

Amity Township Board of Supervisors

SPECIAL MEETING MINUTES

July 10, 2024

Call to Order/Pledge to the Flag

The July 10, 2024, Special Meeting of the Board of Supervisors held at the Township building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 3:23PM by Vice Chair Dave Hackett. The following were in attendance:

SUPERVISORS

Dave Hackett, Vice Chair
Paul Weller
Kevin Keifrider

STAFF

Troy S. Bingaman, Township Manager
Pamela Kisch, Township Secretary

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

FINANCE

Mr. Weller moved, seconded by Mr. Keifrider to reaffirm the July 3rd Disbursements, as follows:

\$ 9,764.69	EDU/Capital Reserve Fund
\$ 7,478.71	Fire Fund
\$ 80,696.16	General Fund
\$ 1,077.54	Monocacy Hill Fund
\$ 36,799.39	Sewer Fund
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\$ 135,816.49	Total

Motion passed 3-0.

UNFINISHED BUSINESS –

Amended PENNVEST Loan Ordinance – Douglas Rauch Esquire, Law Office of Douglas Paul Rauch, stated the Ordinance has been amended to insert Section 21, which states, “On a global basis, at any time that the terms “Debt Obligation” or “Obligation” appears in this Ordinance it shall be replaced by the terms “Guaranteed Revenue Note” or “Note”, as applicable. The Note, when issued, will be a guaranteed revenue note of this Township.”. Mr. Rauch stated the amendment was required to satisfy the Department of Community and Economic Development (DCED) filing. Mr. Keifrider moved, seconded by Mr. Weller to adopt ***Ordinance #340*** with amended language, as presented. Motion passed unanimously.

NEW BUSINESS

PENNVEST Reimbursement Resolution – Mr. Rauch presented the Resolution to be adopted, as required for the DCED filing, which declares the Township officially intends to reimburse certain of its General Funds or certain short term borrowing funds for project costs incurred by the Township with the proceeds of the PENNVEST Debt Obligation up to the maximum amount of

\$20,400,000.00. Mr. Rauch asked if the Board had any questions. Mr. Keifrider asked if the Manager was agreeable. Mr. Bingaman stated he agreed. Mr. Keifrider moved, seconded by Mr. Hackett to adopt **Resolution 24-09**. Motion passed unanimously.

MANAGER'S REPORT

None

SUPERVISORS

None

PUBLIC COMMENT

None

ADJOURNMENT

At 3:34PM, with no further business, Mr. Keifrider moved, seconded by Mr. Weller, to adjourn the meeting. Motion passed 3-0.

Meeting adjourned at 3:34PM.

Respectfully submitted,

*Pamela L. Kisch
Township Secretary*

Actions Taken:

Reaffirmed July 3rd Disbursements.

Adopted Amended PENNVEST Loan Ordinance #340.

Adopted PENNVEST Reimbursement Resolution 24-09.

Adjourned meeting at 3:34PM.

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
EDU/CAPITAL RESERVE FUND								
07/03/2024	33829	1272	Entech Engineering Inc.	06/18/2024	0091277	WWTP Expansion	09-429-315.0	9,764.69
Total EDU/CAPITAL RESERVE FUND:								9,764.69
FIRE FUND								
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	fire hydrants	04-411-363.0	7,478.71
Total FIRE FUND:								7,478.71
GENERAL FUND								
07/01/2024	33800	1994	NJ E-ZPass	05/06/2024	T07242137	26-9 Coe training toll	01-410-460.0	30.00- V
07/01/2024	33800	1994	NJ E-ZPass	05/06/2024	T07242137	26-9 Coe training toll	01-410-460.0	30.00- V
07/03/2024	33813	299	21st Century Media-Philly Clu	06/03/2024	2608105	2024 Paving Project advertisement	01-406-340.0	97.64
07/03/2024	33815	1736	American United Life Insuranc	06/18/2024	G00618078	Admin	01-401-123.0	308.67
07/03/2024	33815	1736	American United Life Insuranc	06/18/2024	G00618078	Code Enforcement	01-413-122.0	132.08
07/03/2024	33815	1736	American United Life Insuranc	06/18/2024	G00618078	Police	01-410-192.0	1,157.86
07/03/2024	33815	1736	American United Life Insuranc	06/18/2024	G00618078	Roads	01-438-150.0	220.59
07/03/2024	33816	1761	Amity Electric, LLC	06/26/2024	4261	replace restroom fans @ Hill Rd	01-454-370.0	970.00
07/03/2024	33818	1746	AutoZone Inc.	06/26/2024	653438199	windshield fluid	01-437-370.0	16.74
07/03/2024	33819	31	Bechtelsville Asphalt	06/05/2024	B-104M-00	concrete apron - dumpster pad	01-426-000.0	463.20
07/03/2024	33820	42	Berks Court Reporting Service	06/25/2024	LD-20355	ZHB-Bennicoff	01-414-316.0	195.00
07/03/2024	33821	1426	Birdsboro Quarry	06/10/2024	B-105M-00	stormwater culvert stone - Route 422/662	01-436-220.0	857.00
07/03/2024	33822	1817	Bortz's Chainsaw Shop	06/27/2024	108669	sharpen saw chains	01-430-260.0	32.00
07/03/2024	33823	67	CJ's Tire & Automotive	05/10/2024	100106170	26-3 repair flat	01-410-250.0	23.00
07/03/2024	33824	969	Commonwealth of PA	06/25/2024	LOOMIS 20	UCC cert renewal - Loomis	01-413-123.0	121.12
07/03/2024	33825	1012	County of Berks	06/25/2024	5905324	mct replacements	01-410-329.0	675.85
07/03/2024	33826	97	Crystal Springs	06/19/2024	19897465 0	spring water - admin	01-406-300.0	42.01
07/03/2024	33826	97	Crystal Springs	06/19/2024	19897469 0	spring water - police	01-410-200.0	51.35

