

**Amity Township Board of Supervisors
MEETING MINUTES**

May 17, 2023

Call to Order/Pledge to the Flag

The May 17, 2023, meeting of the Board of Supervisors held at the Township building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:02PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Township Manager
Brian F. Boland, Kozloff/Stoudt Attorneys
John Weber, LTL Consultants
H. David Miller, Entech Engineering
Jeffrey Smith, Chief of Police
Steve Loomis, Director of Codes & Life Safety
Randy Maguire, Public Works Director
Pamela Kisch, Township Secretary

ANNOUNCEMENTS

Mrs. McGrath announced the agenda was being amended to add two items under New Business:

- 1) Consider sending a letter in support of naming a currently un-named island on the Schuylkill River
- 2) Authorize repairs to fencing at the upper field on Hill Road Park

Mr. Weller moved, seconded by Mr. Jones to adopt the amended agenda as presented. Motion passed 5-0.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

MINUTES

Mr. Jones moved, seconded by Mr. Weller to approve the *April 19, 2023 Conditional Use Public Hearing minutes* and the *April 19, 2023 regular meeting minutes*. Motion passed 5-0.

FINANCE

Mr. Weller moved, seconded by Mr. Keifrider to reaffirm the *May 3rd disbursements* as follows:

\$ 812.60	Capital Fund
\$ 40,166.25	EDU/Capital Reserve Fund
\$ 40,478.91	Fire Fund
\$ 223,016.77	General Fund
\$.45	Recreation Fund
\$ 83,152.57	Sewer Fund
\$ 387,627.55	Total

and approve the *May 17th disbursements* as follows:

\$ 5,060.00	Amity History Fund
\$ 37,897.00	Capital Fund
\$ 39,289.17	EDU/Capital Reserve Fund
\$ 1,716.00	Fire Fund
\$ 97,777.80	General Fund
\$ 35,408.62	Sewer Fund
<u>\$ 217,148.59</u>	Total

Motion passed 5-0.

The Board reviewed the *Overtime by Department Reports* and *April Treasurer's Report* and had no questions.

REPORTS

Fire Companies – Representatives from Amity and Monarch Fire Companies were not present. Mrs. McGrath questioned why Birdsboro Fire Company is first dispatched to *calls on River Bridge Road* if the only route there is through Amity Township. Mr. Bingaman stated he would reach out to Berks Department of Emergency Services for an answer.

TowerDIRECT – Representatives from TowerDIRECT were not present. The Board reviewed the April report and had no questions.

Planning Commission – Highland Place – Chris Falencki, McCarthy Engineering, stated the revised McCarthy Engineering memo for the Phasing Plan Conditions per the Amity Township Planning Commission dated 5/17/2023 was also revised to correct a typo under Phase 3, which should be 63 added units (not 66) and 33.3% fee in lieu of traffic improvements for the total 192 units, per the letter from Tom Flatley. Mr. Jones moved, seconded by Mr. Hackett to grant waivers as requested and grant Preliminary Plan approval subject to the terms and conditions set forth in the LTL Consultants letter dated 5/8/2023 and the Phasing Plan Conditions set forth in the 5/17/2023 McCarthy Engineering memo, and conditioned upon the final sanitary sewer comments from Entech Engineering, Inc. as set forth in the memo from McCarthy Engineering dated 5/17/2023. Motion passed 4-0-1. Mr. Keifrider abstained because he is related to the developer. ***Artistic Visions Wildlife Studio*** – Mr. Jones moved, seconded by Mr. Keifrider to grant waivers as requested. Motion passed 5-0. Mr. Weller moved, seconded by Mr. Jones to approve the amended Land Development Plan, subject to review and approval by the Solicitor and Engineer. Motion passed 5-0.

Codes – Mr. Loomis corrected his report, stating one *new home permit* was issued in 2023. Mr. Jones stated the grass needs to be cut on the *lot next to the post office*. Mr. Loomis stated the lot is farmed. Mr. Jones asked that Mr. Loomis reach out to the owner.

Roads – Mr. Maguire asked for authorization to purchase the *swing set replacement for Lake Drive Park* and approval to proceed with *tree removal behind 507 and 523 Ben Franklin Highway*. Mr. Jones moved, seconded by Mr. Keifrider to authorize spending \$7,797.18 from the Capital Fund, per the Third Little Pig quotations, for the swing set replacement and \$8,400.00 from the General Fund for tree removal, per the Andrews ArborCare quote dated 4/18/2023. Motion passed 5-0. Mr. Bingaman stated PennDOT requires a ***Price Adjustment of Bituminous Materials for Small Quantities resolution*** be adopted by the Board for the 2023 Paving Projects. Mr. Keifrider moved, seconded by Mr. Jones to adopt ***Resolution 23-08***. Motion passed 5-0. Mr. Maguire reported *street sweeping* was completed, and new *garage doors at Amity Community Park* have been installed.

Waste Water Treatment Plant – Mr. Maguire reported the parts for the heater were delivered.

