

**Amity Township Board of Supervisors**  
**Meeting Minutes**

January 5, 2026

Call to Order/Pledge to the Flag

The January 5, 2026 meeting of the Board of Supervisors, held at the Township Municipal Building, 2004 Weavertown Road, Douglassville, Berks County, Pennsylvania, was called to order at 7:00PM by Kim McGrath followed by the pledge to the flag. The following were in attendance:

**SUPERVISORS**

Kim McGrath  
Paul Weller  
Terry Jones  
Kevin Keifrider  
Nate Halter

**STAFF**

Troy Bingaman, Manager  
Brian Boland, Kozloff/Stoudt Attorneys  
Jeffrey Smith, Chief of Police  
Pamela Kisch, Township Secretary

This meeting, having been advertised as the Reorganization Meeting and Regular Meeting of the Board of Supervisors for Amity Township, began as required by the Second-Class Township Code with Reorganization.

**REORGANIZATION:**

**Nomination/Appointment of Temporary Chairperson**

Motion by Mrs. McGrath, seconded by Mr. Jones to open the floor to nominate and appoint Troy Bingaman as Temporary Chairperson and close the floor for nominations for Temporary Chairperson. Motion passed unanimously.

Mr. Bingaman turned the meeting over to Mr. Boland.

**Nomination/Appointment of Chairperson**

Motion by Mr. Jones, seconded by Mr. Weller to open the floor to nominate and appoint Kim McGrath as Chairperson for 2026 and close the floor for nominations for Chairperson for 2026 and appoint Kim McGrath. Motion passed unanimously.

**Nomination/Appointment of Vice Chairperson**

Motion by Mr. Jones seconded by Mr. Halter to open the floor to nominate and appoint Kevin Keifrider as Vice Chairperson for 2026 and close the floor for nominations for Vice Chairperson for 2026 and appoint Kevin Keifrider. Motion passed unanimously.

Mr. Boland turned the meeting over to the 2026 Chairperson, Kim McGrath.

**Slate of Appointments for 2026**

Upon a motion by Mr. Jones, seconded by Mr. Halter, the following slate of appointments was affirmed as presented.

Secretary	Pamela Kisch
Assistant Secretary / Administrative Assistant	Joanne Herb
Township Manager / Treasurer / Asst. Secretary	Troy Bingaman
Fiscal Administrative Assistant	Meagan Boyer
Chief of Police	Jeffrey Smith
Waste Water Treatment Plant Superintendent	Randy Maguire
Planning Commission Secretary	Kathie Benson
Planning Commission	Tom Flatley
Pension Actuary	Conrad Seigel Actuaries
Pension Committee	Troy Bingaman
	Kathie Benson
	Brian Devlin
	Kim McGrath
	Jeff Levan
Pension Trustee	CBIZ Investment Advisory Services
Parks and Recreation	Scott Weller
Solicitor	Kozloff/Stoudt Attorneys
Zoning Hearing Board Solicitor	Siana Law
Zoning Hearing Board	Tom Bosler
Township Engineer	LTL Consultants
Traffic Engineer	SAFE Highway Engineering, LLC
Waste Water Engineer	Entech Engineering, Inc.
HR Administrator	Kathie Benson
Recycling Coordinator	Meagan Boyer
Public Works Foreman	Kevin Keifrider
Building Code Official	Steve Loomis/LTL Consultants
Director of Codes and Life Safety	Steve Loomis
Zoning Officer	Steve Loomis/LTL Consultants
Code Enforcement Officer	Kevin Keifrider/LTL Consultants
Code Enforcement Officer	Michael Foltz/LTL Consultants
Sewage Enforcement Officer	Steve Loomis/LTL Consultants
Township Depositories	Tompkins Community Bank & PLGIT
Public Safety Officer	Michael Foltz
Emergency Management Coordinator	Michael Foltz
Emergency Management Deputy	Kevin Keifrider, Pamela Kisch
Fire Marshal	Edward Simser
Vacancy Board	James Elliott
Open Records Officer	Pamela Kisch
Deputy Tax Collector	Meagan Boyer
Fire Company Liaison	Michael Foltz
Safety Committee	Paul Weller
Safety Committee Chairperson	Michael Foltz
Safety Committee Vice Chair	Kathie Benson

Motion passed unanimously.

Mr. Weller moved, seconded by Mr. Jones to set the *bond limits* as recommended for the Treasurer at \$6,000,000.00 and for the Manager at \$1,000,00.00, respectively. Motion passed unanimously.

