

Emergency Services Committee
June 15, 2023

Call to Order: The meeting began at approximately 6:35PM at the Township Building with the following Members in attendance: Michael Foltz, Chair, Ed Simser, Kim McGrath, Terry Jones, Keith Gable, Barry Gross, Mike Zomolsky, Rodney Wagner, Frank Burzynski and Chris Gross (alternate Amity member). Also in attendance was Troy Bingaman, Township Manager and John Muir, Esq. of Kozloff Stoudt Attorneys.

Approval of Notes: Mr. Bingaman distributed notes for the April 20, 2023, meeting. Mr. Foltz asked if anyone had any concerns or changes. Hearing none, notes were approved.

Open Issues: Mr. Foltz reviewed the following agenda issues with the committee members present:

- a) John Muir, Esquire, with Kozloff Stoudt Attorneys was introduced. He was asked to attend the meeting to provide legal counsel on various matters related to the committees efforts to fulfill the outstanding items from the study. Mr. Muir is an experienced attorney in the subject matter of the fire services as they pertain to fire operations, consolidations, mergers, and dissolutions. After providing the committee with his verbal resume and fielding questions from the committee we continued with our agenda and Mr. Muir provided comment and direction.
- b) We discussed our desire to **standardize SOG's/SOP's**, as well as **Mission Statement, Vision Statement, Standard of Response Cover, Dissolution Clause, Conflict of Interest SOG, Financial Records/Audit, and Record Retention Schedules** – Mr. Muir agreed to meet with each fire company individually in coming months to review their specific situations, needs and desires and then report back on his findings with suggestions on how best to move forward with each company's interest being considered. During this discussion there was some discussion on hiring a Township Fire Chief as well as considerations for a department merger/consolidation. This was only discussed conceptually as to the pros/cons in consideration of our committee goals to standardize the two companies and roll them under the Township umbrella as a Township Fire Company.
- c) Update on **Drug & Alcohol Policy** – Mr. Bingaman stated an agreement was executed with Tower Health Urgent Care facilities in the event a volunteer needs to be tested. The agreement just needs to be counter-signed.

Based on these discussions amongst committee members, Mr. Bingaman will facilitate meetings between the fire companies and Mr. Muir in coming months to discuss matters independently before reporting back to the committee.

Action Items

- a) Troy Bingaman will facilitate meetings between Mr. Muir of Kozloff Stoudt and the individual fire company Chiefs.
- b) Amity Fire Company Chiefs and Monarch Fire Company Chiefs will meet with Mr. Muir.

Other Items:

No additional items were discussed.

Adjournment:

Mike Foltz adjourned the meeting at 8:00 PM.

Next meeting: tentatively scheduled for September 21, 2023, at 6:30 PM.

Notes for the meeting submitted by: Mike Foltz