

**Amity Township Board of Supervisors  
MEETING MINUTES**

**December 20, 2023**

**Call to Order/Pledge to the Flag**

The December 20, 2023, meeting of the Board of Supervisors held at the Township building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

**SUPERVISORS**

Kim McGrath, Chairperson  
Paul Weller  
Terry Jones  
Kevin Keifrider

**STAFF**

Brian F. Boland, Kozloff/Stoudt Attorneys (arrived at 7:18PM)  
John Weber, LTL Consultants  
H. David Miller, Entech Engineering  
Troy S. Bingaman, Township Manager  
Jeffrey Smith, Chief of Police  
Randy Maguire, Public Works Director  
Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

None

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**MINUTES**

Mr. Jones moved, seconded by Mr. Weller to approve the *November 15, 2023 Regular Meeting Minutes, November 29, 2023 Special Meeting Minutes, December 12, 2023 Special Meeting Minutes, and December 12, 2023 Conditional Use Public Hearing Minutes*. Motion passed 4-0.

**FINANCE**

Mr. Jones moved, seconded by Mr. Keifrider to approve the *December 20<sup>th</sup> Disbursements*, as follows:

|               |                           |
|---------------|---------------------------|
| \$ 1,578.00   | Winter Wonderland         |
| \$ 368,223.42 | Capital Fund              |
| \$ 20,160.00  | EDU /Capital Reserve Fund |
| \$ 64,155.00  | Fire Fund                 |
| \$ 200,531.57 | General Fund              |
| \$ 51,413.81  | Sewer Fund                |
| <hr/>         |                           |
| \$ 706,061.80 | Total                     |

Motion passed 4-0.

The Board reviewed the *Overtime by Department Reports* and *November Treasurer's Report* and had no questions.

### **REPORTS**

***Fire Companies*** – Monarch Fire Chief Rodney Wagner reported the *Santa Run* went well. Representatives from Amity Fire Company were not in attendance.

***TowerDIRECT*** – Representatives from TowerDIRECT were not in attendance. Mr. Bingaman reported Anthony Martin accepted a position with the State. Brad Cosgrove has assumed responsibilities as the *new Director & Chief of EMS*.

***Planning Commission*** – Mr. Jones moved, seconded by Mr. Weller to accept a time extension to 6/19/2024 for *Highland Place*. Motion passed 3-0-1. Mr. Keifrider abstained, as his family is the developer. ***Leaf Creek Farm (Northampton Farms, LLC)*** – Mr. Jones moved, seconded by Mr. Weller to accept a time extension to 6/19/2024. Motion passed 4-0. Mr. Jones moved, seconded by Mr. Weller to adopt ***Resolution 23-20A***, authorizing execution of the Sewage Facilities Planning Module. Motion passed 4-0. Mr. Weber reported the Planning Commission *accepted five plans for review* at the December meeting.

***Building, Zoning and Sewage Enforcement*** – Mr. Jones asked if there was an update on the truck parked in the front yard on *Maplewood Drive*. Mr. Keifrider stated the owner provided valid registration and insurance.

***Code Enforcement / Special Projects*** – Mr. Jones asked where *Service Electric* will begin working. Mr. Keifrider stated work will begin in locations that were already damaged by Comcast. ***A tree in the open space behind Woodbridge Lane*** is leaning towards a resident's property. It appeared the tree was marked for removal earlier this year. The bark containing the mark appeared to have been scraped off and removed. Andrews Arbor Care will be removing the hazard tree.

Mrs. McGrath left the meeting at 7:12PM. Mr. Weller took over the meeting.

***Roads*** – Mr. Maguire reported the ***Public Works Storage Building #2*** is moving along. Mr. Jones reported he's receiving compliments from residents on how ***leaf collection*** was handled this year.

***Waste Water Treatment Plant*** – Mr. Weller stated it was good to see the Township was awarded ***grant money*** for the WWTP Expansion Project. Mr. Maguire reported the stator and rotor were replaced on ***the sludge pump for the press***. After BDP Industries replaced them, they determined the pump wouldn't make revolutions and took the pump back with them to New York. The new sludge pump was installed by BDP this week and is back up and running. Mr. Maguire reported staff was busy cleaning up after the heavy rains. ***Overflows*** were reported as required. DEP representatives informed Mr. Maguire they would not be visiting the plant, as conditions were bad everywhere. Mr. Maguire stated they may want to look at doing planned maintenance to the sludge pump every 3 years. Mr. Jones asked if BDP had any recommendation. Mr. Maguire stated they recommended watching how things go so the line item can be budgeted for future maintenance.

### **OLD BUSINESS**

***2024 Budget Adoption*** – Mr. Bingaman stated the budget was properly advertised and included a .1 mil increase in the General Tax and a .125 mil increase in the EMS Tax. Mr. Jones moved, seconded by Mr. Keifrider to adopt ***Resolution 23-21***, adopting the 2024 Budget, as presented. Motion passed 3-0.

