



Amity Township Planning Commission

2004 Weavertown Road, Douglassville, PA 19518
Phone 610-689-6000 ♦ FAX 610-689-9870



AMITY TOWNSHIP **SKETCH** PLAN SUBDIVISION AND LAND DEVELOPMENT SUBMISSION PROCEDURES

The following procedures are in compliance with the Amity Township Subdivision/Land Development Ordinance:

1. Sketch Plan Submission:

Quantity: Five (5) paper copies and one (1) electronic PDF format set of the sketch plan.

Deadline: Must be submitted seven (7) calendar days prior to the regularly scheduled Planning Commission meeting.

2. Application for Review Form:

The submission must include a completed Application for Review Form.

3. Planning Commission Notification:

The Planning Commission Secretary must be notified at least seven (7) calendar days before the meeting to place the Sketch Plan on the meeting agenda.

4. Application Fees:

Application Fee: \$250.00.

Escrow Fee: \$1,000.00.

The applicant must sign the application agreeing to reimburse the Township for any additional reasonable fees beyond the escrow fee incurred during the plan review by Township consultants.

Invoices for these additional fees will be sent directly to the applicant.

5. Revised Copies:

Any revised copies of the sketch plan must be submitted to the Township.

6. Final Plan Recording:

The Engineer submitting the plan is responsible for recording the final approved plan.

Once recorded, the applicant must provide an electronic (PDF) version of the recorded plan, including the recording stamp, to Amity Township.

Let me know if you need more assistance or additional details on any of these points!

AMITY TOWNSHIP BERKS COUNTY

APPLICATION FORM FOR SUBDIVISION AND LAND DEVELOPMENT REVIEW

(ALL information below is required for plan to be accepted for review)

NAME OF DEVELOPMENT/PLAN: _____

LOCATION: _____

DATE OF APPLICATION: _____

_____ SKETCH PLAN	_____ NEW SUBMISSION
_____ PRELIMINARY PLAN	
_____ FINAL PLAN	_____ RE-SUBMISSION
_____ ANNEXATION PLAN	
_____ MINOR SUBDIVISION PLAN	
_____ REVISED PLAN OF RECORD	
_____ PRD APPLICATION	
_____ IN-HOUSE REVIEW (PC&BOS Approved)	

LANDOWNER'S NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

APPLICANT'S NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

RESPONSIBLE PARTY NAME(for billing): _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

ENGINEER OR SURVEYOR
RESPONSIBLE FOR PLAN PREPARATION: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

FAX NUMBER: _____

TOTAL ACREAGE: _____ ACREAGE BEING DEVELOPED _____

TOTAL NUMBER OF LOTS/UNITS: _____

TYPE OF LAND USE PROPOSED:

_____ SINGLE FAMILY DETACHED	_____ MOBILE HOME
_____ SINGLE FAMILY SEMI-DETACHED	_____ COMMERCIAL
_____ TWO-FAMILY DETACHED	_____ INDUSTRIAL
_____ TOWNHOUSES	_____ MUNICIPAL
_____ APARTMENTS	_____ OTHER(EXPLAIN)

AMITY TOWNSHIP BERKS COUNTY

WATER SUPPLY: _____ ON-LOT _____ PUBLIC _____ OTHER

SEWAGE DISPOSAL: _____ ON-LOT _____ PUBLIC _____ OTHER

ZONING DISTRICT(S): _____

ZONING CONFLICTS/CHANGES: _____

LINEAR FEET OF NEW STREETS PROPOSED: _____

ARE THE PROPOSED STREETS TO BE DEDICATED? _____

TYPE OF OFF-STREET PARKING PROPOSED:
_____ GARAGES _____ DRIVEWAYS _____ OTHER _____ NONE

WILL CONSTRUCTION BE UNDERTAKEN IMMEDIATELY? _____

AVERAGE SELLING PRICE: \$ _____ LOT \$ _____ HOUSE/UNIT

ACREAGE PROPOSED FOR RECREATION OR OPEN SPACE: _____

I HEREBY ACKNOWLEDGE AND REQUEST REVIEW OF THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, ALL THE INFORMATION IDENTIFIED ABOVE IS TRUE, CORRECT AND COMPLETE. IN ADDITION, I HEREBY AUTHORIZE THE BOARD OF SUPERVISORS, PLANNING COMMISSION MEMBERS, ZONING OFFICER, CODE ENFORCEMENT OFFICER, TOWNSHIP MANAGER, TOWNSHIP ENGINEER, TOWNSHIP SOLICITOR AND TOWNSHIP SEWAGE ENFORCEMENT OFFICER TO ENTER THE EXTERIOR PREMISES OF THIS PROPERTY WHILE THE PROPOSED PLAN IS BEING CONSIDERED FOR MUNICIPAL APPROVAL. APPLICANT AND/OR LANDOWNER AGREES TO PAY ALL REASONABLE FEES INCURRED BY THE TOWNSHIP FOR STAFF OR CONSULTANT COSTS FOR REVIEWING AND COMMENTING ON THE PLAN(S).

APPLICANT'S SIGNATURE _____ DATE _____

LANDOWNER'S SIGNATURE _____ DATE _____

*****TOWNSHIP USE ONLY*****

APPLICATION FEE PAID: \$ _____ ESCROW REMITTED: \$ _____

DATE ACCEPTED FOR REVIEW: _____