**ANNOUNCEMENTS**

Mrs. McGrath announced the Public Utility Commission (PUC) will be conducting a series twelve In-Person Public Input Hearings concerning the *general rate increase request filed by Pennsylvania-American Water Company Company (PAWC)* on November 14, 2025, which would increase water and wastewater distribution rates by \$168.7M per year. Mr. Jones stated he did a quick survey of fire hydrant rental rates. The second highest rental rate, other than PAWC, is only \$256.00/annually. Mr. Jones stated the Township pays over \$8,000.00/month out of the Fire Tax for fire hydrant rentals. Mr. Bingaman stated the breakdown is \$26.00 per month for each hydrant. Mr. Jones announced he plans to attend Hearing #1 at the Dunn Community Center in Exeter Township on January 20, 2026 at 1:00pm in opposition of the PAWC requested rate increase.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

None

**FINANCE**

Mr. Jones moved, seconded by Mr. Halter to approve the *January 5<sup>th</sup> Disbursements* as follows:

\$ 5,900.00	Community Events
\$ 32,745.75	EDU / Sewer Capital Reserve Fund
\$ 8,705.00	Fire Fund
\$ 208,705.09	General Fund
\$ 174.56	Recreation Fund
\$ 70,180.30	Sewer Fund
<hr/>	
\$ 326,410.70	Total

Mrs. McGrath asked what the current *allowance was for boots*. Mr. Bingaman stated the allowance is \$200.00/year by contract. Motion passed 5-0.

The Board reviewed the *Overtime by Department Report* and had no questions.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

*Planning Commission Vacancy* – Mr. Bingaman received two letters of interest to fill the vacancy for 2026, and both were in attendance. *Charles “Chuck” Fries* introduced himself as a lifelong electrician who received his masters electrical license in NJ, DE, VA and PA. Mr. Fries was the electrical director and license holder for a company that did a lot of cellular tower work, overseeing the company that earned \$4M. When that company sold, he started his own business, Love Electric. When his wife passed away, he and his daughters moved to Amity in February 2020. Mr. Fries received an associate’s degree in criminal justice at RACC, a bachelor’s degree in criminal justice at Kutztown University and is currently halfway through Law School at Wilmington University. Mr. Fries is currently employed at DA John Adam’s office as a certified legal intern. Mr. Fries stated he believes his experiences provide a good foundation to be an asset to the Planning Commission. Mrs. McGrath asked Mr. Fries if he felt he would have time to serve on the Board. Mr. Fries stated he would. *Jason Tarewicz* introduced himself, stating he’s been a resident of Amity since 2018.

Mr. Tarewicz and his wife moved to Amity from Exeter Township and have two children who attend Daniel Boone School District. Mrs. Tarewicz was previously employed by Exeter School District and now works for Governor Mifflin with significant insight into the challenges the Township and school districts face in planning as well as securing funding. Mr. Tarewicz is currently employed by Ephrata National Bank in the Mortgage Division, specializing in new construction (residential and commercial), with a sales force of thirteen and operations staff of twenty-seven reporting to him. Mr. Tarewicz coaches for DBAA and the Amity AC and likes being involved in the community.

The Board asked that the *Planning Commission conduct interviews with both candidates* at the January 8<sup>th</sup> meeting, with the intent of recommending an appointment to fill the vacancy.

***Parks and Recreation Resignation*** – Mr. Weller moved, seconded by Mr. Jones to accept the resignation of ***Lisa Miller*** from the Parks and Recreation Board effective 12/15/2025. Motion passed 5-0.

***PSATS Conference Attendance and Appointment of Voting Delegate and Alternate*** – Mr. Jones moved, seconded by Mr. Keifrider to appoint Mr. Keifrider as the Voting Delegate and Mr. Halter as the Alternate and authorize their attendance at the 2026 PSATS Conference in Hershey. Motion passed 5-0.

***Records Disposal*** – Mr. Jones moved, seconded by Mr. Halter to adopt ***Resolution 26-01*** disposing of records in accordance with the Pennsylvania Municipal Records Manual and Ordinance #159. Motion passed 5-0.

#### **CHIEF OF POLICE**

Mr. Halter moved, seconded by Mr. Keifrider to approve changing the ***employee status for Police Officer James Pisani*** from temporary full-time to permanent full-time status, effective 1/6/2026. Motion passed 5-0.

