Amity Township Board of Supervisors <u>Meeting Minutes</u>

August 19, 2020

Call to Order/Pledge to the Flag

The August 19, 2020 meeting of the Board of Supervisors was held at Amity Fire Company, 47 Pine Forge Road, Douglassville, Berks County Pennsylvania. The meeting was called to order at 7:00PM by Chairperson Kim McGrath, followed by the pledge to the flag. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson David Hackett, Vice Chair Kevin Keifrider Terry Jones Paul Weller

STAFF

Troy Bingaman, Township Manager Brian Boland, Kozloff/Stoudt Attorneys John Weber, LTL Consultants Jeffrey Smith, Chief of Police Kathie Benson, Assistant Township Secretary

Mrs. McGrath turned the meeting over to Mr. Boland at 7:00PM.

PUBLIC HEARING

Mr. Boland stated this public hearing is for the Solar Energy Systems Zoning Ordinance and was advertised in the Reading Eagle. A stenographer was present to record the hearing. Mr. Boland explained the Zoning Ordinance was created for Solar Energy Systems in all Districts. Commercial and Industrial systems are allowed in the RC & LDR Zoning Districts as a Use By Right with a minimum lot size of 5 Acres. Residential systems are allowed in all Districts. All ground mounted systems are restricted to a 12ft height maximum. Mr. Boland introduced six(6) Exhibits into the record. Mr. Boland asked if the Supervisors had any questions or comments. Hearing none. Mr. Boland asked for any parties in the audience of interest to step forward. Hearing none, Mr. Boland asked if the Board wished to adopt the Ordinance.

Mr. Jones moved, seconded by Mr. Hackett to adopt *Solar Energy Systems Ordinance #319* as presented. *Motion passed unanimously*.

Mr. Boland closed the hearing at 7:07PM and turned the meeting over to Mrs. McGrath.

ANNOUNCEMENTS

Mrs. McGrath announced the Public was invited to attend any of the scheduled Public Input Hearings relative to Pennsylvania American Water request to raise rates. Date and location information can be found on Amity Township Website.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Keifrider to approve the August 5, 2020 minutes. *Motion carried unanimously*.

FINANCE

Mr. Weller moved, seconded by Mr. Keifrider to approve the disbursements as follows:

\$ 41,168.39 General Fund \$ 16,968.16 Sewer Fund \$ 7,845.29 Fire Fund \$ 2,500.00 Capital Fund \$ 685.02 Liquid Fuels \$ 8.95 Amity History \$ 69,175.81 Total

Motion carried unanimously.

The Board reviewed the Overtime by Department Reports and had no questions. The Board reviewed the Treasurer's Report and had no questions.

REPORTS

Fire Departments

Mr. Zomolsky, Amity Fire Department reported they have received new guidelines from PEMA for possible additional funding for COVID19 relief. They are currently under review. Their new fund raiser of Raffles has started. He reported Monarch has been holding the Raffles as well and are pleased with the results, and Monarch is holding a chicken BBQ this Saturday. Mr. Keifrider asked if the Fire Companies bill the citizens for Fire Alarm calls. Mr. Zomolsky stated they do keep track and bill with the exception to the Villa's.

Planning Commission

78 Toll Gate - Final Plan - Boyer Engineering

Mr. Boyer reported all requests from LTL's letter dated 7.30.20 have been complied. Mr. Boyer discussed the owner plans to start the business with 10 employees and potentially increase the number of employees to the maximum of 33. The Traffic Impact Fee is based on the full complement of 33. The Planning Commission previously agreed to phase the fee and adjust the fees for additional employees over a 5-year period as they increase. The Board directed Mr. Boland to draft an agreement stating the owner will pay the fee for 10 employees initially with the building permit and reassess the situation annually for 5 years with possibility of extending if needed. Mr. Boyer agreed the owner will notify the Township of the number of employees employed annually. Mr. Jones moved seconded by Mr. Weller to execute an extendable agreement with the owner stating they will notify the township of the number of employees and pay the Traffic Impact Fee as the employees increase in a 5-year period with possible extension. *Motion carried unanimously*. Mr. Jones moved seconded by Mr. Weller to approve the plan contingent upon all items in LTL's Letter dated 07.30.20 being completed. *Motion carried unanimously*.

