

ACT 44 DISCLOSURE FORM

ACT 44 DISCLOSURE FORM FOR INDIVIDUALS/ENTITIES SUBMITTING PROPOSALS FOR PROFESSIONAL PENSION SERVICES TO AMITY TOWNSHIP

CHAPTER 7-A OF ACT 44 OF 2009 MANDATES the disclosure of certain information by every entity (hereinafter “**Consultant**”) which is a party to a professional services contract with Amity Township (hereinafter the “**Requesting Municipality**”) funded by one or more of the pension funds of the **Requesting Municipality**. Act 44 disclosure requirements apply to **Consultants** who currently provide professional pension services or are submitting proposals to provide professional services and do or may receive payment of any kind from the **Requesting Municipality**’s pension fund(s). The **Requesting Municipality** has determined that your company falls under the requirements of Act 44 and must complete this disclosure form. You are expected to submit this completed form along with a proposal to provide professional services to Amity Township to the address below. Consultants who are under contract with Amity Township must submit a completed form on or before September 6th of each year under contract:

Amity Township
Troy S. Bingaman, Township Manager
2004 Weavertown Road
Douglassville, PA 19518
(610) 953-0039
manager@amitytownshippa.com

REQUIRED UPDATES:

Where noted, information in this form must be updated in writing as changes occur.

DEFINITIONS FOR DISCLOSURE

TERM:	DEFINITION:
CONSULTANT	Any person, company, or other entity that receives payments, fees, or any other form of compensation from a municipal pension fund in exchange for rendering professional services for the benefit of the municipal pension fund. The term "Consultant" also applies to any person, company, or other entity that is submitting a proposal to perform professional services for payment.
SUBCONSULTANT OR ADVISOR	Anyone who is paid a fee or receives compensation from a municipal pension system – directly or indirectly from or through a Consultant.
AFFILIATED ENTITY	Any of the following: <ol style="list-style-type: none"> 1. A subsidiary or holding company of a lobbying firm or other business entity owned in whole or in part by a lobbying firm. 2. An organization recognized by the Internal Revenue Service as a tax-exempt organization under section 501(c) of the Internal Revenue Code of 1986 (Public Law 99-514, 26 U.S.C. § 501 (c)) established by a lobbyist or lobbying firm or an affiliated entity.
CONTRIBUTIONS	As defined in section 1621 of the act of June 3, 1937 (P.L. 1333, No. 320), known as the Pennsylvania Election Code
POLITICAL COMMITTEE	As defined in section 1621 of the act of June 3, 1937 (P.L. 1333, No. 320), known as the Pennsylvania Election Code
EXECUTIVE LEVEL EMPLOYEE	Any employee or person or the person's affiliated entity who: <ol style="list-style-type: none"> 1. Can affect or influence the outcome of the person's or affiliated entity's actions, policies, or decisions relating to pensions and the conduct of business with a municipality or a municipal pension system; or 2. Is directly involved in the implementation or development policies relating to pensions, investments, contracts or procurement or the conduct of business with a municipality or municipal pension system.
MUNICIPAL PENSION SYSTEM	Any qualifying pension plan, under Pennsylvania state law, for any municipality within the Commonwealth of Pennsylvania; includes the Pennsylvania Municipal Retirement System. <i>Examples: Amity Township Police Pension Plan and Amity Township Nonuniformed Employees' Pension Plan</i>
MUNICIPAL PENSION SYSTEM OFFICIALS AND EMPLOYEES; MUNICIPAL OFFICIALS AND EMPLOYEES	Specifically , those listed in TABLE 2 titled: " <i>List of Pension System and Municipal Officials and Employees</i> " on the next page. Where applicable, includes any employee of the Requesting Municipality .
PROFESSIONAL SERVICES CONTRACT	A contract to which the municipal pension system is a party that is: (1) for the purchase of professional services including investment services, legal services, real estate services, and other consulting services; and, (2) not subject to a requirement that the lowest bid be accepted.

LIST OF MUNICIPAL OFFICIALS FOR THE REQUESTING MUNICIPALITY

Certain requests for information in this form will refer to a “List of Municipal Officials.” To assist you in preparing your answers, you should consider the following names to be a complete list of pension system and municipal officials and employees. Throughout this Disclosure Form, the below names will be referred to as the “List of Municipal Officials.”