OLD BUSINESS

Conditional Use Decision and Order, Danielle Gerhart (Salon) at 32 Leaf Creek Court –

Mr. Boland stated the Findings of Fact, Decision and Order was prepared and was ready for adoption for the Conditional Use Public Hearing held on April 19, 2023. Mr. Boland stated the applicant stated she was unable to meet the objective standards for off street parking as required by Section 32-903(b); unable to meet the objective standard for a vegetative buffer between the parking area and neighbors as required by Section 32-903(b); and, as testified to by the objectors during the unlawful use of the property on April 2, 2023, will change the character of the dwelling per Section 32-903(2) and will pose a substantial risk to the safety of the community given their first-hand experience of her opening the salon impermissibly on April 2, 2023. The final Order and Decision was to deny the Conditional Use and any party or entity wishing to object to the instant Decision may take an appeal from the same to the Berks County Court of Common Pleas within 30 days. Mr. Jones moved, seconded by Mr. Weller to adopt the Decision and Order as presented. Mr. Boland stated the testimony would be speculative if it was not firsthand knowledge. Ms. Gerhart stated she had pictures in her phone that proved she had a slumber party on April 1st and April 2nd, and the only traffic that day was parents bringing children and picking them up. Ms. Gerhart stated she also had proof she passed state inspection. Mr. Boland stated Ms. Gerhart should have offered that proof at the hearing. Ms. Gerhart stated she offered that she had proof in her phone but was told it couldn't be used because the phone content couldn't be entered into the record as an Applicant's exhibit. Mrs. McGrath stated the Board's decision was based upon the absence of any plan and the inability of the applicant to provide the required off street parking and vegetative buffering. Mrs. McGrath showed Ms. Gerhart a plan that was submitted by another applicant as an example of what the Board is looking for from applicants. Mrs. McGrath called for a vote. Motion passed unanimously.

Illegal Sewer Connections Ordinance Amendment – Mr. Bingaman stated the changes addressed the concerns raised and were agreeable to the Reading Berks Association of Realtors. The draft was properly advertised and ready for adoption. Mr. Jones moved, seconded by Mr. Keifrider to adopt Ordinance #332, as presented. Motion passed 5-0.

Zoning Hearing Board Vacancy – Mr. Bingaman stated Mr. Halter was present and asked to table the matter until Mr. Palmeri could be contacted and attend a meeting.

Security Cameras at Amity Community Park – Mr. Bingaman stated the cameras being installed would connect into the Township's existing camera system. Mr. Jones moved, seconded by Mr. Hackett to approve spending \$12,155.00 for cameras at the ***Main Pavilion***. Motion passed 5-0. Mr. Weller moved, seconded by Mr. Jones to approve spending \$11,950.00 for cameras at the ***Butch Boyer Memorial Pavilion***. Motion passed 5-0. Staff will install the wiring and mount cameras at both pavilions.

SOLICITOR – Mr. Boland had nothing further to report.

ENGINEERS

LTL CONSULTANTS – Mr. Weber reported ***Royal Farms*** started their E&S controls, stripped the blacktop and will begin site improvements on Monday. Mr. Weber received a request for a reduction in the Letter of Credit (Escrow Release No. 4) in the amount of \$60,291.50 from ***Halter Landscaping (BNH Properties)***. Nate Halter stated paving was just completed last Friday. Mr. Keifrider moved, seconded by Mr. Jones to approve ***Escrow Release No. 4***, conditioned upon final review of the Engineer. Motion passed 5-0. Mr. Weber reported he has not received any further

communication from Windstream regarding their lines affecting the **Nicholson Avenue Storm Sewer Project**. The elevations provided by Windstream for their 3 lines were not correct. Mr. Weber stated there is very little curb reveal down by Bramblewood Drive. There are some areas where the curbing is adequate, but others where curbing was paved over. Mr. Bingaman put images on the TV to reflect some of the trouble areas. Mr. Weber stated the Board may want to consider adding curbing as an option in the bid specifications and offer residents an option to have the work done with the project. Residents could use any contractor to fix their curb, provided it's done before the project is completed. After discussion, Mr. Keifrider asked to table the decision until there is a response from Windstream and the project moves forward.

Entech Engineering – Mr. Miller reported the **WWTP Improvements design** is nearly 50% complete. The architect will meet with Mr. Maguire and Mr. Miller on Monday to discuss the buildings. **Goodwest Industries** approached Mr. Miller about helping them. Mr. Miller stated he believes this will be a good opportunity to help them fix their issues correctly. The **H2O and Small Water Grants** may not be awarded for June. Mr. Miller recommended the Manager reach out to Rep. Gillen for support. Award of the grants will likely be announced in July.

NEW BUSINESS

ZHB Recommendation, Damion Gordon and Vanessa Butler, 116 Meadowside Drive (Goats) – Mr. Gordon stated they purchased the home and are responsible for the maintenance and improvements of the basin on their property. The area gets extremely wet and zero turn mowers get stuck. Mr. Gordon stated the slope is measured greater than 25% steep slope creating a hazard. After doing research they found “goatscaping” to be a safe alternative to helping them maintain compliance with the ordinances and codes and asked for permission to have 3 goats at the property. The goats would be in a 50’x50’ temporary agricultural structure that would be moved around the basin so they can be confined to the area they are grazing. When not grazing, the goats would be kept in a 10’x10’ temporary structure. Mr. Boland asked if the neighbors on either side of his property are in favor of the goats. Mr. Gordon stated they do not talk to many of the neighbors, but nobody has voiced concerns. Ms. Butler stated the goats weigh approximately 35 pounds. They would like relief from Section 905(a)(3) minimum lot size for ownership of livestock under 200 pounds on less than 2 acres. The property is 1.48 acres. Mr. Jones moved, seconded by Mr. Weller to send a letter to the ZHB in favor of recommending approval of the variance as requested. Motion passed 5-0.