Seth Moorhouse- Minor Subdivision – 91 Blacksmith Rd – Boyer Engineering

Mr. Weber reported DEP form Request for Planning Waiver & Non-Building Declaration Sewer Planning Module has been reviewed and signed by Mr. Loomis, Amity Township SEO and Mr. Weller Planning Commission Chairman. Mr. Boyer stated they complied with all issues raised in LTL Consultants letter dated 7.31.20. Mr. Weber reported they have agreed on the Securities Agreement Amount. Mr. Jones moved, seconded by Mr. Weller to approve Mrs. McGrath sign the Request for Planning Waiver & Non-Building Declaration. *Motion carried unanimously*. Mr. Weller moved, seconded by Mr. Keifrider to approve the Final Plan. *Motion carried unanimously*.

UNFINISHED BUSINESS

None

SOLICITOR

Mr. Boland reported Citi Bank has not signed the Financial Securities Agreement for *Jiffy Lube*. Jiffy Lube has requested to post the Escrow funds in cash, which Kozloff Stoudt has agreed to. Mr. Boland will need to revise the Financial Securities Agreement accordingly. Mr. Boland reviewed the *422 Drainage PennDOT Project* is moving forward. The Agreements have been prepared and are in the hands of the property owners at this time awaiting signatures.

ENGINEER

Mr. Weber reported *Jiffy Lube's* contractor is anxious to get started building and is aware the plans will be recorded after all agreements are in place and recorded. *Moove In Storage* was to begin their project this week. To date he has not seen the start.

NEW BUSINESS

Mowing Contract Extension -

The mowing contract allows for (2) 1-year extensions at Township's discretion. Mr. Keifrider moved, seconded by Mr. Weller to extend the mowing contract for two years. *Motion carried unanimously*.

Advertise Snow Removal Contract

Mr. Bingaman reported our Plowing Contract expires at the end of this year. Bid Specs have been prepared and he would like to advertise for bids. Mr. Weller moved seconded by Mr. Hackett to advertise for bids for the 2021 through 2023 Winter Seasons. *Motion Carried Unanimously*.

MANAGER'S REPORT

422 Drainage- Mr. Bingaman reported the boxes and lids are expected to be delivered Thursday August 20th. PennDOT will not begin the work until the contracts are signed. Mr. Bingaman stated there were a few minor changes and the contracts are in the hands of each of the property owners. The property owners are aware the work will not begin until the contracts have been recorded. Recreation Fee-In-Lieu of Land — Mr. Bingaman reported Doug Haring has completed his Appraisal of Amity Township Lands and it appears the valuation of land has been cut in half. This will result in cutting the Recreation Fee in half. A Resolution will need to be adopted and the Fee Schedule will need to be amended.

WWTP Capacity -I&I- Mr. Bingaman reported he will meet next week with Entech Engineering and Mr. Wheeler to begin discussing future to resolve and control the I&I affecting capacity at the Wastewater Treatment Plant.

Redevelopment Assistance Capital Program-The grant applications were submitted on Tuesday. Representative Maloney and Senator Muth have both agreed to send letter of support. A 30-day comment period begins August 20th.

2021 Animal Control Services- Mr. Bingaman reported Safety Net Sanctuary has sent an agreement requesting an increase in a one-time donation of \$2,500.00 for 2021. They feel this amount is in line with other municipalities of the same size.

Small Scale Community Events-Mr. Bingaman has been contacted by two organizations looking to hold small scale events at Amity Community Park. The Blazer Foundation-would like to hold their Annual October Fest however on a much smaller scale. They feel the event has been a success and they do not want to lose their momentum. As in previous years they wish for alcohol to be served at the event. Mr. Boland stated this would require them to have insurance for the alcohol. Mr. Jones moved seconded by Mr. Weller to approve the event and waive the restriction for alcohol in the park, provided they supply Event Liability Insurance that also covers the sale of alcohol. Motion carried unanimously. Mr. Bingaman also reported the Birdsboro 1st Street Players have asked to hold two live performances of their latest production at Amity Community Park. They would like to hold the event two nights with an attendance of 100 or less. Mr. Jones moved seconded by Mr. Hackett to allow the Birdsboro 1st Street Players to hold an event at the park two nights. Motion carried unanimously. Mr. Jones's requests Mr. Bingaman advise each event applicant the event can be held, and they are required to follow all State COVID19 Guidelines.