#### **SUPERVISORS**

None

#### **PUBLIC**

Mike Thompson, Old Swede Road, asked if the January 21<sup>st</sup> meeting needed to be moved to space with more seating to accommodate a larger crowd for the purpose of discussing the ***Monocacy Hill Forest Management Plan***. Mrs. McGrath stated residents will be given 3 minutes to make comments only. Mr. Bingaman read the posting from the website, indicating questions could be submitted until January 9<sup>th</sup>. The Board agreed with that deadline. Questions received until January 9<sup>th</sup> that have not already been addressed within the plan would be forwarded to the Forester for review. Mr. Weller stated anyone speaking at the meeting should provide their name and address. Mrs. McGrath asked to have the Forestry Plan listed later in the January 21<sup>st</sup> agenda, as to not delay and unduly burden other residents who may be paying for professionals to attend the meeting. Those residents could leave the meeting after their matters are heard to provide additional room for anyone attending solely for that discussion.

Mr. Bingaman requested an ***Executive Session*** to discuss personnel matters.

**EXECUTIVE SESSION / ADJOURNMENT**

At 7:43PM, with no further business, Mr. Jones moved, seconded by Mr. Weller to adjourn to Executive Session to discuss personnel matters, with no need to return. Motion passed 5-0.

Meeting adjourned at 7:45M.

*Respectfully submitted,*

  
Pamela L. Kisch  
Township Secretary

**Actions Taken:**

1. Mr. Bingaman was nominated and appointed as the Temporary Chairperson.
2. Mrs. McGrath was nominated and appointed as the 2026 Chairperson.
3. Mr. Keifrider was nominated and appointed as the 2026 Vice Chairperson.
4. The Slate of Appointments was affirmed for all positions.
5. Approved 1/5/2026 disbursements.
6. Accepted the resignation of Lisa Miller from the Parks and Recreation Board.
7. Appointed Mr. Keifrider as the PSATS Voting Delegate, Mr. Halter as the Alternate and authorized their attendance at the 2026 PSATS Conference in Hershey.
8. Adopted Disposal of Records Resolution 26-01.
9. Approved Change of Employee Status for Police Officer James Pisani, effective 1/6/2026.
10. Meeting adjourned to Executive Session to discuss personnel matters at 7:43PM, with no need to return.
11. Meeting adjourned at 7:43PM.

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
<b>300th Anniversary Celebration</b>								
01/05/2026	35479	1764	D & M Fireworks, LLC	12/02/2025	2537	2026 Harvest Fest firework deposit	19-489-000.0	5,900.00
Total 300th Anniversary Celebration:								5,900.00
<b>EDU/CAPITAL RESERVE FUND</b>								
01/05/2026	35481	1272	Entech Engineering Inc.	12/08/2025	0099708	WWTP Expansion	09-429-315.0	32,745.75
Total EDU/CAPITAL RESERVE FUND:								32,745.75
<b>FIRE FUND</b>								
01/05/2026	35480	2085	Edward Simser	12/23/2025	JANUARY 2	fire marshal stipend	04-411-180.0	250.00
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	fire hydrants	04-411-363.0	8,455.00
Total FIRE FUND:								8,705.00
<b>GENERAL FUND</b>								
01/05/2026	35469	1561	A1 Energy	12/08/2025	INV-10489	Liron LED traditional post top photocell (1	01-434-000.0	3,524.50
01/05/2026	35470	1736	American United Life Insuranc	12/17/2025	G00618078	Admin	01-401-123.0	327.28
01/05/2026	35470	1736	American United Life Insuranc	12/17/2025	G00618078	Code Enforcement	01-413-122.0	205.86
01/05/2026	35470	1736	American United Life Insuranc	12/17/2025	G00618078	Police	01-410-192.0	1,289.57
01/05/2026	35470	1736	American United Life Insuranc	12/17/2025	G00618078	Roads	01-438-150.0	262.21
01/05/2026	35471	1746	AutoZone Inc.	12/22/2025	065347529	shop supplies-Roads	01-430-260.0	25.45
01/05/2026	35472	2108	Caselle LLC	11/14/2025	INV-13002	annual maint, support, cloud hosting 1/1/	01-406-741.0	6,000.00
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45414	Health Insurance-Roads	01-438-150.0	11,503.25
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45419	Health Insurance-Admin	01-401-123.0	6,821.25
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45419	Health Insurance-Codes	01-413-122.0	4,547.50
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45424	Health Insurance-Police	01-410-192.0	48,777.00
01/05/2026	35474	67	CJ's Tire & Automotive	12/16/2025	100108476	Tires - truck 66	01-437-370.0	783.55