Professional Services for EMS Committee (VFIS) – Mr. Bingaman distributed a copy of the notes from the last committee meeting and recommended the Board approve having John Muir, Kozloff/Stoudt Attorneys, attend the meetings and assist the fire departments and/or committee. Mr. Boland stated Mr. Muir has experience in these types of committees and has facilitated several mergers. Mr. Jones moved, seconded by Mr. Weller to approve a Solicitor attend EMS Committee (VFIS) meetings using Fire Tax revenues. Motion passed 5-0.

Resignation of John Groff – Mr. Jones moved, seconded by Mr. Weller to reaffirm acceptance of Mr. Groff’s resignation from the WWTP effective 5/8/2023. Motion passed 5-0.

Sewer Planning Modules and Associated DEP Forms – Mr. Bingaman recommended the Board make a motion to appoint designates to sign Sewer Planning Modules and associated DEP forms. Mr. Miller stated the forms request signature of the “municipal official”. Mr. Jones moved, seconded by Mr. Weller to allow the Manager and/or currently appointed Sewer Engineer to sign Sewer Planning Modules and associated DEP forms. Motion passed 5-0.

Seasonal Help (Public Works) – Mr. Bingaman asked for approval to hire someone from May through September, to assist the road department for the summer. Seasonal employees do not receive benefits. Mr. Jones moved, seconded by Mr. Weller to hire seasonal help. Motion passed 5-0.

Fire Hydrant Addition (Glenwood Drive at Magnolia) – Mr. Bingaman stated the hydrant was already installed and asked for authorization to execute the Fire Hydrant Agreement, per the PA American Water tariff. The agreement was reviewed by Mr. Boland a few years ago. Mr. Jones moved, seconded Mr. Weller to authorize the Manager to execute the Fire Hydrant Agreement. Motion passed 5-0.

Stump Road – Mr. Bingaman stated a realtor contacted him to see whether Stump Road was a Township road and if it was, would the Township consider abandoning the road, if they continue to allow access to the properties who currently have access. Mr. Bingaman stated the realtor is interested in the brick structure and acreage but wanted to limit traffic. Mr. Maguire stated the Township plows the road. Mr. Bingaman stated the road is on the PennDOT Liquid Fuels Map. The Supervisors had no interest in abandoning the road without seeing a plan.

Un-named Island – Shane Reustle contacted the Manager about the island he owns on the Schuylkill River with an easement for the access road. Mr. Reustle would like to name the island Douglass Island and asked for a support letter from the Township. Mr. Jones moved, seconded by Mr. Weller to authorize the Manager to send a letter in support of naming the island. Motion passed 5-0.

Fence Repairs Hill Road – Mr. Bingaman stated 8 or 9 poles have broken off on the fence of the upper field at Hill Road Park due to the wind and weight of advertisement banners hanging on the fence. DBAA is permitted use of fields at Township parks in exchange for maintenance, repair and painting, as defined in the DBAA Agreement. Mr. Bingaman received a request from DBAA for the Township to share half the cost for the estimated \$2,600.00 in repairs. Mr. Keifrider moved, seconded by Mr. Jones to authorize spending \$1,200.00 for fence repairs. Motion passed 5-0. Mr. Bingaman stated the fence was one of many repairs identified by Parks and Recreation during recent inspections.

MANAGER'S REPORT – Mr. Keifrider asked for a status on the **Public Works pole building**. Mr. Bingaman stated specifications are being worked on and getting closer to completion.

CHIEF'S REPORT

Chief Smith reported another **stolen vehicle** was recovered on SR422 and Riverbridge Road on May 11th.

SUPERVISORS

Mr. Keifrider announced a **2023 Harvest Festival** planning meeting will be held on Tuesday, May 23rd.

PUBLIC COMMENT

Richard Cooper, Limekiln Road, asked when **Rep. Gillen** will begin holding office hours at the Township building. Mr. Bingaman stated Rep. Gillen's office confirmed office hours but have not yet been in the office.

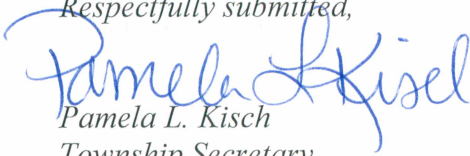
EXECUTIVE SESSION AND ADJOURNMENT

Mr. Bingaman requested an Executive Session to discuss personnel matters and potential litigation, with no need to return.

At 8:40PM, with no further business, Mr. Jones moved, seconded by Mr. Hackett, to adjourn to Executive Session to discuss personnel matters and potential litigation, with no need to return.

Meeting adjourned at 8:40PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Pamela L. Kisch". The signature is written in a cursive style with a large initial "P".

