

Amity Township Board of Supervisors
Meeting Minutes

January 20, 2021

Call to Order/Pledge to the Flag

The January 20, 2021 meeting of the Board of Supervisors was held via Zoom, a cloud platform for video and audio conferencing, and was called to order at 7:00PM by Chairperson Kim McGrath, followed by the pledge to the flag. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
David Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Township Manager
Kathie Benson, Office Administrator
Brian F. Boland, Kozloff/Stoudt Attorneys
John Weber, LTL Consultants
H. David Miller, Entech Engineering
Jeffrey Smith, Chief of Police
Dave Wheeler, Waste Water Treatment Plant Superintendent
Patrick Moore, Public Works Maintenance Superintendent
Steve Loomis, Director of Codes and Life Safety
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

Mrs. McGrath announced the *SR562 bridge in Exeter Township* will be closed for approximately four months for a bridge replacement project, beginning January 25, 2021. The detour route will include Limekiln Road, Daniel Boone Road and SR422.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Keifrider moved, seconded by Mr. Hackett to approve the January 4, 2021 minutes. Motion passed 5-0.

FINANCE

Mr. Weller moved, seconded by Mr. Hackett to approve the disbursements as follows:

\$ 40,390.73	General Fund
\$ 7,422.31	Fire Fund
\$ 33,512.84	Sewer Fund
\$ 12,095.14	Capital Fund
\$ 93,421.02	Total

Mrs. McGrath questioned whether the *Siana Law* payment was for a single hearing or for multiple hearings. Mr. Bingaman stated he would check and report his findings. Motion passed 5-0.

The Board reviewed the Overtime by Department and December Treasurer's Reports and had no questions.

REPORTS

Fire Companies – Supervisors reviewed the Monarch Fire Company Reports and had no questions.

Planning Commission – Mr. Jones moved, seconded by Mr. Weller to grant plan approval for the **Monocacy Hill Investment Minor Subdivision** conditioned upon receipt of the signed and notarized plans dated 1/20/2021 and execution of the temporary septic easement agreement; and, to approve execution of the Sewage Planning Waiver. Motion passed 5-0. Jamie Keith, Boyer Engineering, asked who would be drafting the agreement. Mr. Boland stated he would draft the agreement once he receives the description from Boyer Engineering. Mr. Jones moved, seconded by Mr. Weller to accept the time extension to 8/21/2021 for the **Moorhouse Major Subdivision Preliminary Plan**. Motion passed 5-0. Mr. Bingaman stated the approval of the building facades for **Arbour Green Apartments** was being deferred to the February meeting.

Codes – Mr. Loomis reported there were approximately 60 properties that have not complied with **SMO inspections** for 2020.

Roads – Mr. Moore reported **Christmas tree collection** will be completed by the end of the week and expects to have collected and chipped approximately 400 trees.

WWTP – Mr. Wheeler reported **construction at the plant** was moving along well and they expect the generator to be delivered by the end of the month.

OLD BUSINESS

None

SOLICITOR

Mr. Boland had nothing to report.

ENGINEERS

LTL Consultants – Mr. Weber reported **Speedway Land Development** project has been completed, the NPDES permit has been closed and the developer will be requesting a release of the Improvements Bond.

Entech Engineering – Mr. Miller reported he received payment applications for the WWTP Digester/Generator Upgrade Project, reviewed the work and recommended approval. Mr. Jones moved, seconded by Mr. Keifrider to approve **Payment Application No. 1 for PSI Pumping Solutions Inc.** in the amount of \$124,965.00 and **Payment Application No. 2 for Eastern Environmental Contractors Inc.** in the amount of \$19,755.00. Motion passed 5-0. Mr. Miller asked if the Township **accepts and maintains sewer lines that are installed in streets that are not be dedicated**. Mr. Weber stated the Township typically will only accept sewer lines in streets that are being dedicated. There are some communities, like Blacksmith Pointe, that have private streets that were not dedicated, and the Township is not responsible for maintenance and repairs of the street or sewer lines, in the event they are not maintained by the Association. Mr. Boland stated the plans should be noted that the Township reserves the right to inspect and maintain the sewer lines. Mr. Miller stated the plans for **Arbour Green** and **Highland Place** currently do not read that way and will require revisions to show the Township will be responsible for the sewer right-of-ways only.

Mr. Miller stated he will be submitting a proposal for the *Act 537 Plan update*, if necessary. The Act 537 Plan is typically reviewed for revisions every 10 years, at a minimum.

Mr. Miller stated some of the improvements from previous Act 537 Plan updates were not implemented; and as such, may not require additional PADEP approval. Mr. Miller will provide an update at the February meeting.

