

Amity Township Board of Supervisors

MEETING MINUTES

September 17, 2025

Call to Order/Pledge to the Flag

The September 17, 2025, meeting of the Board of Supervisors held at the Township building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Chairperson Kim McGrath. The following were in attendance:

SUPERVISORS

Kim McGrath, Chairperson
Dave Hackett, Vice Chair
Paul Weller
Kevin Keifrider

STAFF

Troy S. Bingaman, Township Manager
Brian F. Boland, Kozloff/Stoudt Attorneys
Austin Schneck, Entech Engineering
Jeffrey Smith, Chief of Police
Randy Maguire, Wastewater Treatment Plant Superintendent

ANNOUNCEMENTS

None

SWEARING IN OF CORPORAL KEN MOYER

Corporal Moyer was sworn in by the Honorable Steven M. Chieffo, as his son held the bible.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

None

VISITOR(S)

Ian Lamothe, Boy Scout Troop #597, proposed doing an *Eagle Scout Project* at Lake Drive Park, on the large field side. Mr. Lamothe stated he would be restoring and painting the dugouts, replacing some boards on the shed and working on the utility box. Mr. Lamothe estimated he would be spending approximately \$400 to \$500. Mrs. McGrath stated Mr. Lamothe should coordinate work through Mr. Keifrider.

Boone Area Library – Brooke Halter thanked Mr. Bingaman, Mr. Keifrider and Mr. Halter for attending the August 5th meeting held with Birdsboro and Union Township. Mrs. Halter provided a summary of the meeting. Financials were discussed. Mrs. Halter stated the Library Board had a goal of paying all part-time staff at least \$10/hour, which they currently fall short of. Additional support from Amity Township would be used to help provide fair wages to those who work hard at keeping the library running every day. At the meeting, they also reviewed the results of the Facility Assessment, with several areas being highlighted as requiring urgent attention such as the roof, limited parking and ADA compliant restrooms. The assessment leaves the library board with options, which could include relocation. Mrs. Halter stated the library recognizes Amity Township currently

contributes more dollars in total compared to the other two municipalities, but the reality is the library needs to strengthen and grow to continue serving the community. Mrs. Halter urged the Board to consider increasing support to help them attain their goal of paying fair wages to their part-time employees. Mrs. McGrath asked if the library received any proposals for increased funding from Birdsboro or Union Township. Mrs. Halter stated they both have agreed to give \$5.00 per capita. Mrs. Halter stated Union and Birdsboro contributions in 2025 were already closer to giving \$5.00 per capita. Mrs. McGrath thanked Mrs. Halter for her presentation.

MINUTES

Mr. Hackett moved, seconded by Mr. Weller to approve *August 20, 2025, regular meeting minutes and the September 3, 2025 Joint Meeting minutes of the Board of Supervisors and Planning Commission*. Motion passed 4-0.

FINANCE

Mr. Keifrider moved, seconded by Mr. Hackett, to approve the *September 17th Disbursements* as follows:

\$ 233.51	Community Events Fund
\$ 1,662,751.17	EDU Sewer Capital Reserve Fund
\$ 10,195.00	Fire Fund
\$ 94,542.87	General Fund
\$ 562.07	Monocacy Hill Fund
\$ 643.38	Recreation Fund
<u>\$ 28,865.99</u>	<u>Sewer Fund</u>
\$ 1,797,793.99	Total

Motion passed 4-0.

The Board reviewed the *Overtime by Department Reports* and the *August 2025 Treasurer’s Report* and had no questions.

REPORTS

Fire Companies – Amity Fire Chief Mike Zomolsky reported they held a successful *golf tournament* and are currently working on ***Fire Prevention***. Monarch Fire Chief Rodney Wagner was present. The Board reviewed the Monarch Fire Company and ***Amity Twp. Volunteer Fireman’s Relief Association (VFRA)*** reports and had no questions.

TowerDIRECT – Representatives from TowerDIRECT were not present. The Board reviewed the July and August reports and had no questions.

Planning Commission – Donny Fister, ***824 E. Ben Franklin Hwy***, requested the Board approve landscape modifications to his Land Development Plan. Mr. Fister stated the plan showed 15 trees. 10 of the trees were re-located to other locations and he requested a reduction of 5 trees because he does not want his building blocked from view. Mr. Fister stated his engineer confirmed the trees were not in the plan to manage stormwater and were for aesthetics only. The bushes in the Land Development Plan were required to prevent headlights from shining onto SR422. Mr. Fister asked the Board approve eliminating one row of bushes where the parking lot sits below the retaining wall. The retaining wall itself would block the headlights. Mr. Weller moved, second by Mr. Hackett to

approve the landscape modifications as requested, subject to submission of the As-Builts showing those changes. Motion passed 4-0.

