

AMITY TOWNSHIP

STREET DEPARTMENT LABORER

FLSA STATUS: Full-Time, Hourly; Non-Exempt
Wages: Per Agreement with Local 429 Teamsters

Reports to: Public Works Foreman:

GENERAL DESCRIPTION:

THE STREET DEPARTMENT LABORER POSITION IS A BARGAINED POSITION. As such wages and benefits are subject to the existing Teamsters Local 429 Union Agreement. The Laborer's position assists in providing maintenance work on Township Streets, Parks and Properties that involve the operation of vehicles and equipment such as pick-up trucks, dump trucks, tractors, mowers, weed whackers, chain saws, light construction, carpentry, landscaping, mechanics, clean-up and all other duties as assigned. Specific instructions and training are provided on new duties, but once standards are learned, the Laborer works without constant direction and supervision.

Critical to this position is the operation of snow plow equipment, frequent instances of manual labor and emergency call outs. Work is assigned on a daily basis and the employee is expected to complete the assignments with limited assistance and guidance. Strenuous physical effort and exposure to uncomfortable working conditions is required. Work as a laborer may require the operation of more complex equipment in a training basis in the absence of higher level assistance. Work is assigned and supervised by the Public Works Foreman and the Township Manager or his designee.

DUTIES:

Drives all trucks to transport tools and equipment to work sites throughout the Township in an efficient and safe manner.

Plows snow, applying salt and anti-skid as directed.

Perform construction at various sites throughout the Township, including but not limited to streets, buildings, parks and facilities owned by the Township.

Operate all trucks for snow and ice removal program as needed, and report for work as needed for this duty.

Clear snow from Township owned sidewalks.

Cut grass, weeds, trees and branches utilizing various equipment appropriately.

Use hand and power tools for minor carpentry and mechanical maintenance.

Operate all vehicles in compliance with Department of Transportation Regulations and Commercial Driver's License Regulations.

Perform routine vehicle and equipment maintenance checks.

Assist others in repairs, maintenance and operations, building maintenance, and cleanup of facilities, including parks as required and all other Township Owned Facilities.

Load and unload materials and supplies, using equipment or manually as directed.

Patch road surfaces in compliance with Township's policies.

Perform minor street repairs, utilizing saws, vibratory tampers, rakes and other tools as necessary.

Clean and seal cracks in street surfaces.

Clean catch basins, pipes, drains and flood control structures.

Dig drainage ditches.

Perform various manual work.

Responsible for placing all necessary tools on vehicle for the day's work.

Participate in training such as LTAP.

Participate in the Safety Committee.

Perform all other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES:

Skill and knowledge of operation of vehicles, trucks, equipment and accessories (minimum 1-year).

Valid Pennsylvania CDL required (must establish within 6 months).

Ability to learn minor mechanical skills to repair defective machinery & equipment.

Ability to carry out both verbal and written instructions.

Sufficient physical strength, stamina and freedom from disabilities to lift heavy objects and work under adverse weather and emergency conditions.

Ability to learn operation of specialized pieces of equipment.

High School Diploma Required

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of Laborer. Accommodations may be made to enable individuals with disabilities to perform the essential duties.

During the performance of duties for Laborer, the employee is regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls and reach with hands and arms. The Laborer is frequently required to stand, talk and hear. The employee is required to walk, sit, climb or balance, stoop, kneel, crouch, crawl or smell.

The employee must frequently lift or move up to 50 pounds and occasionally lift or move up to 100 pounds. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, close vision and the ability to focus.

Environment:

The work environs described here are representative of those encountered by the Laborer during the regular performance of duties on a regular basis. Accommodations may be made to enable individuals with disabilities to perform the essential duties.

While performing the Laborer's duties, the employee regularly works in outside weather conditions. Work is often near or around moving parts or equipment, being exposed to wet, humid and vibratory conditions. Work is often in high or precarious positions and the laborer is occasionally exposed to fumes, airborne particles, toxic or caustic chemicals and the risk of electrical shock. The noise level is usually loud.

Emergency call outs: The street department is part of the Township's essential personnel for emergency and after hour responses. Employees must be available and respond to frequent call outs for snow removal, floods, accidents, storms, etc.

Licenses Required:

A valid Pennsylvania Motor Vehicle Operator's License is required.

Must have or obtain (within 6-months) a valid Class B Pennsylvania Commercial Driver's License. Class A is preferred.

APPLICATION FOR EMPLOYMENT

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, citizenship status, genetic information or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For		Date of Application
How Did You Learn About Us?		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative	<input type="checkbox"/> Inquiry
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend	<input type="checkbox"/> Other _____
Last Name	First Name	Middle Name
Address	Number	Street
		City
		State
		Zip Code
Telephone Number(s)		Social Security Number (Voluntary)
Email _____		

Best time to contact you at home is: _____:_____ ^{AM}/_{PM}

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No
..... If Yes, give date _____

Have you ever been employed with us before?..... Yes No
If Yes, give date _____

Do any of your friends or relatives, other than spouse, work here? Yes No

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
Proof of citizenship or immigration status will be required upon employment. Yes No

Date available for work ___/___/___ What is your desired salary range? _____

Are you available to work: Full-Time (please indicate 1 2 3 shift)
 Part-Time (please indicate Mornings Afternoon Evenings)
 Temporary (please indicate dates available ___/___/___ - ___/___/___)

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Yes No

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
2.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
3.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			
4.	Employer	Dates Employed		Work Performed
		From	To	
	Address			
	Telephone Number(s)	Hourly Rate/Salary		
		Starting	Final	
	Job Title	Supervisor		
	Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview Yes No

Remarks _____

INTERVIEWER DATE

Employed Yes No Date of Employment _____

Job Title _____ Hourly Rate/
Salary _____ Department _____

By _____
NAME AND TITLE DATE

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FOR PERSONNEL DEPARTMENT USE ONLY

Position(s) Applied For Is Open: Yes No

Position(s) Considered For: _____

Date _____

NAME: _____ POSITION: _____ DATE: ____ / ____ / ____