

**AMITY TOWNSHIP 2024 FEE SCHEDULE**  
**RESOLUTION 24-05**

**BE IT IS HEREBY RESOLVED** by the Board of Supervisors of Amity Township, Berks County, Pennsylvania, that, pursuant to the grant of powers set forth in the Second Class Township code and/or municipal codes passed by the General Assembly of the Commonwealth of Pennsylvania, the current Schedule of Fees for the Township of Amity, Berks County, Pennsylvania, is as follows:

**ADMINISTRATION**

Mailing charge plus postage	\$2.50
Photocopies (per 8.5x11 page)	.50
Legal, Ledger Size or Color Copies	1.00
Large Format Copies	1.00/sq. ft.
Certified Copies	5.00/document
Return Check Charge	30.00
Credit Card Return Charge	25.00
Sewer Certifications	25.00
Tax Certifications	25.00
Duplicate Tax Bill (printed and mailed)	5.00
Late Fee on Invoices	1.5% per month
Radon Detector Security Deposit	200.00
Sanitary Sewer Specifications	50.00
Subdivision and Land Development Ordinance	20.00
Zoning Ordinance	35.00
Zoning Map (11x17)	1.00
Animal Control Services As billed by 3 <sup>rd</sup> Party Animal Control Services Provider	
Internal Animal Control Services	50.00
Real Estate Tax Electronic Payment Fee	as set by provider

**BLASTING PERMITS:** Must show proof of insurance and DEP Permit & License  
 Good for six (6) months \$50.00/parcel/event

**BUSINESS REGISTRATION AND LICENSING**

Business License	\$100.00
Business License Renewal	25.00

**CURB & SIDEWALK REPAIR** \$50.00

**DEMOLITION/REMOVAL PERMIT**

Commercial & Industrial (entire building)	\$200.00
Commercial & Industrial (accessory) & Residential (entire home)	100.00
Residential (outbuildings and sheds)	25.00

**DRIVEWAY PERMITS (ONTO TOWNSHIP ROADS)**

Low Volume (local)	\$50.00
Medium Volume (Minor Collector)	100.00
High Volume (Major Collector)	200.00
State Highway - consult PennDOT at 610-929-0766	

**CONTRACTOR'S LICENSE** – An Amity Twp Contractor's License is required for anyone contracted to perform commercial construction or new home construction in Amity Township. For all other work requiring a permit, Contractors must provide Certificate of Insurance naming Amity Township as a Certificate Holder. Owner of the property is excluded from this requirement when performing work on his property. Building permits will not be released until appropriate contractor has provided a certificate and paid for license (when applicable). Registration will be valid for 1 year from date of issuance. \$75.00

**HIGHWAY DEPARTMENT FEES**

**Winter Services**

Snow Plow with operator (per hour)	\$200.00
Salt with calcium chloride/grit (per ton)	contract price

**Labor & Equipment (per hour with 2 hour minimum)**

Skilled Labor	\$80.00
Skilled labor with transportation	130.00
Backhoe/front end loader with operator	175.00
Single axle dump truck with operator	175.00
Tandem axle dump truck w/operator	175.00
Brush hog and tractor with operator	175.00
Per ton of salt	market value
Grass cutting rate with equipment	Actual Charge + 10% markup

**LIQUOR LICENSE TRANSFER HEARING**

To transfer a liquor license into the Township	\$3,000.00
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**ORDINARY REPAIRS**

Ordinary repairs do not require any permit. Ordinary repairs shall include repairs or installation of down spout and rain gutters, masonry pointing, interior floor coverings, kitchen or bathroom cabinet replacement, , replacing existing fencing of the same height and location, private concrete, wood or stone walkways on grade not for use by the public; replacement or repair of existing roof covering; repairs and/or replacement of metal or vinyl siding; installation of interior decorative wall covering on existing walls such as wall papering, wood veneer panels and wood or plastic trim moldings.

Ordinary repairs **SHALL NOT** include cutting away of any load-bearing wall, partition or portion thereof, the removal or cutting of any structural beam or bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the exit requirements; nor shall ordinary repairs include additions to structures, or installation of any new electrical wiring or circuits, mechanical equipment, or plumbing drain lines, water lines or gas piping.

## **PERMIT FEES**

### **1. ZONING PERMIT FEES**

- A. All new homes, additions, detached garages, pools, decks, patios, fences and accessory structures are required to have a zoning permit. The Zoning permit fee for these structures shall be \$80.00.
- B. A zoning permit is also required in conjunction with every change in the use of land or structure, No-Impact Home-Based Business, Home Occupation or material improvement outside the existing building footprints.  
The zoning permit fee is \$80.00.