NEW BUSINESS

Participation in CELG's Economic Development Discussion – Mr. Bingaman stated the Center for Excellence in Local Government (CELG) would like participation from municipalities interested in development within their communities. The group would discuss best practices on providing water and sewer services to the developing areas. Mr. Bingaman stated he felt this could be beneficial to developing the PBOI. Mrs. McGrath, Mr. Keifrider and Mr. Bingaman stated they would participate in the group discussion.

MS-965 Liquid Fuels Actual Use Report – Mr. Keifrider moved, seconded by Mr. Weller to reaffirm the electronic submission of the MS-965 Liquid Fuels Actual Use Report for 2020.

Motion passed 5-0.

MANAGER'S REPORT – Mr. Bingaman reported he was contacted by the Reading/Berks YMCA about running the ***2021 Summer Playground Program*** for the Township. The YMCA has best practices in place for COVID-19 and they are prepared to do the same in Amity Township. Mr. Bingaman stated he was advised that the school district currently restricts use of the building to school district personnel, but is hopeful by summer the playground program could utilize the building as previously discussed. The Board had no objection to having the YMCA run the Amity Summer Playground Program. The developer for ***Royal Farms*** requested a Scoping Meeting with PennDOT. McMahan Associates has asked if the Township had any comments or concerns. Since the intersection would involve multiple State roads, the Township would rely heavily on PennDOT's planning process and input. Mr. Bingaman told them the Township would reserve the right to comment throughout the process and would request a commitment from the developer for all professional fees incurred prior to plan submission. Mrs. McGrath stated the Township should have the accident reports readily available.

CHIEF OF POLICE REPORT

Chief Smith reported a total of six people were arrested and are awaiting sentencing for ***vehicle thefts*** in the vicinity of Blacksmith Point and along Lake Drive. Chief Smith requested approval to purchase a new Police SUV. The Chief presented quotes for a 2021 Ford Explorer and a 2021 Chevrolet Tahoe. Chief Smith stated he'd prefer to purchase the Ford Explorer as it's a lower cost and the Township could take delivery sooner (March or April). Mr. Keifrider moved, seconded by Mr. Hackett to authorize purchasing a ***2021 Ford Explorer*** at a cost not to exceed \$49K. Motion passed 5-0. The Chief requested an ***Executive Session*** to discuss real estate matters.

SUPERVISORS

Mr. Jones questioned if the Township previously adopted the ***International Fire Code (IFC)*** and whether that code would permit the Fire Marshal to perform ***safety inspections***. Mr. Loomis stated the Township did not adopt the IFC previously, and the Fire Marshal has no jurisdiction or authority to conduct the inspections. Mr. Zomolsky stated James Munda performed inspections when he served as Fire Marshal. Mr. Loomis stated he performed the inspections as a safety measure trying to gain voluntary compliance but had no authority to enforce the code. Mr. Jones asked who performs inspections at commercial properties. Mr. Loomis stated third parties through Compliance Engine perform inspections on safety apparatus for all commercial properties. Mr. Jones stated he feels the

Ordinances need to be amended in the interest of public safety. Mr. Jones asked staff to look how safety inspections and compliance is handled in neighboring municipalities. Mr. Bingaman stated he would pull Ordinance 3 and consult with David Michaels at VFIS, as they have already been retained for consultation and analysis of emergency services. Mr. Jones requested an ***Executive Session*** to discuss personnel matters. Mr. Keifrider stated the Blazer Education Foundation is looking at several dates in October for ***Harvest Fest 2021***. Tony Tucci, Western Berks EMS, stated they have handled 64 emergency calls since they began offering primary EMS services in the Township on January 6th. Mr. Tucci stated ***membership cards*** were being mailed today or tomorrow; and, they have been receiving a lot of good feedback.

PUBLIC COMMENT

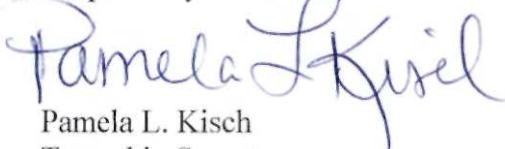
Richard Cooper, Limekiln Road, questioned whether the Township could downsize the ***vehicles purchased for Police***. Chief Smith explained there are few options available, with limited police interceptors being manufactured. Police vehicles often idle for long periods of time and require faster acceleration than vehicles manufactured for the general public. Mr. Keifrider stated the Township has purchased smaller models for detective vehicles. Mr. Cooper asked if the Township was participating in the ***economic development discussion group*** to encourage low-income housing. Mr. Bingaman stated the discussion will involve many facets of development and would be more of a starting point to determine what can be done to encourage the desired types of development in each community.