Brief Executive Session- Mr. Bingaman requested a brief executive session for a personnel issue.

CHIEF OF POLICE REPORT

Chief Smith reported *John Coe* attended session 2 of the *FBI LEEDA* training. Chief smith requests to place an order to purchase a 2021 *unmarked Ford Explorer Patrol Vehicle* to add to their fleet. The cost is higher than other vehicles in the past due to this being an added car to the fleet and all new equipment required. No equipment to transfer. He has been advised by our local Co-Stars Salesman the vehicle at this time may be available for delivery around January 2021. Mr. Jones moved seconded by Mr. Keifrider to authorize Chief Smith to order a 2021 Ford Explorer and equipment at a cost not to exceed \$57,698.22. *Motion carried unanimously*.

SUPERVISORS

None

PUBLIC COMMENT

Harrison Welch, Sean Welch, and Ian Lamothe, Troop #597 were in attendance. They were working on their Citizenship in the Community merit badges. Mrs. McGrath asked if they had any questions. Hearing none she invited them to speak with her after the meeting.

Mr. & Mrs. Harry Mosera-116 Amity Ave- Mr. Mosera asked the Board if they were aware of any opening from the dam on Tuesday, August 4, 2020 during the Isaias Storm Event. After discussion it was determined he was asking about the Trout Run Dam. He stated his property was flooded and he and his wife needed to be rescued. Mr. Mosera stated he had 5ft of water in his basement and lost 4 vehicles. He has never in all the years he has been at his property seen the water rise so quickly. They had no time to save anything. Mr. Jones stated he is Amity Township Emergency Coordinator he would have been notified of any dam release. His only notification was from Blue Marsh two days after the storm. Mr. Bingaman also stated Pam Kisch Deputy Emergency Management Coordinator contacted Berks County Emergency Services and verified they were not notified of any releases from any local dam. Mr. Jones advised the water did appear to recede in the afternoon and then suddenly rose very quickly. The theory is the heavy raining upstream caused the sudden surge.

Ms. Dianna Laney-59 Shore Ave-Ms. Laney stated the water came from another direction then in the past, she had 3ft of water in her basement.

Sue Fix-Birdsboro Area Library-Reported the Library is open, and they are holding a Virtual Duck Race Fundraiser this year in lieu of the Birdsboro Street Fair cancellation. She has tickets available for purchase.

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:52PM, Mr. Hackett moved, seconded by Mr. Weller to adjourn the meeting and have a brief Executive Session with no return. *Motion carried unanimously*.

Meeting adjourned at 7:52PM.

Respectfully submitted,

Kathie Benson

Assistant Township Secretary

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Report Criteria:

Report type: GL detail

Report type	: GL detail							
Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
08/14/2020	1959	31	Bechtelsville Asphalt	06/15/2020	10411191	19mm binder-Redwood Dr. storm sewer	35-436-000.0	685.02
08/07/2020	28945	1822	The Peregrine Corporation	08/07/2020	FIREARMS	Firearms training-Moyer	01-410-460.0	595.00
08/07/2020	28946	1822	The Peregrine Corporation	08/07/2020	FIREARMS	Firearms Course-Svitak	01-410-460.0	595.00
08/19/2020	28947	299	21st Century Media-Philly Clu	07/26/2020	1333238-07	Ad-Solar Ordinance Hearing	01-406-340.0	264.61
08/19/2020	28947	299	21st Century Media-Philly Clu	07/31/2020	1333238-07	Ad-Landscaping & Wireless Ordinances	01-406-340.0	1,879.44
08/19/2020	28948	1482	American Water	07/22/2020	400019668	usage data	08-429-370.0	15.00
08/19/2020	28949	1761	Amity Electric, LLC	08/08/2020	3770	Hill Rd Bathroom-new circuit/control pan	01-454-370.0	698.00
08/19/2020	28950	42	Berks Court Reporting Service	08/07/2020	LD-18941	Zoning Amendment Hearings	01-414-314.0	135.00
08/19/2020	28951	59	Boyertown Supply	07/14/2020	868877	Pipe & couplings	08-429-370.0	36.35
08/19/2020	28951	59	Boyertown Supply	07/14/2020	868878	Pipe	08-429-370.0	59.57
08/19/2020	28951	59	Boyertown Supply	07/30/2020	870115	PVC couplings-sewer	08-429-370.0	14.20
08/19/2020	28952	383	Clark Industrial Supply Inc.	07/14/2020	153526	supplies-WWTP	08-429-370.0	69.02
08/19/2020	28953	1584	Commonwealth of PA	08/01/2020	2020-2022	SEO certification	01-413-123.0	50.00
08/19/2020	28954	1123	County of Berks	08/05/2020	5407947	mobile computer	01-410-320.0	393.00
08/19/2020	28955	1012	County of Berks	07/25/2020	5903339	MCT replacements	01-410-329.0	579.30
08/19/2020	28956	152	Douglas A. Haring, MAI	08/07/2020	07152020	Opinion of MV-Rec Fee in lieu of	13-451-000.0	2,500.00
08/19/2020	28957	1197	Douglassville Quarry	07/15/2020	40437583	2A stone-Lilac Lane Storm Sewer	01-436-220.0	123.34
08/19/2020	28958	1674	Eagle Disposal of PA, Inc.	08/01/2020	600703	Recycling contract	01-426-000.0	12,728.00
08/19/2020	28959	1272	Entech Engineering, Inc.	08/05/2020	69299	General Engineering-Sewer	08-429-313.0	93.75
08/19/2020	28960	136	Fromm Electric Supply Corp.	07/28/2020	12101273-0	ballast	08-429-370.0	48.09
08/19/2020	28961	154	Harner's Auto Body Inc.	08/03/2020	11522	Admin vehicle-inspection	01-406-330.0	62.25
08/19/2020	28961	154	Harner's Auto Body Inc.	08/03/2020	114199	Truck #2 inspection, brakes & wiper blade	08-429-330.0	476.22
08/19/2020	28962	617	Hopewell Trucking & Excavati	07/29/2020	6775	yard waste container-tipping fee (3)	01-426-000.0	375.00
08/19/2020	28962	617	Hopewell Trucking & Excavati	07/29/2020	6776	yard waste container-tipping fee (3)	01-426-000.0	375.00
08/19/2020	28963	1170	International Code Council-M	08/10/2020	3284250	governmental member dues #5242078	01-413-123.0	145.00
08/19/2020	28964	216	J.P. Mascaro & Sons	07/31/2020	391712	sludge removal	08-429-380.0	4,810.24