*Pamela L. Kisch
Township Secretary*

Report Criteria:
 Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
CAPITAL FUND								
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164374	Eng Services - Nicholson Dr	30-430-000.0	812.60
Total CAPITAL FUND:								812.60
EDU/CAPITAL RESERVE FUND								
05/03/2023	32502	1272	Entech Engineering, Inc.	04/12/2023	0084175	WWTP Expansion	09-429-315.0	40,166.25
Total EDU/CAPITAL RESERVE FUND:								40,166.25
FIRE FUND								
05/03/2023	32495	1935	Angela Madle	04/25/2023	3813 REFU	624 Old Swede assessed value reduction r	04-310-250.0	1.67
05/03/2023	32496	85	County of Berks	02/01/2023	4612523	dispatching services-Fire Co.	04-411-320.0	29,964.84
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	auto-AFC	04-411-500.0	1,218.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	auto-MFC	04-411-500.0	1,824.00
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	fire hydrants	04-411-363.0	7,470.40
Total FIRE FUND:								40,478.91
GENERAL FUND								
05/03/2023	32491	299	21st Century Media-Philly Clu	04/05/2023	2451231	Conditional Use-Danielle Gerhart	01-406-340.0	363.56
05/03/2023	32491	299	21st Century Media-Philly Clu	04/14/2023	2460390	Audit notice	01-406-340.0	195.36
05/03/2023	32492	7	Albright College	05/01/2023	2023 MUNI	2023 sponsorship	01-406-540.0	1,200.00
05/03/2023	32493	1736	American United Life Insuranc	04/18/2023	G00618078	Admin	01-401-123.0	302.74
05/03/2023	32493	1736	American United Life Insuranc	04/18/2023	G00618078	Code Enforcement	01-413-122.0	2.07
05/03/2023	32493	1736	American United Life Insuranc	04/18/2023	G00618078	Police	01-410-192.0	1,097.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/03/2023	32493	1736	American United Life Insuranc	04/18/2023	G00618078	Roads	01-438-150.0	276.73
05/03/2023	32495	1935	Angela Madle	04/25/2023	3813 REFU	624 Old Swede assessed value reduction r	01-301-100.0	8.05
05/03/2023	32495	1935	Angela Madle	04/25/2023	3813 REFU	624 Old Swede assessed value reduction r	01-310-510.0	.45
05/03/2023	32496	85	County of Berks	02/01/2023	4612523	dispatching services-Police/EMS	01-410-329.0	130,497.22
05/03/2023	32497	1123	County of Berks	02/05/2023	5409282	mobile computers	01-410-320.0	458.50
05/03/2023	32498	97	Crystal Springs	04/26/2023	19897465 0	spring water - admin	01-406-300.0	23.52
05/03/2023	32498	97	Crystal Springs	04/26/2023	19897469 0	spring water - police	01-410-200.0	31.36
05/03/2023	32498	97	Crystal Springs	04/26/2023	19897473 0	hot/cold cooler spring water - roads	01-430-300.0	3.99
05/03/2023	32501	1180	Edward B. Michalik, Psy. D	04/24/2023	042423	MPOETC Evaluation, Foltz	01-410-170.0	275.00
05/03/2023	32502	1272	Entech Engineering, Inc.	04/14/2023	0084357	Highland Place	01-414-317.0	155.00
05/03/2023	32503	154	Harner's Auto Body Inc.	03/30/2023	14693	26-2 state inspection, oil change, replace	01-410-250.0	465.51
05/03/2023	32503	154	Harner's Auto Body Inc.	03/31/2023	14699	26-5 check engine light diagnostic	01-410-250.0	171.38
05/03/2023	32503	154	Harner's Auto Body Inc.	04/05/2023	14719	26-5 state inspection and oil change	01-410-250.0	163.72
05/03/2023	32504	617	Hopewell Farms, Inc.	04/14/2023	200	Yard waste Roll-offs (3)	01-426-001.0	825.00
05/03/2023	32504	617	Hopewell Farms, Inc.	04/20/2023	215	Yard waste Roll-offs (3)	01-426-001.0	825.00
05/03/2023	32506	216	J.P. Mascaro & Sons	04/12/2023	000048183	waste removal-twp. bldg.	01-409-365.0	237.48
05/03/2023	32506	216	J.P. Mascaro & Sons	04/12/2023	000048183	waste removal-Lake Dr.	01-454-220.0	156.07
05/03/2023	32507	1934	James Wentzel	03/20/2023	449672	2023 boot allowance	01-430-191.0	166.10
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164371	Eng Services - Planning Commission Mee	01-414-313.0	187.86
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164372	Eng Services - Misc	01-408-313.0	93.52
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164373	Eng Services - Highland Place-Flatley Tract	01-414-317.0	3,816.73
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164375	Arbour Green	01-414-317.0	463.66
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164376	Eng Services - Moorhouse Subdiv	01-252200.99	1,207.50
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164377	Eng Services - Leaf Creek / Jaindl	01-252200.94	1,313.74
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164378	Eng Services - Royal Farms	01-414-317.0	434.41
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164379	Eng Services - Halter/BNH LD	01-414-317.0	60.00
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164380	Eng Services - Artistic Visions LD	01-414-317.0	254.41
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164381	Eng Services - Vincenzo's	01-252201.11	279.00
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164382	Eng Services - 422 Properties LP Subdivisio	01-252201.13	2,848.95