M = Manual Check, V = Void Check

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07/03/2024	33826	97	Crystal Springs	06/19/2024	19897473 0	hot/cold cooler spring water - roads	01-430-300.0	6.99
07/03/2024	33828	98	Davidheiser's Inc.	05/29/2024	28459	Vascar testing - Police	01-410-470.0	168.00
07/03/2024	33829	1272	Entech Engineering Inc.	06/13/2024	0091072	Highland Place	01-414-317.0	165.00
07/03/2024	33829	1272	Entech Engineering Inc.	06/13/2024	0091073	Pagoda Motorcycle Club	01-414-317.0	907.50
07/03/2024	33829	1272	Entech Engineering Inc.	06/13/2024	0091074	295 Monocacy Creek Rd	01-414-317.0	247.50
07/03/2024	33829	1272	Entech Engineering Inc.	06/13/2024	0091075	Edwards Landscape	01-414-317.0	165.00
07/03/2024	33830	126	Exeter Supply Co Inc.	06/10/2024	310051	stormwater supplies - Royal Farms & Dou	01-436-220.0	1,545.41
07/03/2024	33832	1856	Halter Landscaping Inc.	05/31/2024	MAY 2024	Mowing Services - Parks & Open Space	01-451-450.0	4,225.00
07/03/2024	33832	1856	Halter Landscaping Inc.	05/31/2024	MAY 2024	Mowing Services - Twp	01-409-371.0	270.00
07/03/2024	33833	1288	Hampton Brothers Truck Repa	06/13/2024	24229	Truck #62 repair	01-437-370.0	1,073.46
07/03/2024	33834	154	Harner's Auto Body Inc.	05/20/2024	16102	26-7 wiper blades	01-410-250.0	41.90
07/03/2024	33834	154	Harner's Auto Body Inc.	05/28/2024	16121	26-9 inspection and oil change	01-410-250.0	136.69
07/03/2024	33834	154	Harner's Auto Body Inc.	05/31/2024	16138	26-4 oil change	01-410-250.0	47.00
07/03/2024	33835	617	Hopewell Farms Inc.	06/13/2024	825	yard waste container-tipping fee (3)	01-426-001.0	825.00
07/03/2024	33835	617	Hopewell Farms Inc.	06/25/2024	856	yard waste container-tipping fee (3)	01-426-001.0	825.00
07/03/2024	33836	216	J.P. Mascaro & Sons	06/12/2024	000052462	waste removal-twp. bldg.	01-409-365.0	256.35
07/03/2024	33836	216	J.P. Mascaro & Sons	06/12/2024	000052462	waste removal-Lake Dr.	01-451-360.0	173.41
07/03/2024	33837	216	J.P. Mascaro & Sons	06/01/2024	000052244	Recycling-June	01-426-000.0	41,710.00
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Traffic Signals	01-433-370.0	580.75
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Street Lighting	01-434-000.0	3,246.55
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Township Bldg	01-409-361.0	881.39
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Recreation	01-451-360.0	477.93
07/03/2024	33840	713	MRM Workers' Comp Fund	06/15/2024	2324PRJ98	WC-Admin	01-401-123.0	94.71
07/03/2024	33840	713	MRM Workers' Comp Fund	06/15/2024	2324PRJ98	WC-Codes	01-413-122.0	30.61
07/03/2024	33840	713	MRM Workers' Comp Fund	06/15/2024	2324PRJ98	WC-Police	01-410-192.0	8,029.14
07/03/2024	33840	713	MRM Workers' Comp Fund	06/15/2024	2324PRJ98	WC-Roads	01-438-150.0	1,572.85
07/03/2024	33841	242	National Uniform Rental	06/13/2024	1019842	uniforms-roads	01-430-191.0	42.36
07/03/2024	33841	242	National Uniform Rental	06/20/2024	1020067	uniforms-roads	01-430-191.0	42.36
07/03/2024	33841	242	National Uniform Rental	06/27/2024	1020295	uniforms-roads	01-430-191.0	42.36