EXECUTIVE SESSION AND ADJOURNMENT

With no further business, at 8:02PM, Mr. Keifrider moved, seconded by Mr. Jones to adjourn to ***Executive Session*** to discuss real estate and personnel matters, with no intent to return. Motion passed 5-0.

Meeting adjourned at 8:02PM.

Respectfully submitted,



Pamela L. Kisch
Township Secretary

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/20/2021	29420	299	21st Century Media-Philly Clu	12/27/2020	1333238-12	Ad-Public meetings	01-406-340.0	159.35
01/20/2021	29421	1736	American United Life Insuranc	01/01/2021	G00618078	Admin	01-401-123.0	260.30
01/20/2021	29421	1736	American United Life Insuranc	01/01/2021	G00618078	Police	01-410-192.0	987.89
01/20/2021	29421	1736	American United Life Insuranc	01/01/2021	G00618078	Code Enforcement	01-413-122.0	68.62
01/20/2021	29421	1736	American United Life Insuranc	01/01/2021	G00618078	Roads	01-438-150.0	255.29
01/20/2021	29421	1736	American United Life Insuranc	01/01/2021	G00618078	Sewer	08-429-150.0	362.34
01/20/2021	29422	1482	American Water	12/01/2020	400020446	usage data	08-429-370.0	15.30
01/20/2021	29423	1714	Axon Enterprise, Inc.	12/19/2020	SI-1704509	spare cartridge battery pack	01-410-200.0	795.00
01/20/2021	29424	47	Birdsboro Auto Parts	01/08/2021	824318	filters-fuel	01-437-220.0	14.62
01/20/2021	29424	47	Birdsboro Auto Parts	12/31/2020	823740	oil & fuel filters-sewer	08-429-335.0	76.04
01/20/2021	29424	47	Birdsboro Auto Parts	12/31/2020	823740	35 ton jack	08-429-370.0	199.00
01/20/2021	29424	47	Birdsboro Auto Parts	01/07/2021	824242	oil & fuel filters-sewer	08-429-372.0	465.90
01/20/2021	29425	1817	Bortz's Chainsaw Shop	01/07/2021	964302	chainsaw	01-437-220.0	69.00
01/20/2021	29426	59	Boyertown Supply	01/11/2021	882824	Road Dept-replace hot water heater & sla	01-430-300.0	189.19
01/20/2021	29426	59	Boyertown Supply	01/11/2021	882825	Road Dept-replace hot water heater & sla	01-430-300.0	730.24
01/20/2021	29426	59	Boyertown Supply	01/12/2021	882945	Road Dept-replace hot water heater & sla	01-430-300.0	9.00
01/20/2021	29427	383	Clark Industrial Supply Inc.	01/06/2021	158836	truck 63 fuel tank	01-437-220.0	125.93
01/20/2021	29428	1555	CPE	12/31/2020	20014	lubricup em service pack	08-429-370.0	605.28
01/20/2021	29429	97	Crystal Springs	01/06/2021	19897473 0	bottled water-roads	01-430-300.0	3.99
01/20/2021	29429	97	Crystal Springs	01/06/2021	19897482 0	bottled water-sewer	08-429-370.0	3.99
01/20/2021	29430	1674	Eagle Disposal	01/01/2021	382315	Recycling contract	01-426-000.0	12,728.00
01/20/2021	29431	154	Harner's Auto Body Inc.	12/14/2020	11981	26-6 headlamp	01-410-250.0	47.65
01/20/2021	29431	154	Harner's Auto Body Inc.	12/28/2020	12001	26-3 inspections and brakes	01-410-250.0	383.60
01/20/2021	29432	216	J.P. Mascaro & Sons	12/31/2020	404792	sludge removal	08-429-380.0	4,098.38
01/20/2021	29433	1712	Karta Consulting	12/18/2020	28	GIS-annual maintenance	01-406-741.0	995.00
01/20/2021	29434	397	M.J. Reider Associates Inc.	01/05/2021	21A0048	influent/effluent	08-429-375.0	4,324.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	electric township bldg	01-409-361.0	598.29
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	888 Old Airport Rd.	01-409-361.0	113.54
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	traffic signals	01-433-370.0	516.13
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	Street lighting	01-434-000.0	2,966.38
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	Recreation	01-451-360.0	301.58
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	Sewer - River Bridge Rd	08-429-361.0	8,349.00
01/20/2021	29435	225	Met-Ed	12/22/2020	DECEMBER	Pump Station	08-429-362.0	2,687.69
01/20/2021	29436	459	Miller Municipal Supply	12/30/2020	135578	traffic cones	01-438-200.0	997.50
01/20/2021	29437	1749	Municipal Capital Finance	01/01/2021	136671412	Ricoh CW2201 monthlypayment	01-406-384.0	81.50
01/20/2021	29437	1749	Municipal Capital Finance	01/01/2021	136671412	Ricoh CW2201 monthly payment	08-429-200.0	81.50
01/20/2021	29438	242	National Uniform Rental	01/07/2021	968570	unifoms-roads	01-430-191.0	27.64
01/20/2021	29438	242	National Uniform Rental	01/14/2021	968907	unifoms-roads	01-430-191.0	40.25
01/20/2021	29438	242	National Uniform Rental	12/31/2020	968202	unifoms-sewer	08-429-191.0	34.75
01/20/2021	29438	242	National Uniform Rental	01/07/2021	968571	unifoms-sewer	08-429-191.0	38.45
01/20/2021	29439	270	PA American Water Co.	01/07/2021	210030625	fire hydrants	04-411-363.0	6,075.31
01/20/2021	29440	1574	PA Dept of Env Protection	01/01/2021	1178044	Annual Chapter 92 Fee	08-429-317.0	1,250.00
01/20/2021	29441	261	PA One Call System	12/31/2020	888706	monthly activity fee	08-429-320.0	74.00
01/20/2021	29442	1064	R.D. Holder Oil Co., Inc.	12/30/2020	0503698	55 gallon drum oil	08-429-370.0	882.00
01/20/2021	29443	296	Radio Maintenance, Inc.	01/11/2021	26260	26-8 upfitting	30-410-761.0	11,803.94
01/20/2021	29444	1559	RagnaSoft, Inc.	01/01/2021	RSI-000522	PlanIt Police annual subscription	01-410-741.0	1,225.00
01/20/2021	29445	712	Ridgewood Soils, Inc.	01/04/2021	129085	Annual fee for yard waste recycling	01-426-000.0	5,200.00
01/20/2021	29446	1837	Rylind Construction Company	01/13/2021	SECURITY D	Refund Security Deposit	01-252200.78	1,100.00
01/20/2021	29447	1085	Siana Law	01/06/2021	85335	ZHB	01-414-316.0	618.25
01/20/2021	29448	425	Sirchie Finger Print Laborator	12/15/2020	0473440	integrity bags	01-410-200.0	170.00
01/20/2021	29449	1395	State Workers Ins. Fund	12/31/2020	05916342-1	#05916342 W/C vol. fire co.	04-411-500.0	1,347.00
01/20/2021	29450	900	Township of Cumru	01/01/2021	2021 RANG	Range usage fee	01-410-460.0	1,000.00
01/20/2021	29451	1228	Triad Truck Equipment, Inc.	12/18/2020	0092024	auger adapter	01-437-220.0	32.00
01/20/2021	29452	359	USA Blue Book	12/15/2020	447044	HVO chem resistant glove	08-429-370.0	177.54
01/20/2021	29452	359	USA Blue Book	12/15/2020	447180	HVO chem resistant glove	08-429-370.0	169.79

