Amity Township Board of Supervisors <u>Meeting Minutes</u>

September 2, 2020

Call to Order/Pledge to the Flag

The September 2, 2020 meeting of the Board of Supervisors was held at Amity Fire Company, 47 Pine Forge Road, Douglassville, Berks County Pennsylvania. The meeting was called to order at 7:00PM by Chairperson Kim McGrath, followed by the pledge to the flag. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson Dave Hackett, Vice Chair Kevin Keifrider Paul Weller Terry Jones

STAFF

Troy Bingaman, Township Manager
Brian Boland, Kozloff/Stoudt Attorneys
Jeffrey Smith, Chief of Police
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Director of Codes & Life Safety
Pamela Kisch, Township Secretary

PRESENTATION – Amity Heritage Society

Mr. Keifrider, Supervisor and Chairman of the 300th Anniversary Committee, explained how challenging it was to uncover parts of Amity's history that weren't already shared in the 250th Anniversary book. Ralph Swoyer, Randy Van Fleet and Joe Kacanda from the Amity Heritage Society shared hundreds of pictures, maps and artifacts, and even hosted the History Event held at St. Paul's UCC and a History Tour of Monocacy Hill. In appreciation, Mr. Keifrider, on behalf of the 300th Anniversary Committee and Township, presented the Amity Township Heritage Society with a new computer and scanner to aid in digitizing old photos and memorabilia and continue preserving the area's rich history. Mr. Van Fleet thanked Mr. Keifrider and the Board for their generous gifts. Mr. Van Fleet announced Ralph Swoyer has accepted the position of President for the Amity Heritage Society.

ANNOUNCEMENTS

Mrs. McGrath announced September is *Childhood Cancer Awareness Month*, in honor and remembrance of the children whose young lives were taken too soon and the families facing childhood cancer today. The Board voted unanimously to "Go Gold" by adopting Resolution 17-13 in 2017 and recognized September as Childhood Cancer Awareness Month that year and going forward, paying tribute to the families, friends, professionals and communities who provide support to the brave children fighting pediatric cancer.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Hackett moved, seconded by Mr. Keifrider to approve the August 19, 2020 minutes. Motion passed 5-0.

FINANCE

Mr. Hackett moved, seconded by Mr. Keifrider to approve the disbursements as follows:

\$ 104,623.08 General Fund \$ 35,124.25 Sewer Fund \$ 2,379.85 EDU Capital Fund \$ 8,907.05 Act 209 Fund \$ 683.20 Liquid Fuels Fund \$ 151,717.43 Total

Motion passed 5-0.

The Board reviewed the Overtime by Department Report and had no questions.

REPORTS

Codes – Mr. Loomis reported the field at 172 Fancy Hill Road was mowed. Mrs. McGrath asked what size pool requires a permit. Mr. Loomis stated any pool 24" or deeper requires a permit. Mr. Loomis stated permits are still coming in steadily. Mr. Jones asked if a new home was being built on Old Airport Road. Mr. Loomis stated they are building a new home on an old lot. Mr. Keifrider asked whether Mr. Loomis inspected 120 Maplewood Drive. Mr. Loomis stated they pulled a permit; however, the work they have been doing did not require inspections.

Roads – Mrs. McGrath asked if people using the parks have been notified the Township is not doing additional sanitization for *COVID-19*. Mr. Bingaman stated signage was placed around each of the parks. Mr. Moore stated the signs were printed in English and Spanish and placed in the kitchens, restrooms and playground areas at each of the parks. Mr. Jones asked if a property owner's dead tree falls into a Township street whether the property owner is held responsible. Mr. Moore stated the Township is responsible to clear the road for public safety and removes only that part of the tree in the roadway. Mr. Jones stated there are very large *dead trees* in the sight-triangle at Fancy Hill and Levengood Roads that should be removed. Mr. Loomis stated he has received complaints in the past about dead trees; and, when warranted letters were sent notifying those property owners. Mr. Moore stated the road crew did a great job *cleaning up* after the big storm last week. Mr. Moore reported the *Paving Project* was completed and Allan Myers did a very nice job.

Waste Water Treatment Plant – Mr. Wheeler reported a pre-construction meeting will be held on September 16th for the *Digester Upgrades and Generator Replacement Project*.

