

Amity Township Board of Supervisors
Meeting Minutes

January 2, 2024

Call to Order/Pledge to the Flag

The January 2, 2024 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Kim McGrath, followed by the pledge to the flag. The following were in attendance:

SUPERVISORS

Kim McGrath
Dave Hackett
Paul Weller
Terry Jones
Kevin Keifrider

STAFF

Troy Bingaman, Manager
Brian Boland, Kozloff/Stoudt Attorneys
H. David Miller, Entech Engineering
Jeffrey Smith, Chief of Police
Pamela Kisch, Township Secretary

This meeting, having been advertised as the reorganization meeting and regular meeting of the Board of Supervisors for Amity Township, began as required by the Second Class Township Code with reorganization:

REORGANIZATION:

Nomination/Appointment of Temporary Chairperson

Mr. Boland called for a motion to open the floor to nominate a Temporary Chairperson. Motion by Mrs. McGrath, seconded by Mr. Jones to open the floor. Motion passed unanimously. Motion by Mrs. McGrath, seconded by Mr. Jones to nominate Mr. Boland as Temporary Chairperson. Motion passed unanimously. Motion by Mrs. McGrath, seconded by Mr. Jones to close the nominations for Temporary Chairperson. Motion passed unanimously.

Nomination/Appointment of Chairperson

Motion by Mr. Jones, seconded by Mr. Keifrider to open the floor to nominate a Chairperson for 2024. Motion passed unanimously. Motion by Mr. Jones, seconded by Mr. Keifrider to nominate and appoint Kim McGrath as Chairperson for 2024. Mr. Boland called for a roll call vote: Mr. Weller – Aye, Mr. Jones – Aye, Mr. Keifrider – Aye, Mr. Hackett – Aye, Mrs. McGrath – Aye. Motion passed unanimously. Motion by Mr. Jones, seconded by Mr. Keifrider to close nominations for Chairperson. Motion passed unanimously.

Nomination/Appointment of Vice Chairperson

Motion by Mr. Jones, seconded by Mr. Keifrider to open the floor to nominate a Vice Chairperson for 2024. Motion passed unanimously. Motion by Mr. Keifrider, seconded by Mr. Jones to nominate and appoint Dave Hackett as Vice Chairperson for 2024. Mr. Boland called for a roll call vote: Mr. Weller – Aye, Mr. Jones – Aye, Mr. Keifrider – Aye, Mr. Hackett – Aye, Mrs. McGrath – Aye.

Motion passed unanimously. Motion by Mr. Jones, seconded by Mr. Keifrider to close nominations for Vice Chair. Motion passed unanimously.

Mr. Boland turned the meeting over to the 2024 Chairperson, Kim McGrath.

Slate of Appointments for 2024

Upon a motion by Mr. Jones, seconded by Mr. Keifrider, the following slate of appointments was affirmed as presented; and set bond limits at \$6,000,000.00 for the Treasurer and \$1,000,000.00 for the Manager:

Secretary	Pamela Kisch
Assistant Secretary / Administrative Assistant	Joanne Herb
Fiscal Administrative Assistant	Meagan Boyer
Township Manager / Treasurer	Troy Bingaman
Waste Water Treatment Plant Superintendent	Randy Maguire
Public Works Director	Randy Maguire
Chief of Police	Jeffrey Smith
Planning Commission Secretary	Kathie Benson
Planning Commission	Terry Jones
Pension Actuary	Conrad Seigel Actuaries
Pension Committee	Troy Bingaman
	Kathie Benson
	Brian Devlin
	Kim McGrath
	Jeff Levan
Pension Trustee	Truist
Zoning Hearing Board Solicitor	Siana Law
Zoning Hearing Board	Ed Graefe
Township Engineer	LTL Consultants
Traffic Engineer	SAFE Highway Engineering, LLC
Waste Water Engineer	Entech Engineering, Inc.
Building Code Official	Steve Loomis
Director of Codes and Life Safety	Steve Loomis
Zoning Officer	Steve Loomis/LTL Consultants
Sewage Enforcement Officer	Steve Loomis/LTL Consultants
Township Depositories	Tompkins Community Bank, Santander Bank PLGIT
Emergency Management Coordinator	Terry Jones
Emergency Management Deputy	Pamela Kisch, Kevin Keifrider
Fire Marshal	Edward Simser
Recycling Coordinator / HR Administrator	Kathie Benson
Vacancy Board	James Elliott
Open Records Officer	Pamela Kisch
Deputy Tax Collector	Meagan Boyer
Fire Company Liaison	Terry Jones