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			AA I Deider Associates Inc	08/04/2020	20H0081	influent/effluent	08-429-375.0	1,089.00
08/19/2020	28965	397	M.J. Reider Associates Inc.	08/04/2020	JULY 2020 (Street lighting	01-434-000.0	3,959.75
08/19/2020	28966	225	Met-Ed	08/06/2020	961032	unifoms-roads	01-430-191.0	27.64
08/19/2020	28967	242	National Uniform Rental	08/06/2020	960681	unifoms-sewer	08-429-191.0	32.75
08/19/2020	28967	242	National Uniform Rental	08/06/2020	961033	unifoms-sewer	08-429-191.0	34.95
08/19/2020	28967	242	National Uniform Rental	08/08/2020	17522	physical-Neiswender	01-438-150.0	127.00
08/19/2020	28968	478	Occupational Health-Pottstow	08/03/2020	210030625	fire hydrants	04-411-363.0	6,075.31
08/19/2020	28969	270	PA American Water Co.	08/06/2020	866780	monthly activity fee	08-429-320.0	148.10
08/19/2020	28970	261	PA One Call System	07/31/2020	49162	truck #64 tires (2)	01-437-370.0	543.20
08/19/2020	28971	607	Ray's Tire Service	08/03/2020	49102	Case Loader tire repair	01-437-370.0	120.50
08/19/2020	28971	607	Ray's Tire Service	08/05/2020	84027	ZHB matters	01-414-316.0	1,118.93
08/19/2020	28972	1085	Siana Law	08/06/2020	JULY 2020	grass mowing-888 Old Airport	01-409-371.0	156.00
08/19/2020	28973	1410	Sottosatti Lawn Care	08/01/2020	JULY 2020	grass mowing-Municipal Bldg.	01-409-371.0	120.00
08/19/2020	28973	1410	Sottosatti Lawn Care Sottosatti Lawn Care	08/01/2020	JUNE 2020	grass mowing-888 Old Airport	01-409-371.0	195.00
08/19/2020	28973	1410	Sottosatti Lawri Care	08/01/2020	JUNE 2020	grass mowing-Municipal Bldg.	01-409-371.0	120.00
08/19/2020	28973	1410	Sottosatti Lawri Care	08/01/2020	JULY 2020	property maintenance mowing	01-413-120.0	385.00
08/19/2020	28973 28973	1410 1410	Sottosatti Lawn Care	08/01/2020	JUNE 2020	property maintenance mowing	01-413-120.0	670.00
08/19/2020	28973	1410	Sottosatti Lawn Care	08/01/2020	JULY 2020	grass mowing-Recreation	01-451-450.0	3,240.00
08/19/2020	28973	1410	Sottosatti Lawn Care	08/01/2020	JUNE 2020	grass mowing-Recreation	01-451-450.0	3,915.00
08/19/2020	28973	1410	Sottosatti Lawn Care	08/01/2020	JULY 2020	grass mowing-Sewer	08-429-370.0	1,276.00
08/19/2020	28973	1410	Sottosatti Lawn Care	08/01/2020	JUNE 2020	grass mowing-Sewer	08-429-370.0	1,470.00
08/19/2020	28973	1168	Staples Business Advantage	06/29/2020	730929672	office supplies-admin	01-406-200.0	95.94
08/19/2020	28974	1168	Staples Business Advantage	06/29/2020	730929406	housekeeping	01-409-226.0	11.49
08/19/2020	28974	1168	Staples Business Advantage	06/29/2020	730929406	housekeeping	01-409-226.0	10.39
08/19/2020		1395	State Workers Ins. Fund	07/31/2020		Worker's CompVol. Fire 05916342	04-411-500.0	1,612.00
08/19/2020	28975		Stratix Systems, Inc.	07/31/2020		monthly maintenance-admin	01-406-384.0	37.50
08/19/2020	28976	1650 1650	Stratix Systems, Inc. Stratix Systems, Inc.	07/30/2020		monthly maintenance-Police	01-410-200.0	37.50
08/19/2020	28976	1650 640		07/30/2020		gas service-township building	01-409-361.0	53.43
08/19/2020 08/19/2020	28977 28977		UGI	07/24/2020		gas service- maintenance shed	01-430-361.0	22.41