**2024 Tax Millage** – Mr. Jones moved, seconded by Mr. Keifrider to adopt **Resolution 23-22**, establishing the General Tax at 2.75 mil, Fire Tax at .55 mil, Recreational Tax at .15 mil, and EMS Tax at .275 mil. Motion passed 3-0.

Mr. Boland arrived at 7:18PM.

**Appointment of CPA for 2023 Audit** – Mr. Jones moved, seconded by Mr. Keifrider to adopt **Resolution 23-23**, appointing **Herbein & Company, Inc.** as the Township’s Certified Public Accountants for the audit of 2023. Motion passed 3-0.

**Public Works Storage Building #2 Payment Applications** – Mr. Bingaman stated 50% of the HVAC contract has been completed. Mr. Jones moved, seconded by Mr. Keifrider to approve **Payment Application #1 for the HVAC Contract** in the amount of \$31,811.00 and **Payment Application #2 for the General Construction Contract** in the amount of \$65,726.00 to Dutchman Contracting, LLC. Motion passed 3-0.

Mrs. McGrath returned to the meeting at 7:20PM.

**Reaffirm Hiring of John Wentzel** – Mr. Weller moved, seconded by Mr. Keifrider to reaffirm the hiring of John Wentzel as **Part-Time Property Maintenance Laborer** effective 12/17/2023, per the memo dated 12/13/2023 and the collective bargaining agreement. Motion passed 4-0.

**DBAA Amended Agreement** – Mr. Bingaman stated the amended agreement was recommended after the Parks and Recreation Board met with DBAA. The major change in the agreement addresses repairs exceeding \$1,500.00. DBAA would be required to present a minimum of (2) quotes unless the amount exceeds the procurement parameters set annually by the Commonwealth, which may require 3 quotes and/or public bidding. The Township would select the most cost-effective approach and determine a financial share of the associated costs. Mr. Weller stated the Township needs to establish a standard of those repairs (ie. fences being cemented). Provided the standard is set, Mr. Weller stated he had no objection to the Township sharing in costs as proposed. Mr. Bingaman stated the lease was changed to a one-year term, with automatic renewal, as the leadership changes from year to year in the DBAA organization. Mr. Jones moved, seconded by Mr. Keifrider to approve the amended DBAA Agreement as presented. Motion passed 4-0.

**SOLICITOR** – Mr. Boland reported he made revisions to the **Hill Road Lease** and handed the Manager a red-lined copy. Mr. Boland stated he provided the red-lined version to New Enterprise Stone & Lime Co. and anticipated the lease would be ready for execution at the January 2<sup>nd</sup> meeting. Mr. Boland reported that the Commonwealth Court recently ruled that local agencies may not add **non-emergency and non-de minimis items to agendas during meetings**. The Court upheld that Section 712.1 of the Sunshine Act offers only three exceptions to the general prohibition that allow agency action on matters not previously listed in the meeting agenda: in case of (1) emergency business (2) de minimis business not involving fund expenditure or entering into a contract that arises within 24-hours preceding the meeting, and (3) de minimis business raised by a resident/taxpayer during the meeting that does not involve fund expenditure or entering into a contract.

### **ENGINEERS**

**LTL CONSULTANTS** – Mr. Weber reported the **Vincenzo’s landscape buffering and lighting** was revisited after the December 12<sup>th</sup> meeting and shared photographs taken at that time. Arborvitae have grown and gotten thicker since the last visit. Mr. Weber stated the grading is slightly lower in one area, but there is little that can be done. Shields have been installed on the lights. Mr. Weber stated he observed some light spillage. Mr. Jones and Mr. Weller recommended tilting the shields back to

prevent spillage. Mr. Weber agreed to work on that. Mrs. McGrath asked why less trees were planted. Mr. Weber stated there were 9 less trees planted, and there are 9 new trees on the ground, although he was unsure where they were planning on planting them. The buffering meets the criteria of the spacing but not the number of trees. Mr. Weber stated that was correct. Mr. Weber asked if everyone was comfortable with the buffering. The Supervisors agreed they were satisfied with the buffering and asked that Mr. Weber work on the lighting spillage issue. Mr. Weber reported **Royal Farms** will finish paving this month. Mr. Weller asked if there would be a deceleration lane. Mr. Weber confirmed there will be, however final paving of the lane won't be complete until March/April.

**Entech Engineering** – Mr. Miller reported they have completed the design phase of the **WWTP Expansion and Upgrade Project**, including some scoping items and anticipate they will be requesting authorization at the January meeting to place the project out for bid. Mr. Miller will continue to look for funding opportunities for the project.

### **NEW BUSINESS**

**Tax Resolutions** – Mr. Jones moved, seconded by Mr. Weller to adopt the **Real Estate Transfer Tax Resolution 23-24**. Motion passed 4-0. Mr. Jones moved, seconded by Mr. Keifrider to adopt the **Per Capita Tax Resolution 23-25**. Motion passed 4-0. Mr. Jones moved, seconded by Mr. Keifrider to adopt the **Earned Income and Local Services Tax Resolution 23-26**. Motion passed 4-0.