Safety Committee

Paul Weller

Bond Limit Recommendations

Treasurer \$6,000,000.00

Manager \$1,000,000.00

Motion passed unanimously.

Mr. Jones moved, seconded by Mr. Hackett to appoint Kevin Keifrider as ***Code Enforcement Officer*** and Kozloff/Stoudt Attorneys as the ***Solicitor for the Board of Supervisors and Planning Commission***. Motion passed 4-0-1. Mr. Keifrider abstained from this motion because he was the appointed and a family member is employed by Kozloff/Stoudt Attorneys.

Mr. Bingaman stated Evan Dominick would like to be reappointed to serve another term on the ***Parks and Recreation Board***. Brian Duffie did not wish to be reappointed, leaving a vacancy. Mr. Bingaman received (3) letters of interest for the vacancy. The Board reviewed the letters of interest. Mrs. McGrath recommended Alyssa Levan be appointed as she has a young child who is becoming involved in activities in the community, which will provide a hands-on perspective and allow her to grow and remain active with the board for years to come. Mrs. McGrath moved, seconded by Mr. Keifrider to ***re-appoint Evan Dominick and appoint Alyssa Levan to the Parks and Recreation Board***. Motion passed 5-0. Mr. Dominick and Mrs. Levan’s terms will expire 12/31/2028.

ANNOUNCEMENTS

None

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

FINANCE

Mr. Jones moved, seconded by Mr. Keifrider to approve the ***December 20, 2023 disbursements*** as follows:

\$ 1,250.00	Winter Wonderland
\$ 42,297.46	Capital Fund
\$ 7,490.70	Fire Fund
\$ 131,399.59	General Fund
\$ 34,263.90	Sewer Fund
\$ 216,701.65	Total

Motion passed 5-0. Mr. Hackett moved, seconded by Mr. Weller to approve ***Check #33288*** payable to Lucky Squirrel Printworks, Inc. in the amount of \$1,681.25. Motion passed 4-0-1. Mr. Keifrider abstained because his family owns the business.

REPORTS

None

OLD BUSINESS

Public Works Storage Building #2 Payment Application – Mr. Keifrider moved, seconded by Mr. Jones to approve ***Payment Application #2 (Electrical Contract)*** for Shannon A. Smith, Inc. in the amount of \$14,924.70. Motion passed 5-0.

Hill Road Lease – Mr. Boland reported New Enterprise Stone & Lime Co. prepared the revised lease, which was ready for execution. Mr. Keifrider moved, seconded by Mr. Jones to authorize acceptance and execution of the Hill Road Lease. Motion passed 5-0.

WWTP Upgrade and Expansion Project – Mr. Miller stated the project is on schedule to be placed out for bid on January 16th on PennBid. Mr. Weller moved, seconded by Mr. Jones to authorize advertisement of the WWTP Upgrade and Expansion Project. Motion passed 5-0.

SOLICITOR

Mr. Boland had nothing to report.

ENGINEER

Mr. Miller presented an **engineering work order** to cover additional work, some of which was discovered during the design and other work was requested by staff. Mr. Jones moved, seconded by Mr. Hackett to accept and authorize execution of the Engineering Work Order 4501-EWO-11997.100 in the amount of \$230,000.00. Motion passed unanimously.

NEW BUSINESS

PSATS Conference Attendance and Voting Delegate and Alternate – Mrs. McGrath moved, seconded by Mr. Weller to appoint Mr. Bingaman as the Voting Delegate and Mr. Keifrider as the Voting Alternate and authorize their attendance at the 2024 PSATS Conference. Motion passed 5-0.