295 Monocacy Creek Road (Hunter) – John Hunter stated he went to the Planning Commission last week for **Conditional Final Plan approval**. The Planning Commission recommended conditional Final Plan approval subject to compliance with LTL letter dated 9/5/2025 and preparation and acceptance of a Developer’s Agreement to include the caveat that homes cannot be sold until ALL improvements listed on the cost estimate are completed. Mr. Hunter stated he did not receive a letter from the Solicitor. Mr. Boland stated the document was just prepared and brought along to the meeting. Mr. Boland stated Mr. Hunter is asking to build on two lots at approximately \$40K in escrow for each lot, and when advised he could obtain a Letter of Credit (LOC) from the bank for a minimal charge he stated that was not feasible. Mr. Boland stated the Planning Commission agreed to waive the escrow; and, in lieu, the homes could not be sold, have an agreement of sale, leased or anything until everything was in compliance, all improvements installed and Certificate of Occupancy has been issued. Mr. Boland stated he had prepared two notes that would need to be added to the plan if the Supervisors wanted to waive the escrow, and sign the Municipal Improvements Agreement. Following brief discussion, the Board did not wish to waive the escrow. Mr. Hunter stated he had not previously contacted the bank about getting an LOC but agreed to do so. Conditional Plan approval was tabled until such a time Mr. Hunter obtains an LOC. Mr. Boland stated he was concerned the plan may expire before Mr. Hunter requests plan approval. Mr. Weller moved, seconded by Mr. Keifrider to accept a 90-day time extension. Motion passed 4-0.

Building, Zoning and Sewage Enforcement – The Board reviewed the September report and had no questions. Mr. Loomis stated he was gearing up for the surge in construction activities.

Code Enforcement / Public Works – Mr. Keifrider reported **trail work** has begun to provide complete emergency access by ATV to Monocacy Hill.

Public Safety – Mr. Foltz reported he conducted **fire safety inspections** throughout the month. Mr. Keifrider stated Mr. Foltz has been training and updating reports in **Brycer Compliance Engine**.

Waste Water Treatment Plant – Mr. Maguire reported **construction** is moving along, making space tight at the treatment plant. **Sanitary Sewer manhole risers** were being installed in preparation for paving. Mr. Maguire stated he anticipates the remaining risers will be installed by early next week. Mr. Keifrider reported **paving** will begin tomorrow.

OLD BUSINESS

WWTP Upgrades and Expansion Project – Mr. Keifrider moved, seconded by Mr. Hackett to approve the following Payment Applications, per the Entech letters dated 9/10/2025:

1. General Construction **Contract #1, Payment Application #13** for Performance Construction, in the amount of \$1,115,539.29
2. HVAC/Mechanical, **Contract #3, Payment Application #11** for Myco Mechanical, in the amount of \$20,574.00
3. Electrical, **Contract #4, Payment Application #5** for Brandon Stanton, Inc. (BSI), in the amount of \$526,637.88

Motion passed 4-0.

Mr. Schneck attended the meeting, as Mr. Miller was on vacation. **Change Order #4 for Electrical Contract #4** was for replacement of deteriorated conduits, discovered during construction.

Mr. Schneck stated the Change Order was reviewed with Entech's electrical designer who felt the charges were fair. DEP approval will still be required, because the number exceeds the bid threshold. Mr. Keifrider moved, seconded by Mr. Hackett to approve Change Order #4 for Electrical Contract #4 in the amount of \$84,326.68. Motion passed 4-0. The Supervisors asked for clarification on the difference between a Change Order and a Work Change Directive. Mr. Schneck stated Performance Construction prefers to submit a Work Change Directive when they need to proceed with construction but don't have a definitive dollar amount. The Work Change Directive was estimated at \$30K to modify hatches. Mr. Keifrider moved, seconded by Mr. Weller to approve **Work Change Directive #10 for General Construction Contract #1**, at a cost not to exceed \$30K.

PennDOT Winter Maintenance Services Agreement – Mr. Bingaman reported back to the Board that the deduction is non-existent and the abbreviation MFC stood for Maintenance Functional Class. Mr. Bingaman confirmed that should the Board opt not to sign the agreement, we could expect to see a drop in the level of service. Mr. Keifrider moved, seconded by Mr. Hackett to authorize execution of the PennDOT Winter Maintenance Services Agreement and adoption of **Resolution 25-19**. Motion passed 4-0.

2025-2027 Snow Removal Contract – Bids were opened September 12th at 10:00am. Mr. Bingaman stated 2 bids were received, with Rota-Mill, Inc. being the lowest bid. Mr. Keifrider stated Rota-Mill has done snow removal for the State. Mr. Boland stated he reviewed the bid. The Certificate of Insurance (COI) submitted with the bid is set to expire at the end of the month. The COI needs to be renewed, with the appropriate language, "The Township is additionally insured on a primary and non-contributory basis.". Mr. Keifrider moved, seconded by Mr. Hackett to award the 2025-2027 Snow Removal Contract to **Rota-Mill, Inc.** Motion passed 4-0.

Adoption of Ordinance Amendments – Mr. Bingaman stated at the Board's direction, two Ordinance Amendments were advertised and are ready for adoption: 1) Parks and Recreation Ordinance Amendment, entitled "Hunting", removing the Schuylkill River Tract and adding language for penalties and restitution; and 2) Fireworks, entitled "Conduct", incorporating 2022 State changes to fireworks regulations.

Mr. Weller moved, seconded by Mr. Hackett to adopt **Ordinance Amendment #347 Parks and Recreation (Hunting)** as presented. Motion passed 4-0.

Mr. Keifrider moved, seconded by Mr. Hackett to adopt **Ordinance Amendment #348 Conduct (Fireworks)** as presented. Motion passed 4-0.