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01/05/2026	35476	1914	Corporate Billing LLC	12/17/2025	XA1020273	DEF fluid & repair truck #67 broken mirro	01-437-370.0	278.15
01/05/2026	35477	1012	County of Berks	12/25/2025	5906084	mct replacements	01-410-329.0	675.85
01/05/2026	35478	1981	D & D Collision Services, Inc.	12/29/2025	W 3259	truck #67 brake chamber leak repair	01-437-370.0	715.07
01/05/2026	35481	1272	Entech Engineering Inc.	12/12/2025	0099997	TIF HP Sewer	01-414-317.0	5,382.90
01/05/2026	35482	374	H.A. Weigand	12/10/2025	126825	Glenwood Dr autistic signs & hardware	01-433-370.0	262.50
01/05/2026	35484	216	J.P. Mascaro & Sons	12/01/2025	000056752	Recycling-December	01-426-000.0	42,957.00
01/05/2026	35486	1094	Kenneth R. Moyer	12/23/2025	2025 DRY C	dry cleaning reimb.	01-410-191.0	775.25
01/05/2026	35487	190	Kimball Midwest	12/18/2025	104029835	plow bolts	01-437-220.0	117.66
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Traffic Signals	01-433-370.0	602.40
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Street Lighting	01-434-000.0	3,528.24
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Township Bldg	01-409-361.0	971.51
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Recreation	01-451-360.0	485.40
01/05/2026	35490	713	MRM Workers' Comp Fund	12/15/2025	2526PRJ08	WC-Admin	01-401-123.0	81.35
01/05/2026	35490	713	MRM Workers' Comp Fund	12/15/2025	2526PRJ08	WC-Codes	01-413-122.0	26.13
01/05/2026	35490	713	MRM Workers' Comp Fund	12/15/2025	2526PRJ08	WC-Police	01-410-192.0	7,219.81
01/05/2026	35490	713	MRM Workers' Comp Fund	12/15/2025	2526PRJ08	WC-Roads	01-438-150.0	1,401.54
01/05/2026	35491	242	National Uniform Rental	12/04/2025	1036749	uniforms-roads	01-430-191.0	35.48
01/05/2026	35491	242	National Uniform Rental	12/11/2025	1036957	uniforms-roads	01-430-191.0	35.48
01/05/2026	35491	242	National Uniform Rental	12/18/2025	1037159	uniforms-roads	01-430-191.0	35.48
01/05/2026	35491	242	National Uniform Rental	12/25/2025	1037355	uniforms-roads	01-430-191.0	35.48
01/05/2026	35492	1595	PC Solutions Inc.	12/23/2025	CW125063	Sophos Central Intercept	01-406-741.0	171.99
01/05/2026	35493	285	Pottstown Roller Mills	12/22/2025	25582	salt for sidewalks	01-409-371.0	330.00
01/05/2026	35494	292	PSATS	12/08/2025	INV-187695	Emergency Mgmt Membership - Pam	01-415-000.0	125.00
01/05/2026	35495	2106	Redner's Store 87 Douglassvill	12/16/2025	325609	water - admin cooler (3)	01-406-200.0	34.86
01/05/2026	35495	2106	Redner's Store 87 Douglassvill	12/18/2025	482105	ice - holiday party	01-401-122.0	6.57
01/05/2026	35495	2106	Redner's Store 87 Douglassvill	12/18/2025	482105	water - police cooler (2)	01-410-200.0	17.98
01/05/2026	35496	312	Rota Mill Inc.	12/17/2025	1133784	snow plowing 12/14/25	01-432-450.0	5,652.50
01/05/2026	35497	342	Telco Group LLC	12/17/2025	35566	Route 662 & Old Airport red light repair	01-433-371.0	47.50
01/05/2026	35498	1931	TowerDIRECT	12/01/2025	TD 25-12-0	October-December ambulance services	01-412-000.0	48,375.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/05/2026	35499	1730	TP Trailers Inc.	12/16/2025	492228	plow repairs	01-437-220.0	249.78
01/05/2026	35500	1228	Triad Truck Equipment, Inc.	12/16/2025	XA2910039	plow blade replacements (3)	01-437-220.0	1,130.70
01/05/2026	35501	640	UGI	12/23/2025	411004406	gas service- maintenance shed	01-430-361.0	1,759.68
01/05/2026	35501	640	UGI	12/23/2025	411007648	gas - Twp Bldg	01-409-361.0	321.59
01/05/2026	35502	894	Weaver's Hardware Co Inc.	12/10/2025	55959	tape - roads	01-430-260.0	12.59
01/05/2026	35502	894	Weaver's Hardware Co Inc.	12/12/2025	55980	road supplies	01-430-260.0	13.49