SUPERVISORS

Mr. Keifrider stated the completion date for the **Public Works Storage Building #2 Project** was 12/30/2023. Mr. Keifrider will be requesting the contractors submit formal request for an extension. Mrs. McGrath asked what buffering conditions were required for the landscaping business at **994 Ben Franklin Highway East (Green Advantage Landscaping)**. Mr. Boland stated he would review the Conditional Use Decision and Order and report his findings.

CHIEF OF POLICE

None

PUBLIC

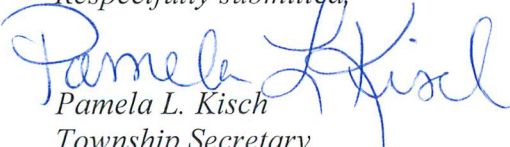
Mrs. McGrath asked Mike Thompson if **bus parking and/or traffic** has impacted his parent's property. Mr. Thompson stated it appears buses are parked in areas they were not permitted to be parked however he was unaware of any major traffic issues arising from the buses being at that location.

EXECUTIVE SESSION AND ADJOURNMENT

At 7:30PM, with no further business, Mr. Weller moved, seconded by Mr. Jones to adjourn to **Executive Session** to discuss personnel matters, with no need to return.

Meeting adjourned at 7:30PM.

Respectfully submitted,


Pamela L. Kisch
Township Secretary

Report Criteria:
 Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
300th Anniversary Celebration								
01/02/2024	33276	1992	Elaine Gleason	11/30/2023	2023 HOLID	2023 Home Decorating Contest - Griswold	19-489-000.0	250.00
01/02/2024	33284	1990	Ken Davis	12/02/2023	2023 HOLID	2023 Home Decorating Contest - Judges P	19-489-000.0	500.00
01/02/2024	33286	1991	Linda Hatfield	11/14/2023	2023 HOLID	2023 Home Decorating Contest - Nostalg	19-489-000.0	250.00
01/02/2024	33288	1560	Lucky Squirrel Printworks, Inc	12/20/2023	2297	Winter Wonderland staff shirts	19-489-000.0	1,681.25
01/02/2024	33310	1989	Wendy Tucci	12/05/2023	2023 HOLID	2023 Home Decorating Contest - Inflatabl	19-489-000.0	250.00
Total 300th Anniversary Celebration:								2,931.25
CAPITAL FUND								
01/02/2024	33278	1856	Halter Landscaping Inc.	12/21/2023	12396	backfill - PW bldg	30-409-374.0	250.00
01/02/2024	33291	951	Motorola Solutions, Inc.	11/08/2023	828175269	chargers & carry cases	30-410-840.0	761.08
01/02/2024	33291	951	Motorola Solutions, Inc.	11/08/2023	828175377	batteries for radios	30-410-840.0	527.16
01/02/2024	33291	951	Motorola Solutions, Inc.	12/02/2023	828177202	radio management licenses	30-410-840.0	330.00
01/02/2024	33291	951	Motorola Solutions, Inc.	12/02/2023	828177220	APX 700/800 model 3.5 Portable radios (4	30-410-840.0	25,504.52
01/02/2024	33303	1983	Shannon A. Smith Inc.	12/22/2023	APP 2	Payment App 2	30-409-374.0	14,924.70
Total CAPITAL FUND:								42,297.46
FIRE FUND								
12/28/2023	32870	1961	Joshua Koontz	08/23/2023	2816R	2023 RE Tax Refund - 55 Clearview Rd	04-310-250.0	8.89- V
01/02/2024	33283	1961	Joshua Koontz	12/28/2023	2023 REFU	2023 RE Tax Refund - 55 Clearview	04-310-250.0	8.89
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	fire hydrants	04-411-363.0	7,490.70
Total FIRE FUND:								7,490.70