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164383	Eng Services - Bolger Weavertown Rd Stor	01-414-317.0	120.00
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164384	Eng Services - OZ Properties Land Develop	01-252201.15	90.00
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164385	Eng Services - 468 Old Swede stormwater	01-414-317.0	408.00
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164386	Eng Services - 7 Riga Ln	01-252201.16	129.70
05/03/2023	32509	209	LTL Consultants LTD	04/21/2023	1164387	Eng Services - Baer minor subdivison	01-414-317.0	150.65
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Traffic Signals	01-433-370.0	607.37
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Street Lighting	01-434-000.0	3,017.66
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Township Bldg	01-409-361.0	584.21
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Recreation	01-451-360.0	426.22
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	property-general	01-486-352.0	12,123.79
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	equipment-General	01-486-352.0	633.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	GL-General	01-486-352.0	7,549.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	auto-general fund	01-486-352.0	12,824.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	umbrella-general fund	01-486-352.0	1,993.00
05/03/2023	32512	713	MRM Workers' Comp Fund	04/15/2023	2223PRJ85	WC-Admin	01-401-123.0	82.12
05/03/2023	32512	713	MRM Workers' Comp Fund	04/15/2023	2223PRJ85	WC-Codes	01-413-122.0	15.64
05/03/2023	32512	713	MRM Workers' Comp Fund	04/15/2023	2223PRJ85	WC-Police	01-410-192.0	7,963.40
05/03/2023	32512	713	MRM Workers' Comp Fund	04/15/2023	2223PRJ85	WC-Roads	01-438-150.0	1,426.64
05/03/2023	32513	1849	Nancy Sage Sciarretta	04/21/2023	042123	conditional use-Danielle Gerhart	01-406-300.0	309.00
05/03/2023	32514	242	National Uniform Rental	04/20/2023	1005183	uniforms-roads	01-430-191.0	29.78
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - Twp Bldg	01-406-300.0	155.23
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - lake dr park	01-451-360.0	43.72
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - lake dr/rosewood	01-451-360.0	18.50
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - lake dr park	01-451-360.0	60.65
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - Hill Rd Park	01-451-360.0	56.22
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - amity community park	01-451-360.0	128.48
05/03/2023	32516	257	PA DEP/Division of Storage Tk	04/05/2023	1299425	#92377 storage tank registration	01-430-300.0	100.00
05/03/2023	32517	1082	Penteledata L.P.	04/24/2023	B4273039	Internet-Police	01-410-741.0	190.95
05/03/2023	32517	1082	Penteledata L.P.	04/24/2023	B4273039	Internet-Admin	01-406-741.0	190.95

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/03/2023	32518	293	PSATS CDL Program	04/21/2023	INV-133504	random drug screen-roads	01-430-310.0	60.00
05/03/2023	32519	1545	Quality Disposal Service	04/19/2023	160677	Roll-off Transportation (3)	01-426-000.0	360.00
05/03/2023	32520	296	Radio Maintenance, Inc.	04/13/2023	33606	Replace bad amplifier	01-410-200.0	110.00
05/03/2023	32520	296	Radio Maintenance, Inc.	04/21/2023	33679	remote speaker mic (2)	01-410-200.0	862.92
05/03/2023	32523	1595	PC Solutions, Inc.	04/18/2023	CW116175	setup new cloud controllers	01-406-741.0	496.00
05/03/2023	32523	1595	PC Solutions, Inc.	04/24/2023	CW116184	Sophos Central Intercept	01-406-741.0	113.78
05/03/2023	32524	712	Ridgewood Soils, Inc.	04/19/2023	164351	Woodbridge topsoil for repairs after tree r	01-456-457.0	105.45
05/03/2023	32525	1031	Runwell Solutions, Inc.	04/15/2023	63436	SkyShield	01-410-741.0	960.00
05/03/2023	32525	1031	Runwell Solutions, Inc.	04/15/2023	63437	Microsoft 365	01-410-741.0	368.00
05/03/2023	32526	335	Staples Credit Plan	04/04/2023	325244290	chair mat - steve	01-413-124.0	46.99
05/03/2023	32526	335	Staples Credit Plan	04/06/2023	325390582	toner & paper	01-406-200.0	143.88
05/03/2023	32528	1811	Tactical Wear LLC	04/16/2023	23-00520	shirts and hashmarks - Devlin	01-410-191.0	474.91
05/03/2023	32528	1811	Tactical Wear LLC	04/07/2023	23-20720	body armour & carrier - Ellwanger, carrier,	01-410-191.0	1,410.95
05/03/2023	32529	1931	TowerDIRECT	04/27/2023	060123	May 2023 ambulance services	01-412-000.0	16,125.00
05/03/2023	32530	640	UGI	04/26/2023	411004406	gas service- maintenance shed	01-430-361.0	162.19
05/03/2023	32530	640	UGI	04/26/2023	411007648	gas - Twp Bldg	01-409-361.0	217.42
05/03/2023	32533	894	Weaver's Hardware Co., Inc.	04/17/2023	48588	supplies for ACP	01-454-370.0	28.56
05/03/2023	32533	894	Weaver's Hardware Co., Inc.	04/19/2023	48603	Lake Dr bathroom vandalism supplies	01-454-370.0	42.76
05/03/2023	32533	894	Weaver's Hardware Co., Inc.	04/24/2023	48642	3 volt batteries	01-430-260.0	8.99
05/03/2023	32533	894	Weaver's Hardware Co., Inc.	04/24/2023	48643	padlock	01-410-200.0	12.99
05/03/2023	32535	1933	World Fuel Services, Inc.	04/24/2023	2403067-41	diesel	01-430-231.0	463.37
04/28/2023	90187	165	Home Depot Credit Services	04/12/2023	53326	ACP bathroom door paint	01-454-370.0	100.88
04/28/2023	90187	165	Home Depot Credit Services	04/14/2023	8012022	cord, grounding plug and connector - Lak	01-430-260.0	53.26
Total GENERAL FUND:								223,016.77
RECREATION FUND								
05/03/2023	32495	1935	Angela Madle	04/25/2023	3813 REFU	624 Old Swede assessed value reduction r	13-301-100.0	.45