SALDO Amendments – Mr. Bingaman stated a Public Hearing has been scheduled for 10/1/2025 at 6:00pm for the Conditional Use application for a wedding venue and to consider adoption of the SALDO Amendments, prior to the Conditional Use hearing. Mr. Hackett moved, seconded by Mr. Keifrider to **reaffirm advertising** of the Public Hearing date of 10/1/2025 at 6:00pm to consider adoption of the SALDO Amendments. Motion passed 4-0.

Comcast Cable Franchise Agreement Renewal – Mr. Bingaman stated the Agreement must be accepted by Ordinance and requested permission to advertise. Mr. Keifrider moved, seconded by Mr. Hackett to **authorize advertising**, as requested. Motion passed 4-0. The Agreement will be executed following adoption of the Ordinance.

ACP Tennis Courts Project – Keystone Sports Construction submitted **Change Order #1** for the ACP Tennis Court Project. The Change Order proposes full reconstruction of the first 2 tennis courts

which were originally built to be flooded for ice skating in the winter. The contractor believes there is concrete beneath the courts. The Change order is an estimated \$50,087.11 which includes complete excavation and replacement of the first two courts. Mr. Bingaman stated that amount would be a shared cost with Daniel Boone Area School District, should they approve the expenditure. Mr. Keifrider moved, seconded by Mr. Hackett to **approve Change Order #1** in the amount of \$50,087.11 subject to the School District's accepting the shared cost. Motion passed 4-0. Mr. Loomis stated he wasn't certain there was concrete below the courts and would look at original court plans.

SOLICITOR – Mr. Boland presented a Resolution authorizing the **sale of the property on North Main Street (Schuylkill River Tract)**, Adoption of the Resolution reaffirms the Board has authorized the Township to enter into an Agreement & Receipt with Philip Weaver on 8/19/2025, approves and ratifies the execution of the Agreement with Philip Weaver for \$270,000.00, and the Horning Agency agreement; and authorizes the appropriate officers of the Township to execute the deed and necessary closing documents. Mr. Keifrider moved, seconded by Mr. Hackett to adopt **Resolution 25-20** as presented. Motion passed 4-0.

ENGINEERS

LTL Consultants – Mr. Keifrider moved, seconded by Mr. Hackett to approve **Escrow Release #1 for Highland Place Phase 1** in the amount of \$192,750.23 and approve **Escrow Release #2 for 824 E. Ben Franklin Hwy Land Development** in the amount of \$199,348.00 per the LTL letters dated 9/10/2025. Motion passed 4-0.

Entech Engineering – Mr. Schneck reported the **Nicholson Avenue Stormwater Project** is going well and approximately 60% complete. The **WWTP construction** is progressing well, with the new administration building going up quickly. Mr. Schneck reported the new clarifiers are basically finished at this point. The existing covers have been removed from the anaerobic digesters. Mr. Schneck stated Performance Construction is on schedule for substantial completion in February 2026, and final completion in April.

NEW BUSINESS

2026 Police and Employees Pension Plan MMO's – The MMO's are adopted annually and establishes the budget numbers for the new year. The total cost is just over \$450K. Mr. Bingaman stated the Township received the State Aid, which is based on last years number today, which is about \$300K. The net of that is made up of Township and Police contributions. Mr. Weller moved, seconded by Mr. Hackett to adopt the 2026 MMO's, as presented. Motion passed 4-0.

ZHB Recommendation, Arbour Green at Amity X (Density) – Rich Almquist, Esq., on behalf of Arbour Green at Amity X, stated the current plan approval is for 170 units. A maximum density of 173 is permitted by Ordinance. Mr. Almquist stated architectural design changes to the (2) 4-story apartment buildings would increase the number of units from 44 to 48, with a net of 5 units above the maximum allowed by Ordinance. The new design would allow 12 units per floor instead of the anticipated 11 units. With the age of the residents and number of floors, Mr. Almquist stated they would like 2 elevators. The squared off design makes the building more efficient, allowing for the two elevators to align with the parking garage and would provide larger area for patios. Mr. Almquist stated the proposed changes would increase the amount of impervious areas, which would still be well below what's permitted in the Ordinance. Mr. Almquist stated the plan already includes approximately 100 more parking spaces than they will need. While the architectural design changed to increase density, the total footprint of the buildings actually decreased in size by about 2 feet.

Mr. Almquist stated the overall increase in the maximum density would be from 8-units per acre to 8.22-units per acre and hopes the Zoning Hearing Board would agree, is de minimus in nature. Mr. Weller moved, seconded by Mr. Keifrider to *send a letter to the ZHB in favor* of granting the variances, as requested. Motion passed 4-0.