Elected Officials:

- 1) Kim McGrath, Chair, Board of Supervisors
- 2) David Hackett, Vice Chair, Board of Supervisors
- 3) Paul Weller, Board of Supervisors
- 4) Terry Jones, Board of Supervisors
- 5) Kevin Keifrider, Board of Supervisors

Appointed Officials:

- 6) Troy S. Bingaman, Township Manager, Treasurer & CAO
- 7) Kathie A. Benson, HR Administrator
- 8) Pamela L. Kisch, Township Secretary
- 9) Brian F. Boland, Solicitor

IDENTIFICATION OF CONSULTANTS & RELATED PERSONNEL

CONSULTANTS: (See “Definitions” – page 2) Any entity who currently provides service(s) or is submitting a proposal to provide services by means of a Professional Services Contract to the Municipal Pension System(s) of the **Requesting Municipality**, please complete all of the following:

Identify the Municipal Pension System(s) for which you are providing information:

Indicate all that apply with an “X”: Non- Uniformed Employee Plan: X

Police Plan: X

****NOTE:** For all that follow, you may answer the questions / items on a separate sheet of paper and attach it to this Disclosure if the space provided is not sufficient. Please reference each question / item you are responding to by the appropriate number. (example: REF – Item #1.)

DISCLOSURE QUESTIONS

Questions	If your answer is "Yes" or "Applies" Please provide this information as instructed above	RESPONSES	
		Initial Here for: "Yes" or "Applies"	Initial Here for: "No" or "Does not Apply"
Q1. Please provide the names and titles of <u>all individuals</u> who will be providing professional services to the Requesting Municipal entity's pension plan(s) identified. Also include the names and titles of <u>any advisors and subcontractors</u> of the Contractor, identifying them as such. After each name provide a brief description of the responsibilities of that person regarding the professional services being provided.	** <u>ALL Applicants</u> : Provide all information as stated in the question on a separate page and attach it to this disclosure. Initials in the boxes to the right are not necessary.	NA	NA
Q2. Please list the name and title of any <i>Affiliated Entity</i> and their <i>Executive-level Employee(s)</i> that require disclosure; after each name, include a brief description of their duties. (See: Definitions)	Provide all information as stated in the question.		DPL
Q3. Are any of the individuals named in Question #1 or #2 above, a current or former official or employee of the Requesting Municipal entity?	IF "YES", provide the name and of the person employed, their position with the municipality, and dates of employment.		DPL
Q4. Are any of the individuals named in Question #1 or #2 above, a current or former registered Federal or State lobbyist?	IF "YES", provide the name of the individual, specify whether they are a state or federal lobbyist, and the date of their most recent registration /renewal.		DPL
Q5. Disclose the terms of employment / compensation of any third-party intermediary, agent, or lobbyist that is to directly or indirectly communicate with an official or employee of the <i>Municipal Pension System</i> of the Requesting Municipal entity (OR), any municipal official or employee of the Requesting Municipal entity in connection with any transaction or investment involving the <i>Applicant (or an Affiliated Entity)</i> and the <i>Municipal Pension System</i> of the Requesting Municipality? <u>This question does not apply to an officer or employee of the Applicant who is acting within the scope of the firm's standard professional duties on behalf of the firm, pursuant to the professional services contract with municipality's pension system.</u>	IF "YES", identify: (1) (the third party intermediary, agent, or lobbyist) whom will be paid the compensation or employed by the <i>Applicant or Affiliated Entity</i> , (2) their specific duties to directly or indirectly communicate with an official or employee of the <i>Municipal Pension System</i> of the Requesting Municipality (OR), any municipal official or employee of the Requesting Municipality, and (3) The official they will communicate with.		DPL
Q6. Since December 17th 2009, has the Applicant, or any agent, officer, director or employee of the Applicant solicited a contribution to any municipal officer or candidate for municipal office in the Requesting Municipal entity, or to the political party or political action committee of that official or candidate?	IF "YES", identify the agent, officer, director or employee who made the solicitation and the municipal officials, candidates, political party or political committee who were solicited (to whom the solicitation was made).		DPL

DISCLOSURE QUESTIONS (CONTINUED)

