

**Amity Township Board of Supervisors  
MEETING MINUTES**

**January 17, 2024**

**Call to Order/Pledge to the Flag**

The January 17, 2024, meeting of the Board of Supervisors held at the Township building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

**SUPERVISORS**

Kim McGrath, Chairperson  
Dave Hackett, Vice Chair  
Paul Weller  
Terry Jones  
Kevin Keifrider

**STAFF**

Brian F. Boland, Kozloff/Stoudt Attorneys  
John Weber, LTL Consultants  
H. David Miller, Entech Engineering  
Troy S. Bingaman, Township Manager  
Jeffrey Smith, Chief of Police  
Pamela Kisch, Township Secretary

**ANNOUNCEMENTS**

None

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

Lisa Jokiel, Geiger Road, spoke in support of the Zoning variance requested by Meagan Holden to permit chickens to remain at her property as support animals for her brother. Ms. Jokiel stated she is a retired social worker who has helped many families with special needs, adding that it is rare to see the level of family support that Ms. Holden provides by having her brother live with her. Ms. Jokiel stated it takes a village to raise a family and she hopes the community works together to ensure the Holdens may keep their support animals.

**MINUTES**

Mr. Jones moved, seconded by Mr. Weller to approve the *January 2, 2024 minutes*.  
Motion passed 5-0.

**FINANCE**

Mr. Jones moved, seconded by Mr. Keifrider to approve the *January 17<sup>th</sup> Disbursements*, as follows:

\$ 5,028.57	Winter Wonderland
\$ 5,886.87	Capital Fund
\$ 357,624.83	EDU /Capital Reserve Fund
\$ 2,155.00	Fire Fund
\$ 147,096.73	General Fund
\$ 63,221.66	Sewer Fund
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\$ 581,013.66	Total

Motion passed 4-0-1. Mrs. McGrath abstained, because a check was payable to McGrath Automotive, a family-owned business.

The Board reviewed the *Overtime by Department Reports* and *December Treasurer's Report* and had no questions.

### **REPORTS**

***Fire Companies*** – Amity Chief Mike Zomolsky and Monarch Chief Rodney Wagner were present. The Board reviewed the reports and had no questions.

***TowerDIRECT*** – Representatives from TowerDIRECT were not in attendance. Mr. Bingaman stated TowerDIRECT began using *automated reports*, which appear to be missing some data. Mrs. McGrath asked staff to get an explanation of the billable versus non-billable calls.

***Planning Commission – Highland Place*** – Chris Falencki, McCarthy Engineering, stated the driveway entrance was moved further south and away from the bend in the road to increase site distance. Mr. Falencki stated the Planning Commission granted Conditional Final Plan Approval for Phase I at their January 11<sup>th</sup> meeting and asked the Supervisors to do the same. Mr. Boland reviewed each of the conditions listed in the LTL letter dated 1/5/2024. Mr. Falencki stated the conditions were acceptable. Mr. Weller moved, seconded by Mr. Hackett to grant Conditional Final Plan Approval for Phase I as follows: 1) subject to all conditions and terms of the LTL Consultants, Ltd, review letter of 1/5/2024, 2) subject to the final approval of the Grinder Pump Operation and Maintenance Agreement, 3) subject to approval of the Operation and Maintenance Agreement for the low-pressure sewer system, 4) subject to final approval of the Homeowners Association By-Laws and other organizational documents; and 5) subject to the final approval of all restrictions, covenants, deed restrictions required for over 55 community pursuant to Section 954(h) of the Amity Township Zoning Ordinance. Motion passed 4-0-1. Mr. Keifrider abstained, because a family member is the developer. ***824 E. Ben Franklin Highway (Don Fister Property)*** – Mr. Jones moved, seconded by Mr. Weller to grant the six waivers requested in the Wilkinson Apex Engineering Group letter dated 12/21/2023. Motion passed 5-0. Mr. Weller moved, seconded by Mr. Jones to grant Conditional Preliminary/Final Plan Approval conditioned upon all conditions being met in the LTL review letter dated 1/5/2024. Motion passed 5-0.

***Building, Zoning and Sewage Enforcement*** – The Board reviewed the report and had no questions.

***Code Enforcement / Special Projects*** – Mr. Keifrider stated *Comcast* will be at the Township building on January 24<sup>th</sup> from 4:00pm to 8:00pm to address residents' questions and concerns.

***Roads*** – Mr. Bingaman stated Mr. Maguire was unable to attend the meeting. Mr. Jones asked if there was an update on *Truck #62 repairs*. Mr. Bingaman stated they are waiting on a quote.

Brad Haring, *302 Russell Avenue*, stated the Township installed a cement barrier at his headwall about two years ago. Fast moving heavy rain has caused erosion on the edge of the headwall from the storm sewer culvert beside his house. Mr. Haring requested the Township place two additional barriers. Mr. Jones stated he felt it was the Township's responsibility to repair the headwall and prevent further damage. Mr. Jones recommended filling it in with Rip Rap and stated he would discuss it further with Mr. Maguire.