**Municipal Tax Sheet** – Mr. Jones moved, seconded by Mr. Weller to authorize execution and submission of the Municipal Tax Sheet. Motion passed 4-0.

**Appointment of Pension CAO** – Mr. Jones moved, seconded by Mr. Keifrider to adopt **Resolution 23-27**, appointing Troy S. Bingaman as the Chief Administrative Officer for the 2024 Non-Uniform and Police Pension Plans. Motion passed 4-0.

**Disposition of Records** – Mr. Keifrider moved, seconded by Mr. Jones to adopt **Resolution 23-28** for the disposal of records as presented. Motion passed 4-0.

**MANAGER'S REPORT** – Mr. Bingaman reported the current **electricity contract** will end January 2024. The new contracted rate will be .0624/kilowatt hour and will be locked in for a 23-month term.

### **CHIEF'S REPORT**

The Department's 9mm handguns are over 15-years old. Chief Smith requested approval to purchase **(18) Glock 9mm handguns**, at a cost of \$14,681.00, which includes a trade-in value of the current handguns. Mr. Weller moved, seconded by Mr. Keifrider to approve the purchase of the handguns at a cost not to exceed \$14,681.00 and be paid from the 2024 Capital Fund. Motion passed 4-0. Chief Smith reported the officers had a busy month with (2) fatal crashes and a total of 40 accidents (reportable and non-reportable).

### **SUPERVISORS**

Mr. Keifrider reported the Tax Increment Financing (**TIF**) District passed unanimously at the School Board meeting. **Winter Wonderland** was a success and well-attended.

### **PUBLIC COMMENT**

**Kim and Ed Graefe**, Old Swede Road, stated they are concerned about the accidents that have been occurring on the curve by their home and flooring business on 662. Four major accidents have occurred at the curve, damaging fences, shrubs and knocking down utility poles. Mrs. Graefe asked whether signage for the curve in the road could be installed, as drivers seem to drive straight through

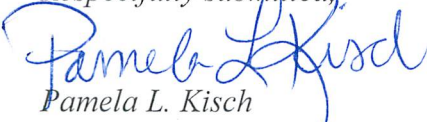
the curve and into their yard. Mrs. McGrath directed staff to share the accident and damage data with PennDOT since this is a State road. Mr. Weller recommended asking PennDOT if there was an anti-skid surface that could be applied in the curve. **Bruce Rubendall**, Old Airport Road, stated at the last meeting there was discussion about the owner of Vincenzo's installing "**no trespassing**" signs. Mr. Keifrider stated the owner agreed to install them where their arborvitae meet Mr. Rubendall's arborvitae going toward Old Airport Road. Mr. Weber stated he will speak with the owner about the signs. Mr. Rubendall stated the trees planted in the back of the property was a nice gesture. **Rick Cooper**, Limekiln Road, stated he contacted Representative Mark Gillen's office regarding his support for radar use by municipal police, hoping the **Township's portions of citations could be increased** and provide relief from rising taxes. Mr. Cooper stated staff in his office weren't really familiar with how the allocation was set and recommended he talk to the Board. **Judge Steve Chieffo** stated the allocation of the funds is something that can't be changed in some citations. Admittedly it's frustrating, but Judge Chieffo stated **the AOPC (Administrative Office of Pennsylvania Courts) sets those fees for traffic violations**.

**ADJOURNMENT**

At 8:00PM, with no further business, Mr. Jones moved, seconded by Mr. Weller, to adjourn the meeting.

Meeting adjourned at 8:00PM.