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07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - Twp Bldg	01-406-300.0	150.88
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - lake dr park	01-451-360.0	20.15
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - lake dr/rosewood	01-451-360.0	31.13
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - lake dr park	01-451-360.0	71.91
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - Hill Rd Park	01-451-360.0	60.94
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - amity community park	01-451-360.0	165.98
07/03/2024	33843	1595	PC Solutions Inc.	06/25/2024	CW119845	Sophos Central Intercept	01-406-741.0	165.92
07/03/2024	33844	1082	Penteledata L.P.	06/24/2024	B4526979	Internet-Police	01-410-741.0	190.95
07/03/2024	33844	1082	Penteledata L.P.	06/24/2024	B4526979	Internet-Admin	01-406-741.0	572.00
07/03/2024	33845	1880	PSTCA	06/21/2024	2024 MEM	annual membership	01-403-360.0	60.00
07/03/2024	33846	1545	Quality Disposal Service	06/25/2024	163370	Roll-off Transportation (4)	01-426-000.0	480.00
07/03/2024	33848	1031	Runwell Solutions Inc.	05/31/2024	67609	remote service	01-410-741.0	660.00
07/03/2024	33849	1897	Selly's Plumbing Inc	06/19/2024	3366	Lake Drive & Hill Rd bathroom repairs	01-454-370.0	539.00
07/03/2024	33850	1406	Stoney Creek Rentals	06/14/2024	204289	cut pavement - recycling center automati	01-426-000.0	195.30
07/03/2024	33850	1406	Stoney Creek Rentals	06/14/2024	204340	cut saw blade	01-430-260.0	199.99
07/03/2024	33851	640	UGI	06/25/2024	411004406	gas service- maintenance shed	01-430-361.0	29.56
07/03/2024	33851	640	UGI	06/25/2024	411007648	gas - Twp Bldg	01-409-361.0	68.93
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/13/2024	51571	first aid kit - codes truck	01-413-124.0	9.99
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/13/2024	51571	storm water supplies	01-436-220.0	19.78
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/13/2024	51571	supplies - tennis courts	01-454-370.0	4.60
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/27/2024	51670	Caution tape	01-430-220.0	12.59
07/03/2024	33854	380	Z-Weldco	06/28/2024	20863	Lake Drive skateboard rail & post repair	01-454-370.0	90.00
07/01/2024	90238	165	Home Depot Credit Services	06/18/2024	7011735	split rail repair - 227 Ashford Drive	01-454-370.0	32.10
07/01/2024	90240	1704	Wex Bank	06/30/2024	98030531	Codes	01-413-125.0	252.44
07/01/2024	90240	1704	Wex Bank	06/30/2024	98030531	Police	01-410-231.0	2,997.38
07/01/2024	90240	1704	Wex Bank	06/30/2024	98030531	Roads	01-430-231.0	480.31
Total GENERAL FUND:								80,696.16