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
GENERAL FUND								
12/28/2023	32870	1961	Joshua Koontz	08/23/2023	2816R	2023 RE Tax Refund - 55 Clearview Rd	01-301-100.0	42.85- V
12/28/2023	32870	1961	Joshua Koontz	08/23/2023	2816R	2023 RE Tax Refund - 55 Clearview Rd	01-310-510.0	2.42- V
12/28/2023	33017	1222	Glock Professional, Inc.	08/17/2023	TRP/10018	Armorer's Course-Moyer	01-410-460.0	250.00- V
12/28/2023	33017	1222	Glock Professional, Inc.	08/17/2023	TRP/10018	Armorer's Course-Svitak	01-410-460.0	250.00- V
01/02/2024	33261	299	21st Century Media-Philly Clu	12/04/2023	2544339	TIF Ordinance Adoption 12/12/23	01-406-340.0	74.25
01/02/2024	33261	299	21st Century Media-Philly Clu	12/13/2023	2547790	2024 Meetings Advertisement	01-406-340.0	84.07
01/02/2024	33262	1761	Amity Electric, LLC	12/22/2023	4200	troubleshoot & repair street light - 409 Ha	01-433-371.0	628.00
01/02/2024	33263	1531	Andrews ArborCare & Outdoo	12/20/2023	1379	Emergency tree work - 221 Woodbridge	01-456-457.0	2,000.00
01/02/2024	33264	23	APMM	11/29/2023	000000000	membership	01-406-420.0	165.00
01/02/2024	33265	1746	AutoZone Inc.	12/27/2023	653425321	buffer for trucks	01-437-370.0	33.99
01/02/2024	33266	402	County of Berks	12/20/2023	2024 MEM	Berks Cty UCC Appeals Board	01-406-300.0	300.00
01/02/2024	33267	40	Berks County Public Works As	12/28/2023	2024 MEM	2024 membership dues	01-430-331.0	125.00
01/02/2024	33268	47	Birdsboro Auto Parts	12/18/2023	912023	Truck 62 & 65 - cabin air filters	01-437-370.0	70.18
01/02/2024	33269	1817	Bortz's Chainsaw Shop	12/14/2023	871102	back pack blower parts	01-437-370.0	149.50
01/02/2024	33271	589	Christopher High	12/11/2023	121123	reimbursement for master's degree cours	01-410-460.0	656.25
01/02/2024	33272	73	CODY Computer Services Inc	10/30/2023	10804	Annual Subscription to TraCS Interface	01-410-420.0	900.00
01/02/2024	33273	1012	County of Berks	12/05/2023	5409702	mobile computers	01-410-320.0	458.50
01/02/2024	33274	90	Dallas Data Systems	11/01/2023	26702	annual support agreement-Admin	01-406-741.0	3,485.00
01/02/2024	33275	98	Davidheiser's Inc.	12/11/2023	424	Vascar testing - Police	01-410-470.0	266.00
01/02/2024	33277	1807	GreatAmerica Financial Servic	12/25/2023	35568292	Agreement # 003-1894485-000	01-406-384.0	351.50
01/02/2024	33277	1807	GreatAmerica Financial Servic	12/25/2023	35568292	Agreement # 003-1894485-000	01-410-200.0	351.50
01/02/2024	33277	1807	GreatAmerica Financial Servic	12/25/2023	35568292	One-time fee	01-406-384.0	62.50
01/02/2024	33277	1807	GreatAmerica Financial Servic	12/25/2023	35568292	One-time fee	01-410-200.0	62.50
01/02/2024	33279	154	Harner's Auto Body Inc.	10/27/2023	15431	26-7 inspection & oil change	01-410-250.0	136.69
01/02/2024	33279	154	Harner's Auto Body Inc.	10/30/2023	15436	26-8 inspection and oil change	01-410-250.0	136.69
01/02/2024	33279	154	Harner's Auto Body Inc.	10/31/2023	15442	26-6 ignition coil repair	01-410-250.0	118.04
01/02/2024	33279	154	Harner's Auto Body Inc.	11/27/2023	15524	26-5 repair coolant fitting	01-410-250.0	142.46
01/02/2024	33279	154	Harner's Auto Body Inc.	11/27/2023	15525	26-4 oil change & check engine light repai	01-410-250.0	478.45

