCH 202	Health Insurance Sewer	08-429-150.0	18,998.60

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03/04/2020	28462	1808	Palmer Wahl Instruments, Inc	02/18/2020	007414	3.5" stem, 0 to 150F dial	08-429-370.0	429.42
03/04/2020	28463	1082	Penteledata L.P.	02/24/2020	B3646372	Internet-Admin	01-406-741.0	209.95
03/04/2020	28463	1082	Penteledata L.P.	02/24/2020	B3646372	Internet-Police	01-410-741.0	209.95
03/04/2020	28463	1082	Penteledata L.P.	02/24/2020	B3646372	Internet-WWTP	08-429-741.0	99.95
03/04/2020	28464	287	Powerco Inc.	02/17/2020	WF43259	Case loader repair	01-437-370.0	1,699.50
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107148	Intronis Cloud Backup-Admin	01-406-741.0	205.00
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107170	Office 365-admin	01-406-741.0	169.00
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107215	Managed Services-admin	01-406-741.0	377.50
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107148	Intronis Cloud Backup-Police	01-410-741.0	205.00
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107171	Office 365-police	01-410-741.0	228.00
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107215	Managed Services-police	01-410-741.0	377.50
03/04/2020	28465	1595	Ridge Support Technologies	02/11/2020	107170	Office 365-sewer	08-429-741.0	80.00
03/04/2020	28465	1595	Ridge Support Technologies	02/20/2020	107304	NAS Unit for Sewer	08-429-741.0	1,527.50
03/04/2020	28466	1168	Staples Business Advantage	02/19/2020	10180081P	office supplies-admin	01-406-200.0	100.51
03/04/2020	28466	1168	Staples Business Advantage	02/19/2020	10180081P	office supplies-police	01-410-200.0	98.91
03/04/2020	28467	335	Staples Credit Plan	02/15/2020	FEB 2020 ST	office supplies- admin	01-406-200.0	139.81
03/04/2020	28467	335	Staples Credit Plan	02/15/2020	FEB 2020 ST	Office Supplies-police	01-410-200.0	38.34
03/04/2020	28468	1375	Thomas R. Slaymaker	02/10/2020	21020	patrol car extinguishers	01-410-200.0	57.25
03/04/2020	28468	1375	Thomas R. Slaymaker	02/03/2020	2320	patrol car extinguishers	01-410-200.0	77.25
03/04/2020	28469	1228	Triad Truck Equipment, Inc.	02/14/2020	0087465	Tension Bow Sets (2)	01-437-370.0	418.00
03/04/2020	28469	1228	Triad Truck Equipment, Inc.	02/14/2020	87466	Truck #68 repair tarp system	01-437-370.0	1,760.49
03/04/2020	28469	1228	Triad Truck Equipment, Inc.	11/12/2019	98199CM	Truck #64 repair	01-437-370.0	168.00-
03/04/2020	28470	356	Univar USA Inc.	02/14/2020	HB921739	chlorine	08-429-370.0	1,970.00
03/04/2020	28471	359	USA Blue Book	02/03/2020	134056	supplies	08-429-370.0	161.53
03/04/2020	28471	359	USA Blue Book	02/13/2020	144913	couplings	08-429-370.0	80.10
03/04/2020	28472	894	Weaver's Hardware Co., Inc.	02/14/2020	40525	truck #68 tarp	01-437-370.0	.90
03/04/2020	28472	894	Weaver's Hardware Co., Inc.	02/14/2020	40527	supplies-sewer	08-429-370.0	7.99
03/04/2020	28472	894	Weaver's Hardware Co., Inc.	02/18/2020	40544	hardware-sewer	08-429-370.0	19.98
03/04/2020	28472	894	Weaver's Hardware Co., Inc.	02/18/2020	40545	hardware-sewer	08-429-370.0	5.99-

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
03/04/2020	28473	1195	Windstream Corporation	02/19/2020	021342046-	phone service-main office	01-406-320.0	578.71
03/04/2020	28473	1195	Windstream Corporation	02/19/2020	021317042-	phone service-sewer plant	08-429-320.0	309.39
03/04/2020	28473	1195	Windstream Corporation	02/19/2020	021340215-	phone service-pump stn #9 Woods Edge	08-429-320.0	36.59
03/04/2020	28473	1195	Windstream Corporation	02/19/2020	021343024-	pump station 8	08-429-320.0	43.24
03/04/2020	28474	377	Wrigley's Office Supply Co	02/26/2020	749252	office supplies	01-406-200.0	14.68
03/04/2020	28474	377	Wrigley's Office Supply Co	02/26/2020	749252	office supplies-police	01-410-200.0	56.87
03/04/2020	28474	377	Wrigley's Office Supply Co	02/18/2020	748645	housekeeping supplies-WWTP	08-429-236.0	141.69
Grand Totals:								127,098.46

Dated: March 4, 2020

Supervisors : Kim McGrath  
[Signature]  
Paul Kelly  
[Signature]

Fund	Amount
General Fund	\$ 88,065.67
Fire Fund	\$ -
Sewer Fund	\$ 30,841.20
EDU/Capital Fund	\$ 8,067.19
Recreation Fund	\$ -
300th Anniversary	\$ -
Capital Fund	\$ -
Liquid Fuels	\$ 124.40
<b>Total</b>	<b>\$ 127,098.46</b>