OLD BUSINESS

SR422 Stormwater Drainage — Mr. Bingaman stated both of the property owners have executed the Perpetual Access and Maintenance Agreements and requested permission to accept the agreements and authorize execution of the same. Pursuant to the agreements, the property owners are responsible for maintenance and clearing of the stormwater facilities and grant the Township a perpetual access and maintenance easement, right-of-way and certain rights and privileges. Mr. Jones moved, seconded by Mr. Hackett to accept and authorize execution of the Perpetual Access and Maintenance Agreements. Motion passed 5-0.

Transportation Capital Improvements Plan Update – As a result of the Act 209 Committee meetings, the SR422/Monocacy Creek Road/N. Monocacy Creek Road intersection improvements

projects has been added, Blacksmith & SR662 was removed and costs associated to the remaining projects would increase by 5%. Bogia Engineering updated the Transportation Capital Improvements Plan and the Roadway Sufficiency Analysis Reports. Mr. Bingaman stated a Public Hearing would be necessary to consider adoption of the Updated Plan by Ordinance. Mr. Boland stated the Public Hearing would be for consideration of the new rates: North \$531.07 per trip and South \$899.52 per trip. Mr. Weller moved, seconded by Mr. Hackett to authorize advertisement of the Public Hearing to consider the recommendation of fees and Updated Capital Improvements Plan, Land Use and Assumptions Report, Roadway Sufficiency Analysis and extend dates of the projects to the year 2030. Motion passed 5-0. Mr. Boland stated the Public Hearing would be scheduled for the October 7th at 7:00PM before the regularly scheduled Board of Supervisors Meeting.

Animal Control – Mr. Bingaman stated staff has been pleased with the performance of Safety Net Sanctuary. The only revision to the agreement was an increase of donation to \$2,500.00. Mr. Jones moved, seconded by Mr. Weller to accept the revised 2021 Animal Control Services Agreement, authorize execution and forward to Safety Net Sanctuary for signatures. Motion passed 5-0.

SOLICITOR

Mr. Boland reported reviewing the contracts for the *Digester Upgrades and Generator Replacement Project*. Mr. Boland stated he will prepare a Resolution for the September 16th meeting to consider accepting the updated appraisal prepared by Doug Haring and amend the *Recreation Fee-In-Lieu of Land*.

NEW BUSINESS

PennDOT Winter Services Agreement – Mr. Bingaman stated PennDOT provides compensation for the Township to salt, cinder and plow portions of State routes within the Township. Mr. Jones moved, seconded by Mr. Keifrider to adopt **Resolution 20-25** approving the 5-year Winter Services Agreement and authorizing execution of the same by the Chairperson. Motion passed 5-0.

MANAGER'S REPORT

Leaf Creek Farm/GCP Amity Residential – PennDOT responded they will not permit two accesses on SR662. Mr. Bingaman stated an on-site meeting was requested and denied. PennDOT has agreed to a Skype meeting on September 8th at 10:30AM. Mrs. McGrath and Mr. Keifrider stated they would like to participate in the Skype meeting.

Business Registration – Mr. Bingaman reported he has almost finished the draft of the Business Registration but would like Mr. Boland and Mr. Weber's input before presenting to the Board in early October. After a short discussion, it was decided short-term businesses such as Christmas Tree sales, fireworks, spaghetti dinners, etc. would not be required to do registration; however, the Board agreed it may be worthwhile to address how many outside sales (yard sales) are permitted annually. Mr. Bingaman stated additional consideration may delay presentation to the Board.

Service Electric Complaints – Mr. Bingaman received several complaints regarding interrupted internet service from Craig and Diane Guest, 708 Green Meadow Drive, Douglassville. Mr. Bingaman requested performance records and types of complaints received in the Guests' neighborhood, which is permitted per language in the current Cable Franchise Agreement.

Weavertown Road/Meeting House Road Bridge Project – The engineer responsible for the project has reached out to the Manager stating they will need to hold a public information meeting regarding the project and may be in touch at the end of September to early October.

Mrs. McGrath asked if there was a way to provide information to business owners who may want to locate in Amity Township. Mr. Bingaman stated he would add an informative link for business in Amity Township to the Township website.