**Waste Water Treatment Plant** – The Board reviewed the report and had no questions.

### **OLD BUSINESS**

**Public Works Storage Building #2** – Mr. Keifrider moved, seconded by Mr. Hackett to accept the request to *extend the project completion date* to February 29, 2024. Motion passed 5-0. Mr. Weller asked if there was heat in the new building. Mr. Keifrider stated there was not. Mr. Loomis stated the boiler system would be installed soon. Mr. Keifrider stated Dutchman Contracting submitted Change Order #1 for the oil interceptor and new water line. Mr. Jones moved, seconded by Mr. Keifrider to *approve Change Order #1 for the General Contract* in the amount of \$4,588.00. Motion passed 5-0. Mr. Loomis asked if the existing floor drains were replaced. Mr. Keifrider stated they were not but would not be part of the project.

**PUC Complaint Filing (Nicholson Avenue Stormwater Project)** – Mr. Bingaman stated the Solicitor has sent several letters to Windstream requesting they locate, provide depths and move facilities if necessary so the project could be placed out for bid. Windstream has not responded to date. Mr. Jones moved, seconded by Mr. Hackett to direct the Solicitor to file a PUC Complaint against Windstream. Motion passed 5-0.

**JC Investment Group, LLC** – Mr. Jones moved, seconded by Mr. Weller to approve the Findings of Fact, Conclusions of Law and Decision and Order for the JC Investment Group, LLC for the Conditional Use to relocate the landscaping business. Motion passed 5-0. Mr. Boland stated his office would mail an original to the applicant.

**SOLICITOR** – Mr. Boland requested authorization to advertise a single **Ordinance**. The amendment would incorporate changes that have arisen over time. Chapter 6 entitled Code Enforcement, Part 2 changing all references to Building Code Official and Code Official to Code Enforcement Officer; amends Section 202 entitled General Definitions to revise the definition of Inoperable Motor Vehicle and amend section 302.8 and 302.8.1 requiring parking of motor vehicles on paved areas; and amending Chapter 14 entitled Health and Safety by repealing in its entirety; Part 1 Motor Vehicle Nuisances, Part 2 Weeds and Part 3 Discharge of Firearms, amending Section 17-303 to add Code Enforcement Officer and amending Part 4 Section 26-409 to remove the term Building Inspector. Mr. Jones moved, seconded by Mr. Weller to authorize advertisement as requested. Motion passed 5-0.

### **ENGINEERS**

**LTL CONSULTANTS** – Mr. Weber reported taking light readings at *Vincenzo's*. The light illumination was not according to plan and there was spillage. Lights were not installed to plan requirements, and an NOV will be prepared and delivered when meeting with Mr. Brutto. Mr. Keifrider stated the lights should be forward throwing. It appears the wrong lights were installed in error.

**Entech Engineering** – Mr. Miller reported the **WWTP Upgrade and Expansion Project** was placed out for bid at 2:02PM on January 16<sup>th</sup>. A pre-bid meeting will be held February 21<sup>st</sup> at the treatment plant. Bids will be opened on PennBid on March 20<sup>th</sup> and an anticipated recommendation of award would be made at a workshop meeting on April 3<sup>rd</sup>. Mr. Miller stated the **Arc Flash Study** addressed safety issues. The electrical work would be handled through an electrical contractor outside the scope of the project at a reduced cost under professional services. Mr. Jones moved, seconded by Mr. Keifrider to approve the Arc Flash Study Engineering Work Order 4501-EWO-230895.00, in the amount of \$30,000.00. Motion passed 5-0.

**NEW BUSINESS**

***ZHB Recommendation – Don Baetzel, 247 Amity Park Road*** – Mr. Baetzel shared the plan to build a post and frame storage garage with the Supervisors. Mr. Baetzel requested variances for the following: Setback of 15' where a 25' minimum is required, Maximum Size of 1950 sq. ft. where 1440 sq. ft. maximum is allowed, and Height of 23' where 20' maximum is allowed. Mr. Baetzel introduced his neighbor Randy Reitenauer who stated he had no objection to the variances. Mr. Keifrider moved, seconded by Mr. Hackett to send a letter to the Zoning Hearing Board in favor of granting the variances as requested. Motion passed 5-0.

***ZHB Recommendation – Megan Holden, 142 Meadowside Drive*** – Ms. Holden stated she's had 9 chickens and 1 rooster as support animals for her adult deaf/special needs brother who resides with her on Meadowside Drive. Ms. Holden stated she is requesting relief to keep the certified support animals, not raise and own "poultry" as the Ordinance states. Ms. Holden stated she insulated the coop and placed a crow collar on the rooster in an attempt to control the noise disturbance. The crow collar does not hurt the rooster but rather is a humane way to prevent expelling all the breath when he crows. Ms. Holden stated when the rooster crows, her brother immediately goes outside to pet and comfort him. Ms. Holden stated Federal Law permits the support animals, and those laws supersede Township laws. Mr. Keifrider stated the complaint was specifically against the rooster. Mr. Jones stated an applicant wanted goats in that same neighborhood and was denied as this type of development is not meant to house those kind of animals. Mr. Keifrider mentioned Ms. Holden may want to think about the number of chickens she has in preparation of a compromise if the ZHB should decide to permit a lesser amount. The Supervisors were in agreement that no recommendation be made to the ZHB for the Holden application.