### **2. BUILDING PERMIT FEES, ONE and TWO-FAMILY DWELLING CONSTRUCTION**

- A. New home construction, \$0.50 per square foot of building or structure space, including porches, patios, basements, garages, and living areas. Crawl spaces and dead area spaces such as attics (with or without a finished floor) providing structural headroom of seven feet, six inches less than 50% are excluded. There is a minimum permit fee of \$400.00. Additional mechanical inspection fees for new homes are as follows:
  - a. New electrical service <200 Amps for new home is an additional \$75.00.
  - b. Electrical inspections (rough and final) for new homes total \$100.00.
  - c. Plumbing inspections (rough and final) for new homes total \$125.00.
  - d. Sewer & water lateral inspections for new homes total \$80.00.
  - e. Adding a grinder pump to sewer lateral is \$80.00.
- B. For residential additions including attached garages, the minimum building permit fee is \$250.00. Structures exceeding 800 sq. ft., including porches, attics (providing structural headroom of seven feet, six inches over more than 50%), basements, garages, and living areas, will be calculated at \$.50 per sq. ft.
- C. For detached garages over 500 square feet and accessory structures over 500 square feet \$.40 per square foot of building or structure area (total area, each level) is charged.
- D. For private in-ground swimming pools, permit fee is \$200.00.
- E. For above ground pools, and pool wood decks the building permit fee is \$150.00.
- F. Wood decks \$200.00. Decks over 500 square feet will be calculated at \$.40 per sq. ft.
- G. Additional or re-inspections will be billed to the applicant on a per inspection basis. The fee for each inspection will be \$50.00.
- H. Mandated Municipal Code official training account fee for any construction or building permit package issued under the UCC is \$4.50 per project as amended from time to time by the Department of Labor & Industry.
- I. Basement renovation including electrical lighting and receptacles is \$200.00.
- J. Adding an additional bathroom to a dwelling is \$60.00.
- K. Electrical Service Upgrade or inspection for reconnection to utility service is \$75.00.

- L. Installing an emergency generator to an existing electrical service is \$100.00.
  - M. Installing a residential rooftop or ground mount PV solar arrays is \$200.00/array.
  - N. Installing a grinder pump & lateral and abandoning the septic tank is \$180.00.
  - O. Repairing a sewer or water lateral without work in the right-of-way is \$75.00.
  - P. Installing power and lighting to a shed or accessory structure is \$75.00.
  - Q. Storm Water Facility Review and Inspections for < 2,000 SF of Impervious \$200.00+
  - R. Installing an emergency escape opening in existing foundation \$100.00
  - S. Constructing a roof over a new or existing deck or patio \$100.00
3. NON-RESIDENTIAL and RESIDENTIAL other than ONE- and TWO-FAMILY USES (Plumbing Inspection Fees and Mechanical Inspection Fees are included and will be listed on the building permit. Electrical Inspection Fees are additional and are \$55.00 for each rough inspection and \$27.50 for final inspection.)
- A. New Construction (Buildings and Additions)
    - a. First 1 to 10,000 sq. ft. \$1.00 per sq. ft.
    - b. Next 10,001 sq. ft. to 50,000 sq. ft. \$.50 per sq. ft.
    - c. Remaining Area over 50,000 sq. ft. \$.25 per sq. ft.
  - B. Alterations, Renovations, Change of Use or Occupancy and Tenant Fit Outs
    - First 1- 10,000 sq. ft. \$.50 per sq. ft
    - Remaining Area over 10,000 sq. ft. .35 per sq. ft.
  - C. Miscellaneous construction (discretion of Building Code Official only)
    - a. 1% of the cost of construction
  - D. Building Code Plan Review
    - a. Included in permit fees above when applying for permit
    - b. \$75.00 per hour when requesting preliminary review
  - E. Change of Occupancy (applies to all commercial changes whether or not it is a change of occupancy classification.) \$200.00
  - F. Mandated Municipal Code Official training account fee for any construction or building permit package issued under the UCC is \$4.50 per project as amended from time to time by the PA Department of Labor & Industry.
  - G. Temporary tent for the sale of fireworks \$500.00.
  - H. Temporary tent for other retail \$200.00.