M = Manual Check, V = Void Check




Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
Total RECREATION FUND:								.45
SEWER FUND								
05/03/2023	32493	1736	American United Life Insuranc	04/18/2023	G00618078	Sewer	08-429-150.0	335.08
05/03/2023	32494	1482	American Water	04/01/2023	400025676	usage data	08-429-325.0	18.39
05/03/2023	32498	97	Crystal Springs	04/26/2023	19897482 0	hot/cold cooler spring water - WWTP	08-429-370.0	27.51
05/03/2023	32499	90	Dallas Data Systems	04/15/2023	26422	Utility Billing Contracted Services	08-429-317.0	2,000.00
05/03/2023	32500	1379	Eastern Environmental Contra	04/10/2023	13448	replace 2 valves in digester bldg	08-429-370.0	7,588.94
05/03/2023	32502	1272	Entech Engineering, Inc.	04/14/2023	0084356	General Engineering-Sewer	08-429-313.0	775.00
05/03/2023	32502	1272	Entech Engineering, Inc.	04/14/2023	0084358	2022 Chapter 94 report	08-429-313.0	3,800.00
05/03/2023	32505	115	J.C. Ehrlich	04/05/2023	33340977	weed spray PS 1-8	08-429-372.0	1,778.88
05/03/2023	32505	115	J.C. Ehrlich	04/05/2023	35463318	weed spray top fence @ WWTP	08-429-370.0	1,167.39
05/03/2023	32505	115	J.C. Ehrlich	04/05/2023	35463321	weed spray lagoon @ WWTP	08-429-370.0	396.76
05/03/2023	32506	216	J.P. Mascaro & Sons	04/12/2023	000048183	waste removal-WWTP	08-429-370.0	67.77
05/03/2023	32506	216	J.P. Mascaro & Sons	04/15/2023	000048239	sludge disposal	08-429-380.0	5,486.32
05/03/2023	32508	611	Wind River Environmental LLC	04/12/2023	5818074	5 Birchwood Ct lateral tee - jet and camer	08-429-371.0	700.00
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Pump Stations	08-429-362.0	2,346.00
05/03/2023	32510	225	Met-Ed	04/12/2023	APRIL 2023	Sewer Plant	08-429-361.0	8,633.15
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	property-Sewer	08-486-352.0	26,985.21
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	equipment-Sewer	08-486-352.0	4,648.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	GL-Sewer	08-486-352.0	3,392.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	auto-Sewer	08-486-352.0	3,874.00
05/03/2023	32511	576	MRM Property & Liability Tru	04/28/2023	382089	umbrella-Sewer	08-486-352.0	982.00
05/03/2023	32512	713	MRM Workers' Comp Fund	04/15/2023	2223PRJ85	WC-Sewer	08-429-150.0	2,140.00
05/03/2023	32514	242	National Uniform Rental	04/13/2023	1004918	uniforms-sewer	08-429-191.0	43.36
05/03/2023	32514	242	National Uniform Rental	04/20/2023	1005184	uniforms-sewer	08-429-191.0	46.86
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water-buckhead PS	08-429-372.0	18.50
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water - Rosecliff PS	08-429-372.0	18.50

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/03/2023	32515	270	PA American Water Co.	04/27/2023	210048062	water-Pleasant View PS	08-429-372.0	46.61
05/03/2023	32517	1082	Penteledata L.P.	04/24/2023	B4273039	Internet-WWTP	08-429-741.0	125.95
05/03/2023	32518	293	PSATS CDL Program	04/21/2023	INV-133504	random drug screen-sewer	08-429-317.0	60.00
05/03/2023	32521	607	Ray's Tire Service	04/20/2023	56957	front tire repair on John Deere	08-429-370.0	30.00
05/03/2023	32522	1720	Reading Bearing & Drive Solu	03/30/2023	6447012	PS #3 generator fuel level sensor	08-429-372.0	245.00
05/03/2023	32523	1595	PC Solutions, Inc.	04/24/2023	CW116184	Sophos Central Intercept-Sewer (Monthly	08-429-741.0	59.67
05/03/2023	32527	1164	Susquehanna Fire Equipment	04/20/2023	12470127	gas meter calibration	08-429-371.0	170.00
05/03/2023	32531	356	Univar USA Inc.	04/07/2023	51064976	1 ton chlorine cylinder	08-429-370.0	3,485.02
05/03/2023	32532	359	USA Blue Book	04/18/2023	340674	new DO sensor for new meter	08-429-450.0	1,319.92
05/03/2023	32533	894	Weaver's Hardware Co., Inc.	04/19/2023	48606	misc parts - sewer	08-429-370.0	41.91
05/03/2023	32534	1195	Windstream Corporation	04/19/2023	021914413-	Sewer	08-429-320.0	298.87
Total SEWER FUND:								83,152.57
Grand Totals:								387,627.55



Dated: May 17, 2023

Supervisors: 





Report Criteria:

Report type: GL detail

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
300th Anniversary Celebration								
05/17/2023	32545	1764	D & M Fireworks, LLC	05/12/2023	051223	Harvest Fest-fireworks	19-489-400.0	5,000.00
05/15/2023	90190	1670	Commerce Bank-Commercial	04/11/2023	SIGNS365 0	fundraising - Harvest Fest	19-489-000.0	60.00
Total 300th Anniversary Celebration:								5,060.00
CAPITAL FUND								
05/04/2023	32536	1936	Koch 33 Specialized Upfitters	05/02/2023	1396	2023 Ford Police Interceptor	30-410-761.0	37,897.00
Total CAPITAL FUND:								37,897.00
EDU/CAPITAL RESERVE FUND								
05/17/2023	32548	1272	Entech Engineering, Inc.	05/09/2023	0084643	WWTP Expansion	09-429-315.0	39,289.17
Total EDU/CAPITAL RESERVE FUND:								39,289.17
FIRE FUND								
05/17/2023	32566	1395	State Workers Ins. Fund	05/01/2023	05916342-0	Worker's Comp.-Vol. Fire 05916342 install	04-411-500.0	1,716.00
Total FIRE FUND:								1,716.00
GENERAL FUND								
05/17/2023	32537	299	21st Century Media-Philly Clu	04/17/2023	2458881	ZHB June Baer & The Oz Group LLC	01-406-340.0	430.04
05/17/2023	32538	36	Berks County Association of T	05/03/2023	2023 DUES	association dues	01-406-420.0	75.00
05/17/2023	32540	1937	Chris Miller	04/28/2023	2803R	refund duplicate tax payment	01-389-100.0	2,923.72
05/17/2023	32541	589	Christopher High	04/28/2023	042823	training meals - 4/23-4/28 Maryland	01-410-460.0	218.59

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/15/2023	90190	1670	Commerce Bank-Commercial	03/31/2023	AMAZON 1	Mouse pad - steve	01-413-124.0	9.98
05/15/2023	90190	1670	Commerce Bank-Commercial	03/31/2023	AMAZON 1	clipboards - admin	01-406-200.0	7.24
05/15/2023	90190	1670	Commerce Bank-Commercial	03/31/2023	AMAZON 1	Mouse pad/keyboard wrist pad - meagan	01-406-200.0	18.98
05/15/2023	90190	1670	Commerce Bank-Commercial	03/31/2023	AMAZON 1	Keyboard wrist pad - steve	01-413-124.0	8.49
05/15/2023	90190	1670	Commerce Bank-Commercial	04/13/2023	AMAZON 1	Electronic wipes - admin	01-406-200.0	10.99
05/15/2023	90190	1670	Commerce Bank-Commercial	04/06/2023	AMAZON 1	Scissors & tape - admin	01-406-200.0	17.53
05/15/2023	90190	1670	Commerce Bank-Commercial	04/06/2023	AMAZON 1	USB adapter - police	01-410-200.0	10.99
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	AMAZON 1	Tissues - housekeeping	01-409-226.0	25.29
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	AMAZON 1	Paper plates - office	01-406-200.0	47.58
05/15/2023	90190	1670	Commerce Bank-Commercial	03/31/2023	AMAZON 1	mouse pads (3pk) - admin	01-406-200.0	6.99
05/15/2023	90190	1670	Commerce Bank-Commercial	04/24/2023	AMAZON 1	printer paper - steve	01-406-200.0	59.88
05/15/2023	90190	1670	Commerce Bank-Commercial	04/24/2023	AMAZON 1	Soap - parks	01-454-220.0	131.94
05/15/2023	90190	1670	Commerce Bank-Commercial	04/17/2023	AMAZON 1	first aid kits - roads trucks	01-430-220.0	49.14
05/15/2023	90190	1670	Commerce Bank-Commercial	04/17/2023	AMAZON 1	first aid kit - Hill Rd	01-454-220.0	37.17
05/15/2023	90190	1670	Commerce Bank-Commercial	04/17/2023	AMAZON 1	Label maker tape	01-406-200.0	14.89
05/15/2023	90190	1670	Commerce Bank-Commercial	04/06/2023	BEST BUY 0	USB adapter - police	01-410-200.0	38.15
05/15/2023	90190	1670	Commerce Bank-Commercial	04/06/2023	BEST BUY 0	Return - USB adapter police	01-410-200.0	38.15-
05/15/2023	90190	1670	Commerce Bank-Commercial	04/11/2023	CVS 046800	Misc supplies - police	01-410-200.0	45.97
05/15/2023	90190	1670	Commerce Bank-Commercial	05/02/2023	HERSHEY L	PSATS Annual Conference	01-406-460.0	459.54
05/15/2023	90190	1670	Commerce Bank-Commercial	04/09/2023	HOST GATO	Website hosting	01-406-741.0	179.88
05/15/2023	90190	1670	Commerce Bank-Commercial	04/06/2023	LAW ENFOR	Refund - Internal Affairs seminar Jeff	01-410-460.0	425.00-
05/15/2023	90190	1670	Commerce Bank-Commercial	04/03/2023	LAW ENFOR	Internal Affairs seminar - Jeff	01-410-460.0	425.00
05/15/2023	90190	1670	Commerce Bank-Commercial	04/26/2023	LEVENGOO	flowers - police	01-410-124.0	62.49
05/15/2023	90190	1670	Commerce Bank-Commercial	04/27/2023	MAILCHIM	Digital newsletter	01-406-300.0	26.50
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	NETWORK	website private registration - admin	01-406-741.0	49.95
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	NETWORK	domain expiration protection - admin	01-406-741.0	9.99
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	PARKS NAT	cleaning services - police	01-410-122.0	42.93
05/15/2023	90190	1670	Commerce Bank-Commercial	04/27/2023	PSATS INV-1	flagger training - jim	01-430-331.0	75.00
05/15/2023	90190	1670	Commerce Bank-Commercial	04/11/2023	PSU C2NJB	PHRC webinar - steve	01-413-123.0	20.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/15/2023	90190	1670	Commerce Bank-Commercial	04/10/2023	UCC 2ND Q	UCC training fees	01-413-126.0	175.50
05/15/2023	90190	1670	Commerce Bank-Commercial	04/15/2023	VERIZON 99	Cell Phones-admin	01-406-321.0	210.55
05/15/2023	90190	1670	Commerce Bank-Commercial	04/15/2023	VERIZON 99	Cell Phones-codes	01-413-124.0	167.75
05/15/2023	90190	1670	Commerce Bank-Commercial	04/15/2023	VERIZON 99	Cell phones-Roads	01-430-321.0	185.29
05/15/2023	90190	1670	Commerce Bank-Commercial	04/15/2023	VERIZON 99	Cell Phones-Police	01-410-321.0	673.76
05/15/2023	90190	1670	Commerce Bank-Commercial	04/19/2023	VINCENZO'	Public hearing food	01-400-300.0	36.04
Total GENERAL FUND:								97,777.80
SEWER FUND								
05/17/2023	32539	59	Boyertown Supply	04/24/2023	937951-000	Polymer manifod press room supplies	08-429-370.0	206.01
05/17/2023	32539	59	Boyertown Supply	05/04/2023	938628-000	lagoon sump pump	08-429-370.0	84.74
05/17/2023	32548	1272	Entech Engineering, Inc.	05/12/2023	0084853	Engineering - sewer	08-429-313.0	465.00
05/17/2023	32549	1151	Fraser Advanced Information	05/01/2023	INV126962	maint contract - WWT copier	08-429-370.0	55.00
05/17/2023	32551	216	J.P. Mascaro & Sons	04/30/2023	000048259	sludge disposal	08-429-380.0	4,113.09
05/17/2023	32551	216	J.P. Mascaro & Sons	05/10/2023	000048316	sludge disposal	08-429-380.0	1,378.00
05/17/2023	32553	397	M.J. Reider Associates Inc.	05/04/2023	23E0111	NPDES testing - WWT	08-429-375.0	1,406.60
05/17/2023	32554	1749	Municipal Capital Finance	05/11/2023	65787	Ricoh Wide Printer CW2201SP	08-429-200.0	81.50
05/17/2023	32556	242	National Uniform Rental	04/27/2023	1005447	uniforms-sewer	08-429-191.0	40.50
05/17/2023	32556	242	National Uniform Rental	05/04/2023	1005710	uniforms-sewer	08-429-191.0	46.86
05/17/2023	32556	242	National Uniform Rental	05/11/2023	1005985	uniforms-sewer	08-429-191.0	40.50
05/17/2023	32557	1940	North East Technical Sales, Inc	05/08/2023	47120	DO & PH meter	08-429-450.0	1,836.00
05/17/2023	32558	27	PA Municipal Health Ins. Co-o	05/08/2023	128156-0	Health Insurance-Sewer	08-429-150.0	19,670.96
05/17/2023	32559	261	PA One Call System	04/30/2023	000100476	One Call Services - WWT	08-429-371.0	306.20
05/17/2023	32561	1595	PC Solutions, Inc.	05/03/2023	CW116302	Office 365-sewer	08-429-741.0	81.48
05/17/2023	32563	1888	Russell Reid	04/30/2023	000672218	Sludge removal	08-429-380.0	2,353.00
05/17/2023	32572	359	USA Blue Book	04/12/2023	329033	poly-gone for press	08-429-370.0	372.67
05/17/2023	32572	359	USA Blue Book	04/19/2023	342236	algae brush	08-429-370.0	342.51
05/17/2023	32572	359	USA Blue Book	04/21/2023	344855	wipes for lab	08-429-450.0	57.57

