

Amity Township Parks & Recreation Board Meeting Minutes

March 4, 2013

Call to Order: Scott Weller called the meeting to order at 7 pm.

Attendance: Scott Weller, Jerry Kupp, Lisa Miller, Pete Gaskins, Chazz Lyon, Vaughn Thren and Gary Lucas.

Approval for the Minutes: Jerry Kupp made a motion to approve the minutes from the Feb. 11, 2013 meeting. Scott Weller seconded the motion. Motion was passed 3-0.

Reorganization:

Chair appointment was held until next month's meeting. Scott made a motion to recommend that Pete Gaskins to the longest open term position on Parks & Rec Board, motion was seconded by Jerry. The motion was passed 3-0.

Township Managers Report:

1. Monocacy Hill Signs:
 - a. Eagle Scout Vaughn Thren will be at meeting to provide a presentation of his project for Board's approval.
2. Tennis Program:
 - a. Gary Lucas will attend meeting to discuss his ideas on continuing a tennis program for this year in Amity Township
3. Monocacy Hill Volunteer Mowing:
 - a. We received notice from Risa Marmontello that Ed Kriner a volunteer will provide mowing services for the meadow on Limekiln Rd. The Township will provide trimming around obstacles to complete work. Chazz sent a thank you to Risa & copied Ed Kriner
4. Screening & Background Policy Revisions:
 - a. A set of draft policies were distributed to the members of the Rec Board for review & comment. If ok it will go to Supervisors for their consideration
5. Facility Usage Permits:
 - a. Ben Marchese - Didn't complete facility use form, wants field for practice.
 - b. St. Paul's UCC wants middle school field 41 or 42 on Sundays from 4/14 to 8/4 Time 4-7:30pm
 - c. Daniel Boone Relay for Life wants to use the pavilion and pathways on 4/14(Rain date 4/21) from 6-8:30 at community park. *No background checks required. *
 - d. Carol Beitz - wants to use fields for girl's softball (11-14). The need a practice field 2 nights per week from 3/31 to 5/19 for 1½ hours each night. Can be scheduled at Lake Dr. if they need practice 3:30-5 *they need to complete facility use form. *

- e. Kory Schlegel- Didn't complete facility use form for Exeter Team. Looking to use fields Sundays 1:30 or 4:30

Unfinished Business:

1. Eagle Scout Vaughn Thren – Placing GPS post locations. Printing a worksheet to put at the beginning of the trail so it will give the hikers the info in case they get lost or injured. He would like to make a map for the township listing all the GPS locations. Chazz said that they would translate it to give to the 911 people to put into their system. Scott made the motion to approve to move forward with the project. It was seconded by Jerry. Passed 3-0
2. Lake Dr Basketball Courts – No update
3. Field Usage for Travel Team – Travel team can use field #45 with the day to be specified by DBCA.
4. Draft of Facility Use Application: to #5 Jerry asked to add no Tobacco. Jerry made the motion to except the facility permit policy as written with the adjustment of #5 adding No Tobacco. Scott seconded the motion. Passed 3-0.

New Business

1. Tennis Program – Last year it reached out to about 150 kids. Boys started on 3/4/13 at practice. Chazz said he got only positive feedback from last year. They would like to branch out to adults. They would like to do a tournament at the high school age. They would like to get 2 more tournaments in this year. They are looking for approval of having clinics this year. A tentative date of June 10th is the start date. They are asking to put up a windscreen around the courts as high as the fence. The tennis coach asked if they could have a shed. They were told by Chazz to go through the license committee.
2. Park Walk Around – March 16th at 9am. Meeting at Amity is still on.

Planning Commission Items – None

Reports

1. License Committee – Right now moving their stuff from APC to AIC.
2. Monocacy Hill – March 29th Moon Light Hike. Open House first Sunday in May. Cleanup will be the 2nd or 3rd weekend in March. Scott made the motion to approve the Moon Light Hike. It was seconded by Lisa. Motion approved 3-0.

Public Comment – DBCA looking for a mound on field #40 at 53feet and keys for the Shed.

Board Concerns – None

Adjournment – Lisa made the motion to adjourn. It was seconded by Jerry. Approved 3-0
Adjourned 8:21pm

Next Meeting April 1,2013 at 2004 Weavertown Rd.

