

AMITY TOWNSHIP PARKS & RECREATION BOARD

MEETING MINUTES

NOVEMBER 2, 2015

ATTENDANCE: Scott Weller, Jerry Kupp, Keith Berry, Peter Gaskins, Pam Kisch

OTHERS IN ATTENDANCE: Robert Pflugler (St. Paul's UCC), Eric and Endora Detwiler (DBYS), Karen LeBlanc (Amity AC), Bill Duffy (BMF/Amity AC), Dean Dinnocenti (DBCA), and Bill Howells, Matt Huddleson, Traci Huddleson, and Karen Uba (DBYS/DBFH).

CALL TO ORDER: Chairman Weller called the meeting to order at 7:03PM with the Pledge of Allegiance to the Flag. Lisa Miller did not attend. Minutes were tabled until the December meeting.

FIELD SCHEDULING: Township staff has been experiencing challenges working with the school in relation to field scheduling. Chairman Weller provided an overview of the process, as it stands today. Pam Kisch distributed copies of the school's facility use application, the Township's facility usage permit application, Township Fee Schedule and a flow chart for scheduling. Mr. Weller reviewed how the Township categorizes non-affiliates, according to the 2015 Fee Schedule. "Affiliate" teams (Daniel Boone School teams, DBYS, DBCA, BMF, Amity AC, St. Paul's Lutheran and St. Paul's UCC) requesting fields should submit the school's form and \$30.00 fee to the DB School Athletic Director (AD). The school will notify the Township when fields are scheduled, as part of the School's responsibilities outlined in the License Agreement. "Non-Affiliates" (such as travel teams and those not fitting Category 1) will apply to the school (including the \$30.00 fee) and the Township (fee to be determined by the Secretary). No field reservations are taken until after March 31st, the date the local teams are to have submitted their schedules to the School's AD. Eric Detwiler stated he was aware of an email that claimed a Pottstown team, under Ben Marchese, has secured Daniel Boone Middle School fields for 2016. Chairman Weller asked that the email be forwarded to Pam Kisch for follow up with the school district. Traci Huddleson questioned the fee for the fields for non-affiliates. Per the Fee schedule, the fee is "daily" and is being billed per field, however, the Rec Board plans on reviewing fees for use of fields and the refund policy relative to field rentals, since currently there isn't a refund policy in place. Eric Detwiler asked if infield mix would be supplied. Chairman Weller asked Eric to send an email with what he is requesting to Pam. Requests for infield mix for the Middle School fields should be directed to the School District. Eric questioned the status of Wheeler Field. Chairman Weller said LTL has not submitted a proposal for the fields, but the fields will be available for use through spring 2016.

TOWNSHIP MANAGER'S REPORT

1. DBYS: Shingles were replaced on the Hill Road dugouts. Ali verified the plywood underneath did not need to be replaced.
2. HALLOWEEN PARADE : The parade went well; no complaints from PD or Road department.
3. BLAZER MIDGET FOOTBALL PORTABLE LIGHTS: BMF has requested using portable lights, and previous scenarios were discussed. Bill Duffy stated lights would be used for the month of October, and they are looking into getting permanent lights in Union Township and would like to move those portable lights to the Middle School fields. Chairman Weller stated they could be used, provided these provisions be followed: lights are to be pointed at the school, specs must be supplied to ensure

generators comply with the noise ordinance (and may require Steve Loomis to check with his meter), and lights are turned off within 15 minutes of end of practice/games.

4. AMITY COMMUNITY PARK FIELDS - Per the License Agreement, it is the school's responsibility to determine when fields are not playable due to weather. Pam will reaffirm with Casey Blankenbiller.

5. REFUND POLICY FOR FIELD RENTALS: The Rec Board will review the Fee Schedule and policy for refunds and details of fundraisers being permitted by affiliates and non-affiliates and related fees. Holman Baseball paid \$1,000.00 for a tournament on October 10-11th. Due to heavy rains, it was confirmed with the school the fields were unplayable. Holman requested a refund. Mr. Gaskins moved, seconded by Mr. Berry to recommend the Board of Supervisors authorize a \$1,000.00 refund. Motion passed 4-0. This item should be placed on the next agenda.

6. MEETING DATES: 2016 meeting dates were determined at the October meeting.

7. WATER IN THE PARKS: Water was shut off to the parks and bathrooms were closed earlier today. The Manager recommended that the Boyer Memorial Pavilion bathrooms remain open until significant snowfall is encountered, when they will be closed. During construction and formation of the License Committee, it was determined the school would not plow the walkways. The Board concurred with the Manager's recommendation.

DBYS FIELD HOCKEY: DBYS asked permission to begin a field hockey program for all youth, grades 2 through 6. Registration would be in April 2016; the season run from early August through October. DBYS would utilize the outfield of field #3 (bottom field) at Hill Road. Chairperson Weller asked if that would interfere with Fall Ball. Mr. Detwiler stated it would not. The league will be run by DBYS, with Coach Renshaw (field hockey program) at the school. All clearances and guidelines are in place. Chairperson Weller asked for additional detail to be submitted to the Rec Board. Chairperson Weller moved, seconded by Mr. Berry to authorize DBYS to utilize the third field at Hill Road for their hockey program. Motion passed 4-0.

HUNTING SEASON ON MONOCACY HILL: The Hill is closed annually by resolution for a hunting season. It appears there are other dates when shot gun is permitted but the Hill remains open. Most of those dates have passed for this year. Chairman Weller asked that this be tabled for further discussion before next year's hunting seasons begin.

RESIDENT'S REQUEST TO USE METAL DETECTOR: A resident approached staff asking to use a metal detector around playground areas and dig up items it detects. They claimed that they have been doing this at Lake Drive Park. When something is detected they use a small tool to dig and replace the ground and place seed on top of it. This item will be tabled until it can be discussed with the Manager.

ADJOURNMENT: A motion was made by Jerry Kupp and seconded by Peter Gaskins to adjourn. Adjourned at 7:51PM.

Respectfully Submitted,



Pamela Kisch
Township secretary

approved 12/7/2015