

AMITY TOWNSHIP PARKS & RECREATION BOARD

MEETING MINUTES

November 21, 2023

ATTENDANCE: Scott Weller, Pete Gaskins, Evan Dominick, Paul Darrah, Troy Bingaman, and Jim Breen (DBAA)

CALL TO ORDER/PLEDGE TO THE FLAG: Scott Weller called the meeting to order at 7pm with the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES: Mr. Darrah, seconded by Mr. Gaskins to defer the minutes to the next meeting.

OLD BUSINESS:

1. *HARVEST FEST now WINTER WONDERLAND:* Mr. Bingaman informed the Board Winter Wonderland is being held in conjunction with the DB Optimist Club and Blazer Ed Foundation. The inflatables, balloon twister, face painter, magician, Stephanie Grace band, bon fire and fireworks will be added to the annual tree lighting and Santa arrival. The Blazer Ed Foundation will be selling food and beverages throughout the event. To be held December 16th from 12-7pm.

VISITORS: DBAA

1. Township/DBAA discussed/reviewed redlined markups of *License Agreement*. It was agreed the agreement should be reviewed annually. Potential changes to be proposed by September 1st each year to be considered for adoption effective January 1st. Supervisors will consider after Rec Board reviews in October/November. If there are no changes, it will automatically be renewed for another year.
2. *Field scheduling* was also discussed. Mr. Bingaman noted that Amity Community Park is the biggest issue for scheduling. John Gleason, DBAA softball and coaches must enter schedules for ACP into FMX, as well as make-up games, etc. It was agreed April 1st for Hill Road, Lake Drive (small field), and Community Park is acceptable. May 1st would be more appropriate for Lake Drive (large field).
3. Adjusted wording regarding field repairs was discussed (Item No 4 on Lake Drive and Hill Road). DBAA proposed a \$1,500 cap for *maintenance/repair projects*; estimates exceeding \$1,500 would necessitate DBAA providing estimates to the Township. Mr. Bingaman noted that multiple bids may be required for certain projects (minimum of two quotes if in exceedance of procurement amounts set annually by the Commonwealth).
4. DBAA looking into potential '*Opening Day*' event at ACP (TBD). Target dates are 4/6, 4/13 or 4/20 – 10a-3p.

NEW BUSINESS:

1. 2024 Meeting Dates – Board agreed to maintain third Tuesday of each month.
2. 2024 Fee Schedule – No changes recommended.

PLANNING COMMISSION: NONE

LICENSE COMMITTEE: Discussed *tennis court lighting* issue (Berkshire Mechanical to investigate). Potential reconstruction of courts, including the current ice rink back to tennis court. Mr. Bingaman noted he is looking at possible USTA/DCNR grants – 2024/2025 projects? There was a recent issue with *the base plugs* missing. Mr. Gleason had metal ones fabricated and they have been placed. Ms. Schmidt, AD at DBASD had planned to purchase *job boxes* for the fields, unfortunately, those funds were required elsewhere and have not yet been purchased. If and when this happens, it will be a shared expense. There are also some *playground safety issues* being addressed by staff (we had a change in sales reps for the Paky & Park Structure). Our order is back on track.

MANAGER'S REPORT: Mr. Bingaman stated he would be unavailable for the *December meeting*; however, he could have another staff member attend if the Board wanted to meet December 19th. He stated he did not anticipate any significant items for discussion. The Board opted to cancel the December meeting.

Former Asphalt Plant – Hill Road: Mr. Bingaman informed the Board that the Township is discussing the possibility of a lease of the parcel for additional parking for Hill Road Park as well as a second entrance to Monocacy Hill. If successful, we would clear the paved/stoned areas to accommodate parking. A crosswalk would be painted on Hill Road.

BOARD CONCERNS: NONE

ADJOURNMENT: A motion was made by Paul Darrah, seconded by Evan Dominick to adjourn. Motion passed 4-0. The meeting adjourned 7:48pm.

Approved 2/20/2024