***MB Investments/Pagoda Motorcycle Club*** – Bill Fox, General Counsel, appeared on behalf of MB Investments. Mr. Boland stated Mr. Fox is well aware that his firm represents Amity Township and the email Mr. Fox sent directly to Mrs. McGrath's email address was a violation of the PA State Bar's Model Rules of Professional Conduct. Mr. Fox stated it was an oversight on his part. Mr. Boland reminded Mr. Fox that when addressing any legal issues, communication should be sent to the Township Solicitor. Mr. Fox stated MB Investments was seeking Board approval to have ***building permits issued in advance of the final plan approval and recording*** of the Pagoda Motorcycle Plan to construct three free-standing structures, the clubhouse/pavilion, concessions and maintenance building. Mr. Fox stated the Board of Supervisors originally granted approval of the plan in 2011 and will be requesting final approval in the next few months. Mr. Fox explained the buildings would not be occupied or used until final plan approval and recording has taken place. MB Investments would like to have the buildings completed by end of July/beginning of August, so they are ready to be used for fall events. Permit plans were submitted to Mr. Loomis a few weeks ago. Mr. Fox stated delaying the permits would affect the club financially. Mr. Jones stated preliminary plan approval was granted in 2011, and MB Investments is now asking the Township to break the rules and issue permits without final plan approval and recording. Jon March, PE for MB Investments, stated the plan couldn't be submitted until November when they anticipate receiving the PennDOT HOP. Mr. Keifrider stated the Township was never notified of the clearing on SR422 which wasn't permitted and created flooding and erosion. Mr. Keifrider asked how many EDU's would be required. Mr. March stated the plan showed 2 EDU's with monitoring. Mr. Keifrider asked about the quantity of RV's. Mr. March stated he was uncertain but believed it to be in the neighborhood of 20 RV's. Mr. Weber stated he received a revised plan earlier in the day. Mrs. McGrath clarified that they installed sewer and landscaping already and are asking to continue. Mr. March affirmed, adding they are working on coordinating efforts between the contractors and event scheduling. Mrs. McGrath asked if the building permits could be reviewed prior to plan

approval and wait for issuance until proper approvals and recording. Mr. Loomis stated they could be. Mr. Keifrider stated the road opening of Riga Lane without permitting and inspections needed to be addressed. Mr. Miller stated he air and vacuum tested the installed sewer line, but was not present when installed. What is there does not match what was on the plan. Mr. Bingaman asked if there was a sewer meter installed. Mr. Miller stated there was not. Mr. Boland stated the building permits could be reviewed but must match the plan. Mr. Loomis will continue reviewing the building permits, while Mr. Fox and Mr. March continue working on the plan. Mr. Weber stated the RV dump station needs to be worked out, with everyone on the same page. Mr. Miller stated the service will be a gravity sewer lateral with 11 manholes and will be privately owned. Mr. March stated the water meter pit was put in recently and the site will be serviced by public water.

**MANAGER'S REPORT** – Mr. Bingaman reached out to Jamie Schlesinger at PFM to discuss *further funding needs for the WWTP Upgrade and Expansion Project*, now that the grant award was announced to be in the amount of \$1.75M. Mr. Schlesinger will be attending a future Board meeting to review. Mr. Jones asked when the Township will know the amount to be contributed by Douglass, Earl and Union Townships. Mr. Bingaman stated their contributions would be calculated based upon the upgrades but, likely not the plant expansion costs. It's unknown at this point whether they will seek financing on their own or pay down their portion of the upgrades over time. Union Township doesn't need capacity and Earl Township owns more capacity than they will need. It appears Douglass Township has planned development that will require additional capacity. Development in Earl Township will go through the Oley side. Mr. Weller asked what happens if the other Townships request capacity at a later date. Mr. Boland stated Amity could negotiate terms at that time. Mr. Jones stated *Goodwest* recently spilled over 100,000 gallons of milk. Mr. Bingaman stated Douglass Township was very responsive and the spill did not make it to the sanitary sewer system.

### **CHIEF'S REPORT**

Chief Smith requested permission to sell (2) *spare portable radios* to Fleetwood Police Department for \$1,000.00/each and (2) spare portable radios to Robeson Township Police Department for \$1,000.000/each. Mr. Jones moved, seconded by Mr. Weller to authorize selling the (4) spare portable radios, as requested. Motion passed 5-0.

### **SUPERVISORS**

Mr. Jones asked about the location of the *Glen Alsace Well DG-6 building* mentioned in the letter dated 12/19/2023 from Mott MacDonald regarding a Major Amendment Permit Application. Mr. Bingaman stated the building was behind American Crane and between Wolf Industries and appears to be a permit modification notice. Mr. Bingaman stated he would reach out for more information. Mr. Keifrider requested a brief *Executive Session* to discuss personnel matters, with no need to return.