ZHB Recommendation, Robert and Jenn Jacobs (Wedding Venue) – Steve Hackett, Site Design Concepts, stated Mr. and Mrs. Jacobs have scheduled a Conditional Use hearing to allow a wedding venue at 1514 Weavertown Road. Mr. Hackett stated the property is served by well and on-lot septic and stated they are seeking relief from hooking up to public water/sewer as it would be unduly burdensome and unnecessary for the applicants' intended use. Mr. Hackett stated the current tract is being used for agriculture. The existing driveway on the lefthand side would looping through to parking spaces and then to two buildings in the back for congregation as well as a bridal and groom suites. Mr. Hackett stated the site has been perc and probed in the past for a different use. Calculations and analysis of those tests appear to indicate soils are favorable to support on-lot septic. Mr. Hackett stated the Ordinance requires all common parking areas be paved with asphalt. The Jacobs would like to pave 50 feet, into the access drive, pave those spaces and drop off area for ADA access and would provide one space per two patrons. The site has a maximum occupancy of 300 so 150 spaces would be required. Mr. Hackett stated they are seeking a variance to pave the minimum number of spaces and with remaining spaces to be gravel or grass. Mr. Boland clarified, what was requested at the Planning Commission meeting was to allow 75 spaces to be gravel and 75 spaces on the grass. Mr. Hackett agreed, with 300 people in attendance, it's assumed most people will be traveling in groups and they want to reduce the amount of asphalt used as much as possible. Mr. Bingaman stated he received a letter from MB Investments in favor of the use. Another neighbor who came to the office to review the application also stated they were in support. Mr. Keifrider moved, seconded by Mr. Hackett to *send a letter to the ZHB in favor* of granting the variances, as requested. Motion passed 4-0.

MANAGER'S REPORT – Mr. Bingaman reported a draft of the *Joint Comp Plan* was reviewed on September 3rd by the Committee. Recommendations were made on how the plan should be presented with goals broken down by municipality. BCPC is currently re-drafting. Mr. Bingaman stated he hopes to have it back in November for review. Mr. Bingaman provided a *TIF update*. The water and sewer line installation is moving along. The waterline has been installed from SR422 to the Baer property. The sewer line has been installed from BelAir Estates to just past the entrance of the Amity AC. TH Properties has cleared Phase I and installed most of the stormwater basins and piping. Mr. Bingaman received six proposals for *Pension Trustee Services* which will be reviewed by the Pension Committee. A recommendation will be made at the October 1st meeting. Mr. Boland stated notifications must be made advising each of those companies who was selected and allow 7-10 days for comments and/or appeals. The Board of Supervisors will consider authorizing execution of an agreement at the October 15th meeting. Mr. Boland stated Truist gave a 60 day notice terminating the agreement and later agreed to extend the termination date by 30 days so the Township could comply with Act 44. Language in that agreement was drafted many years ago, when the Township used National Penn Bank. That agreement stated either party could terminate with a 60 day notice. Language will be updated in the new agreement to require more notice.

CHIEF'S REPORT

Chief Smith reported *Maria Bitterman* was sworn in as *Fire Police for Amity Fire Company*, just prior to the meeting this evening. Chief Smith reported all officers have completed the *annual range qualifications*. Officers will be participating in required *Defensive Tactics Training* with Douglass Township in October. Classes for bi-annual *EVOC training sessions* have been scheduled for

November. Chief Smith reported the Department received an additional \$1,100.00 for the **Buckle-Up** Detail.

SUPERVISORS

Mr. Keifrider stated with **Harvest Fest** is scheduled for October 18th. Mr. Keifrider asked for a brief **Executive Session** to discuss potential litigation with no need to return.

PUBLIC COMMENT

Aidan Smart, Boy Scout Troop #597, stated he was attending the meeting and taking notes as part of his Citizenship in the Community merit badge.

Richard Cooper, Limekiln Road, asked who purchased the **Schuylkill River Tract**. Mrs. McGrath stated a gentleman from the main line purchased the tract. Mr. Keifrider stated the buyer wants to bring his kids here to camp and hunt.

ADJOURNMENT

At 8:17PM, with no further business, Mr. Keifrider moved, seconded by Mr. Hackett, to adjourn to **Executive Session** to discuss potential litigation, with no intent to return. Motion passed 4-0.

Meeting adjourned at 8:17PM.

Respectfully submitted,



Pamela L. Kisch
Township Secretary

Actions Taken:

1. Approved August 20, 2025 regular meeting minutes.
2. Approved September 3, 2025 BOS and PC joint meeting minutes.
3. Approved September 17th disbursements.
4. Approved landscape modifications for 824 E. Ben Franklin Hwy Land Development Plan.
5. Accepted a 90-day time extension for the 295 Monocacy Creek (Hunter) Plan in lieu of granting Conditional Final Plan Approval.
6. WWTP Upgrades and Expansion Project
 - a. Approved Payment Applications:
 - i. Contract 1 Pay App 13 to Performance Construction
 - ii. Contract 3 Pay App 11 to Myco Mechanical
 - iii. Contract 4 Pay App 5 to BSI
 - b. Approved Change Order #4 for Electrical Contract #4 (conduit replacements)
 - c. Approved Work Change Directive #10 for Gen. Construction Contract #1 for hatch modifications
7. Adopted Resolution 25-19 authorizing execution of the PennDOT Winter Maintenance Services Agreement.
8. Awarded the 2025-2027 Snow Removal Contract to Rota-Mill, Inc.
9. Adopted Ordinance #347 Parks and Recreation (Hunting) and Ordinance #348 Conduct (Fireworks).
10. Reaffirmed advertising for the SALDO Ordinance Public Hearing, scheduled for 10/1/2025 at 6pm.
11. Authorized advertisement of the Comcast Cable Franchise Agreement Renewal Ordinance.