CHIEF OF POLICE REPORT

Chief Smith reported that Police attempted to serve an individual with a *Protection From Abuse* (PFA) order and they barricaded themselves in the home. Police decided to leave the home and the individual was served later the next day. Police received a call of a *stolen vehicle* off of Pine Forge Road. The vehicle was later recovered in Delaware. Chief Smith stated a *male driver* who struck a concrete sign, fled his vehicle, ran into oncoming traffic and was struck is recovering. The Chief stated Amity wasn't awarded the *COPS Grant*. A *Megan's Law Predator* moved into The Cottages. Police did the required notifications. Mr. Keifrider asked if there would be another *Aggressive Driving* wave. Chief Smith stated another wave completed this fall, followed by *Buckle-Up* detail around the holidays.

SUPERVISORS

Mr. Keifrider announced plans are being made a for a *Movie in the Park* night in October using equipment purchased for the 300th Anniversary celebration. Additional information will be forthcoming and made available at the next meeting and on the website and Facebook page.

PUBLIC COMMENT

None

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 7:56PM, Mr. Jones moved, seconded by Mr. Keifrider to adjourn the meeting. Motion passed 5-0.

Meeting adjourned at 7:56PM.

Respectfully submitted,

Pamela L. Kisch

Township Secretary

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Report Criteria:

Report type: GL detail

Report type	:: GL detail							
Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/02/2020	1960	31	Bechtelsville Asphalt	07/31/2020	10411478	19mm binder-Griffith Dr. repair	35-438-000.0	222.95
09/02/2020	1960	31	Bechtelsville Asphalt	07/31/2020	10411478	9.5mm-Penns Lane & W. Morlatton Rd.	35-438-000.0	148.75
09/02/2020	1960	31	Bechtelsville Asphalt	08/10/2020	10411540	19mm binder-Buckhead Lane @ catch bas	35-438-000.0	311.50
08/20/2020	28981	1522	Commonwealth of PA	07/01/2020	1158311	Chapter 302 Annual Svc Fee	08-429-317.0	150.00
08/20/2020	28982	347	Tractor Supply Credit Plan	07/17/2020	100616102	axle springs	08-429-330.0	139.98
09/02/2020	28983	299	21st Century Media-Philly Clu	08/16/2020	1333238-08	Ad-Solar Ordinance Hearing	01-406-340.0	619.94
09/02/2020	28984	1482	American Water	08/01/2020	400019744	usage data	08-429-370.0	15.17
09/02/2020	28985	1671	Berks County Conservation Di	08/27/2020	2020 MEM	Nurturer of Conservation Membership	01-461-248.0	100.00
09/02/2020	28986	42	Berks Court Reporting Service	08/20/2020	LD-18960	Solar Energy Systems Ordinance	01-414-314.0	135.00
09/02/2020	28987	47	Birdsboro Auto Parts	08/13/2020	811224	oil filters/oil-sewer	08-429-330.0	140.99
09/02/2020	28988	1459	Bogia Engineering Inc.	07/31/2020	2020-427	Act 209 North	14-438-000.0	4,453.52
09/02/2020	28988	1459	Bogia Engineering Inc.	07/31/2020	2020-427	Act 209 South	15-438-000.0	4,453.53
09/02/2020	28989	59	Boyertown Supply	08/13/2020	871189	PVC Pipe	08-429-370.0	43.28
09/02/2020	28990	148	Brian Haas	08/25/2020	2020 ALLO	boot reimb.	01-430-191.0	154.95
09/02/2020	28991	67	C & J Tire Service	08/21/2020	100100541	26-5 tires	01-410-250.0	459.00
09/02/2020	28992	1657	C.S. Davidson, Inc.	08/11/2020	143966	annual maintenance agreement-Permit M	01-413-741.0	1,850.00
09/02/2020	28993	407	Chemsearch	07/31/2020	7047990	Yield aerosol	01-430-231.0	197.06
09/02/2020	28994	73	Cody Computer Services	08/06/2020	9112	Annual Support	01-410-741.0	7,711.73
09/02/2020	28995	97	Crystal Springs	08/19/2020	198974650	bottled water-admin. office	01-406-300.0	3.34
09/02/2020	28995	97	Crystal Springs	08/19/2020	198974690	bottled water-police	01-410-200.0	23.38
09/02/2020	28995	97	Crystal Springs	08/19/2020	198974730	bottled water-roads	01-430-300.0	17.35
09/02/2020	28995	97	Crystal Springs	08/19/2020	198974820	bottled water-sewer	08-429-370.0	17.35
09/02/2020	28996	1474	Ebert Engineering	08/10/2020	07-20-001	engineering for leaf creek interceptor	09-429-315.0	1,409.85
09/02/2020	28997	1272	Entech Engineering, Inc.	08/24/2020	69565	Digester Upgrade Project Part 2	09-429-316.0	970.00
09/02/2020	28998	1722	FP Mailing Solutions	08/21/2020	RI10459373	postage meter ink	01-406-200.0	116.86
09/02/2020	28999	1824	George Eardley	08/17/2020	REFUND PE	Permit refund	01-322-410.0	461.40