RESPONSES

Questions		<p>If your answer is "Yes" or "Applies"</p> <p>— —</p> <p>Please provide this information as instructed above</p>	<p>Initial for: "Yes" or "Applies"</p>
<p>Q7. In the past 2 years: Has the <i>Applicant</i> or an <i>Affiliated Entity</i> made any contributions to a municipal official or any candidate for municipal office in the Requesting Municipal entity?</p>	<p>IF "YES", provide the name and address of the person(s) making the contribution, the contributor's relationship to the Applicant, the name and office or position of the person receiving the contribution, the date of the contribution, and the amount of the contribution.</p>	<p>DPL</p>	
<p>Q8. Does the <i>Applicant</i> or an <i>Affiliated Entity</i> have any direct financial, commercial or business relationship with any official identified on the <i>List of Municipal Officials</i>, of the Requesting Municipal entity?</p>	<p>IF "YES", identify the individual with whom the relationship exists and give a detailed description of that relationship.</p>	<p>DPL</p>	
<p>Q9. Since December 17th 2009: Has the <i>Applicant</i> or an <i>Affiliated Entity</i> given any gifts having more than a nominal value to any official, employee or fiduciary – specifically, those on the <i>List of Municipal Officials</i> of the Requesting Municipal entity?</p>	<p>IF "YES", Provide the name of the person conferring the gift, the person receiving the gift, the office or position of the person receiving the gift, specify what the gift was, and the date conferred.</p>	<p>DPL</p>	
<p>Q10. Disclosure of contributions to any political entity in the Commonwealth of Pennsylvania. Applicability: A "yes" response is required and full disclosure is required <u>ONLY WHEN ALL</u> of the following applies: (1) The contribution was made within the last 5 years (2) The contribution was made by an officer, director, executive-level employee or owner of at least 5% of the <i>Applicant</i> or <i>Affiliated Entity</i> (3) The amount of the contribution was at least \$500 and in the form of: A single contribution by a person in (2) above OR, the aggregate of all contributions by all persons in (2) above; The contribution was made to: A candidate for any public office in the Commonwealth or any person who holds that office <u>OR</u>; A political committee of a candidate for public office in the Commonwealth or of an individual that holds that office.</p>	<p>IF "YES", provide the name and address of the person(s) making the contribution, the contributor's relationship to the <i>Applicant</i>, The name and office or position of the person receiving the contribution (or the political entity / party receiving the contribution), the date of the contribution, and the amount of the contribution.</p>	<p>DPL</p>	

<p>(4) Q11. With respect to your provision of professional services to the Municipal Pension System of the Requesting Municipal entity: Are you aware of any apparent, potential or actual conflicts of interest with respect to any officer, director or employee of the Applicant (includes: subcontractors, advisors, or any Affiliated Entity of or for the Applicant), and any of the officials or employees of the Requesting Municipality?</p>	<p>IF "YES", Provide a detailed explanation of the circumstances which provide you with a basis to conclude that an apparent, potential, or actual conflict of interest may exist.</p>		<p>DPL</p>
<p>Q12. Former Employment – to your knowledge, is anyone now employed by <u>your firm</u> that was employed by the Requesting Municipal entity within the past one year – OR – is there anyone listed in the List of Municipal Officials above that was a formerly employed by <u>your firm</u> within the past one year?</p>	<p>IF "YES", provide the name and of the person employed, their position with the municipality, and dates of employment.</p> <p>Note: Pursuant to Act 44, 2009, Section 702-A Subparagraph (e) "Conflict of Interest": A <u>one year restriction</u> is imposed, without exception, on either circumstance of this question.</p>		<p>DPL</p>

Q1.) Please provide the names and titles of all individuals providing professional services to the Requesting Municipality's pension plan(s) identified above. Also include the names and titles of any advisors and subcontractors of the Contractor, identifying them as such. After each name provide a description of the responsibilities of that person with regard to the professional services being provided to each designated pension plan.

The following individuals are all employees of Conrad M. Siegel, Inc., the parent company of Conrad Siegel Investment Advisors, Inc. ("CSIA"), and provide investment or support services to our public sector clients. We do not hire any third-party advisors or subcontractors.

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|---------------------|----------------------|-----------------------|
| Alex DeHaas | Georgianna Mladenoff | Mackenzie Garner |
| Andrew Bigelow | Greg Metzler | McKenzie Miller |
| Ariel Watson | Ian Reish | Nathan Downes |
| Autumn Weaver | Jacob Jones | Nicholas Frankenstein |
| Barbara Sherlock | Jeffrey Boyer | Olivia Boyer |
| Brian Graff | Jeffrey Myers | Scott Gehman |
| Brian Stine | John Jeffrey | Scott Sneath |
| Cassie Khoshnevisan | John McGlynn | Sean Duffy |
| Cathi Cobb | Justin Brubaker | Solana Berrio |
| Daniel Hollinger | Kody Kegaris | Stacy Souders |
| David Lytle | Krista Mamet | Tara Mashack-Behney |
| Denise Pierce | Laura Hess | Sean Duffy |
| Elizabeth Goodhart | Lauren Frankford | Trevor Bare |
| Emily Horne | Laurie Pardon | Whitney Brewbaker |
| Ezekiel Bugda | Lyndsey Still | Zachary Jamison |
| Frank Rhodes | | |

VERIFICATION

I, David P. Lytle, FSA, CFA, MAAA, hereby state that I am an officer for Conrad Siegel and I am authorized to make this verification. I hereby verify that the facts set forth in the foregoing Act 44 Disclosure Form for Individuals/Entities Submitting Proposals for Professional Pension Services to Amity Township are true and correct to the best of my knowledge, information and belief. I also understand that knowingly making material misstatements or omissions in this form could subject the responding Consultant to the penalties in Section 705-A(e) of Act 44.

I understand that false statements herein are made subject to the penalties of 18 P.A.C.S. § 4904 relating to unsworn falsification to authorities.

A handwritten signature in black ink that reads "DAVID LYTLE". The letters are written in a cursive, slightly slanted style.

Signature

September 15, 2025