12. Approved Change Order #1 for the ACP Tennis Court Project subject to DBASD approval to share the cost.
13. Adopted Resolution 25-20, for the sale of the Schuylkill River Tract.
14. Approved Escrow Releases
 - a. Highland Place Phase 1 – Escrow Release #1
 - b. 824 E. Ben Franklin Hwy. Land Development – Escrow Release #2
15. Adopted the 2026 Police and Non-Uniformed Pension Plan MMO's.
16. ZHB Recommendations
 - a. Arbour Green at Amity X (Density) – Voted unanimously to send a letter to the ZHB in favor of granting variances, as requested.
 - b. Robert and Jenn Jacobs (Wedding Venue) – Voted unanimously to send a letter to the ZHB in favor of granting variances, as requested.
17. Meeting adjourned to Executive Session at 8:17PM to discuss matters of potential litigation.

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
300th Anniversary Celebration								
09/12/2025	90321	1670	Commerce Bank-Commercial	08/28/2025	AMAZON 1	C-folds - Harvest Fest (3)	19-489-000.0	63.51
09/12/2025	90321	1670	Commerce Bank-Commercial	08/27/2025	SIGNS365 0	harvest fest banner	19-489-000.0	170.00
Total 300th Anniversary Celebration:								233.51
EDU/CAPITAL RESERVE FUND								
09/17/2025	35154	2053	BSI Electrical Contractors	09/10/2025	APP 5	WWTP Expansion Electrical App 5	09-429-315.0	526,637.88
09/17/2025	35170	2052	Myco Mechanical	09/10/2025	APP 11	WWTP Expansion - HVAC/Mechanical App	09-429-315.0	20,574.00
09/17/2025	35175	2036	Performance Construction Co	09/10/2025	APP 13	WWTP Expansion App 13	09-429-315.0	1,115,539.29
Total EDU/CAPITAL RESERVE FUND:								1,662,751.17
FIRE FUND								
09/17/2025	35155	1960	Chris Gross	09/11/2025	2025 EIT CR	Local EIT Credit - Chris Gross	04-411-180.0	500.00
09/17/2025	35181	1395	State Workers Ins. Fund	09/01/2025	05916342-0	Worker's Comp.-Vol. Fire 05916342	04-411-500.0	9,695.00
Total FIRE FUND:								10,195.00
GENERAL FUND								
09/17/2025	35147	299	21st Century Media-Philly Clu	08/27/2025	2751710	Ad-Pension trustee RFP & snow removal	01-406-340.0	382.15
09/17/2025	35149	1580	AG Industrial	09/04/2025	IN08037	replace battery in tractor	01-437-220.0	357.48
09/17/2025	35151	2064	Beane LLC	08/31/2025	080125-083	REMAX subpoena	01-404-314.0	266.20
09/17/2025	35152	1894	Berks Water Technology Inc.	09/03/2025	5918-09032	Backflow preventor cert	01-409-373.0	198.00
09/17/2025	35156	1012	County of Berks	09/05/2025	5410622	mobile computers	01-410-320.0	458.50
09/17/2025	35159	1622	H & K Group, Inc.	07/15/2025	25024	stone - repairs on Geiger Rd	01-438-000.0	758.60
09/17/2025	35160	1856	Halter Landscaping Inc.	08/31/2025	AUGUST 20	Mowing Services - Parks & Open Space	01-451-450.0	4,200.00
09/17/2025	35160	1856	Halter Landscaping Inc.	08/31/2025	AUGUST 20	Mowing Services - Twp	01-409-371.0	220.00
09/17/2025	35161	1856	Halter Materials & Landscape	08/07/2025	13886	straw & topsoil - parks	01-454-370.0	56.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/17/2025	35162	1288	Hampton Brothers Truck Repa	09/05/2025	25311	Truck #64 inspection, oil change & replac	01-437-370.0	1,051.09
09/17/2025	35163	617	Hopewell Farms Inc.	09/12/2025	1591	yard waste container-tipping fee (4)	01-426-000.0	1,100.00
09/17/2025	35164	216	J.P. Mascaro & Sons	09/11/2025	000056203	waste removal-Lake Dr.	01-451-360.0	173.41
09/17/2025	35164	216	J.P. Mascaro & Sons	09/11/2025	000056203	waste removal-twp. bldg.	01-409-365.0	276.00
09/17/2025	35165	801	Lowe's	08/11/2025	971383	supplies for inlet repair - ACP	01-454-370.0	102.53
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181490	Eng Services - Board of Supervisors Meeti	01-408-313.0	199.28
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181491	Eng Services - Misc	01-408-313.0	63.63
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181492	Eng Services - Highland Place-Flatley Tract	01-414-317.0	788.71
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181493	Eng Services - Nicholson Dr Storm Sewer	01-436-313.0	472.44
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181494	Eng Services - 824 E. Ben Franklin Hwy-Li	01-414-317.0	2,230.01
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181495	Eng Services - Arbour Green Apts LD	01-414-317.0	2,955.36
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181496	Eng Services - Edwards Landscape	01-414-317.0	1,434.29
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181497	Eng Services - Hill Drive Stormwater	01-436-612.0	593.65
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181498	Eng Services - CS Garber & Sons	01-414-317.0	318.13
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181499	Eng Services - Jacobs Winery 1514 Weave	01-414-317.0	190.88
09/17/2025	35167	209	LTL Consultants LTD	08/22/2025	1181500	Eng Services - Highland Place-Flatley Tract	01-414-317.0	127.25
09/17/2025	35169	713	MRM Workers' Comp Fund	08/29/2025	2526PRJ08	WC-Admin	01-401-123.0	81.35
09/17/2025	35169	713	MRM Workers' Comp Fund	08/29/2025	2526PRJ08	WC-Codes	01-413-122.0	26.13
09/17/2025	35169	713	MRM Workers' Comp Fund	08/29/2025	2526PRJ08	WC-Police	01-410-192.0	7,219.81
09/17/2025	35169	713	MRM Workers' Comp Fund	08/29/2025	2526PRJ08	WC-Roads	01-438-150.0	1,401.54
09/17/2025	35171	242	National Uniform Rental	08/28/2025	1033822	uniforms-roads	01-430-191.0	35.48
09/17/2025	35171	242	National Uniform Rental	09/04/2025	1034033	uniforms-roads	01-430-191.0	35.48
09/17/2025	35173	478	Occupational Health-Pottstow	09/03/2025	29555	drug screen-R.Foltz	01-410-200.0	207.00
09/17/2025	35174	1595	PC Solutions Inc.	08/28/2025	CW123982	Block contract renewal - 40 hours	01-406-741.0	4,900.00
09/17/2025	35174	1595	PC Solutions Inc.	09/08/2025	CW124010	Barracuda Backup-monthly	01-406-741.0	240.00
09/17/2025	35174	1595	PC Solutions Inc.	09/08/2025	CW124032	Office 365-admin	01-406-741.0	550.85
09/17/2025	35177	1545	Quality Disposal Service	09/09/2025	165885	Roll-off Transportation (4)	01-426-000.0	480.00
09/17/2025	35178	296	Radio Maintenance Inc.	09/04/2025	41080	radio batteries - EMA	01-415-000.0	352.08
09/17/2025	35182	342	Telco Group LLC	09/05/2025	35326	install temporary timing changes (loop se	01-433-371.0	150.00