I. New, renovated or modified sprinkler system \$.05 per sq. ft., \$200.00 minimum.

J. Re-roofing an existing commercial building w/o structural repairs \$.10 per sq. ft.

**TELECOMMUNICATIONS**

**Wireless Communications Facilities (WCF)**

**New Tower-based WCF or Substantial Change to existing WCF**

Construction costs up to \$2,000.00	\$500.00
Construction costs over \$2,000.00 (each additional \$1,000.00)	50.00

**Non-Tower WCF** 500.00

**Annual Franchise Fee** 500.00

**Small WCF with new support structure** 1,000.00

**Co-location of Small WCF on existing support structure**

For up to five (5) Small WCF in single application	500.00
For each Small WCF in excess of five (5)	100.00

**Yearly Right-of-Way fee for each Small WCF** 270.00

**Building Inspection Penalties – The following penalties are in effect for all inspections required of the Building Inspector:**

Normal fee x 2 – Permits obtained as a result of a stop work order being issued and/or construction, installation, etc. that has commenced without first obtaining a permit.  
Exact Cost incurred by Township – Special test and/or agencies required to determine compliance with concealed construction and/or work completed prior to obtaining a permit.

Applicants may also be required to produce their own approved proof of compliance. (i.e., compaction test).

**POLICE DEPARTMENT FEES/FINES**

Overtime – 2hr. minimum	\$110.00/hour
Vehicle Charge Traffic Control (up to 8 hours) in addition to any Personnel Charges	110.00/vehicle
Vehicle Impound Fee	20.00
Copy of accident report	15.00
Copy of incident report	30.00
Copy of redacted incident report	20.00
Photographs	10.00/print
CD (minimum of 5 photos)/USB Flash Drive	25.00
Administrative costs	50.00/hour
Parking Violations	
Failure to Remove Vehicle after 1" accumulation snow/ice	40.00
Parking Standing & Storage of Certain Vehicles & Equip.	40.00
Fire Lane	40.00

Blocking Private Driveway	40.00
Prohibited Area	40.00
Restricted Zone	40.00
Too close to fire hydrant	40.00
Too close to intersection	40.00
Too close to stop sign	In accordance w/ State Law
Wrong direction	In accordance w/ State Law
Parking in Handicapped space	In accordance w/ State Law
Displaying or Parking Vehicles with Expired Registration on Public Streets and Displaying or Parking Unregistered Vehicles on Public Streets will be fined in accordance w/State Law.	
Video and Audio Recordings	\$100.00
Third false alarm (from alarm system) in one calendar year	50.00
Fourth false alarm	100.00
Fifth and subsequent false alarms	200.00
Civil Depositions billed Officer overtime rates with minimum of 3 hours	

**Peddling Permit**

One Week	\$100.00
One Month	\$300.00
90-Days	\$500.00

**ROAD OCCUPANCY PERMIT**

Issuance Fee	\$100.00
Security Deposit or Performance Bond of \$1,000.00 for each Issuance Fee.	
Road Openings up to 100 square feet	50.00
Each additional 200 square feet	50.00
Road Openings to newly paved roads under 1 year (in addition to fees above)	1,000.00
Right-of-Way without street excavation	50.00
Laterals and repairs (less than 25 linear ft.) each	50.00
State Highways – consult PADOT (610-929-0766)	
Work within the Right-of-Way w/o street excavation	50.00 per 200 feet

**SALVAGE YARD – LICENSE FEE** (valid for one year) \$200.00

**SUBDIVISION AND LAND DEVELOPMENT**

**PLAN REVIEW FEES**

The applicant shall reimburse the Township for all reasonable administrative and professional expenses, including but not limited to engineering and/or consultant fees. Prior to the filing of a preliminary plan, and prior to the filing of a final plan, the applicant shall pay to the Township the appropriate non-refundable filing fee and an escrow deposit to defray the professional expenses incurred by the Township in accordance with the fee schedule adopted by the Board of Supervisors. Thereafter, as the escrow deposit for expenses incurred is expended, the applicant shall make further deposits upon notice from the Township until approval of the Plan. Upon approval of the Final Plan, the Township shall refund any uncommitted portion of the deposit remaining after expenses incurred by the Township have been paid in full by the applicant. To the engineering and legal fees required to be paid to the Township by this part, there shall be added 15% as reimbursement to the Township of the costs incurred by the Township for the collection of such fees and the disbursement of the same to the Township Engineer and Solicitor.

All current fees are covered under section 308 of the Amity Township Subdivision and Land Development Ordinance.

**APPLICATION FEES:**

**Annexation, Sketch Plan, or In-House Review** \$250.00

**Preliminary & Final Plan Application Fees:**

*Residential*

- 1-25 dwelling units or lots \$250 plus \$25 per lot
- 26-75 dwelling units or lots \$350 plus \$20 per lot
- 76-150 dwelling units or lots \$450 plus \$17 per lot
- 151 dwelling units or lots and up \$550 plus \$15 per lot

*Non-residential*

- 0-25,000 gross square feet floor space \$1,000 plus \$25 per 1,000 sq. ft.
- 25,001 – 50,000 gross square feet floor space \$2,000 plus \$20 per 1,000 sq. ft.
- 50,001 – 100,000 gross square feet floor space \$3,000 plus \$17 per 1,000 sq. ft.
- 100,001 gross square feet floor space and up \$4,000 plus \$15 per 1,000 sq. ft.

