

**TOWNSHIP OF AMITY**

<b>To Be Completed by Applicant:</b> Name: _____ Address: _____ _____ Email address: _____ Phone No: _____	<b>Township Use Only:</b> File #: _____ Date Received: _____ Fee Paid: _____ Received By: _____ Approved/Disapproved: _____ Date Approved/Disapproved: _____
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**APPLICATION TO  
THE ZONING HEARING BOARD  
OF  
AMITY TOWNSHIP  
BERKS COUNTY, PENNSYLVANIA**

All sections of this form must be completed, and all necessary filing fees paid in accordance with a fee schedule adopted by resolution by the Board of Supervisors, \$550.00 for Residential Zoning or \$750.00 for Commercial Zoning. Any requested information, back-up documentation and dates shall be supplied where indicated. Failure to do so may delay any consideration by the appropriate reviewing agency. An appeal from the Zoning Officer's decision shall be made within thirty (30) days of receipt of written notice.

Subject to schedule of the advertised public hearing, the applicant or his/their representative is expected to prepare their proposal for consideration. If applicant or representative fails to prepare in a timely manner the information, he/they may request a continuance of such hearing. Any and all additional costs associated with the necessary preparations to reschedule and continue such hearing, shall be borne by the applicant, including but not limited to advertising, stenographer fees, etc.

**CERTIFICATION**

In accordance with all other ordinances, laws and mandates of Amity Township, Berks County and the Commonwealth of Pennsylvania, I/We \_\_\_\_\_ hereby make application for: (please check applicable relief \_\_\_\_\_ Variance and/or \_\_\_\_\_ Special Exception and/or \_\_\_\_\_ Appeal from the Zoning Officer's decision of said Zoning as more fully described in the Amity Township Zoning Ordinance, adopted March 1, 1968; and, as amended from time to time.

CHAPTER: _____	SECTION: _____

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

Name of Applicant:

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone (Day): \_\_\_\_\_ Phone (Night): \_\_\_\_\_

1. Name and address of the owner of the property under consideration:

\_\_\_\_\_

\_\_\_\_\_

Please advise of the applicant's interest in the property if other than the titled owner (i.e. equitable owner, attorney in fact, etc.)

2. Exact location of the property under consideration:

\_\_\_\_\_

Prop Id No.: \_\_\_\_\_ Lot No. \_\_\_\_\_  
(Obtained from your tax bill, Berks County Assessment website or Amity Township GIS Map)

Subdivision Name: \_\_\_\_\_

3. Zoning District: \_\_\_\_\_ Lot Area (Sq. Ft.) \_\_\_\_\_

Lot Dimensions \_\_\_\_\_ feet X \_\_\_\_\_ feet

4. Present or most recent use of structure and/or lot. (If vacant, state last date of use).

\_\_\_\_\_

5. Please describe more fully the intended use and any improvements, if necessary, to comply with all other Township ordinances or codes in effect at the time of application:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Please explain why you deem it necessary that this appeal be heard:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please complete the following questions to the best of your knowledge and ability:

- 1. Is present or most recent use described as non-conforming, special exception, variance or conditional use? \_\_\_\_\_ Date use was granted: \_\_\_\_\_
- 2. Is use properly registered with Amity Township? \_\_\_\_\_
- 3. Is the existing structure proposed for consideration approved by the Pennsylvania Department of Labor and Industry or has application been submitted? Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, a copy of the Certificate of Occupancy from Labor and Industry must accompany this application.
- 4. Is this property serviced by public water? \_\_\_\_\_ (yes/no) public sewer? \_\_\_\_\_ (yes/no)
- 5. If sewer system is private, indicate type: drain field \_\_\_\_\_ stream discharge \_\_\_\_\_ sand mound \_\_\_\_\_ spray irrigation \_\_\_\_\_ or other \_\_\_\_\_.

If an on-lot septic system is in use or projected for use, please indicate the size, capacity and the location of the system.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 6. Have sewage permits been issued for the proposed/existing us? \_\_\_\_\_ (Attach copy of permit approval).

- 7. List all adjacent property uses (i.e. residential, commercial, industrial, etc):

\_\_\_\_\_  
\_\_\_\_\_

- 8. List owners of all adjacent parcels (including across the street, side yard and rear yard):

Name:	Address:
_____	_____
_____	_____
_____	_____

- 9. If proposed use is either commercial or industrial, will off-street loading/unloading area be provided?

\_\_\_\_\_ (yes/no) Frequency of deliveries? \_\_\_\_\_ Time(s)? \_\_\_\_\_

Maximum size vehicle loading/unloading area will accommodate? \_\_\_\_\_

Will access area need to be created or enlarged? \_\_\_\_\_

Please indicate number of Existing parking spaces \_\_\_\_\_ Proposed \_\_\_\_\_

Describe current and/or proposed parking surface (i.e. stones, macadam, etc.)

\_\_\_\_\_

10. Is there a current PennDOT or Amity Township highway occupancy permit issued for this property?  
Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, attach copy to this application.

The following must be submitted along with the application:

1. A sketch plan of the property with existing structures, if any, and proposed improvements, if necessary, shall be drawn to scale.
2. Property lot lines and any intrinsic characteristics of the subject property shall be delineated.
3. The property shall be labeled to include the most immediate intersecting public or private roads.

The application, plans, designs, sketches and supporting data shall become a part of this application and the property of the Amity Township public file system.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name (& Title if applicable)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name (& Title if applicable)

If applicant is a corporation or fictitious name, please have this application executed by the authorized officer(s).

**Applicant acknowledges that the Township has sixty (60) days, from the date of receipt of a complete application, to schedule the public hearing.**