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/20/2021	29452	359	USA Blue Book	12/17/2020	450045	disinfectant spray	08-429-370.0	92.78
01/20/2021	29452	359	USA Blue Book	12/28/2020	456862	float switch	08-429-372.0	1,516.93
01/20/2021	29452	359	USA Blue Book	12/30/2020	458602	nitrile gloves	08-429-450.0	122.00
01/20/2021	29453	1096	Utility Services Group, Inc.	01/07/2021	27978	Flow meter rental-Nov & Dec	08-429-370.0	6,000.00
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/08/2021	42808	supplies-roads	01-430-220.0	2.79
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/08/2021	42822	supplies-roads	01-430-220.0	24.99
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/07/2021	42798	keys for fuel tank	01-430-231.0	5.97
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/12/2021	42851	roads dept-hot water heater and slop sink	01-430-300.0	73.34
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/07/2021	42797	truck #63 fuel tank	01-437-220.0	23.03
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/08/2021	42815	truck #63 fuel tank	01-437-220.0	8.48
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/08/2021	42819	supplies-sewer	08-429-370.0	11.99
01/20/2021	29454	894	Weaver's Hardware Co., Inc.	01/13/2021	42862	keys-sewer	08-429-370.0	2.79
01/20/2021	29455	381	Zee Medical Service Co.	01/11/2021	522115832	first aid supplies-police	01-410-200.0	96.08
01/07/2021	90100	1195	Windstream Corporation	12/18/2020	021343024-	pump station 8	08-429-320.0	44.62
01/18/2021	90101	1670	Commerce Bank-Commercial	12/15/2020	GFOA 2021	GFOA membership	01-406-300.0	75.00
01/18/2021	90101	1670	Commerce Bank-Commercial	12/14/2020	WYZE 6807	Thermometer-COVID 19	01-406-300.0	104.97
01/18/2021	90101	1670	Commerce Bank-Commercial	12/08/2020	IRONTON G	Admin-VOIP phone charges	01-406-320.0	579.38
01/18/2021	90101	1670	Commerce Bank-Commercial	12/27/2020	ZOOM 596	Zoom monthly subscription fee	01-406-320.0	14.99
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell Phone-Admin	01-406-321.0	215.12
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell Phone-spare	01-406-321.0	79.68
01/18/2021	90101	1670	Commerce Bank-Commercial	12/04/2020	STRATIX 50	Admin-copier maintenance fee	01-406-384.0	37.50
01/18/2021	90101	1670	Commerce Bank-Commercial	12/30/2020	STRATIX 50	Admin-copier maintenance fee	01-406-384.0	37.50
01/18/2021	90101	1670	Commerce Bank-Commercial	01/02/2021	JOTFORM D	Jotform annual license	01-406-420.0	195.00
01/18/2021	90101	1670	Commerce Bank-Commercial	12/18/2020	SSL STORE	Remote.amitytownship.com cert rene	01-406-741.0	37.26
01/18/2021	90101	1670	Commerce Bank-Commercial	12/30/2020	SPECIALTY	duct work cleaning estimate	01-409-373.0	75.00
01/18/2021	90101	1670	Commerce Bank-Commercial	01/28/2020	BROOKS CA	Police-Xmas gift for officers from Chief	01-410-124.0	225.00
01/18/2021	90101	1670	Commerce Bank-Commercial	12/18/2020	CORROPOL	Police-Xmas gift for officers from Chief	01-410-124.0	150.00
01/18/2021	90101	1670	Commerce Bank-Commercial	12/04/2020	STRATIX 50	Police-copier maintenance fee	01-410-200.0	37.50
01/18/2021	90101	1670	Commerce Bank-Commercial	12/30/2020	STRATIX 50	Police-copier maintenance fee	01-410-200.0	37.50