**PLAN ESCROW FEES**

**Annexation, Sketch Plan In-House Review** \$1,000.00

**Preliminary & Final Plan**

*Residential*

- 0-10 lots \$1000 plus \$100 per lot
- 11-50 lots \$1500 plus \$100 per lot
- 51 or more lots \$5,000 plus \$50 per lot
- Non- Residential* (subdivision only) \$1000 plus \$200 per acre
- Land Development* (no buildings) \$1000 plus \$50 per acres

- Up to 25,000 square feet of floor space \$3,000
- 25,001- 50,000 square feet of floor space \$3,000 plus \$100 per 1,000 sq. ft.
- 50,001 – 100,000 square feet of floor space \$4,000 plus \$100 per 1,000 sq. ft.
- 100,001 square feet of floor space or more \$5,000 plus \$100 per 1,000 sq. ft.

**Fee-in-Lieu of Open Space** \$1,425.00 per lot Residential  
\$225.00 per 1,000 sq. ft of building, structure or improvement, Non-Residential  
\$37.50 per 1,000 sq. ft of Agricultural building or improvement

**TRAFFIC IMPACT FEES NORTH** \$531.07 per PM peak hour trip  
**TRAFFIC IMPACT FEES SOUTH** \$836.16 per PM peak hour trip

**SEWER FEES**

**Sewer Taps and Connections**

- New Connection EDU Capacity charge \$4,000.00
- Leaf Creek Sewer Special Purpose Tapping Fee 916.11
- Quarterly sewer rental per EDU 145.00/Qtr

(as amended from time-to-time by Resolution of the Board of Supervisors)

Water Shut Off Actual Charge by PA American Water Company

Lien Filing Actual Charge by County plus legal and administrative fees

Sewer Engineering Services	Actual charges billed by Engineer + 15% admin fee	
Reconnection of Sewer		\$1,500.00
<b>Sewer Inspection</b>		\$60.00
<b>Sewer Re-inspection</b>		\$60.00
<b>Sewage fees for on lot systems</b>		
Administration of the Sewage Management Program with inspection by Twp. SEO		\$75.00
Administration of the Sewage Management Program with inspection by a PSMA certified inspector		\$40.00
Additional charge for non-compliance of SMO by deadline		60.00
Grinder Pump installation inspection		75.00
Residential Repair Permit not requiring testing (i.e. failed Septic tank, crushed pipe) Includes permit and inspection		205.00
Residential repair Testing: Soil probes and perc test		675.00
Non-Residential repairs to be billed at the SEO 1 or SEO 2, or Soil Scientist/Principal hourly rate for all time spent on project		
SEO		75.00
SOIL SCIENTIST		95.50
Additional Perc Test (Repair)		360.00
In ground permit (includes design review, issuing permit and 3 installation inspections)		450.00
Sand mound and drip irrigation permit (includes design review, issuing permit and 4 installation inspections)		600.00
Design Review		92.00
Transfer permits		56.75
Inspections Additional (including on-lot system pumping)		75.00
Other SEO Work (Hourly rate) SEO		75.00
Administrative Costs		60.00
Sewage Sample Laboratory Testing (each test)		30.00

**Fees for services where reimbursement is not available (subdivision testing):**

Initial 2 probes	\$225.00
Additional probes (2 probes)	75.00
Percolation Tests (6-hole Perc Test)	450.00
Percolation Tests (12-hole double test for primary and alternate areas)	760.00

NOTE: Hourly rate will be billed for Planning Module review, verification of prior testing, miscellaneous site visits at property owner's request, and other items not covered by basic fee schedule.

The appointed Sewage Enforcement Officer shall be compensated at a rate of \$75.00 per hour plus out of pocket expenses, including mileage at the prevailing PA DEP rate, and a digging and presoak fee of \$58.00 for each perc test performed.

Flush Truck/Camera Truck with operator (normal working hours) \$207.00/hr.  
Flush Truck/Camera Truck with operator (nights, weekends & holidays) \$324.00/hr.