*Respectfully submitted,*

  
*Pamela L. Kisch*  
Township Secretary

## Report Criteria:

Report type: GL detail

| Check Issue Date                     | Check Number | Vendor Number | Payee                    | Invoice Date | Invoice Number | Description                                | Invoice GL Account | Check Amount |
|--------------------------------------|--------------|---------------|--------------------------|--------------|----------------|--|--------------------|--------------|
| <b>300th Anniversary Celebration</b> |              |               |                          |              |                |  |                    |              |
| 12/13/2023                           | 33210        | 274           | Petty Cash               | 12/13/2023   | WINTER W       | petty cash - Winter Wonderland (wristban   | 19-489-000.0       | 1,500.00     |
| 12/15/2023                           | 90212        | 1670          | Commerce Bank-Commercial | 11/22/2023   | SIGNS365 0     | Winter Wonderland flyers (34)              | 19-489-000.0       | 78.00        |
| Total 300th Anniversary Celebration: |              |               |                          |              |                |  |                    | 1,578.00     |
| <b>CAPITAL FUND</b>                  |              |               |                          |              |                |  |                    |              |
| 12/20/2023                           | 33218        | 59            | Boyertown Supply         | 11/28/2023   | 950985-000     | supplies - PW bldg                         | 30-409-374.0       | 2,335.32     |
| 12/20/2023                           | 33226        | 1197          | Douglassville Quarry     | 11/30/2023   | B-404M-00      | stone - PW Bldg                            | 30-409-374.0       | 549.10       |
| 12/20/2023                           | 33227        | 1985          | Dutchman Contracting LLC | 12/15/2023   | PW GEN AP      | public works storage building - general ap | 30-409-374.0       | 65,726.00    |
| 12/20/2023                           | 33228        | 1985          | Dutchman Contracting LLC | 12/15/2023   | PW HVAC A      | public works storage building - hvac app 1 | 30-409-374.0       | 31,811.00    |
| 12/20/2023                           | 33229        | 883           | Dyer Quarry, Inc.        | 11/28/2023   | 211966         | stone - PW Bldg                            | 30-409-374.0       | 1,578.80     |
| 12/20/2023                           | 33229        | 883           | Dyer Quarry, Inc.        | 12/04/2023   | 212105         | stone - PW Bldg                            | 30-409-374.0       | 323.20       |
| 12/20/2023                           | 33233        | 1926          | GT&E LLC                 | 11/30/2023   | ESA025640-     | rubber tire loader - roads dept            | 30-430-100.0       | 265,900.00   |
| Total CAPITAL FUND:                  |              |               |                          |              |                |  |                    | 368,223.42   |
| <b>EDU/CAPITAL RESERVE FUND</b>      |              |               |                          |              |                |  |                    |              |
| 12/20/2023                           | 33257        | 1802          | United Rentals           | 11/20/2023   | 227404285-     | 2017 Toyota forklift                       | 09-429-315.0       | 20,160.00    |
| Total EDU/CAPITAL RESERVE FUND:      |              |               |                          |              |                |  |                    | 20,160.00    |
| <b>FIRE FUND</b>                     |              |               |                          |              |                |  |                    |              |
| 12/20/2023                           | 33213        | 14            | Amity Fire Company       | 12/11/2023   | 4TH DISTRI     | distribution of fire tax                   | 04-411-500.0       | 31,000.00    |
| 12/20/2023                           | 33241        | 231           | Monarch Fire Company     | 12/11/2023   | 4TH DISTRI     | distribution of fire tax                   | 04-411-500.0       | 31,000.00    |
| 12/20/2023                           | 33254        | 1395          | State Workers Ins. Fund  | 12/01/2023   | 05916342-1     | Worker's Comp.-Vol. Fire 05916342 install  | 04-411-500.0       | 2,155.00     |

M = Manual Check, V = Void Check

| Check Issue Date    | Check Number | Vendor Number | Payee                         | Invoice Date | Invoice Number | Description                              | Invoice GL Account | Check Amount |
|---------------------|--------------|---------------|-------------------------------|--------------|----------------|--|--------------------|--------------|
| Total FIRE FUND:    |              |               |                               |              |                |  |                    | 64,155.00    |
| <b>GENERAL FUND</b> |              |               |                               |              |                |  |                    |              |
| 12/20/2023          | 33211        | 299           | 21st Century Media-Philly Clu | 11/17/2023   | 1333238-3      | budget, CPA appt, & special mtg 11/29 ad | 01-406-340.0       | 137.92       |
| 12/20/2023          | 33214        | 1914          | Ascendance Trucks Pennsylva   | 12/06/2023   | XA1020033      | truck #68 front fender flakes & DEF      | 01-437-370.0       | 600.71       |
| 12/20/2023          | 33219        | 148           | Brian Haas                    | 11/24/2023   | 112423         | boot reimb.                              | 01-430-191.0       | 175.00       |
| 12/20/2023          | 33220        | 67            | CJ's Tire & Automotive        | 11/02/2023   | 100105410      | repairs - code truck                     | 01-413-125.0       | 1,298.95     |
| 12/20/2023          | 33220        | 67            | CJ's Tire & Automotive        | 01/07/2022   | CR217327       | credit on account                        | 01-413-125.0       | 540.64-      |
| 12/20/2023          | 33220        | 67            | CJ's Tire & Automotive        | 10/30/2021   | ROA612-16      | credit on account                        | 01-413-125.0       | 416.64-      |
| 12/20/2023          | 33221        | 1012          | County of Berks               | 01/05/2023   | 5409242        | mobile computer                          | 01-410-320.0       | 458.50       |
| 12/20/2023          | 33222        | 1012          | County of Berks               | 10/25/2023   | 5904984        | mct replacements                         | 01-410-329.0       | 675.85       |
| 12/20/2023          | 33223        | 1012          | County of Berks               | 11/25/2023   | 5905024        | mct replacements                         | 01-410-329.0       | 675.85       |
| 12/20/2023          | 33224        | 97            | Crystal Springs               | 12/06/2023   | 19897465 1     | spring water - admin                     | 01-406-300.0       | 15.68        |
| 12/20/2023          | 33224        | 97            | Crystal Springs               | 12/06/2023   | 19897469 1     | spring water - police                    | 01-410-200.0       | 47.04        |
| 12/20/2023          | 33224        | 97            | Crystal Springs               | 12/06/2023   | 19897473 1     | hot/cold cooler spring water - roads     | 01-430-300.0       | 6.99         |
| 12/20/2023          | 33225        | 745           | Cummins Power Systems, Inc    | 11/23/2023   | G5-38191       | main office generator service            | 01-409-373.0       | 722.47       |
| 12/20/2023          | 33230        | 1272          | Entech Engineering Inc.       | 12/07/2023   | 0087992        | Highland Place                           | 01-414-317.0       | 842.50       |
| 12/20/2023          | 33230        | 1272          | Entech Engineering Inc.       | 12/07/2023   | 0087993        | Leaf Creek Farms                         | 01-414-317.0       | 232.50       |
| 12/20/2023          | 33230        | 1272          | Entech Engineering Inc.       | 12/07/2023   | 0087994        | 447 Old Swede Rd                         | 01-414-317.0       | 155.00       |
| 12/20/2023          | 33230        | 1272          | Entech Engineering Inc.       | 12/07/2023   | 0087995        | Pagoda Motorcycle Club                   | 01-414-317.0       | 310.00       |
| 12/20/2023          | 33232        | 1807          | GreatAmerica Financial Servic | 11/27/2023   | 35373695       | Agreement # 003-1894485-000 - admin      | 01-406-384.0       | 351.50       |
| 12/20/2023          | 33232        | 1807          | GreatAmerica Financial Servic | 11/27/2023   | 35373695       | Agreement #003-1894485-000 - police      | 01-410-200.0       | 351.50       |
| 12/20/2023          | 33234        | 617           | Hopewell Farms Inc.           | 12/06/2023   | 523            | leaf disposal                            | 01-426-001.0       | 500.00       |
| 12/20/2023          | 33236        | 216           | J.P. Mascaro & Sons           | 11/01/2023   | 000050332      | Recycling - Nov                          | 01-426-000.0       | 40,850.00    |
| 12/20/2023          | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168442        | Planning Commission Meeting              | 01-414-313.0       | 127.86       |
| 12/20/2023          | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168443        | Board of Supervisors Meeting             | 01-408-313.0       | 187.86       |
| 12/20/2023          | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168444        | Ms4 program                              | 01-408-367.0       | 615.00       |
| 12/20/2023          | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168445        | Misc general engineering tasks           | 01-408-313.0       | 60.00        |