### **PUBLIC COMMENT**

Daniel Boone School Student *Evan D. Miller* attended the meeting to request a letter of recommendation for his applications for PSATS scholarships. Mrs. McGrath asked how he found the scholarship opportunity. Mr. Miller stated Navient provides students with a list of available scholarships. Mr. Miller stated he will be studying computer science. Although he's applied to various colleges, his first choice to further his education would be the University of Delaware, where he was accepted on Christmas Eve.

**EXECUTIVE SESSION AND ADJOURNMENT**

At 8:46M, with no further business, Mr. Jones moved, seconded by Mr. Weller, to adjourn the meeting to Executive Session to discuss personnel matters, with no need to return.

Meeting adjourned at 8:46PM.

*Respectfully submitted,*

  
Pamela L. Kisch  
Township Secretary

## Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
<b>300th Anniversary Celebration</b>								
01/15/2024	90215	1670	Commerce Bank-Commercial	12/16/2023	3MONKEYS	inflatables for Winter Wonderland	19-489-000.0	5,028.57
Total 300th Anniversary Celebration:								5,028.57
<b>CAPITAL FUND</b>								
01/17/2024	33317	59	Boyertown Supply	12/29/2023	952791-000	oil/water separator - PW Bldg	30-409-374.0	2,208.50
01/17/2024	33317	59	Boyertown Supply	01/11/2024	953436-000	Plumbing supplies - PW Bldg	30-409-374.0	282.82
01/17/2024	33317	59	Boyertown Supply	01/11/2024	953437-000	Plumbing supplies - PW Bldg	30-409-374.0	822.92
01/17/2024	33318	1298	Colonial Electric Sply Co.Inc.	01/03/2024	15560473	lights - PW Bldg	30-409-374.0	487.72
01/17/2024	33326	136	Fromm Electric Supply Corp.	12/19/2023	11648348-0	electrical & lighting supplies - PW Bldg	30-409-374.0	1,031.58
01/17/2024	33326	136	Fromm Electric Supply Corp.	12/19/2023	11648348-0	electrical & lighting supplies - PW Bldg	30-409-374.0	777.84
01/17/2024	33332	801	Lowe's	12/20/2023	993718	shower base - PW Bldg	30-409-374.0	275.49
Total CAPITAL FUND:								5,886.87
<b>EDU/CAPITAL RESERVE FUND</b>								
01/17/2024	33312	922	A & H Equipment Company	12/11/2023	F01330	sewer line televising equipment	09-429-315.0	225,815.00
01/17/2024	33324	1272	Entech Engineering Inc.	10/11/2023	0087108A	WWTP Expansion	09-429-315.0	4,179.59
01/17/2024	33324	1272	Entech Engineering Inc.	11/08/2023	0087497A	WWTP Expansion	09-429-315.0	570.00
01/17/2024	33324	1272	Entech Engineering Inc.	01/05/2024	0088445	WWTP Expansion	09-429-315.0	127,060.24
Total EDU/CAPITAL RESERVE FUND:								357,624.83
<b>FIRE FUND</b>								
01/17/2024	33350	1395	State Workers Ins. Fund	12/29/2023	05916342-1	Worker's Comp.-Vol. Fire 05916342 install	04-411-500.0	2,155.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
Total FIRE FUND:								2,155.00
<b>GENERAL FUND</b>								
01/17/2024	33313	1736	American United Life Insuranc	12/19/2023	G00618078	Admin	01-401-123.0	308.67
01/17/2024	33313	1736	American United Life Insuranc	12/19/2023	G00618078	Code Enforcement	01-413-122.0	132.08
01/17/2024	33313	1736	American United Life Insuranc	12/19/2023	G00618078	Police	01-410-192.0	1,157.86
01/17/2024	33313	1736	American United Life Insuranc	12/19/2023	G00618078	Roads	01-438-150.0	220.59
01/17/2024	33315	1714	Axon Enterprise, Inc.	01/02/2024	INUS21485	Body Cameras	01-410-741.0	10,174.38
01/17/2024	33320	1012	County of Berks	12/25/2023	5905084	mct replacements	01-410-329.0	675.85
01/17/2024	33322	97	Crystal Springs	01/03/2024	19897465 0	spring water - admin	01-406-300.0	15.68
01/17/2024	33322	97	Crystal Springs	01/03/2024	19897469 0	spring water - police	01-410-200.0	15.68
01/17/2024	33322	97	Crystal Springs	01/03/2024	19897473 0	hot/cold cooler spring water - roads	01-430-300.0	6.99
01/17/2024	33323	200	E.M. Kutz, Inc.	12/26/2023	40631	plow tire	01-437-370.0	48.56
01/17/2024	33328	154	Harner's Auto Body Inc.	12/14/2023	15594	26-7 oil change	01-410-250.0	47.00
01/17/2024	33328	154	Harner's Auto Body Inc.	12/15/2023	15601	26-6 oil change	01-410-250.0	47.00
01/17/2024	33328	154	Harner's Auto Body Inc.	12/28/2023	15635	Truck #63 transmission repair	01-437-370.0	381.78
01/17/2024	33328	154	Harner's Auto Body Inc.	12/29/2023	15642	26-6 replace #3 coil, spark plugs and coil	01-410-250.0	400.68
01/17/2024	33328	154	Harner's Auto Body Inc.	12/29/2023	15646	26-8 oil change and replace rear brakes	01-410-250.0	487.29
01/17/2024	33331	1643	Robert E. Little	12/11/2023	02-1063962	road garage backhoe service parts	01-437-370.0	478.46
01/17/2024	33331	1643	Robert E. Little	12/11/2023	02-1063967	road garage backhoe service parts	01-437-370.0	209.45
01/17/2024	33331	1643	Robert E. Little	12/12/2023	02-1064223	road garage backhoe service parts	01-437-370.0	163.79
01/17/2024	33332	801	Lowe's	12/20/2023	995953	ACP bathroom supplies	01-454-370.0	154.54
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169020	Eng Services - Planning Commission Mee	01-414-313.0	67.86
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169021	Eng Services - Board of Supervisors Meeti	01-408-313.0	255.72
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169022	Eng Services - MS4 Program	01-408-367.0	2,044.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169023	Eng Services - Misc	01-408-367.0	30.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169024	Eng Services - Highland Place-Flatley Tract	01-414-317.0	1,806.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169025	Eng Services - Leaf Creek / Jaindl	01-414-317.0	5,170.50



Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169026	Eng Services - Royal Farms	01-414-317.0	3,110.64
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169027	Eng Services - 824 E. Ben Franklin Hwy-Li	01-414-317.0	30.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169028	Eng Services - Vincenzo's	01-414-317.0	804.84
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169029	Eng Services - Baer minor subdivison	01-414-317.0	124.50
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169030	Eng Services - Precision Technology	01-414-317.0	181.48
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169031	Eng Services - Levengood Rd Culvert Proje	01-436-313.0	1,165.50
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169032	Eng Services - Arbour Green Apts LD	01-414-317.0	3,975.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169033	Eng Services - River Rock Academy minor	01-414-317.0	270.00
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169034	Eng Services - Pagoda Motorcycle Club	01-414-317.0	1,426.38
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169035	Eng Services - 231 Old Philadelphia Pike L	01-414-317.0	1,117.74
01/17/2024	33333	209	LTL Consultants LTD	12/22/2023	1169036	Eng Services - Victory Real Estate 950 BF	01-414-317.0	270.00
01/17/2024	33336	415	McGrath Automotive Inc.	01/11/2024	011124	oil change & check fluids - code truck	01-413-125.0	68.00
01/17/2024	33337	1749	Municipal Capital Finance	01/11/2024	131068	Ricoh Wide Printer CWQ22015P	01-406-384.0	81.50
01/17/2024	33338	242	National Uniform Rental	12/28/2023	1014218	uniforms-roads	01-430-191.0	42.36
01/17/2024	33338	242	National Uniform Rental	01/04/2024	1014450	uniforms-roads	01-430-191.0	42.36
01/17/2024	33338	242	National Uniform Rental	01/11/2024	1014696	uniforms-roads	01-430-191.0	42.36
01/17/2024	33340	1762	PA Department of Agriculture	01/08/2024	2024 LICEN	Dog Kennel License	01-410-540.0	25.00
01/17/2024	33341	27	PA Municipal Health Ins. Co-o	01/08/2024	157237-0	Health Insurance-Admin	01-401-123.0	12,860.80
01/17/2024	33341	27	PA Municipal Health Ins. Co-o	01/08/2024	157237-0	Health Insurance-Codes	01-413-122.0	3,215.20
01/17/2024	33341	27	PA Municipal Health Ins. Co-o	01/08/2024	157237-0	Health Insurance-Police	01-410-192.0	52,713.98
01/17/2024	33341	27	PA Municipal Health Ins. Co-o	01/08/2024	157237-0	Health Insurance-Roads	01-438-150.0	14,146.89
01/17/2024	33343	1082	Penteledata L.P.	12/24/2023	84425038	Internet-Police	01-410-741.0	190.95
01/17/2024	33343	1082	Penteledata L.P.	12/24/2023	84425038	Internet-Admin	01-406-741.0	572.00
01/17/2024	33343	1082	Penteledata L.P.	12/24/2023	84425038	Internet-Admin credit	01-406-741.0	127.30
01/17/2024	33343	1082	Penteledata L.P.	12/24/2023	84425038	Internet-Admin credit	01-406-741.0	280.08
01/17/2024	33344	292	PSATS	12/01/2023	INV-143901	Township memberships	01-406-420.0	2,566.00
01/17/2024	33345	1031	Runwell Solutions Inc.	12/14/2023	65858	SkyShield	01-410-741.0	1,020.00
01/17/2024	33345	1031	Runwell Solutions Inc.	12/14/2023	65859	Microsoft 365	01-410-741.0	414.00
01/17/2024	33346	1896	SAFE Highway Engineering LL	01/04/2024	2099	Traffic Engineering Service Highland Place	01-414-317.0	143.25