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09/02/2020	29000	1807	GreatAmerica Financial Servic	08/12/2020	27601101	Agreement # 003-1530661-000-Admin	01-406-384.0	215.85
09/02/2020	29000	1807	GreatAmerica Financial Servic	08/12/2020	27601101	Agreement # 003-1530661-000-Police	01-410-200.0	215.84
09/02/2020	29001	154	Harner's Auto Body Inc.	07/27/2020	11493	26-4 inspection/brakes/oil change	01-410-250.0	330.65
09/02/2020	29001		Harner's Auto Body Inc.	07/28/2020	11500	26-6 headlamp	01-410-250.0	44.01
09/02/2020	29002	823	Hess Embroidery & Uniforms	04/09/2020	23954	uniforms, smith	01-410-122.0	97.00
09/02/2020	29003	165	Home Depot	08/17/2020	416400001	supplies for Russell Ave Storm Sewer	01-436-220.0	97.62
09/02/2020	29003	165	Home Depot	08/13/2020	413200002	supplies-wwtp	08-429-370.0	60.91
09/02/2020	29004	617	Hopewell Trucking & Excavati	08/19/2020	6800	yard waste container-tipping fee (3)	01-426-000.0	375.00
09/02/2020	29005	216	J.P. Mascaro & Sons	08/12/2020	392258	waste removal-twp. bldg.	01-409-365.0	182.18
09/02/2020	29005	216	J.P. Mascaro & Sons	08/12/2020	392258	waste removal-WWTP	08-429-370.0	51.98
09/02/2020	29005	216	J.P. Mascaro & Sons	08/12/2020	392148	grit dumpsters	08-429-380.0	1,102.50
09/02/2020	29005	216	J.P. Mascaro & Sons	08/15/2020	392720	sludge removal	08-429-380.0	4,289.76
09/02/2020	29006	1112	M.B. Investments	08/26/2020	PAGODA M	Escrow balance refund	01-252200.34	8,527.42
09/02/2020	29007	1749	Municipal Capital Finance	08/13/2020	136671408	Ricoh CW2201 monthlypayment	01-406-384.0	81.50
09/02/2020	29007	1749	Municipal Capital Finance	08/13/2020	136671408	Ricoh CW2201 monthly payment	08-429-200.0	81.50
09/02/2020	29008	242	National Uniform Rental	08/13/2020	961372	unifoms-roads	01-430-191.0	27.64
09/02/2020	29008	242	National Uniform Rental	08/13/2020	961373	uniforms-sewer	08-429-191.0	36.05
09/02/2020	29008	242	National Uniform Rental	08/20/2020	961712	unifoms-sewer	08-429-191.0	32.75
09/02/2020	29008	242	National Uniform Rental	08/27/2020	962054	unifoms-sewer	08-429-191.0	35.45
09/02/2020	29009	270	PA American Water Co.	08/20/2020	210030928	township bldg	01-406-300.0	16.07
09/02/2020	29009	270	PA American Water Co.	08/20/2020	210029897	Rosewood Dr.	01-451-450.0	16.07
09/02/2020	29009	270	PA American Water Co.	08/20/2020	210030298	hill rd - water	01-451-450.0	36.27
09/02/2020	29009	270	PA American Water Co.	08/20/2020	210032194	Amity Comm Park 210032194891	01-451-450.0	177.51
09/02/2020	29009	270		08/20/2020	210029809	township bldg-2 inch line	08-429-372.0	130.14
09/02/2020	29009	270		08/20/2020	210031727	Rosecliff pump	08-429-372.0	16.07
09/02/2020	29009	270		08/20/2020	220023768	Pleasant View Dr.	08-429-372.0	40.51
09/02/2020	29010	27		09/01/2020	SEPTEMBER	Health Insurance Admin	01-401-123.0	11,858.56
09/02/2020	29010	27		09/01/2020	SEPTEMBER	Health Insurance Police	01-410-192.0	42,715.72
09/02/2020	29010	27		09/01/2020	SEPTEMBER	Health Insurance Code	01-413-122.0	2,964.64