M = Manual Check, V = Void Check



| Check Issue Date | Check Number | Vendor Number | Payee                         | Invoice Date | Invoice Number | Description                                 | Invoice GL Account | Check Amount |
|------------------|--------------|---------------|-------------------------------|--------------|----------------|---|--------------------|--------------|
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168446        | Eng Services - Highland Place-Flatley Tract | 01-414-317.0       | 1,509.75     |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168447        | Eng Services - Leaf Creek / Jaendl          | 01-414-317.0       | 180.00       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168448        | Eng Services - Royal Farms                  | 01-414-317.0       | 1,743.60     |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168449        | Eng Services - Artistic Visions LD          | 01-414-317.0       | 270.00       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168450        | Eng Services - R&R Games Warehouse Ad       | 01-414-317.0       | 180.00       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168451        | Eng Services - 824 E. Ben Franklin Hwy-Li   | 01-414-317.0       | 1,332.00     |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168452        | Eng Services - Vincenzo's                   | 01-414-317.0       | 997.92       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168453        | Eng Services - Amity Logistics Center LD    | 01-414-317.0       | 3,501.00     |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168454        | Eng Services - Edwards Landscape            | 01-414-317.0       | 120.00       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168456        | Eng Services - Levengood Rd Culvert Proje   | 01-436-313.0       | 3,308.60     |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168457        | Eng Services - Arbour Green Apts LD         | 01-414-317.0       | 30.00        |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168458        | Eng Services - Pagoda Motorcycle Club       | 01-414-317.0       | 120.00       |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168460        | Eng Services - Norheim-Gisondi Pole barn    | 01-414-317.0       | 60.00        |
| 12/20/2023       | 33237        | 209           | LTL Consultants LTD           | 11/27/2023   | 1168461        | Eng Services - PW Bldg                      | 01-408-313.0       | 257.53       |
| 12/20/2023       | 33239        | 1839          | Mark Bieber                   | 12/13/2023   | 1978           | Backhoe service                             | 01-437-370.0       | 882.00       |
| 12/20/2023       | 33242        | 1749          | Municipal Capital Finance     | 12/11/2023   | 122769         | Ricoh Wide Printer CWQ2201SP                | 01-406-384.0       | 81.50        |
| 12/20/2023       | 33243        | 242           | National Uniform Rental       | 11/30/2023   | 1013254        | uniforms-roads                              | 01-430-191.0       | 42.36        |
| 12/20/2023       | 33243        | 242           | National Uniform Rental       | 12/07/2023   | 1013502        | uniforms-roads                              | 01-430-191.0       | 42.36        |
| 12/20/2023       | 33243        | 242           | National Uniform Rental       | 12/14/2023   | 1013744        | uniforms-roads                              | 01-430-191.0       | 42.36        |
| 12/20/2023       | 33244        | 1987          | Oliviero's Pizzeria           | 12/13/2023   | 2023 LUNC      | christmas luncheon                          | 01-401-122.0       | 153.50       |
| 12/20/2023       | 33245        | 27            | PA Municipal Health Ins. Co-o | 12/07/2023   | 153457-0       | Health Insurance-Admin                      | 01-401-123.0       | 12,860.80    |
| 12/20/2023       | 33245        | 27            | PA Municipal Health Ins. Co-o | 12/07/2023   | 153457-0       | Health Insurance-Codes                      | 01-413-122.0       | 3,215.20     |
| 12/20/2023       | 33245        | 27            | PA Municipal Health Ins. Co-o | 12/07/2023   | 153457-0       | Health Insurance-Police                     | 01-410-192.0       | 52,713.98    |
| 12/20/2023       | 33245        | 27            | PA Municipal Health Ins. Co-o | 12/07/2023   | 153457-0       | Health Insurance-Roads                      | 01-438-150.0       | 14,146.79    |
| 12/20/2023       | 33247        | 1082          | Penteledata L.P.              | 11/24/2023   | B4409378       | Internet-Police                             | 01-410-741.0       | 190.95       |
| 12/20/2023       | 33247        | 1082          | Penteledata L.P.              | 11/24/2023   | B4409378       | Internet-Admin                              | 01-406-741.0       | 762.95       |
| 12/20/2023       | 33248        | 293           | PSATS CDL Program             | 11/29/2023   | INV-145504     | random drug screen-admin                    | 01-406-300.0       | 60.00        |
| 12/20/2023       | 33249        | 1545          | Quality Disposal Service      | 11/28/2023   | 162116         | Roll-off Transportation (3)                 | 01-426-000.0       | 360.00       |
| 12/20/2023       | 33249        | 1545          | Quality Disposal Service      | 12/06/2023   | 162175         | Roll-off Transportation (3)                 | 01-426-000.0       | 360.00       |