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				07/22/2020	205086	probe assemby replacement	08-429-370.0	782.14
08/19/2020	28978		USA Blue Book	07/23/2020	305986 1-502699	Millings @ Lake Dr for ROW/Rd Shoulders	01-438-380.0	1,550.00
08/19/2020	28979	1781	Weaco Equipment, LLC	08/10/2010	1-502699	Millings @ Lake Dr for Sewer ROW	08-429-270.0	1,550.00
08/19/2020	28979	1781	Weaco Equipment, LLC	08/10/2010	41724	tape measure	01-413-124.0	19.99
08/19/2020	28980	894	Weaver's Hardware Co., Inc.	08/11/2020 08/03/2020	E39994	supplies-roads	01-430-220.0	.10-
08/19/2020	28980	894	Weaver's Hardware Co., Inc.	07/29/2020	41634	Garden sprayer	08-429-370.0	14.99
08/19/2020	28980	894	Weaver's Hardware Co., Inc.	08/10/2020	41712	supplies-sewer	08-429-370.0	44.92
08/19/2020	28980	894	Weaver's Hardware Co., Inc.	07/22/2020	CETRIX 072	Covid 19-masks	01-406-300.0	1,280.00
08/17/2020	90091	1670	Commerce Bank-Commercial	07/22/2020	CVS 072020	Covid 19-Lysol spray	01-406-300.0	21.80
08/17/2020	90091	1670	Commerce Bank-Commercial Commerce Bank-Commercial	07/20/2020	HARTMAN	Covid 19-Sanitizer	01-406-300.0	99.90
08/17/2020	90091	1670	Commerce Bank-Commercial	07/17/2020	PERSONNEL	Labor law posters	01-406-300.0	69.70
08/17/2020	90091	1670	Commerce Bank-Commercial	07/17/2020	RITEAID 07	Covid 19-Lysol spray	01-406-300.0	35.75
08/17/2020	90091	1670	Commerce Bank-Commercial	07/17/2020	ZOOM SALE	Zoom sales tax credit	01-406-300.0	3.60-
08/17/2020	90091	1670 1670	Commerce Bank-Commercial	07/27/2020	ZOOM AUG	Zoom monthly subscription fee	01-406-320.0	14.99
08/17/2020	90091	1670	Commerce Bank-Commercial	06/26/2020	SPRINT 987	Cell Phone-Admin	01-406-321.0	149.80
08/17/2020	90091		Commerce Bank-Commercial	06/26/2020	SPRINT 987	Cell Phone-spare	01-406-321.0	46.68
08/17/2020	90091	1670 1670	Commerce Bank-Commercial	07/27/2020	AMAZON 1	Covid 19-Neck Gaiters Breathable	01-410-200.0	36.87
08/17/2020	90091	1670	Commerce Bank-Commercial	07/27/2020	AMAZON 1	Covid 19-Neck Gaiters Breathable	01-410-200.0	36.87
08/17/2020	90091	1670	Commerce Bank-Commercial	07/23/2020	AMAZON 1	Covid 19-Neck Gaiters Breathable	01-410-200.0	37.25
08/17/2020	90091 90091	1670	Commerce Bank-Commercial	07/27/2020	AMAZON 1	Covid 19-Neck Gaiters Breathable	01-410-200.0	29.71
08/17/2020	90091	1670	Commerce Bank-Commercial	06/26/2020	SPRINT 987	Cell Phones-Police	01-410-321.0	719.68
08/17/2020	90091	1670		07/14/2020	GLOCK PRO	Training refund	01-410-460.0	250.00-
08/17/2020		1670	Commerce Bank-Commercial	07/24/2020	ICC COURSE	Training-Loomis	01-413-123.0	165.00
08/17/2020	90091	1670		06/26/2020	SPRINT 987	Cell Phones-codes	01-413-124.0	76.93
08/17/2020	90091	1670	80 190 900 900 900	07/06/2020		UCC training fees	01-413-126.0	252.00
08/17/2020	90091	1670	70-1 AV 9-24 19-24	06/26/2020	SPRINT 987	Cell phones-Raods	01-430-321.0	374.66
08/17/2020	90091	1670		07/23/2020		Uniforms-Fire Marshall	04-411-503.0	157.98
08/17/2020	90091 90091	1670		06/26/2020		Cell Phones-Sewer	08-429-321.0	318.60
08/17/2020		1670	000 100 000 10	07/06/2020		PS # 7 & 8 door replacement	08-429-371.0	4,136.00
08/17/2020	90091	10/0	Commerce bank-Commercial	07/00/2020	20.00.7712	uturtegat peru see (Territori intili) 1880 P. Sittin Secure (Si		

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08/17/2020	90091	1670	Commerce Bank-Commercial	07/28/2020	AMITY DIGI	Amity History website monthly hosting fe	19-489-000.0	8.95
08/19/2020	90092	1704	Wex Bank	07/31/2020	JULY 2020	Police	01-410-231.0	1,966.36
08/19/2020	90092	1704	Wex Bank	07/31/2020	JULY 2020	Codes	01-413-125.0	78.80
08/19/2020	90092	1704	Wex Bank	07/31/2020	JULY 2020	Roads	01-430-231.0	394.73
08/19/2020	90092	1704	Wex Bank	07/31/2020	JULY 2020	Sewer	08-429-335.0	448.27
Grand To	tals:							69,175.81

Dated:

Supervisors :

Fund	Amount			
General Fund		\$	41,168.39	
Fire Fund		\$	7,845.29	
Sewer Fund		\$	16,968.16	
EDU/Capital Fund		\$	-	
Recreation Fund		\$	2,500.00	
Act 209		\$	-	
Amity History		\$	8.95	
Capital Fund		\$	-	
Liquid Fuels		\$	685.02	
Total		\$	69,175.81	