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/17/2024	33346	1896	SAFE Highway Engineering LL	01/04/2024	2100	Traffic Engineering Service 824 BF Hwy	01-414-317.0	305.25
01/17/2024	33346	1896	SAFE Highway Engineering LL	01/04/2024	2101	Traffic Engineering Service Leaf Creek	01-414-317.0	555.00
01/17/2024	33346	1896	SAFE Highway Engineering LL	01/04/2024	2102	Traffic Engineering Service Arbour Green	01-414-317.0	499.50
01/17/2024	33347	1897	Selly's Plumbing Inc	12/27/2023	3132	new water closets in mens/womens bathr	01-409-373.0	2,264.00
01/17/2024	33347	1897	Selly's Plumbing Inc	12/27/2023	3133	gaskets for toilet/urinal - police	01-409-373.0	125.00
01/17/2024	33348	1085	Siana Law	01/05/2024	96274	Hoesktra Appeal, Baetzel's Zoning App, H	01-414-316.0	870.00
01/17/2024	33349	1986	Solid Rock Landscaping	01/09/2024	1	1/6-1/7/24 snow plowing	01-432-450.0	2,625.00
01/17/2024	33351	1406	Stoney Creek Rentals	01/09/2024	W1015	wood chipper service & repair	01-437-370.0	1,068.64
01/17/2024	33352	1811	Tactical Wear LLC	12/12/2023	21835	Uniforms, Frey	01-410-191.0	102.45
01/17/2024	33352	1811	Tactical Wear LLC	12/12/2023	23-022090	Uniforms, O'Rourke	01-410-191.0	101.90
01/17/2024	33353	1730	TP Trailers Inc.	01/11/2024	443139	truck #63 snowplow repairs	01-437-370.0	785.13
01/17/2024	33355	1854	Verizon	01/02/2024	302000052	Codes	01-413-124.0	17.45
01/17/2024	33355	1854	Verizon	01/02/2024	302000052	Roads	01-430-321.0	122.15
01/17/2024	33355	1854	Verizon	01/02/2024	302000052	Admin	01-406-321.0	17.45
01/17/2024	33356	894	Weaver's Hardware Co Inc.	01/05/2024	50400	salt supplies - office	01-430-260.0	35.32
01/17/2024	33356	894	Weaver's Hardware Co Inc.	01/08/2024	50420	shop supplies	01-430-260.0	39.97
01/17/2024	33356	894	Weaver's Hardware Co Inc.	01/10/2024	50430	sally port light bulbs	01-409-373.0	27.98
01/17/2024	33357	889	Witmer Public Safety Group I	12/21/2023	INV385488	ammunition	01-410-750.0	141.72
01/03/2024	90213	1704	Wex Bank	12/31/2023	94235748	Codes	01-413-125.0	166.22
01/03/2024	90213	1704	Wex Bank	12/31/2023	94235748	Police	01-410-231.0	2,977.95
01/03/2024	90213	1704	Wex Bank	12/31/2023	94235748	Roads	01-430-231.0	559.74
01/09/2024	90214	347	Tractor Supply Credit Plan	11/22/2023	338776	rubber boots - steve	01-413-124.0	76.49
01/15/2024	90215	1670	Commerce Bank-Commercial	12/01/2023	ACAPRIME	ACAPrime Compliance & Reporting Servic	01-406-300.0	449.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/04/2023	ADOBE 120	Adobe subscription-Annual Kathie Benson	01-406-741.0	239.88
01/15/2024	90215	1670	Commerce Bank-Commercial	12/21/2023	ALTRA MED	AEDs - admin	01-415-000.0	3,308.00
01/15/2024	90215	1670	Commerce Bank-Commercial	01/01/2024	ALTRA MED	AED Leasing-Police	01-410-200.0	135.00
01/15/2024	90215	1670	Commerce Bank-Commercial	11/28/2023	AMAZON 1	toilet paper - housekeeping	01-409-226.0	47.35
01/15/2024	90215	1670	Commerce Bank-Commercial	12/07/2023	AMAZON 1	Paper towels - housekeeping	01-409-226.0	43.49
01/15/2024	90215	1670	Commerce Bank-Commercial	12/07/2023	AMAZON 1	file folders - admin (3)	01-406-200.0	63.60