Lisa Miller

Lisa Miller, Recording Secretary

Amity Township Parks & Recreation Board

Meeting Minutes

April 1, 2013

Attendance: Scott Weller, Jerry Kupp, Lisa Miller, Peter Gaskins, Keith Berry, Chazz Lyon, Charles Marquette Troop 521, Karen Marquette, Marlin Zechman & family

Call to Order: Scott Weller called the meeting to order at 7pm.

Approval of Minutes: Was tabled to next month due to computer issues and not able to print.

Township Manager's Report:

1. **New Appointments:** Peter Gaskins and Keith Berry were both appointed by the Board to fill the vacancies on the Park & Recreation Board. Now with having a full board they may want to reorganize.
2. **Monocacy Hill Signs:** We are waiting for the signs to be constructed and installed. Once installed, each sign's location will be recorded with our GPS device. That info will be inputted into our GIS along with the data taken from the trail, creating a digitized layer for each trail along with the sign location points.
3. **Tennis Program:** As per Board request, Chazz spoke with license committee representative regarding the request to place a shed. There is no desire to change the policy and permit a shed for an individual activity. The storage box may remain. The school is operating a varsity tennis program. As for the summer program, we are still awaiting information and a facility use application, if the program is not sponsored by the school. If the summer program is a township program, the board needs to consider whether any fee should be paid to the township as it was by the Quick-start Program.
4. **Monocacy Hill Volunteer Mowing:** Ed Krider, a volunteer, completed mowing the meadows on Limekiln Rd. that accesses Monocacy Hill. Chazz sent a thank you to Mr. Krider and copied MHCA.
5. **Screening & Background Policy Revisions:** A set of draft policies were distributed to the board for review and comment. The discussion was completed and was passed by the board with a vote of 4-1 and will go to the Supervisors for their consideration. The policies include a Screening and Background Check Policy, Fee Schedule and a revised Facilities Use Policy.

6. Facility Usage Permits: Facility Usage Permit revisions and accompanying fee schedule changes were adopted by the Supervisors, along with the Background/Screening Policy. We are in the process of implementing these policies.
7. Community Days Facilities Use Application Received: Chazz spoke with Curt Clifford regarding this year's community days. It seems that the coordinator for the last several years quit after last year and the new coordinator will be Dave Buck. This year's event will be a change from previous years as there will be no Friday activities. The event will consist of two days, Saturday and Sunday. Fireworks are scheduled for Saturday. Scott made a motion to have Community Days on the specified days. Jerry seconded the motion. Passed 5-0.
8. Greater Pottstown Tennis Assoc.: Susan Sagona of Greater Pottstown Tennis Assoc Leagues Committee had requested permission to post signs (12"X18") at the Middle School courts for their tennis league. They had been granted permission last year. They requested the signs be permitted beginning April 6th through June 15, 2013. A sample sign was submitted. Scott made the motion to have signs for Pottstown Tennis Summer Program placed. The motion was seconded by Keith. Passed 5-0

Reorganization

1. Appoint a Chair – a nomination was made by Lisa and seconded by Jerry for Scott Weller to be made Chair. Voted and passed 4-0. A nomination was then made by Scott and was seconded by Lisa for Jerry Kupp to be made Vice Chair. Voted and passed 4-0.
2. Vacancies for the final 2 spots were filled by Peter Gaskins and Keith Berry, now the Board is in full numbers.

Unfinished Business

1. Lake Dr. Basketball Courts – Haven't heard anything yet. Keeping on for next month's agenda
2. Park walk around moved to April 27th at 9am. Everyone to meet at Amity township building. May 4th is the rain date.

New Business

1. Marlin Zechman – Kestrels – are small hawks – farmer friendly. They eat rodents and bad bugs. Looking for places to put the boxes. The boxes need to be placed on trees or poles and in an open area for them to hunt. They are looking for places to place the boxes. The places suggested were Cider Mill & 662, Morlatton & Greenbriar, Shaner Farm, Wise Farm, Klein Farm, Limekiln Road. Scott made a motion for the township to look into places to put up the nesters. Seconded by Keith. Passed 5-0.

Planning Commission Items – None

Reports

1. License Committee: Need to appoint a Rec Board member to the License Committee. Scott made a motion for an "AD HOC Member" to whoever can make the meeting to go in place of all. Seconded by Pete. Passed 5-0

Public Comment – none

Board Concerns – none

Adjournment – Jerry made the motion to adjourn. Seconded by Lisa. Passed 5-0

Next meeting: May 6, 2013 at 2004 Weavertown RD.

Lisa