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell Phones-Police	01-410-321.0	964.88
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell Phones-codes	01-413-124.0	93.26
01/18/2021	90101	1670	Commerce Bank-Commercial	12/07/2020	ESRI 93948	ARC Gis annual license fee	01-413-741.0	1,222.00
01/18/2021	90101	1670	Commerce Bank-Commercial	12/19/2020	UPS 191A7	Postage-Arbour Green to Berks County	01-414-317.0	16.52
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell phones-Roads	01-430-321.0	436.05
01/18/2021	90101	1670	Commerce Bank-Commercial	12/08/2020	IRONTON G	SEwer-VOIP phone system	08-429-320.0	144.84
01/18/2021	90101	1670	Commerce Bank-Commercial	11/26/2020	SPRINT 987	Cell Phones-Sewer	08-429-321.0	575.41
01/18/2021	90101	1670	Commerce Bank-Commercial	10/03/2020	STANLEY ST	SEwer plant floor cleaning	08-429-370.0	626.00
01/18/2021	90101	1670	Commerce Bank-Commercial	11/25/2020	JAY SCHMO	detective's car-window tinting	30-410-761.0	291.20
01/20/2021	90102	1704	Wex Bank	12/31/2020	DECEMBER	Police	01-410-231.0	2,140.92
01/20/2021	90102	1704	Wex Bank	12/31/2020	DECEMBER	Codes	01-413-125.0	123.61
01/20/2021	90102	1704	Wex Bank	12/31/2020	DECEMBER	Roads	01-430-231.0	446.68
01/20/2021	90102	1704	Wex Bank	12/31/2020	DECEMBER	Sewer	08-429-335.0	480.53
Grand Totals:								93,421.02

Dated: January 20, 2021

Supervisors : Kimberly McGraw
Paul A. Weller
Raymond
John

Fund	Amount
General Fund	\$ 40,390.73
Fire Fund	\$ 7,422.31
Sewer Fund	\$ 33,512.84
EDU/Capital Fund	\$ -
Recreation Fund	\$ -
Act 209	\$ -
Amity History	\$ -
Capital Fund	\$ 12,095.14
Liquid Fuels	
Total	\$ 93,421.02

Report Criteria:
Report type: GL detail