

AMITY TOWNSHIP PARKS & RECREATION BOARD

MEETING MINUTES

January 9, 2017

ATTENDANCE: Scott Weller, Keith Berry, Pete Gaskins, Troy Bingaman, Ali Howell-Clarke, Pam Kisch, Pete Kelly, Dean Dinnocenti, Casey Blankenbiller

CALL TO ORDER: Scott Weller called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag.

REORGANIZATION:

Nomination/Election of Chairperson

Motion by Pete Gaskins, seconded by Keith Berry to nominate Scott Weller as Chairperson for 2017.

Motion passed unanimously.

Nomination/Election of Vice Chairperson

Motion by Keith Berry, seconded by Mr. Weller to nominate Pete Gaskins as Vice Chairperson for 2017.

Motion passed unanimously.

Nomination/Election of Secretary

Motion by Scott Weller, seconded by Pete Gaskins to nominate Lisa Miller as Secretary for 2017.

Motion passed unanimously.

APPROVAL OF MINUTES: On the motion by Keith Berry and a second by Pete Gaskins the December minutes were approved 3-0.

TOWNSHIP MANAGER'S REPORT: Brian Duffie met with Troy and Ali to discuss creating a *Salute to Service Garden* in the grassy area in front of the Salt Shed. The existing Veteran's Memorial could potentially be moved to that area as well. Brian Duffie hopes to hold a dedication in November 2017.

OLD BUSINESS

1. **SALT SHED:** The salt shed was completed and can be removed from the Agenda.
2. **BASKETBALL COURT LIGHTS:** Casey Blankenbiller obtained quotes for the electrical work but needs to research reliable non-credit card readers. Casey stated he expects to have more information within a few weeks and will report to the Board.
3. **GRANT & RELOCATION LAKE DRIVE PAVILION:** The amended application was accepted and approved. Troy will be executing signature pages and submitting them to the GTRP. The cost difference between what was awarded and the actual cost has been budgeted to be paid from the General Fund.
4. **REPAIR OF LAKE DRIVE PLAYGROUND EQUIPMENT:** Ali removed a broken piece of playground equipment and has taped off areas that should not be used. Ali is waiting for contact information for someone who can help get the equipment back into usable condition. The quote to replace the equipment was approximately \$17K; if installation is required it would cost an additional \$5K. Troy stated improvements and upgrades to the equipment would require Board approval. The Capital Reserve Fund was established, but not with as much money as Staff had hoped which could affect replacement of the equipment. Ali stated he will make sure the equipment that remains at Lake Drive is safe.
5. **DBAA Agreement:** A draft of the DBAA Agreement was distributed for comments.

NEW BUSINESS

1. **RECREATION FEES:** The Board of Supervisors reviewed the Recreation Fees and Land in Lieu due to two recent requests by applicants. After consideration, there will be no changes to Residential contributions. Current Commercial contributions were based upon calculations when the economy was stronger and could hinder commercial development. It was decided to decrease the Commercial contribution to .006/acre for every 1,000 square feet; and decrease the Agricultural contribution to .001/acre for every 1,000 square feet. The proposed amendment to the SALDO will be advertised and considered for adoption at the February 1st BOS meeting.

DBAA President Dean Dinnocenti and Vice President Pete Kelly attended the meeting. There was discussion regarding **irrigation at Hill Road**. DBAA would like to tie into the well between the lower field and third base line. Ali agreed to provide measurements and what type of materials will be needed. Pete Kelly will then ask DBAA to purchase the materials and pay a plumber to tie into the well. Ali stated the Township staff could dig and lay the piping. Pete Kelly will contact Ali to coordinate a time Little Squirt can put pressure through the line to try and determine where the existing piping goes. Dean stated they do not foresee needing the additional fields that were originally to be constructed behind 888 Old Airport Road. Dean and Pete agreed they will need three loads of **infield mix** in 2017; two for Lake Drive and one for Hill Road. Field Conditioner was discussed. Casey explained too much conditioner without proper irrigation and maintenance will actually make fields harder not softer. Small quantities of conditioner should be mixed with infield mix annually. Casey recommended using 500 to 700 pounds of MVP from Turface on large fields initially; which he purchases from Weaver's in Fleetwood. Pete Kelly offered to get pricing from three vendors and report back to Dean who will report to the Board. Scott recommended specifying a dollar amount which the Township would agree to spend for **infield/conditioning** in the new DBAA Agreement and change the term of the Agreement to two or three-years. Troy stated the Agreement could specify a dollar amount and use annual CPI for adjustment. Pete Kelly and Dean thanked the Board for their consideration.

Casey Blankenbiller reported the School District purchased **new facility usage software**. Requests for field usage and Certificates of Insurance could be submitted online. Pam Kisch will be given permissions to use the software and approve field usage. Casey said it's expected to have the software ready in the beginning of February. More information will be provided to Troy and Pam. Due to **outsourcing** of his workers, if events are held on weekends the School will be passing along any additional costs incurred. Casey will be **cutting fields, fertilizing, aerating fields, and overseeding** in the spring.

PLANNING COMMISSION: NONE

LICENSE COMMITTEE: The Township Manager stated a meeting should be scheduled soon.

BOARD CONCERNS: None

ADJOURNMENT: A motion was made by Keith Berry and was seconded by Pete Gaskins to adjourn. Motion passed, 3-0. Meeting adjourned at 8:03pm.

Respectfully Submitted,



Pam Kisch

Township Secretary

approved 3-0 3/6/2017