Check Issue Dates: 9/4/2025 - 9/17/2025

Sep 12, 2025 04:19PM

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/17/2025	35183	1931	TowerDIRECT	09/01/2025	TD 25-09-0	July-September ambulance services	01-412-000.0	48,375.00
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/03/2025	55185	paint for park line painting	01-454-370.0	150.00
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/03/2025	55190	bee spray - Monocacy Hill	01-454-370.0	60.00
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/08/2025	55216	paint for park line painting	01-454-370.0	599.16
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/08/2025	55223	metal cable ties for streetlight boxes	01-430-220.0	12.58
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/10/2025	55239	park supplies	01-454-370.0	10.41
09/04/2025	90320	165	Home Depot Credit Services	08/20/2025	9024263	weed whacker heads	01-430-260.0	63.64
09/12/2025	90321	1670	Commerce Bank-Commercial	07/08/2025	35419	Pest control - admin office/road garage	01-409-373.0	280.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/06/2025	ADOBE 080	Adobe license - Jeff	01-410-420.0	21.19
09/12/2025	90321	1670	Commerce Bank-Commercial	08/04/2025	ADOBE ADO	Adobe licenses	01-406-741.0	191.92
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	AMAZON 1	floor cleaner - housekeeping	01-409-226.0	13.96
09/12/2025	90321	1670	Commerce Bank-Commercial	07/31/2025	AMAZON 1	Phone screen protectors - backups	01-406-200.0	5.99
09/12/2025	90321	1670	Commerce Bank-Commercial	07/31/2025	AMAZON 1	Phone case - Ryan	01-410-321.0	34.25
09/12/2025	90321	1670	Commerce Bank-Commercial	08/18/2025	AMAZON 1	TV mount - roads	01-430-300.0	27.51
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	AMAZON 1	toilet paper - housekeeping	01-409-226.0	40.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	AMAZON 1	sticky notes - admin	01-406-200.0	4.99
09/12/2025	90321	1670	Commerce Bank-Commercial	08/13/2025	AMAZON 1	Sharpies - police	01-410-200.0	16.48
09/12/2025	90321	1670	Commerce Bank-Commercial	08/28/2025	AMAZON 1	Uniforms-O'Rourke	01-410-191.0	103.88
09/12/2025	90321	1670	Commerce Bank-Commercial	08/19/2025	AMAZON 1	Laptop - M. Foltz	01-415-000.0	569.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/25/2025	AMAZON 1	Planners - police	01-410-200.0	37.20
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	AMAZON 1	Chair - M. Foltz	01-413-124.0	146.98
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	AMAZON 1	Gloves - roads	01-430-220.0	114.74
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	AMAZON 1	Paper towels - police	01-410-200.0	43.49
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	AMAZON 1	C-folds - parks	01-454-220.0	21.17
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	AMAZON 1	housekeeping supplies	01-409-226.0	60.90
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	AMAZON 1	Toner - meagan	01-406-200.0	246.89
09/12/2025	90321	1670	Commerce Bank-Commercial	08/06/2025	AMAZON 1	Jump starter & hanging file folders	01-430-260.0	127.96
09/12/2025	90321	1670	Commerce Bank-Commercial	08/13/2025	AMAZON 1	Park supplies	01-454-220.0	29.98
09/12/2025	90321	1670	Commerce Bank-Commercial	08/18/2025	AMAZON 1	Park supplies	01-454-220.0	55.77