| Check Issue Date | Check Number | Vendor Number | Payee                       | Invoice Date | Invoice Number | Description                                | Invoice GL Account | Check Amount |
|------------------|--------------|---------------|-----------------------------|--------------|----------------|--|--------------------|--------------|
| 12/20/2023       | 33251        | 1595          | PC Solutions Inc.           | 11/27/2023   | CW117997       | Sophos Central Intercept                   | 01-406-741.0       | 110.33       |
| 12/20/2023       | 33251        | 1595          | PC Solutions Inc.           | 12/07/2023   | CW118091       | Barracuda Backup-monthly                   | 01-406-741.0       | 240.00       |
| 12/20/2023       | 33251        | 1595          | PC Solutions Inc.           | 12/07/2023   | CW118111       | Office 365-admin                           | 01-406-741.0       | 279.68       |
| 12/20/2023       | 33252        | 1896          | SAFE Highway Engineering LL | 12/04/2023   | 2091           | Traffic Engineering Service 824 E Ben Fran | 01-414-317.0       | 222.00       |
| 12/20/2023       | 33253        | 1085          | Siana Law                   | 12/06/2023   | 96013          | ZHB - RR Games, Hoekstra/Northpoint        | 01-414-316.0       | 412.26       |
| 12/20/2023       | 33255        | 342           | Telco Inc.                  | 11/29/2023   | 33763          | MVA Route 422 & Limekiln repairs - ins cl  | 01-433-371.0       | 46,264.18    |
| 12/20/2023       | 33256        | 1836          | Tyler Neiswender            | 11/24/2023   | 112423         | boot reimb                                 | 01-430-191.0       | 174.95       |
| 12/20/2023       | 33258        | 1854          | Verizon                     | 12/01/2023   | 370000053      | Codes                                      | 01-413-124.0       | 17.45        |
| 12/20/2023       | 33258        | 1854          | Verizon                     | 12/01/2023   | 370000053      | Roads                                      | 01-430-321.0       | 122.15       |
| 12/20/2023       | 33258        | 1854          | Verizon                     | 12/01/2023   | 370000053      | Admin                                      | 01-406-321.0       | 17.45        |
| 12/20/2023       | 33259        | 894           | Weaver's Hardware Co Inc.   | 11/22/2023   | 50133          | Leaf pickers                               | 01-430-260.0       | 19.98        |
| 12/20/2023       | 33259        | 894           | Weaver's Hardware Co Inc.   | 11/27/2023   | 50154          | Leaf pickers                               | 01-430-260.0       | 23.56        |
| 12/20/2023       | 33260        | 1933          | World Fuel Services Inc.    | 12/14/2023   | 2654508-41     | diesel                                     | 01-430-231.0       | 1,466.56     |
| 12/15/2023       | 90210        | 347           | Tractor Supply Credit Plan  | 11/16/2023   | 287714         | rechargeable flood light                   | 01-430-260.0       | 64.99        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 12/01/2023   | ALTRA MED      | AED Leasing-Police                         | 01-410-200.0       | 135.00       |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/08/2023   | AMAZON 1       | Paper towels - housekeeping                | 01-409-226.0       | 43.49        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/03/2023   | AMAZON 1       | 409 cleaner, trash bags, pine-sol - housek | 01-409-226.0       | 109.03       |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/03/2023   | AMAZON 1       | Calendars (9) & planners (9) - police      | 01-410-200.0       | 190.59       |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/15/2023   | AMAZON 1       | Paper - admin                              | 01-406-200.0       | 58.29        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/22/2023   | AMAZON 1       | Paper towels - housekeeping                | 01-409-226.0       | 43.67        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/22/2023   | AMAZON 1       | 9x12 envelopes - admin                     | 01-406-200.0       | 20.02        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/15/2023   | AMAZON 1       | Soap - housekeeping                        | 01-409-226.0       | 14.88        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/15/2023   | AMAZON 1       | AAA batteries - police                     | 01-410-200.0       | 14.99        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/15/2023   | AMAZON 1       | sticky notes & staples - admin             | 01-406-200.0       | 13.18        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/22/2023   | AMAZON 1       | 12 x 15.5 envelopes - admin                | 01-406-200.0       | 27.14        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/28/2023   | AMITY STO      | Records storage                            | 01-406-300.0       | 74.00        |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/16/2023   | COMMON         | 2023 LSA grant application                 | 01-406-300.0       | 100.00       |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/01/2023   | IRONTON G      | Phone service-Admin                        | 01-406-320.0       | 296.71       |
| 12/15/2023       | 90212        | 1670          | Commerce Bank-Commercial    | 11/27/2023   | MAILCHIM       | Digital newsletter                         | 01-406-340.0       | 39.25        |