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/15/2024	90215	1670	Commerce Bank-Commercial	12/07/2023	AMAZON 1	Banker boxes - admin	01-406-200.0	28.09
01/15/2024	90215	1670	Commerce Bank-Commercial	12/01/2023	AMAZON 1	Tape & batteries - admin	01-406-200.0	40.26
01/15/2024	90215	1670	Commerce Bank-Commercial	12/19/2023	AMAZON 1	Card holder - kevin	01-413-124.0	9.77
01/15/2024	90215	1670	Commerce Bank-Commercial	12/19/2023	AMAZON 1	Pens - police	01-410-200.0	26.64
01/15/2024	90215	1670	Commerce Bank-Commercial	12/07/2023	AMAZON 1	Paper - police	01-410-200.0	77.94
01/15/2024	90215	1670	Commerce Bank-Commercial	12/29/2023	AMAZON 1	Phone holders dump trucks (6)	01-430-220.0	76.38
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Safety glasses - roads (1 - 12 pk)	01-430-220.0	27.50
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Safety glasses - roads (1 - 12 pk)	01-430-220.0	27.50
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Calendars - randy/brian	01-430-220.0	32.38
01/15/2024	90215	1670	Commerce Bank-Commercial	12/15/2023	AMAZON 1	steno books - police	01-410-200.0	26.64
01/15/2024	90215	1670	Commerce Bank-Commercial	12/15/2023	AMAZON 1	fire stick - admin	01-406-200.0	29.99
01/15/2024	90215	1670	Commerce Bank-Commercial	12/19/2023	AMAZON 1	Paper (2) - admin	01-406-200.0	116.10
01/15/2024	90215	1670	Commerce Bank-Commercial	12/26/2023	AMAZON 1	Calendar - kevin	01-413-124.0	16.19
01/15/2024	90215	1670	Commerce Bank-Commercial	12/26/2023	AMAZON 1	Plastic forks - admin	01-406-200.0	19.79
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Sharpies - admin	01-406-200.0	12.24
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	AMAZON 1	clorox - parks	01-454-220.0	70.50
01/15/2024	90215	1670	Commerce Bank-Commercial	12/28/2023	AMITY STO	Records storage	01-406-300.0	74.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/27/2023	BEST BUY 1	Chromebooks (2)	01-406-741.0	658.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	FBI-LEEDA 3	FBI Leeda Membership	01-410-460.0	50.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	IAPE 12132	IAPE membership 2024 - C. High	01-410-460.0	65.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/26/2023	ICC 101688	Code courses (2) - Steve	01-413-123.0	138.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/01/2023	IRONTON G	Phone service-Admin	01-406-320.0	293.50
01/15/2024	90215	1670	Commerce Bank-Commercial	12/27/2023	MAILCHIM	Digital newsletter	01-406-340.0	39.25
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	NATIONAL T	National Tactical Officers Assoc 2024 dues	01-410-420.0	50.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/08/2023	PSATS INV-1	Conducting public hearing class - Pam	01-406-460.0	35.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/07/2023	QR CODE Q	QR Code Generator plan 12/7/23-12/7/24	01-406-741.0	205.42
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	REDNERS 0	Beverages - holiday lunch	01-401-122.0	57.43
01/15/2024	90215	1670	Commerce Bank-Commercial	11/30/2023	STRATIX 69	Ricoh contract 11/29/23-11/28/24	01-406-200.0	59.74
01/15/2024	90215	1670	Commerce Bank-Commercial	11/30/2023	STRATIX 69	Ricoh contract 11/30/23-3/26/24 and ove	01-406-200.0	46.49

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	TRACTOR 5	dog kennels (2)	01-410-540.0	799.98
01/15/2024	90215	1670	Commerce Bank-Commercial	11/23/2023	VERIZON 99	Cell Phones-admin	01-406-321.0	211.10
01/15/2024	90215	1670	Commerce Bank-Commercial	11/23/2023	VERIZON 99	Cell Phones-codes	01-413-124.0	167.97
01/15/2024	90215	1670	Commerce Bank-Commercial	11/23/2023	VERIZON 99	Cell Phones-Police	01-410-321.0	837.77
01/15/2024	90215	1670	Commerce Bank-Commercial	11/23/2023	VERIZON 99	Cell phones-Roads	01-430-321.0	185.78
Total GENERAL FUND:								147,096.73
<b>SEWER FUND</b>								
01/17/2024	33313	1736	American United Life Insuranc	12/19/2023	G00618078	Sewer	08-429-150.0	334.74
01/17/2024	33314	1482	American Water	01/01/2024	400027443	usage data	08-429-325.0	18.75
01/17/2024	33316	1797	BDP Industries	01/08/2024	16501	sludge press pump rebuild	08-429-370.0	20,063.32
01/17/2024	33319	1904	Corrosion Products, Inc.	01/09/2024	30230479	grease service packs for ox ditch	08-429-370.0	1,133.05
01/17/2024	33321	1484	Coyne Chemical	12/27/2023	421491	pump station 5 odor control	08-429-372.0	1,635.00
01/17/2024	33322	97	Crystal Springs	01/03/2024	19897482 0	hot/cold cooler spring water - WWTP	08-429-370.0	43.19
01/17/2024	33325	1151	Fraser Advanced Information	01/02/2024	INV137574	maint contract - WWT copier	08-429-370.0	55.00
01/17/2024	33327	449	Grainger	12/28/2023	994699489	ps #2 transducer	08-429-372.0	664.24
01/17/2024	33327	449	Grainger	01/09/2024	995679195	air compressor influent - plant pump stati	08-429-370.0	617.54
01/17/2024	33329	216	J.P. Mascaro & Sons	12/31/2023	000051056	sludge disposal	08-429-380.0	3,274.20
01/17/2024	33329	216	J.P. Mascaro & Sons	01/11/2024	000051108	sludge disposal	08-429-380.0	1,220.00
01/17/2024	33330	1993	Jerry Dilks	12/31/2023	2023 BOOT	boot reimbursement	08-429-191.0	175.00
01/17/2024	33332	801	Lowe's	12/26/2023	974914	vacuum cleaner - sewer	08-429-370.0	100.69
01/17/2024	33334	397	M.J. Reider Associates Inc.	01/10/2024	24A0122	NPDES testing - WWT	08-429-375.0	1,690.60
01/17/2024	33335	1910	Martin's Electrical Service LLC	12/16/2023	0019500	ps #5 controller part	08-429-372.0	681.17
01/17/2024	33335	1910	Martin's Electrical Service LLC	01/10/2024	0049740	ps #5 controller	08-429-372.0	681.17
01/17/2024	33335	1910	Martin's Electrical Service LLC	01/10/2024	0049741	ps #1 & ps #9 repairs	08-429-372.0	1,245.55
01/17/2024	33337	1749	Municipal Capital Finance	01/11/2024	131068	Ricoh Wide Printer CW22015P	08-429-200.0	81.50
01/17/2024	33338	242	National Uniform Rental	12/28/2023	1014219	uniforms-sewer	08-429-191.0	36.50
01/17/2024	33338	242	National Uniform Rental	01/04/2024	1014451	uniforms-sewer	08-429-191.0	40.47