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/02/2024	33304	1811	Tactical Wear LLC	11/10/2023	23-021833	Uniforms, Ellwanger	01-410-191.0	92.98
01/02/2024	33306	1931	TowerDIRECT	12/28/2023	010124	October-December ambulance services	01-412-000.0	48,375.00
01/02/2024	33307	640	UGI	12/26/2023	411007648	gas - Twp Bldg	01-409-361.0	635.47
01/02/2024	33309	894	Weaver's Hardware Co Inc.	12/20/2023	50322	ACP camera room heater	01-454-370.0	32.99
01/02/2024	33309	894	Weaver's Hardware Co Inc.	12/27/2023	50346	truck wax	01-437-370.0	27.48
Total GENERAL FUND:								131,399.59
RECREATION FUND								
12/28/2023	32870	1961	Joshua Koontz	08/23/2023	2816R	2023 RE Tax Refund - 55 Clearview Rd	13-301-100.0	2.42- V
01/02/2024	33283	1961	Joshua Koontz	12/28/2023	2023 REFU	2023 RE Tax Refund - 55 Clearview	13-301-100.0	2.42
Total RECREATION FUND:								.00
SEWER FUND								
01/02/2024	33261	299	21st Century Media-Philly Clu	12/13/2023	2547790	2024 Meetings Advertisement	08-429-340.0	42.04
01/02/2024	33270	59	Boyertown Supply	12/14/2023	951981-000	sump pump & float	08-429-370.0	355.68
01/02/2024	33270	59	Boyertown Supply	12/15/2023	952086-000	glue - sewer	08-429-370.0	25.69
01/02/2024	33274	90	Dallas Data Systems	11/01/2023	26702	annual support agreement-Sewer	08-429-741.0	7,185.00
01/02/2024	33274	90	Dallas Data Systems	12/15/2023	26877	Utility Billing Contracted Services	08-429-317.0	1,750.00
01/02/2024	33280	216	J.P. Mascaro & Sons	12/13/2023	000050718	waste removal-WWTP	08-429-370.0	67.77
01/02/2024	33280	216	J.P. Mascaro & Sons	12/15/2023	000050797	sludge disposal	08-429-380.0	3,935.30
01/02/2024	33282	955	Jeffrey Levan	12/19/2023	121923	boot allowance	08-429-191.0	175.00
01/02/2024	33287	208	LRM, Inc.	12/20/2023	23-986	effluent flow meter sensor	08-429-370.0	1,784.66
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Pump Stations	08-429-362.0	2,224.22
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Sewer Plant	08-429-361.0	7,769.44
01/02/2024	33290	1727	Michael Zomolsky	12/15/2023	121523	uniform reimbursement	08-429-191.0	134.26
01/02/2024	33293	713	MRM Workers' Comp Fund	12/15/2023	2324PRJ98	WC-Sewer	08-429-150.0	2,359.27
01/02/2024	33295	242	National Uniform Rental	12/21/2023	1013980	unifoms-sewer	08-429-191.0	43.01