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/12/2025	90321	1670	Commerce Bank-Commercial	08/26/2025	AMAZON 1	Car phone mounts (2) - M. Foltz	01-413-124.0	17.98
09/12/2025	90321	1670	Commerce Bank-Commercial	08/28/2025	AMAZON 1	C-folds - parks (2)	01-454-220.0	42.34
09/12/2025	90321	1670	Commerce Bank-Commercial	07/29/2025	BARTON PL	Generator install - PW Bldg	01-430-300.0	963.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/25/2025	BCCC 1162	fire inspector 1 certification - M. Foltz	01-413-123.0	175.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/25/2025	BCCC 1162	hazardous materials course - M. Foltz	01-413-123.0	55.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	Park supplies	01-454-220.0	222.10
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	handruck - roads	01-430-260.0	129.99
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	new memberships (2) - Jim & Jake	01-406-420.0	14.91
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	new memberships (2) - Jim & Jake	01-410-200.0	14.89
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	new memberships (2) - Jim & Jake	01-430-331.0	14.89
09/12/2025	90321	1670	Commerce Bank-Commercial	08/27/2025	COSTCO 08	Park supplies	01-454-220.0	84.53
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - admin 6/26-6/30 (being cre	01-406-300.0	6.50
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - admin 7/1-7/31 (being cred	01-406-300.0	39.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - admin 8/1-8/31	01-406-300.0	39.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - police 6/26-6/30 (being cre	01-410-200.0	6.50
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - police 7/1-7/31 (being cred	01-410-200.0	39.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	water cooler - police 8/1-8/31	01-410-200.0	39.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	install fee - admin	01-406-300.0	85.07
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	CULLIGAN I	install fee - police	01-410-200.0	85.07
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	IRONTON G	Phone service-Admin	01-406-320.0	353.90
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	KALAHARI 0	hotel stay for PSATS conference - Kevin	01-430-331.0	159.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	KALAHARI	hotel stay for PSATS conference - Jim	01-430-331.0	159.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	KDS DESIG	Website updates	01-406-741.0	100.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/27/2025	MAILCHIM	Digital newsletter	01-406-340.0	39.25
09/12/2025	90321	1670	Commerce Bank-Commercial	08/25/2025	MICROSOF	Windows 11 pro - M. Foltz	01-406-741.0	104.94
09/12/2025	90321	1670	Commerce Bank-Commercial	08/09/2025	MPOETC 01	Retired police officer firearms card	01-410-200.0	2.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/04/2025	PA BACKGR	Background check - M. Foltz	01-406-300.0	22.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	PATC 12085	Training - O'Rourke	01-410-460.0	375.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/24/2025	PENTELEDA	Internet - admin	01-406-741.0	500.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/12/2025	90321	1670	Commerce Bank-Commercial	08/24/2025	PENTELEDA	Internet - police	01-410-741.0	192.95
09/12/2025	90321	1670	Commerce Bank-Commercial	08/21/2025	PSATS 9116	PSATS Conference - Kevin & Jim	01-430-331.0	318.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/20/2025	SAFARILAN	drug testing kits	01-410-200.0	300.99
09/12/2025	90321	1670	Commerce Bank-Commercial	08/19/2025	SIGNS365 0	Business cards - M. Foltz	01-413-124.0	17.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/19/2025	SIGNS365 0	Business cards - road crew & Kevin	01-430-220.0	53.00
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	TACTICAL	Uniforms-Gauby	01-410-191.0	434.97
09/12/2025	90321	1670	Commerce Bank-Commercial	08/16/2025	TARGET 05	Office supplies - new code office	01-430-300.0	253.96
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	TRANSUNI	TransUnion TLOxp	01-410-420.0	80.42
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	TRANSUNI	TransUnion TLOxp adjustments	01-410-420.0	79.51-
09/12/2025	90321	1670	Commerce Bank-Commercial	07/23/2025	VERIZON 61	Cell Phones-admin	01-406-321.0	197.65
09/12/2025	90321	1670	Commerce Bank-Commercial	07/23/2025	VERIZON 61	Cell Phones-codes	01-413-124.0	157.59
09/12/2025	90321	1670	Commerce Bank-Commercial	07/23/2025	VERIZON 61	Cell Phones-Police	01-410-321.0	868.50
09/12/2025	90321	1670	Commerce Bank-Commercial	07/23/2025	VERIZON 61	Cell phones-Roads	01-430-321.0	237.66
09/12/2025	90321	1670	Commerce Bank-Commercial	07/31/2025	WIGGINS S	Shredding services and bin - police	01-410-200.0	52.00
09/10/2025	90322	1807	GreatAmerica Financial Servic	08/26/2025	39976974	Agreement #021-1894485-000	01-410-200.0	364.00
09/10/2025	90322	1807	GreatAmerica Financial Servic	08/26/2025	39976974	Agreement #021-1894485-000	01-406-384.0	364.00
09/10/2025	90322	1807	GreatAmerica Financial Servic	09/08/2025	40065237	Agreement #021-1924615-000	01-406-300.0	179.00
09/10/2025	90323	203	Leffler Energy	09/03/2025	58261	diesel	01-430-231.0	543.48
Total GENERAL FUND:								94,542.87
MONOCACY HILL								
09/17/2025	35172	109	New Enterprise Stone & Lime	09/01/2025	2888350	24535411664988 parcel lease	18-489-000.0	500.00
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/10/2025	55240	sign post - Monocacy Hill	18-489-000.0	44.09
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/11/2025	55246	Monocacy Hill marking paint	18-489-000.0	17.98
Total MONOCACY HILL:								562.07