M = Manual Check, V = Void Check



| Check Issue Date           | Check Number | Vendor Number | Payee                           | Invoice Date | Invoice Number | Description                              | Invoice GL Account | Check Amount      |
|----------------------------|--------------|---------------|---------------------------------|--------------|----------------|--|--------------------|-------------------|
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 11/08/2023   | STAPLES 99     | Office chair - Linda - police            | 01-410-200.0       | 172.74            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/27/2023   | STRATIX 68     | Ricoh contract 10/17-11/5/23 credit & ov | 01-406-300.0       | 141.31            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/27/2023   | STRATIX 68     | Ricoh contract 10/17-11/5/23 credit & ov | 01-410-200.0       | 141.30            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/28/2023   | UPS 00001      | mailing of Truist 2023 MMO Contribution  | 01-406-300.0       | 78.46             |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 11/22/2023   | UPS 11222      | Police mailing                           | 01-410-200.0       | 12.81             |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/23/2023   | VERIZON 99     | Cell Phones-admin                        | 01-406-321.0       | 211.10            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/23/2023   | VERIZON 99     | Cell Phones-codes                        | 01-413-124.0       | 167.97            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/23/2023   | VERIZON 99     | Cell Phones-Police                       | 01-410-321.0       | 837.77            |
| 12/15/2023                 | 90212        | 1670          | Commerce Bank-Commercial        | 10/23/2023   | VERIZON 99     | Cell phones-Roads                        | 01-430-321.0       | 185.78            |
| <b>Total GENERAL FUND:</b> |              |               |                                 |              |                |  |                    | <b>200,531.57</b> |
| <b>SEWER FUND</b>          |              |               |                                 |              |                |  |                    |                   |
| 12/20/2023                 | 33211        | 299           | 21st Century Media-Philly Clu   | 11/17/2023   | 1333238-3      | budget, CPA appt, & special mtg 11/29 ad | 08-429-340.0       | 137.92            |
| 12/20/2023                 | 33212        | 1482          | American Water                  | 12/01/2023   | 400027267      | usage data                               | 08-429-325.0       | 18.90             |
| 12/20/2023                 | 33215        | 1612          | Atlantic Lining Co., Inc.       | 12/05/2023   | 9947           | Lagoon repairs                           | 08-429-370.0       | 3,600.00          |
| 12/20/2023                 | 33216        | 47            | Birdsboro Auto Parts            | 12/06/2023   | 911225         | 6" trash pump                            | 08-429-370.0       | 169.99            |
| 12/20/2023                 | 33216        | 47            | Birdsboro Auto Parts            | 12/08/2023   | 911441         | battery core credit                      | 08-429-370.0       | 5.00-             |
| 12/20/2023                 | 33217        | 1817          | Bortz's Chainsaw Shop           | 12/05/2023   | 152081         | backpack blower for pump stations        | 08-429-372.0       | 520.00            |
| 12/20/2023                 | 33218        | 59            | Boyertown Supply                | 12/08/2023   | 951647-000     | influent pump station float              | 08-429-370.0       | 169.48            |
| 12/20/2023                 | 33224        | 97            | Crystal Springs                 | 12/06/2023   | 19897482 1     | hot/cold cooler spring water - WWTP      | 08-429-370.0       | 3.99              |
| 12/20/2023                 | 33230        | 1272          | Entech Engineering Inc.         | 12/07/2023   | 0087991        | 2023 sewer services                      | 08-429-313.0       | 2,062.50          |
| 12/20/2023                 | 33231        | 1151          | Fraser Advanced Information     | 12/05/2023   | INV136309      | maint contract - WWT copier              | 08-429-370.0       | 55.00             |
| 12/20/2023                 | 33235        | 216           | J.P. Mascaro & Sons             | 11/30/2023   | 000050656      | sludge disposal                          | 08-429-380.0       | 3,584.73          |
| 12/20/2023                 | 33235        | 216           | J.P. Mascaro & Sons             | 12/13/2023   | 000050708      | sludge disposal                          | 08-429-380.0       | 1,220.00          |
| 12/20/2023                 | 33238        | 397           | M.J. Reider Associates Inc.     | 12/06/2023   | 23L0108        | monthly NPDES testing                    | 08-429-375.0       | 5,134.50          |
| 12/20/2023                 | 33240        | 1910          | Martin's Electrical Service LLC | 11/30/2023   | 0049376        | oxy ditch #5 aerator VFD                 | 08-429-370.0       | 3,280.00          |
| 12/20/2023                 | 33240        | 1910          | Martin's Electrical Service LLC | 12/12/2023   | 0049476        | influent pump - plant                    | 08-429-370.0       | 1,252.06          |
| 12/20/2023                 | 33242        | 1749          | Municipal Capital Finance       | 12/11/2023   | 122769         | Ricoh Wide Printer CW2201SP              | 08-429-200.0       | 81.50             |