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/02/2024	33279	154	Harner's Auto Body Inc.	11/28/2023	15538	26-3 oil change	01-410-250.0	47.00
01/02/2024	33279	154	Harner's Auto Body Inc.	11/29/2023	15541	26-5 - repair headlights	01-410-250.0	76.65
01/02/2024	33279	154	Harner's Auto Body Inc.	11/29/2023	15545	malibu oil change & cabin air filter replac	01-410-250.0	148.95
01/02/2024	33279	154	Harner's Auto Body Inc.	12/06/2023	15566	26-2 oil change	01-410-250.0	47.00
01/02/2024	33280	216	J.P. Mascaro & Sons	12/13/2023	000050718	waste removal-twp. bldg.	01-409-365.0	237.48
01/02/2024	33281	216	J.P. Mascaro & Sons	12/01/2023	000050500	Recycling - Dec	01-426-000.0	40,850.00
01/02/2024	33283	1961	Joshua Koontz	12/28/2023	2023 REFU	2023 RE Tax Refund - 55 Clearview	01-301-100.0	42.85
01/02/2024	33283	1961	Joshua Koontz	12/28/2023	2023 REFU	2023 RE Tax Refund - 55 Clearview	01-310-510.0	2.42
01/02/2024	33285	1870	Lexipol, LLC	11/01/2023	INVLEX120	Annual Law Enforcement	01-410-420.0	8,526.38
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Traffic Signals	01-433-370.0	609.97
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Street Lighting	01-434-000.0	3,035.75
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Township Bldg	01-409-361.0	545.26
01/02/2024	33289	225	Met-Ed	12/12/2023	DECEMBER	Recreation	01-451-360.0	343.67
01/02/2024	33292	1623	MQ2 Security	11/01/2023	7431A	Annual Aire Access Control	01-406-741.0	660.00
01/02/2024	33293	713	MRM Workers' Comp Fund	12/15/2023	2324PRJ98	WC-Admin	01-401-123.0	94.71
01/02/2024	33293	713	MRM Workers' Comp Fund	12/15/2023	2324PRJ98	WC-Codes	01-413-122.0	30.61
01/02/2024	33293	713	MRM Workers' Comp Fund	12/15/2023	2324PRJ98	WC-Police	01-410-192.0	8,029.14
01/02/2024	33293	713	MRM Workers' Comp Fund	12/15/2023	2324PRJ98	WC-Roads	01-438-150.0	1,572.85
01/02/2024	33294	1849	Nancy Sage Sciarretta	12/19/2023	121923	conditional use-JC Investment Group	01-406-300.0	288.00
01/02/2024	33295	242	National Uniform Rental	12/21/2023	1013979	uniforms-roads	01-430-191.0	42.36
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	water - Twp Bldg	01-406-300.0	160.74
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	water - lake dr/rosewood	01-451-360.0	18.78
01/02/2024	33298	1988	PowerDMS	12/11/2023	INV-46005	PowerTime setup and subscription	01-410-420.0	3,550.00
01/02/2024	33299	292	PSATS	12/01/2023	INV-146499	Emergency Mgmt Membership - Pam	01-415-000.0	125.00
01/02/2024	33300	1234	Reading Police Academy	11/13/2023	23-21	Annual Control Tactics Training 9/6-11/7 (01-410-460.0	800.00
01/02/2024	33301	1595	PC Solutions Inc.	12/27/2023	CW118257	Sophos Central Intercept	01-406-741.0	110.33
01/02/2024	33302	1031	Runwell Solutions Inc.	11/16/2023	65546	SkyShield	01-410-741.0	1,020.00
01/02/2024	33302	1031	Runwell Solutions Inc.	11/16/2023	65547	office 365-Police	01-410-741.0	414.00
01/02/2024	33304	1811	Tactical Wear LLC	11/10/2023	23-021692	Uniforms, Frey	01-410-191.0	114.97

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	water-buckhead PS	08-429-372.0	18.50
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	water - Rosecliff PS	08-429-372.0	18.50
01/02/2024	33296	270	PA American Water Co.	12/28/2023	210048062	water-Pleasant View PS	08-429-372.0	57.53
01/02/2024	33297	1574	Commonwealth of Pennsylv	12/28/2023	1334200	Annual Chapter 92 Fee	08-429-370.0	3,750.00
01/02/2024	33301	1595	PC Solutions Inc.	12/27/2023	CW118257	Sophos Central Intercept-Sewer (Monthly	08-429-741.0	57.87
01/02/2024	33305	660	Thomas Orrs	12/15/2023	121523	boot allowance	08-429-191.0	151.99
01/02/2024	33308	356	Univar USA Inc.	12/07/2023	51694726	150lb CL2 cylinders	08-429-370.0	2,057.51
01/02/2024	33311	1195	Windstream Corporation	12/19/2023	021914413-	communication - Sewer	08-429-320.0	300.66
Total SEWER FUND:								34,263.90
Grand Totals:								218,382.90

Dated: January 2, 2023

Supervisors: Kim McGrath

[Signature]

Paul Wells

[Signature]

[Signature]

Report Criteria:

Report type: GL detail