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
05/17/2023	32572	359	USA Blue Book	04/21/2023	344891	storage solution for lab	08-429-450.0	85.47
05/17/2023	32575	1933	World Fuel Services, Inc.	04/25/2023	2402071-41	heating oil	08-429-361.0	1,492.02
05/11/2023	90188	165	Home Depot Credit Services	04/21/2023	1012899	Mulch at sewer office	08-429-370.0	88.20
05/05/2023	90189	1704	Wex Bank	04/30/2023	88915705	Sewer	08-429-335.0	380.29
05/15/2023	90190	1670	Commerce Bank-Commercial	04/13/2023	AMAZON 1	Trash bags - sewer	08-429-200.0	37.24
05/15/2023	90190	1670	Commerce Bank-Commercial	04/17/2023	AMAZON 1	first aid kits - sewer	08-429-200.0	74.34
05/15/2023	90190	1670	Commerce Bank-Commercial	04/21/2023	NETWORK	website private registration - sewer	08-429-741.0	49.95
05/15/2023	90190	1670	Commerce Bank-Commercial	04/17/2023	PSATS 0423	Refund - cancelled PSATS class	08-429-420.0	15.00-
05/15/2023	90190	1670	Commerce Bank-Commercial	04/15/2023	VERIZON 99	Cell Phones-Sewer	08-429-321.0	277.92
Total SEWER FUND:								35,408.62
Grand Totals:								217,148.59



Dated: May 17, 2023

Supervisors: Kim McAuliffe

[Signature]

[Signature]

[Signature]

Report Criteria:

Report type: GL detail