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
RECREATION FUND								
09/17/2025	35153	1817	Bortz's Chainsaw Shop	08/20/2025	372097	Monocacy Hill maintenace equipment	13-454-000.0	643.38
Total RECREATION FUND:								643.38
SEWER FUND								
09/17/2025	35147	299	21st Century Media-Philly Clu	08/27/2025	2751710	Ad-Pension trustee RFP & snow removal	08-429-340.0	60.72
09/17/2025	35148	922	A & H Equipment Company	09/02/2025	D23658	vactor truck parts	08-429-330.0	419.42
09/17/2025	35150	1482	American Water	08/01/2025	400031178	usage data	08-429-325.0	21.41
09/17/2025	35157	1224	Excelsior Blower Systems, Inc.	09/04/2025	0922016-IN	blower maintenance	08-429-370.0	812.00
09/17/2025	35158	1151	Fraser Advanced Information	09/02/2025	INV165191	maint contract - WWT copier	08-429-370.0	64.00
09/17/2025	35160	1856	Halter Landscaping Inc.	08/31/2025	AUGUST 20	Mowing Services - WWT	08-429-371.0	1,540.00
09/17/2025	35164	216	J.P. Mascaro & Sons	08/31/2025	000056005	sludge disposal	08-429-380.0	8,240.51
09/17/2025	35164	216	J.P. Mascaro & Sons	09/11/2025	000056194	sludge disposal	08-429-380.0	1,550.00
09/17/2025	35164	216	J.P. Mascaro & Sons	09/11/2025	000056203	waste removal-WWTP	08-429-370.0	78.80
09/17/2025	35166	208	LRM, Inc.	08/25/2025	25-633	Yearly Chlorine Equip Service	08-429-370.0	2,864.95
09/17/2025	35168	397	M.J. Reider Associates Inc.	09/09/2025	2510178	NPDES testing - WWT	08-429-375.0	4,588.82
09/17/2025	35169	713	MRM Workers' Comp Fund	08/29/2025	2526PRJ08	WC-Sewer	08-429-150.0	2,016.85
09/17/2025	35171	242	National Uniform Rental	08/07/2025	1033181	uniforms-sewer	08-429-191.0	41.00
09/17/2025	35171	242	National Uniform Rental	08/28/2025	1033823	uniforms-sewer	08-429-191.0	41.00
09/17/2025	35171	242	National Uniform Rental	09/04/2025	1034034	uniforms-sewer	08-429-191.0	47.00
09/17/2025	35174	1595	PC Solutions Inc.	09/08/2025	CW124032	Office 365-sewer	08-429-741.0	173.95
09/17/2025	35176	282	Pollu-Tech, Inc.	09/04/2025	825039	sludge press polymer	08-429-370.0	4,508.00
09/17/2025	35179	607	Ray's Tire Service	08/27/2025	63721	Crane truck #2 tire	08-429-330.0	176.59
09/17/2025	35180	1720	Reading Bearing & Drive Solu	09/05/2025	6776503	blower belts	08-429-370.0	390.00
09/17/2025	35180	1720	Reading Bearing & Drive Solu	09/05/2025	6776504	blower belts	08-429-370.0	130.00
09/17/2025	35184	894	Weaver's Hardware Co Inc.	09/08/2025	55222	supplies to relocate influent sampler	08-429-370.0	67.43
09/12/2025	90321	1670	Commerce Bank-Commercial	07/31/2025	AMAZON 1	Phone case - randy	08-429-321.0	34.25
09/12/2025	90321	1670	Commerce Bank-Commercial	08/15/2025	AMAZON 1	flash drives - sewer	08-429-370.0	37.99

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
09/12/2025	90321	1670	Commerce Bank-Commercial	08/26/2025	AMAZON 1	Car phone mounts - sewer (4)	08-429-200.0	35.96
09/12/2025	90321	1670	Commerce Bank-Commercial	08/11/2025	AMAZON 1	check valve - sewer	08-429-370.0	20.98
09/12/2025	90321	1670	Commerce Bank-Commercial	08/12/2025	COSTCO 06	new memberships (2) - Jim & Jake	08-429-317.0	14.89
09/12/2025	90321	1670	Commerce Bank-Commercial	08/01/2025	IRONTON G	Phone Service-Sewer	08-429-320.0	178.08
09/12/2025	90321	1670	Commerce Bank-Commercial	07/31/2025	PA ONE CAL	One Call Services - WWTP	08-429-370.0	168.26
09/12/2025	90321	1670	Commerce Bank-Commercial	08/24/2025	PENTELEDA	Internet - WWTP	08-429-741.0	127.95
09/12/2025	90321	1670	Commerce Bank-Commercial	07/23/2025	VERIZON 61	Cell Phones-Sewer	08-429-321.0	415.18
Total SEWER FUND:								28,865.99
Grand Totals:								1,797,793.99

Dated: September 17, 2025

Supervisors: Kim McGee

Paul Welle

[Signature]