| Check Issue Date  | Check Number | Vendor Number | Payee                         | Invoice Date | Invoice Number | Description                             | Invoice GL Account | Check Amount |
|-------------------|--------------|---------------|-------------------------------|--------------|----------------|---|--------------------|--------------|
| 12/20/2023        | 33243        | 242           | National Uniform Rental       | 11/30/2023   | 1013255        | uniforms-sewer                          | 08-429-191.0       | 36.50        |
| 12/20/2023        | 33243        | 242           | National Uniform Rental       | 12/07/2023   | 1013503        | uniforms-sewer                          | 08-429-191.0       | 53.99        |
| 12/20/2023        | 33243        | 242           | National Uniform Rental       | 12/14/2023   | 1013745        | uniforms-sewer                          | 08-429-191.0       | 36.50        |
| 12/20/2023        | 33245        | 27            | PA Municipal Health Ins. Co-o | 12/07/2023   | 153457-0       | Health Insurance-Sewer                  | 08-429-150.0       | 21,220.41    |
| 12/20/2023        | 33246        | 261           | PA One Call System            | 11/30/2023   | 000103082      | One Call Services - WWT                 | 08-429-370.0       | 101.27       |
| 12/20/2023        | 33247        | 1082          | Penteledata L.P.              | 11/24/2023   | B4409378       | Internet-WWTP                           | 08-429-741.0       | 127.95       |
| 12/20/2023        | 33250        | 1605          | Reladyne Northeast, LLC       | 11/28/2023   | 2013954-IN     | oxy ditch gearbox oil                   | 08-429-370.0       | 3,062.50     |
| 12/20/2023        | 33251        | 1595          | PC Solutions Inc.             | 11/27/2023   | CW117997       | Sophos Central Intercept-Sewer (Monthly | 08-429-741.0       | 57.87        |
| 12/20/2023        | 33251        | 1595          | PC Solutions Inc.             | 12/07/2023   | CW118111       | Office 365-sewer                        | 08-429-741.0       | 88.32        |
| 12/20/2023        | 33258        | 1854          | Verizon                       | 12/01/2023   | 370000053      | Sewer                                   | 08-429-321.0       | 69.80        |
| 12/20/2023        | 33259        | 894           | Weaver's Hardware Co Inc.     | 12/01/2023   | 50192          | bolts & screws - sewer                  | 08-429-370.0       | 7.92         |
| 12/20/2023        | 33260        | 1933          | World Fuel Services Inc.      | 11/25/2023   | 2633506-41     | dig heating oil                         | 08-429-361.0       | 2,292.19     |
| 12/20/2023        | 33260        | 1933          | World Fuel Services Inc.      | 12/13/2023   | 2652955-41     | heating oil - dig bldg & shop           | 08-429-361.0       | 2,545.10     |
| 12/15/2023        | 90212        | 1670          | Commerce Bank-Commercial      | 11/01/2023   | IRONTON G      | Phone Service-Sewer                     | 08-429-320.0       | 149.28       |
| 12/15/2023        | 90212        | 1670          | Commerce Bank-Commercial      | 10/23/2023   | VERIZON 99     | Cell Phones-Sewer                       | 08-429-321.0       | 278.64       |
| Total SEWER FUND: |              |               |                               |              |                |   |                    | 51,413.81    |
| Grand Totals:     |              |               |                               |              |                |   |                    | 706,061.80   |



Dated: 12/20/2023

Supervisors: Kim Mc Gidley

[Signature]  
[Signature]  
Paul Welby

Report Criteria:  
Report type: GL detail