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
MONOCACY HILL								
07/03/2024	33817	1531	Andrews ArborCare & Outdoo	06/30/2024	1410	Monocacy Hill scout trail	18-489-000.0	1,000.00
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/14/2024	51581	supplies - Monocacy Hill trail	18-489-000.0	77.54
Total MONOCACY HILL:								1,077.54
SEWER FUND								
07/03/2024	33814	1453	3B Services Inc	06/20/2024	3514100	sludge heater service	08-429-370.0	1,165.14
07/03/2024	33815	1736	American United Life Insuranc	06/18/2024	G00618078	Sewer	08-429-150.0	334.74
07/03/2024	33826	97	Crystal Springs	06/19/2024	19897482 0	hot/cold cooler spring water - WWTP	08-429-370.0	36.66
07/03/2024	33827	90	Dallas Data Systems	06/15/2024	27161	Utility Billing Contracted Services	08-429-317.0	1,750.00
07/03/2024	33829	1272	Entech Engineering Inc.	06/13/2024	0091076	2024 sewer services	08-429-313.0	1,155.00
07/03/2024	33830	126	Exeter Supply Co Inc.	06/04/2024	310116	suction line parts - dig bldg	08-429-370.0	210.78
07/03/2024	33830	126	Exeter Supply Co Inc.	06/19/2024	310426	sewer supplies	08-429-370.0	84.70
07/03/2024	33831	1151	Fraser Advanced Information	07/01/2024	INV145744	maint contract - WWT copier	08-429-370.0	55.00
07/03/2024	33832	1856	Halter Landscaping Inc.	05/31/2024	MAY 2024	Mowing Services - WWT	08-429-371.0	1,890.00
07/03/2024	33836	216	J.P. Mascaro & Sons	06/12/2024	000052452	sludge disposal	08-429-380.0	1,220.00
07/03/2024	33836	216	J.P. Mascaro & Sons	06/12/2024	000052462	waste removal-WWTP	08-429-370.0	73.20
07/03/2024	33836	216	J.P. Mascaro & Sons	06/15/2024	000052543	sludge disposal	08-429-380.0	3,637.47
07/03/2024	33836	216	J.P. Mascaro & Sons	06/15/2024	000052553	sludge disposal - adjustments for April-Ju	08-429-380.0	7,079.95
07/03/2024	33838	208	LRM, Inc.	06/19/2024	24-476	chlorine residual analyzer heads	08-429-370.0	711.00
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Pump Stations	08-429-362.0	2,085.85
07/03/2024	33839	225	Met-Ed	06/12/2024	JUNE 2024	Sewer Plant	08-429-361.0	7,994.92
07/03/2024	33840	713	MRM Workers' Comp Fund	06/15/2024	2324PRJ98	WC-Sewer	08-429-150.0	2,359.27
07/03/2024	33841	242	National Uniform Rental	06/13/2024	1019843	uniforms-sewer	08-429-191.0	46.04
07/03/2024	33841	242	National Uniform Rental	06/20/2024	1020068	uniforms-sewer	08-429-191.0	36.50
07/03/2024	33841	242	National Uniform Rental	06/27/2024	1020296	uniforms-sewer	08-429-191.0	36.50
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water-buckhead PS	08-429-372.0	18.58
07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water - Rosecliff PS	08-429-372.0	18.58

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07/03/2024	33842	270	PA American Water Co.	06/24/2024	210048062	water-Pleasant View PS	08-429-372.0	46.82
07/03/2024	33843	1595	PC Solutions Inc.	06/25/2024	CW119845	Sophos Central Intercept-Sewer (Monthly	08-429-741.0	87.03
07/03/2024	33844	1082	Penteledata L.P.	06/24/2024	B4526979	Internet-WWTP	08-429-741.0	127.95
07/03/2024	33847	607	Ray's Tire Service	06/10/2024	60223	John Deere repair	08-429-330.0	47.50
07/03/2024	33852	359	USA Blue Book	04/16/2024	INV002317	floats - sewer	08-429-450.0	3,143.32
07/03/2024	33852	359	USA Blue Book	05/06/2024	INV003564	electrode storage solution	08-429-450.0	102.45
07/03/2024	33852	359	USA Blue Book	06/10/2024	INV003892	BOD probe	08-429-450.0	940.90
07/03/2024	33852	359	USA Blue Book	06/10/2024	INV003893	DO meter	08-429-450.0	1,332.33
07/03/2024	33852	359	USA Blue Book	06/10/2024	INV003893	lab supplies	08-429-450.0	314.60
07/03/2024	33852	359	USA Blue Book	06/12/2024	INV003930	new probe for new meter	08-429-450.0	932.99
07/03/2024	33852	359	USA Blue Book	04/16/2024	SCN075858	credit - returned floats	08-429-450.0	3,119.70-
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/07/2024	51535	Caution tape	08-429-370.0	12.59
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/13/2024	51573	chain for PS #4 driveway	08-429-372.0	87.10
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/17/2024	51602	sewer supplies	08-429-370.0	52.00
07/03/2024	33853	894	Weaver's Hardware Co Inc.	06/20/2024	51627	shop supplies - sewer	08-429-370.0	89.92
07/01/2024	90239	347	Tractor Supply Credit Plan	06/10/2024	331116	JD 750 supplies	08-429-330.0	63.97
07/01/2024	90240	1704	Wex Bank	06/30/2024	98030531	Sewer	08-429-335.0	537.74
Total SEWER FUND:								36,799.39
Grand Totals:								135,816.49

Dated: 7/10/2024

Supervisors: Paul R. Welle

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