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	29010	27	PA Municipal Health Ins. Co-o	09/01/2020	SEPTEMBER	Health Insurance Roads	01-438-150.0	14,823.20
09/02/2020	29010	27	PA Municipal Health Ins. Co-o	09/01/2020	SEPTEMBER	Health Insurance Sewer	08-429-150.0	18,998.60
09/02/2020	29010	1391	PAPCO, Inc.	07/14/2020	3020280	diesel fuel	01-430-231.0	844.08
09/02/2020	29011	1391	PAPCO, Inc.	07/07/2020	3015169	heating oil-Digester Building	08-429-361.0	1,050.49
09/02/2020	29011	1082	Penteledata L.P.	08/24/2020	B3741896	Internet-Admin	01-406-741.0	209.95
09/02/2020	29012	1082	Penteledata L.P.	08/24/2020	B3741896	Internet-Police	01-410-741.0	209.95
09/02/2020	29012	1082	Penteledata L.P.	08/24/2020	B3741896	Internet-WWTP	08-429-741.0	99.95
09/02/2020	29012	276	Pikeville Equipment	07/29/2020	10747	bushing	08-429-371.0	40.91
09/02/2020 09/02/2020	29013	282	Pollu-Tech Inc.	08/17/2020	820024	pollu-treat	08-429-380.0	2,628.00
09/02/2020	29014	1545	Quality Disposal Service	08/18/2020	153658	yard waster container hauling only	01-426-000.0	315.00
09/02/2020	29015	1349	RR Donnelley	07/24/2020	539462066	traffic citations	01-410-200.0	20.90
09/02/2020	29017	1823	Richard & Heather Almquist	08/24/2020	SANTUARY	Escrow balance return	01-252200.40	998.37
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020	108270	Monthly Maintenance-Admin	01-406-741.0	377.50
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020	108271	Intronis Cloud Backup-Admin	01-406-741.0	205.00
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020	108272	Office 365-admin	01-406-741.0	161.00
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020		Monthly Maintenance-Police	01-410-741.0	377.50
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020		Intronis Cloud Backup-Police	01-410-741.0	205.00
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020		Office 365-police	01-410-741.0	228.00
09/02/2020	29018	1595	Ridge Support Technologies	08/12/2020	108272	Office 365-sewer	08-429-741.0	95.00
09/02/2020	29019	957	Robin Wade	08/12/2020	2020 ALLO	work boots & socks	01-430-191.0	148.80
09/02/2020	29020	1487	Safariland, LLC	07/20/2020	1010-30803	nik test kits	01-410-200.0	156.44
09/02/2020	29021	1825	Speedway, LLC	08/26/2020	SPEEDWAY-	esrow balance refund	01-252200.73	22.34
09/02/2020	29022	1168		08/11/2020		office supplies-admin	01-406-200.0	44.36
09/02/2020	29022	1168		08/17/2020		housekeeping	01-409-226.0	222.61
09/02/2020	29022	1168	N N N N N N N N N N N N N N N N N N N	08/06/2020	184943122-	victory backpack electrostatic sprayer	01-410-200.0	1,697.01
09/02/2020	29022	1168		08/17/2020		office supplies-police	01-410-200.0	222.60
09/02/2020	29022	1168		08/06/2020		Victory backpack electrostatic sprayer	01-454-220.0	1,697.00
09/02/2020	29022	1168		08/11/2020		housekeeping-parks	01-454-220.0	36.39
09/02/2020	29023	1811		07/28/2020		Uniforms, Scherer	01-410-191.0	137.75

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151,717.43

Grand Totals:

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Dated:

Supervisors :

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Fund	Amount		
General Fund	\$	104,623.08	
Fire Fund	\$	-	
Sewer Fund	\$	35,124.25	
EDU/Capital Fund	\$	2,379.85	
Recreation Fund	\$	+	
Act 209	\$	8,907.05	
Amity History	\$	5 5 5	
Capital Fund	\$	i=	
Liquid Fuels	\$	683.20	
Total	\$	151,717.43	

Report Criteria:

Report type: GL detail