**SIGN PERMITS**

Up to 25 square feet	\$100.00
26 to 99 square feet	200.00
100 square feet and over	300.00
Public service organization (temporary)	Exempt

**RECREATION**

**Facilities Rental Permits** Township and School District Non-Profit Organizations are EXEMPT from all fees.

**Application Fee** (applies to Pavilion and Field Rentals) NON-REFUNDABLE \$30.00

<b>Pavilion Rentals</b>	<b>Resident</b>	<b>Non-Resident</b>
Amity Community Park - Main Pavilion	\$100.00	\$150.00
Amity Community Park - Butch Boyer Memorial Pavilion	50.00	75.00
Hill Road Park Pavilion	75.00	100.00
Lake Drive Pavilion	75.00	100.00

**Athletic Fields and Courts Fee Schedule**

Category 1 – No Charge for Field Use for Games or Tournaments, No Security Deposit

Category 2 – Tournaments only \$250.00/per field, per day + \$300.00 Security Deposit

All unlit athletic fields and courts (non-tournament) \$10.00/hour

All lighted athletic fields and courts (non-tournament) \$20.00/hour

Category 3 – Tournaments only \$500.00/per field, per day + \$300.00 Security Deposit

All unlit athletic fields and courts (non-tournament) \$15.00/hour

All lighted athletic fields and courts (non-tournament) \$25.00/hour

**Tennis Program**

Red Ball	\$250.00
Orange Ball	\$250.00
Green Ball	\$210.00
Trail Blazers	\$275.00

**Amity Township and Daniel Boone School District Students enrolled in the Tennis Program receive a \$50.00 discount.**

**ZONING HEARING BOARD FEES**

**Variations and Appeals of Zoning Officer/Flood Plain Determinations**

Variations from the requirement of the Zoning Ordinance and other ordinances of Amity Township and documents fee. Zoning Hearing Board Application required.

Residential	\$550.00
Commercial/Industrial	\$750.00

Non-Conforming Uses – variance for a non-conforming use shall be determined by nature of variance as to use and/or adjoining property having greatest bordering line as to its zoning classification.

**Special Exceptions**

Zoning Hearing Board Application required.

Residential	\$550.00
Commercial/Industrial	\$750.00

**Substantive Challenge**

Zoning Hearing Board Application required.

\$750.00 – Challenge to any provision to the Zoning Ordinance and/or ordinance amendment. In addition, applicant shall deposit \$2,000.00 with Amity Township to be held in escrow.

**HEARINGS BEFORE THE BOARD OF SUPERVISORS**

**Conditional Use Hearing** – Hearing held before the Board of Supervisors, for land specifically authorized as conditional under the zoning ordinance. These fees are not reimbursable and if chargeable costs exceed these fees, the applicant will pay those costs.

Residential	\$550.00
Commercial/Industrial	\$750.00

**Curative Amendment – (Board of Supervisors)**

\$1,000.00 – in addition, applicant shall deposit \$1,000.00 with Amity Township to be held in escrow.

**Rezoning Hearing**

Board of Supervisors – petition for change in rezoning.

\$500.00 plus \$1,000.00 deposit for administrative costs.

**UCC APPEALS BOARD HEARING** As established by the County of Berks.

**IPMC APPEALS BOARD HEARING** \$250.00

**Amity Township Officers and Inspector Fees**

(per hour plus out of pocket expenses, including mileage at the prevailing IRS rate)

Zoning Officer	\$100.00
Code Enforcement Officer	\$100.00
Code Clerk Administration	\$50.00
Commercial Building Inspector/Plan Review	\$100.00
Residential Inspector/Plan Review	\$100.00
Fire Safety Record Inspection	\$100.00

**CONSULTANTS**

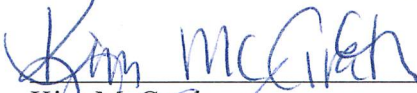
Township Engineer – LTL Consultants, LTD. The time charged for professional services will be the actual number of hour(s) worked. Time spent in travel shall be considered as working time and will be charged accordingly. Rates will be in accordance with actual charges billed by consultants

Floodplain Plan Review	See BCCD fee schedule
Stormwater Plan Review/ Construction Observation	\$500.00 deposit (Applicable charges applied, balance due billed, balance remaining will be refunded)

Township Solicitor – Legal Services – Actual Charges Billed


Township Conflict Solicitor – Legal Services – Actual Charges Billed


**BE IT RESOLVED** by the Board of Supervisors of Amity Township this 21<sup>st</sup> day of February, 2024.

  
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Kim McGrath

  
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Dave Hackett

  
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Paul Weller

  
\_\_\_\_\_  
Terry Jones

  
\_\_\_\_\_  
Kevin Keifrider

Attest:   
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Pamela L. Kisch, Township Secretary