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/17/2024	33338	242	National Uniform Rental	01/11/2024	1014697	uniforms-sewer	08-429-191.0	36.50
01/17/2024	33339	1994	New Jersey E-ZPass	11/21/2023	T20231306	camera truck transport for service toll	08-429-330.0	40.00
01/17/2024	33341	27	PA Municipal Health Ins. Co-o	01/08/2024	157237-0	Health Insurance-Sewer	08-429-150.0	21,220.31
01/17/2024	33342	261	PA One Call System	12/31/2023	000103448	One Call Services - WWT	08-429-370.0	122.19
01/17/2024	33343	1082	Penteledata L.P.	12/24/2023	84425038	Internet-WWTP	08-429-741.0	127.95
01/17/2024	33354	359	USA Blue Book	12/29/2023	INV002329	filter paper	08-429-450.0	352.72
01/17/2024	33355	1854	Verizon	01/02/2024	302000052	Sewer	08-429-321.0	69.80
01/17/2024	33356	894	Weaver's Hardware Co Inc.	01/05/2024	50403	plant supplies	08-429-370.0	26.98
01/17/2024	33358	1933	World Fuel Services Inc.	12/28/2023	2667101-41	heating oil - dig bldg, pole bldg, office	08-429-361.0	2,377.93
01/17/2024	33358	1933	World Fuel Services Inc.	01/10/2024	2680172-41	heating oil - dig bldg, pole bldg, office	08-429-361.0	1,925.58
01/03/2024	90213	1704	Wex Bank	12/31/2023	94235748	Sewer	08-429-335.0	499.79
01/15/2024	90215	1670	Commerce Bank-Commercial	12/21/2023	ALTRA MED	AEDs - sewer	08-429-370.0	1,654.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	AMAZON 1	C-folds - sewer	08-429-370.0	35.99
01/15/2024	90215	1670	Commerce Bank-Commercial	12/13/2023	AMAZON 1	clorox, paper towels, trash bags - sewer	08-429-236.0	135.10
01/15/2024	90215	1670	Commerce Bank-Commercial	12/19/2023	AMAZON 1	Refund - damaged clorox	08-429-236.0	58.79
01/15/2024	90215	1670	Commerce Bank-Commercial	12/15/2023	AMAZON 1	Mop heads - sewer	08-429-236.0	35.98
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Calendar - randy	08-429-200.0	16.19
01/15/2024	90215	1670	Commerce Bank-Commercial	12/12/2023	AMAZON 1	Safety glasses - sewer (2 - 12pks)	08-429-200.0	56.45
01/15/2024	90215	1670	Commerce Bank-Commercial	12/27/2023	BEST BUY B	Chromebook (1) - sewer	08-429-741.0	329.00
01/15/2024	90215	1670	Commerce Bank-Commercial	12/01/2023	IRONTON G	Phone Service-Sewer	08-429-320.0	147.67
01/15/2024	90215	1670	Commerce Bank-Commercial	11/23/2023	VERIZON 99	Cell Phones-Sewer	08-429-321.0	278.64
Total SEWER FUND:								63,221.66
Grand Totals:								581,013.66

Dated: January 17, 2024

Supervisors: Kim McGeech

[Signature]

Paul Welk

[Signature]

[Signature]

Report Criteria:

Report type: GL detail