01/05/2026	35502	894	Weaver's Hardware Co Inc.	12/22/2025	56049	floor cleaner	01-409-226.0	26.18
12/18/2025	90345	203	Leffler Energy	12/08/2025	40603	diesel	01-430-231.0	614.43
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	water - Twp Bldg	01-406-300.0	131.86
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	water - lake dr/rosewood	01-451-360.0	6.71-
Total GENERAL FUND:								208,705.09
<b>RECREATION FUND</b>								
01/05/2026	35468	1483	84 Lumber	12/11/2025	0238-75360	supplies for new gate - Monocacy Hill	13-454-000.0	62.26
12/23/2025	90347	347	Tractor Supply Credit Plan	12/11/2025	447127	supplies for new gate - Monocacy Hill	13-454-000.0	112.30
Total RECREATION FUND:								174.56
<b>SEWER FUND</b>								
01/05/2026	35470	1736	American United Life Insuranc	12/17/2025	G00618078	Sewer	08-429-150.0	392.43
01/05/2026	35472	2108	Caselle LLC	11/14/2025	INV-13002	annual maint, support, cloud hosting 1/1/	08-429-741.0	9,010.43
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45414	Health Insurance-Sewer	08-429-150.0	14,764.25
01/05/2026	35473	2057	Central PA Teamsters Health	12/23/2025	L45419	Health Insurance-Sewer	08-429-150.0	3,076.50
01/05/2026	35475	1305	Commonwealth of PA	12/23/2025	1443270	NPDES permit annual fee	08-429-370.0	3,750.00
01/05/2026	35481	1272	Entech Engineering Inc.	12/12/2025	0100005	General Engineering-Sewer	08-429-313.0	2,515.00
01/05/2026	35481	1272	Entech Engineering Inc.	12/15/2025	0100085	Nicholson Ave sewer main replacement	08-429-313.0	12,728.75
01/05/2026	35483	216	J.P. Mascaro & Sons	12/15/2025	000057040	sludge disposal	08-429-380.0	7,087.60
01/05/2026	35485	955	Jeffrey Levan	12/17/2025	2944769	boot allowance	08-429-191.0	200.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Date	Invoice Number	Description	Invoice GL Account	Check Amount
01/05/2026	35488	1910	Martin's Electrical Service LLC	12/11/2025	0055525	ps #9 control panel power supply repair	08-429-372.0	554.25
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Pump Stations	08-429-362.0	2,591.49
01/05/2026	35489	225	Met-Ed	12/12/2025	DECEMBER	Sewer Plant	08-429-361.0	10,230.50
01/05/2026	35490	713	MRM Workers' Comp Fund	12/15/2025	2526PRJ08	WC-Sewer	08-429-150.0	2,016.85
01/05/2026	35491	242	National Uniform Rental	12/18/2025	1037160	uniforms-sewer	08-429-191.0	41.00
01/05/2026	35492	1595	PC Solutions Inc.	12/23/2025	CW125063	Sophos Central Intercept-Sewer (Monthly	08-429-741.0	93.42
01/05/2026	35495	2106	Redner's Store 87 Douglassvill	12/16/2025	325609	water - sewer cooler (5)	08-429-200.0	58.06
01/05/2026	35499	1730	TP Trailers Inc.	12/17/2025	492273	old crane truck snow plow cylinders	08-429-330.0	312.50
01/05/2026	35499	1730	TP Trailers Inc.	12/18/2025	492300	plow oil	08-429-330.0	240.00
01/05/2026	35502	894	Weaver's Hardware Co Inc.	12/05/2025	55907	composite sampler building heaters	08-429-370.0	64.78
01/05/2026	35502	894	Weaver's Hardware Co Inc.	12/16/2025	56006	torch heads for plant	08-429-370.0	129.98
12/19/2025	90346	1195	Windstream Corporation	12/18/2025	021914413-	communication - Sewer	08-429-320.0	313.45
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	water-buckhead PS	08-429-372.0	6.71-
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	water - Rosecliff PS	08-429-372.0	6.71-
01/02/2026	90348	270	PA American Water Co.	12/09/2025	210048062	water-Pleasant View PS	08-429-372.0	22.48
Total SEWER FUND:								70,180.30
Grand Totals:								326,410.70

Dated: January 5, 2026

Supervisors : Kim McGrath

Ray P. [Signature]

[Signature]

Paul Wells

[Signature]